



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

COMMUNICATIONS FOR DISTRIBUTION JANUARY 27, 2010

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

(Correspondence relating to upcoming legislation, appointments, petitions, etc)

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ONEIDA COUNTY BOARD OF LEGISLATORS

Norman Leach ♦ 1842 Littlefield Rd. ♦ Camden, NY 13316 ♦ 245-0256

FN 2010-040

January 7, 2010

Mikale Billard, Clerk
Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

READ & FILED

Dear Mr. Billard:

Please be advised that I am employed at the Harden Furniture Company in McConnellsville, NY.

I am making this disclosure of my interest in the aforementioned in compliance with Section 803 of the General Municipal Law.

It is my understanding that this letter of disclosure will become part of the official record of this Board.

Respectfully submitted,

Norman Leach
Oneida County Legislator
4th Legislative District

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 14 AM 11:15



ONEIDA COUNTY BOARD OF LEGISLATORS

Brian P. Mandryck ♦ 9245 Sly Hill Road ♦ Ava, New York 13303 ♦ (315) 336-0469

FN 2010-040

January 7, 2010

Mikale Billard, Clerk
Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

READ & FILED

Dear Mr. Billard:

Please be advised that I am employed by Lochner Engineers, PC, 181 Genesee Street, Utica as a Senior Associate, am Chairman of the Town of Lee Fire District, Board of Fire Commissioners at PO Box 156, Lee Center, NY 13363 and my wife, Pamela Mandryck is the Oneida County Republican Election Commissioner.

I am making this disclosure of my interest in the aforementioned in compliance with Section 803 of the General Municipal and it is my understanding that this letter of disclosure will become a part of the official record of this board.

Respectfully submitted,

BRIAN P. MANDRYCK
Oneida County Legislator
17th District

2010 JAN 16 AM 11:15
ONEIDA COUNTY LEGISLATURE



ONEIDA COUNTY BOARD OF LEGISLATORS

Stephen Roefaro ♦ 119 Higby Road ♦ Utica, New York 13501
Home Phone: (315) 724-3338

January 7, 2010

FN2010-040

Mikale Billard, Clerk
Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

READ & FILED

Dear Mr. Billard:

Please be advised that I am owner of Roefaro Appraisal and Consulting Services, I am a member of the Board of Directors for the ARC of Oneida-Lewis Counties, a member of the Utica Economic Development Zone Board and I am a member on the Board of Directors for United Cerebral Palsy.

I am making this disclosure of my interest in the aforementioned in compliance with Section 803 of the General Municipal Law and it is my understanding that this letter of disclosure will become a part of the official record of this board.

Respectfully submitted,

Stephen Roefaro
Oneida County Legislator
19th District

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 14 AM 11:15



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

FW2010-040

January 7, 2010

READ & FILED

Mikale Billard, Clerk
Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

Dear Mr. Billard:

Please be advised that I am employed at RTD Manufacturing Company in Rome, NY.

I am making this disclosure of my interest in the aforementioned in compliance with Section 803 of the General Municipal Law.

It is my understanding that this letter of disclosure will become part of the official record of this Board.

Respectfully submitted,

Michael B. Waterman
Oneida County Legislator
5th Legislative District

2010 JAN 14 AM 11:16
ONEIDA COUNTY LEGISLATURE
RECEIVED



ONEIDA COUNTY BOARD OF LEGISLATORS

Emil R. Paparella

613 Locust Dr.

Utica, New York 13502

FN 2010-040

January 7, 2010

READ & FILED

Mikale Billard, Clerk
Board of Legislators
800 Park Avenue
Utica, New York 13501

Dear Mr. Billard:

Please be advised that I am associated with the North Utica Senior Citizens Recreation Center, Inc. located at 121 Herkimer Road, Utica, NY 13502 as a member of the Board of Directors and as Treasurer.

I am making this disclosure of interest in the aforementioned firms in compliance with Section 803 of the General Municipal Law.

It is my understanding that this letter of disclosure will become a part of the official record of this board.

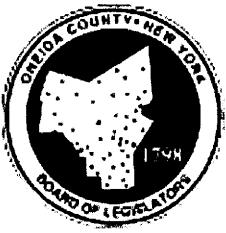
Respectfully submitted,

EMIL R. PAPARELLA
Oneida County Legislator
24TH District

ERP:pp

ONEIDA COUNTY LEGISLATURE
2010 JAN 14 AM 11:16

6.



ONEIDA COUNTY BOARD OF LEGISLATORS

Martin J. Kernan, 1310 Utica Street, Oriskany, New York 13424 Phone: 725-7688

January 19, 2010

FN 2010-040
READ & FILED

ONEIDA COUNTY LEGISLATURE
2010 JAN 20 PM 2:37

Mikale Billard, Clerk
Oneida County Board of Legislators
800 Park Ave.
Utica, New York 13501

Re: Disclosure of Interest

Dear Mr. Billard:

Please be advised that I am an attorney with the Kernan Professional Group, LLP with offices located at 1310 Utica Street, Oriskany, New York.

I am making this disclosure of my interest in the aforementioned firm in compliance with Section 803 of the General Municipal Law.

It is my understanding that this letter of disclosure will become a part of the official records of this board.

Respectfully submitted,

MARTIN J. KERNAN
ONEIDA COUNTY LEGISLATOR
11th LEGISLATIVE DISTRICT

Mjk:ph

7.



ONEIDA COUNTY BOARD OF LEGISLATORS

Chad Davis 3438 Martin Rd. Clinton, New York 13323
Home Phone: 853-4037 Business Phone: 732-0324

January 19, 2010

Mikale Billard, Clerk
Oneida County Board of Legislators
800 Park Ave.
Utica, New York 13501

FN 2010-040
READ & FILED

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 20 P. 2:37

Re: Disclosure of Interest

Dear Mr. Billard:

Please be advised that I am a Owner/Managing Partner with Advantage Abstract Company Inc. with an office at 258 Genesee Street in Utica, New York

I am making this disclosure of my interest in the aforementioned firm in compliance with Section 803 of the General Municipal Law.

It is my understanding that this letter of disclosure will become a part of the official records of this board.

Respectfully submitted,

A handwritten signature in black ink that reads "Chad Davis".

CHAD DAVIS
ONEIDA COUNTY LEGISLATOR
18TH LEGISLATIVE DISTRICT

CD:ph

Patrick H. Brennan
7705 Sally Road
Waterville, New York 13480

January 19, 2010

FN 2010-040

READ & FILED

ONEIDA COUNTY LEGISLATURE
2010 JAN 20 PM 2:41

Mr. Mikale Billard, Clerk
Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

Dear Mr. Billard:

Please be advised that I am associated with Brennan Group Consulting LLC, 7705 Sally Road, Waterville, New York 13480. I also serve as Chair of the State University of New York Institute of Technology College Council, and serve on the Board of Directors for Upstate Cerebral Palsy.

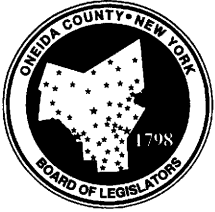
I am making this disclosure of my interest in the aforementioned firm and organizations, in compliance with Section 803 of the General Municipal Law.

It is my understanding that this letter of disclosure will become a part of the official record of this Board.

Respectfully submitted,



Patrick H. Brennan
Oneida County Legislator
3rd District



ONEIDA COUNTY BOARD OF LEGISLATORS

David K. Wilcox ♦ 10327 Coombs Rd. ♦ Holland Patent, NY 13354 ♦ 896-3991

January 7, 2010

FN 2010-040

READ & FILED

ONEIDA COUNTY LEGISLATURE
2010 JAN 20 PM 2:55

Mikale Billard, Clerk
Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

Dear Mr. Billard:

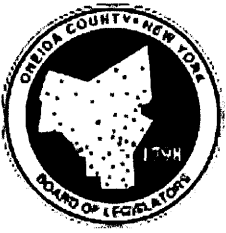
Please be advised that I am President of Wilcox Basement Systems, Inc. located at 10327 Coombs Road, Holland Patent, New York 13354. Additionally, I am Treasurer of Northern Community Pop Warner Association, PO Box 244, Holland Patent, NY 13354.

I am making this disclosure of my interest in the aforementioned in compliance with Section 803 of the General Municipal Law.

It is my understanding that this letter of disclosure will become part of the official record of this Board.

Respectfully submitted,

David K. Wilcox
Oneida County Legislator
9th Legislative District



ONEIDA COUNTY BOARD OF LEGISLATORS

Frank Puma, 620 Williams Street, Rome, New York 13440 Phone 336-3170

January 19, 2010

FN 2010-040
READ & FILED

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 21 AM 10:32

Mikale Billard, Clerk
Oneida County Board of Legislators
800 Park Ave.
Utica, New York 13501

Re: Disclosure of Interest

Dear Mr. Billard:

Please be advised that I am an accountant with an office at 310 Chestnut Street, Rome, New York and acting City of Rome Treasurer, Rome, New York.

I am making this disclosure of my interest in the aforementioned firm in compliance with Section 803 of the General Municipal Law.

It is my understanding that this letter of disclosure will become a part of the official records of this board.

Respectfully submitted,

FRANK PUMA
ONEIDA COUNTY LEGISLATOR
1ST LEGISLATIVE DISTRICT

FP:ph



ONEIDA COUNTY BOARD OF LEGISLATORS

Peter A. Caruso ♦ 2 Parkway Circle ♦ Utica, New York 13501 ♦ (315) 797-5712

January 21, 2010

Mikale Billard, Clerk
Board of Legislators
800 Park Avenue
Utica, New York 13501

FN 2010-040
READ & FILED

2010 JAN 21 PM 3:45
RECEIVED
ONEIDA COUNTY LEGISLATURE

Dear Mr. Billard:

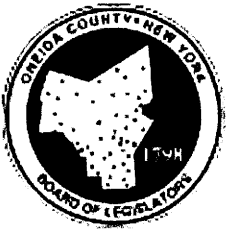
Please be advised that I am currently employed by the City of Utica, Bureau of Fire as Deputy Fire Chief.

I am making this disclosure of interest in the aforementioned in compliance with Section 803 of the General Municipal Law.

It is my understanding that this letter of disclosure will become a part of the official record of this board.

Respectfully submitted,

PETER A. CARUSO
Oneida County Legislator
26TH District



ONEIDA COUNTY BOARD OF LEGISLATORS

Frank D. Tallarino, 7883 W. Thomas St., Rome, New York Phone: 337-6340

January 19, 2010

Mikale Billard, Clerk
Oneida County Board of Legislators
800 Park Ave.
Utica, New York 13501

FN 2010-040

READ & FILED

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 25 AM 10:33

Re: Disclosure of Interest

Dear Mr. Billard:

Please be advised that I am owner of F.D. Tallarino & Co., 7883 W. Thomas Street, Rome, New York.

I am making this disclosure of my interest in the aforementioned firm in compliance with Section 803 of the General Municipal Law.

It is my understanding that this letter of disclosure will become a part of the official records of this board.

Respectfully submitted,

A handwritten signature in cursive script that reads "Frank D. Tallarino".

FRANK D. TALLARINO
ONEIDA COUNTY LEGISLATOR
7th LEGISLATIVE DISTRICT

FDT:ph



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

READ & FILED

January 26, 2010

Gerald J. Fiorini
Chairman of the Board
800 Park Ave.
Utica, NY 13501

FN 2010-040

Dear Chairman Fiorini,

Please be advised that I am a member of the Family Nurturing Center Board of Directors, with offices located at 209 Paul Building, Utica, NY 13501

I am making this disclosure of my interest in the aforementioned in compliance with Section 803 of the General Municipal Law.

It is my understanding that this letter of disclosure will become part of the official records of this board.

Sincerely,

Mikale Billard
Clerk of the Board

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 26 AM 11:21

ONEIDA COUNTY HEALTH DEPARTMENT

A Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D.
DIRECTOR OF ENVIRONMENTAL HEALTH
SUPERVISOR-IN-CHARGE

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

December 31, 2009

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 2010-074
PUBLIC HEALTH

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 14 AM 10:53

Dear Mr. Picente:

Re: C-024 Water Enhancement Program

Attached are four (4) copies of an amendment between Oneida County through its Health Department – Water Enhancement Program and The New York State Department of Health - Bureau of Water Supply Protection.

Under Chapter 502 of the Laws of 2009, Deficit Reduction Program (DRP) the Drinking Water Enhancement Program was reduced to address the State's fiscal crisis. Our budget has been reduced from \$148,313 to \$129,774. This grant provides the Environmental Health Program of the Oneida County Health Department to provide investigations, enforcement and emergency response that could impact water supplies, assure compliance with Part 5 of the State Sanitary Code, enhance the safety of drinking water at non-public systems, and implement New Safe Drinking Water Act Programs and Regulations. The Environmental Health Division's public water supply program is responsible for the oversight of nearly 200 public and certain non-public water supplies in Oneida County. The grant reduction will effect contract term April 1, 2009 through March 31, 2010. This grant is 100% State funded.

If this meets with your approval, please forward to the Board of Legislators.

Feel free to contact me should you require additional information.

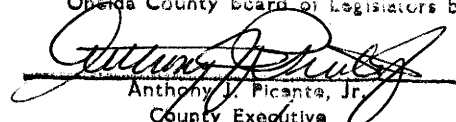
Sincerely,



Daniel W. Gilmore, Ph.D.
Acting Public Health Director

attachments
ry

Reviewed and Approved for submittal to the
Oneida County board of Legislators by



Anthony J. Picente, Jr.
County Executive

Date 1/12/10

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Environmental Health – Water Enhancement Program

NAME AND ADDRESS OF VENDOR: New York State Department of Health
 Bureau of Water Supply Protection
 547 River Street, Flanigan Square, Room 400
 Troy, New York 12180-2216

VENDOR CONTACT PERSON: Richard W. Svenson, P.E., M.P.A., Director
 Division of Environmental Health Protection

DESCRIPTION OF CONTRACT: To provide for investigations, enforcement and emergency response that could impact water supplies, assure compliance with Part 5 of the State Sanitary Code, enhance the safety of drinking water at non-public systems, and implement New Safe Drinking Water Act Programs and Regulations, staff development, reporting statistics to New York State Department of Health.

SUMMARY OF STATEMENTS: The Environmental Health Division’s public water supply program is responsible for the oversight of nearly 200 public and certain non-public water supplies in Oneida County. The goal of this program is to ensure that the public is protected from waterborne disease and contamination, both naturally occurring and human caused. Certain facilities regulated by NYS Agriculture and Markets are considered non-public water systems, but technical assistance is provided if problems arise or new systems are developed.

PREVIOUS CONTRACT YEAR: April 1, 2008 through March 31, 2009

TOTAL: \$161,000

THIS CONTRACT YEAR: April 1, 2009 through March 31, 2010

TOTAL: \$129,774

_____ **NEW** _____ **RENEWAL** X **AMENDMENT**

FUNDING SOURCE: Grant Award \$ 129,774* A3417

Less Revenues: _____

| | | |
|---------------------------------|----|---------|
| State Funds | | 129,774 |
| County Dollars - Previous Grant | \$ | -0- |
| County Dollars - This Grant | \$ | -0- |

* Amendment resulting from 2009 thru 2010 *Deficit Reduction Program* decreasing funding from \$148,313 to \$129,774.

SIGNATURE: Daniel W. Gilmore, Acting Public Health Director

DATE: December 31, 2009

Oneida County Department of Public Works

ANTHONY J. PICENTE JR.
County Executive

DENNIS S. DAVIS
Acting Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone: (315) 793-6235
Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

December 31, 2009

Anthony J. Picente Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

FN 2010-075

PUBLIC WORKS

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 11 AM 10:53

Dear County Executive Picente,

In 2011 the New York State Department of Transportation will complete a culver replacement project on NYS Rt. 291 over Crane Creek in the Town of Marcy. NYSDOT proposes to close NYS Rt. 291 to through traffic and utilize an off-site detour. Section 42 of the New York State Highway Law requires that Oneida County adopt the enclosed Detour Resolution allowing NYSDOT to utilize Benton Road (County Route 32) and Older River Road (CR 88) in the Town of Marcy as part of the off-site detour.

Please note that work will begin after July 4, 2011 and the contractor will be given a maximum of five (5) weeks to complete all work with liquidated damages assessed for exceeding that duration.. This schedule coincides with the Whitesboro School District's 2011 summer vacation schedule.

If you concur, please have the Oneida County Board of Legislators consider the enclosed documents and proposed resolution. If the resolution is adopted by the Oneida County Board of Legislators please request that the Clerk of the Board return five (5) certified resolutions to Mark Laramie for further processing.

Thank you for your continued support.

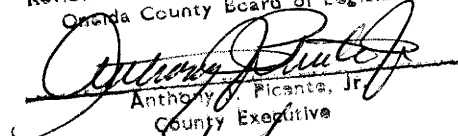
Sincerely,



Dennis S. Davis
Acting Commissioner of Public Works

cc: File/RF

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by



Anthony J. Picente, Jr.
County Executive

Date 1/10/10



STATE OF NEW YORK
DEPARTMENT OF TRANSPORTATION
REGION 2
207 GENESEE STREET
UTICA, NEW YORK 13501
www.nysdot.gov

MICHAEL A. SHAMMA, P.E.
REGIONAL DIRECTOR

STANLEY GEE
ACTING COMMISSIONER

December 7, 2009

Mark Laramie, Deputy Commissioner
Oneida County Dept. of Public Works
Division of Engineering
6000 Airport Road
Oriskany, NY 13424



**RE: DETOUR RESOLUTION
ROUTE 291, TOWN OF MARCY**

Dear Mr. Laramie:

As previously discussed, attached is a copy of the Resolution Agreement for the use of Benton Road as a detour route for the replacement of the Culvert on Route 291 over Crane Creek.

If you have any questions or concerns, please feel free to contact me at (315) 793-2669.

Sincerely,

Charles W. Walz, IV, P.E.
Regional Structures Team Leader

CWW/mca
Attachment

DETOUR RESOLUTION

RESOLUTION # 1

WHEREAS, the New York State Department of Transportation proposes to reconstruct the Large Culvert on NY Route 291 over Crane Creek in the Town of Marcy, Oneida County.

WHEREAS, in conformance with Section 42 of the New York State Highway Law, the New York State Department of Transportation proposes to utilize the following roads and streets as detours during the period of construction: Benton Road (CR 32) from NY Route 291 to Old River Road (CR 88), Old River Road (CR 88) from Benton Road (CR 32) to NY Route 291.

WHEREAS, the New York State Department of Transportation will provide traffic control devices and make improvements or repairs when necessary to the above mentioned roads and streets to make them adequate to handle additional detour traffic.

NOW, THEREFORE, BE IT RESOLVED: that the Board of Legislators of the County of Oneida does hereby authorize the New York State Department of Transportation to utilize the above mentioned roads and streets as detours during the period of construction.

BE IT FURTHER RESOLVED: that the County of Oneida will continue to provide routine maintenance on the above mentioned roads and streets, including snow and ice control.

BE IT FURTHER RESOLVED: that the Clerk of this Board is hereby directed to transmit five (5) certified copies of this Resolution to the State Department of Transportation.

(WITNESS by hand and the seal of said County this _____ day of _____



Anthony J. Picente Jr. County Executive

Linda M. Nelson, Commissioner



Phone: (315) 798-5903
Fax: (315) 798-6445
E-mail: mentalhealth@ocgov.net
Web site: www.ocgov.net

**FN 2010-076
PUBLIC HEALTH**

2010 JAN 14 PM 3:11
RECEIVED
ONEIDA COUNTY LEGISLATURE

December 16, 2009

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Dear Mr. Picente:

I am forwarding six (6) copies of the 2010 Purchase of Services Agreement between the Oneida County Department of Mental Health and Insight House Chemical Dependency Services, Inc. for your review and signature. Under the terms of this agreement, Insight House will provide: Gambling prevention and treatment, outpatient and residential substance abuse treatment and school prevention programs.

The gross amount of this Agreement is \$1,716,534.00 of which \$71,176.00 is the County's State required maintenance of effort funding to defray the operating deficits incurred by the substance abuse programs.

Thank you for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

Linda M. Nelson
Linda M. Nelson
Commissioner

Reviewed and approved for submission to the
Oneida County Board of Legislators by
Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 1/14/10

LMN/ldr
Enc.

Oneida County Department: Mental Health

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

CONTRACT SUMMARY

Name of Proposing Individual/Organization: Insight House Chemical Dependency Services, Inc.

Title of Proposed Service/Program: OP Chemical Dependence Treatment/Rehabilitation (OASAS)
OP Compulsive Gambling Treatment (OASAS)
Intensive Residential Treatment/Rehabilitation (OASAS)
Substance Abuse School-Based Prevention (OASAS)
Compulsive Gambling Prevention (OASAS)

Proposed Dates of Operation: January 1, 2010 through December 31, 2010

Client Population/Number to be Served: Individuals with an alcohol and/or substance abuse or dependency problem, and their families

Summary Statements:

I. **Narrative Description of Service/Program:**
Under the terms and conditions of this Agreement, Insight House agrees to provide the following services and related programs:

A. **OUTPATIENT CHEMICAL DEPENDENCE TREATMENT/REHABILITATION SERVICES**

LOCATION: Main Site: 500 Whitesboro St., Utica
Satellite Site: 2512 Genesee St., Utica

The intended purpose of this program is to provide professional, confidential chemical dependency treatment and rehabilitation to individuals striving to achieve and maintain a sober lifestyle, and their family members. Program services are provided in a clinic-based setting and address a population ranging from adolescents to seniors.

Treatment modalities, which include individual, group and family counseling, are tailored to meet the needs of those in the early stage of abuse or dependency, or as a step-down from a higher level of care. Recovery options are offered for special populations. There is a growing population known as MICA (individuals with a co-occurring Mental Illness and Chemical Addiction) that presents a very complicated clinical picture best treated through an integrated approach. Toward this end, cooperatively facilitated MICA groups are available at both Insight House and Mental Health Connections clinic locally.



COUNTY OF ONEIDA
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE JR.
County Executive
ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING
800 PARK AVENUE
UTICA, NEW YORK 13501
(315) 798-5800
FAX: (315) 798-2390
www.ocgov.net

January 13, 2010

FN 2010-077
PUBLIC SAFETY

WAYS & MEANS

ONEIDA COUNTY LEGISLATURE
2010 JAN 15 AM 10:37

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

Honorable Members:

During the Budget process the Board of Legislators approved on August 12th, 2009 to add a new part time (permanent) Senior Clerk position to the departments roster of the STOP-DWI Program with Resolution 273.

This position will be fully funded by the DWI fines collected throughout the Oneida County during the year. This position was unfortunately, not funded in the presented 2010 Budget submitted in July 2009 due to the fact the legislation had not yet been approved. The 2010 budget was also not amended to include the funding for this new position after it was approved by the legislators. Therefore it is necessary to do a supplemental transfer to cover the cost of this part time employee.

I therefore request your Board approve the following 2010 fund transfer:

TO:

| | |
|---|------------|
| AA# A3313.101 - Stop DWI, Salaries..... | \$ 9,368. |
| AA# A3313.820 - Stop DWI, Social Security | 717 |
| AA# A3313.850 - Stop DWI, Unemployment | 24. |
| Total: | \$ 10,109. |

FROM:

| | |
|---|------------|
| AA# A3313.4951 Stop DWI, Other Expenses | \$ 10,109. |
|---|------------|

Respectfully submitted,

Anthony J. Picente, Jr.
Oneida County Executive

CC: County Attorney
Comptroller
Budget Director
Sheriff Dept



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

January 19, 2010

FW2010-078
PUBLIC WORKS

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Honorable Members:

Attached, please find File Number 2010-078 that I am forwarding to the Public Works Committee for consideration.

Due to time constraints, it is respectfully requested that this be passed by Public Works, Ways & Means and the full Board by January 27th.

Respectfully requested,

GERALD J. FIORINI
CHAIRMAN OF THE BOARD



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442
(315) 798-5656 wpc@ocgov.net FAX 724-9812

Anthony J. Picente, Jr.
County Executive

Steven P. Devan, P.E.
Commissioner

January 15, 2010

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

FN 2010-078
PUBLIC WORKS

WAYS & MEANS

Re: Public Hearing
Capital Project HG446 – CEMS replacement

Dear County Executive Picente:

The Department of Water Quality and Water Pollution Control is in the process of preparing the necessary documents to secure funding for the capital project listed above.

Article 5-A, Section 268 of the County Law requires, among other things, that a public hearing be held by the Board of Legislators to consider the improvements that will be made by the capital projects in question. This public hearing is required before the Board can consider a bonding resolution for the project. The Board must pass the attached resolution establishing the public hearing to continue the funding process.

I have calculated estimated cost of the project on annual basis for the average Sewer District ratepayer to be \$0.60 per year for HG446 using the conservative assumption that the annual debt service translates directly to the sewer rate. Normally, this is a worst case assumption as debt service is part of the total Department budget and the sewer rate is derived from considering all expenses and revenues that affect the entire budget.

I would appreciate consideration of this request by you and Board of Legislators so that the legislation could be acted on by Ways & Means and the full Board on January 27th. This would allow the public hearing to be held prior to the Board meeting on February 10th. I am available to meet with you or the Board at your convenience to discuss this request and explain the project in more detail.

Thank you for your consideration in this matter.

Sincerely,
**THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.
Commissioner

Cc: Joseph J. Timpano, Comptroller

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date: 1/15/10

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 19 PM 2:58

24



ORRICK

ORRICK, HERRINGTON & SUTCLIFFE LLP
666 FIFTH AVENUE
NEW YORK, NY 10103-0001
tel 212-506-5000
fax 212-506-5151
WWW.ORRICK.COM

January 13, 2010

Thomas E. Myers
(212) 506-5212
tmyers@orrick.com

VIA E-MAIL (jtimpano@ocgov.net)

FN 2010-078

Mr. Joseph J. Timpano
County Comptroller
County of Oneida
County Office Building
800 Park Avenue
Utica, NY 13501

Re: County of Oneida, New York
Oneida County Sewer District
Orrick File: To Be Assigned

Dear Joe:

In accordance with your request, I have drafted and enclose herewith the form of resolution calling for the public hearing. Notice of such hearing must be published at least ten days prior to the date of the hearing.

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 19 PM 2:59

When available, we look forward to being provided with the following:

1. A certified copy of the enclosed resolution calling for the public hearing.
2. An affidavit of publication of the notice of public hearing.

With best wishes,

Very truly yours,

Tom

Thomas E. Myers
/es

cc: Ms. Sheryl Brown (sbrown@ocgov.net)

25.

FN 2010-078

Motion Made By _____

RESOLUTION NO. _____

A RESOLUTION CALLING A PUBLIC HEARING FOR THE PURPOSE OF
CONSIDERING PROPOSED IMPROVEMENTS FOR THE ONEIDA
COUNTY SEWER DISTRICT

WHEREAS, it is proposed that the County purchase an emissions monitoring system for the Oneida County Sewer District, to monitor gas emissions from the sewer treatment plant incinerators, at a maximum estimated cost of \$300,000; and

WHEREAS, it is now desired to call a public hearing thereon; now therefore, BE IT

RESOLVED, by the County Legislature of the County of Oneida, New York, as follows:

Section 1. A meeting of the County Legislature, the County of Oneida, New York, to be held at the County Office Building, in Utica, New York, in said County, on the _____ day of _____, 2010, at _____ o'clock P.M., prevailing time, for the purpose of conducting a Public Hearing upon the aforesaid matter. The Clerk of said County Legislature is hereby authorized and directed to cause a notice of such public hearing to be published and posted in the manner provided by law.

Section 2. The Clerk of the Legislature is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspaper not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the following form:

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the County Legislature of the County of Oneida, New York, will meet at the County Office Building, in Utica, New York, in Oneida, New York, on _____, 2010, at _____ o'clock ____ M., Prevailing Time, for the purpose of conducting a public hearing in relation to the proposed increase and improvement of the facilities of the Oneida County Sewer District in said County, consisting of the purchase an emissions monitoring system for the Oneida County Sewer District, to monitor gas emissions from the sewer treatment plant incinerators, at a maximum estimated cost of \$300,000. The estimated annual cost to the typical property owner in said Sewer District as a result thereof is \$_____.

Dated: Utica, New York,
_____, 2010.

BY ORDER OF THE COUNTY
LEGISLATURE OF THE COUNTY
OF ONEIDA, NEW YORK

Clerk, County Legislature

Section 4. This resolution shall take effect immediately.

APPROVED:

DATED:

Adopted by the following roll call vote:

AYES _____ NAYS _____ ABSENT _____

CERTIFICATION FORM

STATE OF NEW YORK)
) ss.:
COUNTY OF ONEIDA)

I, the undersigned Clerk of the County Legislature of the County of Oneida, New York (the "Issuer"), DO HEREBY CERTIFY:

- 1) That a meeting of the Issuer was duly called, held and conducted on the _____ day of _____, 2010.
- 2) That such meeting was a **special regular** (circle one) meeting.
- 3) That attached hereto is a proceeding of the Issuer which was duly adopted at such meeting by the Board of the Issuer.
- 4) That such attachment constitutes a true and correct copy of the entirety of such proceeding as so adopted by said Board.
- 5) That all members of the Board of the Issuer had due notice of said meeting.
- 6) That said meeting was open to the general public in accordance with Section 103 of the Public Officers Law, commonly referred to as the "Open Meetings Law".
- 7) That notice of said meeting (*the meeting at which the proceeding was adopted*) was caused to be given **PRIOR THERETO** in the following manner:

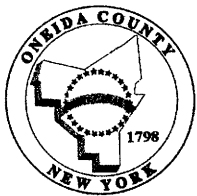
PUBLICATION (here insert newspaper(s) and date(s) of publication - should be a date or dates falling prior to the date set forth above in item 1)

POSTING (here insert place(s) and date(s) of posting- should be a date or dates falling prior to the date set forth above in item 1)

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County Legislature this _____ day of _____, 2010.

Clerk, County Legislature

(CORPORATE SEAL)



COUNTY OF ONEIDA
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE JR.

County Executive

ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING
800 PARK AVENUE
UTICA, NEW YORK 13501
(315) 798-5800
FAX: (315) 798-2390
www.ocgov.net

FN2010-079

PUBLIC HEALTH

January 15, 2010

Board of Legislators
Oneida County Office Building
800 Park Avenue, 10th Floor
Utica, New York, 13501

WAYS & MEANS

RE: Request from the City of Utica to combine Vital Statistics Reporting Districts

Honorable Members:

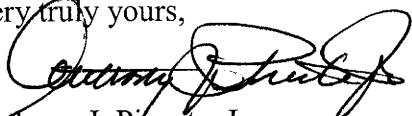
I am in receipt of a letter from Utica City Clerk, Joan M. Brenon, requesting that the Board of Legislators adopt a resolution pursuant the Public Health Law Section 4120.2(a) approving of the combining of the Mohawk Valley Psychiatric Center Vital Statistics Registration District 3296 with the City of Utica Vital Statistics Registration District 3202.

The purpose of the request is to transfer the records of the MVPC district to the City registration district to better serve the public and provide one centralized location for the recording and reporting of these records.

The NYS Director of Vital Statistics is prepared to proceed with the consolidation as soon as the Board of Legislators adopts the attached resolution. I respectfully request that the Board do so adopt in order to facilitate the combining of these two registration districts into one centralized location in the City of Utica.

Thank you for the Board's kind attention to this request for action.

Very truly yours,


Anthony J. Picente, Jr.
Oneida County Executive

Cc: Daniel Gilmore

2010 JAN 15 PM 3:46

RECEIVED
ONEIDA COUNTY LEGISLATURE

*INTRODUCTORY
NO.*

F.N. 2010-079

ONEIDA COUNTY BOARD OF LEGISLATORS

RESOLUTION NO.

INTRODUCED BY:

2ND BY:

RE: APPROVAL OF THE CONSOLIDATION OF THE MOHAWK VALLEY PSYCHIATRIC CENTER PRIMARY REGISTRATION DISTRICT AND THE CITY OF UTICA PRIMARY REGISTRATION DISTRICT INTO A CITY OF UTICA PRIMARY REGISTRATION DISTRICT FOR THE REPORTING AND RECORDING OF VITAL STATISTICS AS REQUIRED BY SECTION 4120.2(a) OF THE PUBLIC HEALTH LAW

WHEREAS, the Oneida County Executive is in receipt of a request from the City Clerk of the City of Utica asking that the Board of Legislators approve of the consolidation and combination of the Mohawk Valley Psychiatric Center Primary Registration District with the City of Utica Primary Registrations District for the purpose of reporting and recording vital statistics, and

WHEREAS, the Registrar of Vital Statistics of the City of Utica and the Mohawk Valley Psychiatric Center Vital Statistics Reporting Center have entered into an agreement to consolidate the Mohawk Valley Psychiatric Center Primary Registration District with the City of Utica Primary Registration District for vital statistics into one registration district in the City of Utica, and

WHEREAS, in accordance with Section 4120.2(a) of the Public Health Law, such consolidation is subject to the approval of the Oneida County Board of Legislators, and

WHEREAS, based on said approval of the Oneida County Board of Legislators, the New York State Commissioner of Health may proceed to issue an order combining these two districts, now therefore, be it hereby

RESOLVED, that, pursuant the Public Health Law section 4120.2(a), the Oneida County Board of Legislators does approve of the consolidation of the Mohawk Valley Psychiatric Center Primary Registration District with the City of Utica Primary Registration District into one district which shall be called the City of Utica Primary Registration District, and be it further

RESOLVED, that the Clerk of the Board of Legislators be and is hereby directed to send a certified copy of this Resolution to the New York State Commissioner of Health, the Clerk of the City of Utica, the Registrar of Vital Statistics, the Mayor of the City of Utica, the Mohawk Valley Psychiatric Center Vital Statistics Reporting District and the Oneida County Acting Public Health Director.

APPROVED: Public Health Committee ()
Ways & Means Committee ()

DATED:

Adopted by the following v.v. vote:

AYES _____ NAYS _____ ABSENT _____



CITY OF UTICA

1 Kennedy Plaza, Utica, New York 13502

Office of the City Clerk

315.792.0113

David R. Roefaro
Mayor

Joan M. Brenon
City Clerk

January 12, 2010

Honorable Anthony J. Picente
Oneida County Executive
800 Park Avenue
Utica N Y 13501

Dear County Executive:

In accordance with Section 4120.2.(a) of the Public Health Law (see attached) Colleen Sawyer, Director and Registrar at Mohawk Valley Psychiatric Center, and the City of Utica Registrar Maureen Moylan are requesting that a Resolution be sponsored for the approval by the Oneida County Legislature to combine the Vital Statistic Registration District 3296, Mohawk Valley Psychiatric Center with District 3202, City of Utica Vital Statistics. You will also be receiving a similar request from Ms. Sawyer which will include a sample Resolution and a list of addresses, should this resolution be approved.

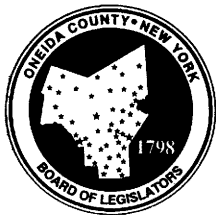
Mohawk Valley Psychiatric Center had no deaths last year, nor any births for many years as patients are transferred to local hospitals. Most people first contact Vital Statistics at City Hall for death and birth certificates and it would better serve the public to have the certificates transferred to the Utica Registration District. The general public is unaware that the Mohawk Valley Psychiatric Center is its own registration district.

The City of Utica has agreed to take possession of the Mohawk Valley Psychiatric Center certificates with the approval of the Oneida County Legislature. Peter Carucci, Director of New York State Vital Records, has also agreed to combine the two registration districts upon receipt of a certified Resolution from the Oneida County Legislature approving this action. If you need additional information or have any questions regarding this, please feel free to contact me at 792-0117.

Very truly yours,

JOAN M. BRENON
Utica City Clerk

cc: **David R. Roefaro, Mayor**
Gerald J. Fiorini, Chair
Oneida County Board of Legislators
Maureen Moylan, Registrar, City of Utica



ONEIDA COUNTY BOARD OF LEGISLATORS

Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501
Work Phone: 798-5900 ♦ Home Phone: 337-9045

January 20, 2010

FN 2010-080
COURTS, LAWS & RULES

WAYS & MEANS

ONEIDA COUNTY LEGISLATURE
2010 JAN 20 PM 2:37

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

Honorable Members:

I am in receipt of a request from Legislators Hennessy and Tallarino asking that the Chairman of the Board be removed of the power of appointing standing committees and place that power with the leaders of party caucuses as they say many of their constituents feel they are not being best served with the current committee structure.

I have all the confidence that the committee members I have selected will best serve the interests of the County and I therefore pass along Mr. Hennessy's and Mr. Tallarino's request to the members of Courts, Laws & Rules and Ways & Means for consideration.

Respectfully submitted,

GERALD J. FIORINI
CHAIRMAN OF THE BOARD



ONEIDA COUNTY BOARD OF LEGISLATORS

Frank D. Tallarino 7887 W. Thomas St. Rome NY
337-6340

Michael J. Hennessy, 439 Betsinger Rd., Sherrill, New York 13461
527-9663

FN 2010-080
COURTS, LAWS & RULES

ONEIDA COUNTY LEGISLATURE
2010 JAN 20 AM 11:15

WAYS & MEANS

January 20, 2010

Hon. Gerald Fiorini, Chairman
Oneida County Board of Legislators
800 Park Ave
Utica NY 13501

Dear Chairman Fiorini:

Attached please find a proposed Resolution designed to provide taxpayers with the best possible representation on standing committees of the Oneida County Board of Legislators.

Since the bulk of the work of legislators is done in the various committees, it is vital that the most qualified, interested, and experienced legislators participate on the various panels that make up our standing committees.

Many of our constituents have indicated that they do not feel they are being served optimally by the recent appointments and we agree. Therefore we are proposing to remove the power of appointment from the Chairman of the Board and placing it with the leaders of the party caucuses. When our legislation is implemented, the minority and majority leaders will be tasked with polling their members to learn of their interests and experience, and making the choices in a cooperative effort, thus, hopefully eliminating the introduction of personal prejudices into the choices. Since all members of the caucuses will be aware of the process and will have input, the opportunity for abuse will be greatly reduced.

Please see that the appropriate committees give a full hearing to our proposal.

Sincerely,

Michael J. Hennessy
Michael J. Hennessy
Oneida County Legislator 2nd District
MJH/FDT/jt

Frank D. Tallarino
Frank D. Tallarino
Oneida County Legislator 7th District

ONEIDA COUNTY BOARD OF LEGISLATORS

RESOLUTION NO.

INTRODUCED BY: Mssrs. Hennessy & Tallarino
2ND BY:

RE: COMMITTEE ASSIGNMENTS:

WHEREAS, The People of Oneida County deserve to be able to have faith that their leaders are making unbiased, judicious decisions when it comes to deciding on the makeup of the various standing committees of this Honorable Board of Legislators, and

WHEREAS, Committee assignments for the term 2010-2011 appear not to have taken into consideration the talents, knowledge, and interests of certain legislators, and

WHEREAS, Standing Committee work is vital to good legislation and experience and knowledge are vital ingredients for good decision-making, and

WHEREAS, Politics and personal feelings should have no role in the vital business of this Honorable Board of Legislators, and

WHEREAS, Placing the power of appointment in the hands of two persons will lessen the opportunity for personal and political influence in making assignments, therefore be it

RESOLVED, That this Honorable Board of Legislators hereby grants the power of committee assignments to the Majority and Minority Leaders of this body, who shall in conference, with preferences obtained from their members, and with regard to experience, talent, and interest, choose such individuals to participate as members of each standing committee of this Board of Legislators, keeping in mind fairness in terms of workload and taxpayer protection.

RESOLVED, This Rule shall take effect for the 2011-2012 term of this Board of Legislators.

APPROVED: Laws, Rules
 Ways & Means Committee
DATED:

Adopted by the following v.v. vote:
AYES _____ NAYS _____ ABSENT _____



ONEIDA COUNTY BOARD OF LEGISLATORS

Gerald J. Fiorini, Chairman ♦ 800 Park Avenue ♦ Utica, New York 13501
Work Phone: 798-5900 ♦ Home Phone: 337-9045

January 20, 2010

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

Honorable Members:

I am in receipt of a request from Legislators Hennessy and Tallarino asking for a limit on the number of terms a legislator can serve as Chairman of the Board.

I pass along their request to the appropriate committees, Courts, Laws & Rules and Ways & Means and on to the full Board for consideration.

Respectfully submitted,

GERALD J. FIORINI
CHAIRMAN OF THE BOARD

FN2010-081

COURTS, LAWS & RULES

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 20 PM 2:37



ONEIDA COUNTY BOARD OF LEGISLATORS

Frank D. Tallarino 7883 W. Thomas St. Rome NY
337-6340

Michael J. Hennessy, 439 Betsinger Rd., Sherrill, New York 13461
Home Phone: 527-9663

FN 2010-081
COURTS, LAWS & RULES
WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 20 AM 11:15

January 20, 2010

Hon. Gerald Fiorini, Chairman
Oneida County Board of Legislators
800 Park Ave
Utica NY 13501

Dear Chairman Fiorini:

Attached please find a proposed resolution designed to limit the number of terms a legislator may serve as Chairman of the Oneida County Board of Legislators. The purpose of the legislation is to prevent abuse or misuse of power or even the appearance of such abuse or misuse.

It is our experience and history's lesson that when a person holds a position of power for lengthy periods of time without serious challenge to that power, the temptation to abuse said power becomes too great. When the power is held by a government figure, too often the losers are the governed, who can be deprived of efficient government and strong voices to represent them.

Please see to it that this resolution gains a fair hearing and airing by the appropriate committees.

Also, we ask for your support in promoting the resolution.

Sincerely,

Michael J. Hennessy
Oneida County Legislator 2nd District
MJH/FDT/jt

Frank D. Tallarino
Oneida County Legislator 7th District

ONEIDA COUNTY BOARD OF LEGISLATORS

RESOLUTION NO.

INTRODUCED BY: Messrs. Hennessy & Tallarino
2ND BY:

RE: TERM LIMITS RE: CHAIRPERSON OF THE BOARD OF LEGISLATORS

- WHEREAS,** The People of Oneida County deserve to be able to have faith that their leaders are making unbiased, judicious decisions when it comes to making policy and personnel decisions, and
- WHEREAS,** The powers of the Chairman of Oneida County Board of Legislators are vast and nearly without restrictions, thus providing opportunities for abuses of power to the detriment of the taxpaying public, and
- WHEREAS,** Common sense and history tell us that longer one holds an office, the greater the power he or she can accumulate, thus enhancing the potential for abuse and misuse, and
- WHEREAS,** Recent actions and decisions made by the current Chairman of this Board of Legislators demonstrate the truth of the above, it is imperative that this Board create a rule that will prevent such abuses from occurring in the future, therefore be it
- RESOLVED,** That this Honorable Board of Legislators hereby prohibits any person from being nominated to a third consecutive term as Chairman of the Oneida County Board of Legislators and that any person having served two terms as Chairman of the Board shall forever be ineligible to be nominated again, and
- RESOLVED,** This restriction shall apply immediately and be applicable to all current members of this Honorable Board.

APPROVED: Human Resources Committee
Ways & Means Committee

DATED:

Adopted by the following v.v. vote:

AYES _____ NAYS _____ ABSENT _____



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

AIRPORT

January 21, 2010

WAYS & MEANS

FN 2010-082

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

Honorable Members:

Request was received from Vernon Gray, January 21st asking for authorization for Oneida County to apply for and execute Federal Fiscal Year 2010 Federal Administration and State grant offer(s) for AIP projects identified in Capital Project H-339.

I hereby pass this on to the Airport Committee and on to the full Board for consideration at the meeting of January 27th.

Respectfully submitted,


GERALD J. FIORINI
CHAIRMAN OF THE BOARD

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 21 PM 4:35

Griffiss International Airport



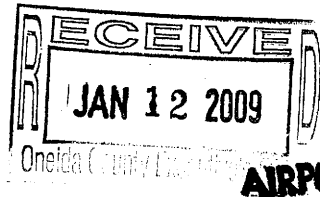
592 Hangar Road, Suite 200
 Rome, NY 13441
 Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.
 County Executive

W. VERNON GRAY, III
 Commissioner of Aviation

January 8, 2010

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Ave.
 Utica, NY 13501



FN2010-082

WAYS & MEANS

RECEIVED
 ONEIDA COUNTY LEGISLATIVE
 2010 JAN 21 PM 2:31

Dear County Executive Picente,

Congress has recently passed legislation extending the Federal Aviation Administration (FAA's) authorization for funding a "Part A" Airport Improvement Program (AIP) with half of the fiscal year's funding through March 31, 2010. When FAA apportions these funds to eligible airports, the airports will be expected to accept and execute such grant offers before a March 25th deadline. The Department of Aviation has been notified by the FAA that they will consider for advancement the following AIP projects included in our Federal Airport Capital Improvement Program identified under the County's Capital Project H-339:


| <u>AIP Project</u> | <u>Federal * Share (95%)</u> | <u>State* Share (2.5%)</u> | <u>County* Share (2.5%)</u> | <u>Total</u> |
|------------------------|----------------------------------|--------------------------------|---------------------------------|--------------|
| ARFF/Addition (Design) | \$332,500 | \$8,750 | \$8,750 | \$350,000 |
| Taxiway Rehab (Design) | \$190,000 | \$5,000 | \$5,000 | \$200,000 |
| Totals* | \$522,500 | \$13,750 | \$13,750 | \$550,000 |

* Approximate Grant Dollars, actual final FAA grant offer may vary actual dollar amount.

To compete for possible funding, it is incumbent on the County and its Consultant to provide the necessary information such as preapplications, applications, and engineering agreements. When the FAA apportions funds to eligible airports, the airports will be expected to accept and execute such grant offers before a March 25th deadline. In anticipation of possible grant offer(s), and considering the extremely short turnaround for grant execution, the Department of Aviation is respectfully requesting the County Executive seek Board of Legislator approval to apply for and execute potential Federal Fiscal Year 2010 FAA and State grant offer(s) for the project(s) identified. This is a 95% Federal participation, 2.5% State participation reimbursement program with the County providing a 2.5% local share. It is uncertain which project(s) will receive funding.

Because of the aggressive schedule presented to us, we respectfully request consideration from the Board of Legislators by their **January 27, 2010** meeting. Thank you.

Sincerely,

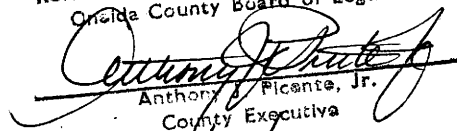

W. VERNON GRAY, III
Commissioner of Aviation

WVG:wfa

Attach.

Cc: County Attorney
County Comptroller / Budget Director

Reviewed and Approved for submittal to the
Orinda County Board of Legislators by


Anthony J. Picante, Jr.
County Executive

Date 1/21/10



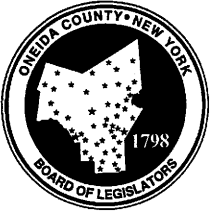
ENGINEERS
DESIGN BUILD
TECHNICAL RESOURCES
OPERATIONS

**GRIFFISS INTERNATIONAL AIRPORT (2010-2014)
AIRPORT CAPITAL IMPROVEMENT PROGRAM**

DATE: 7/21/2009

| Airport: Griffiss International Airport | | State | | NY | | NPIAS# 36-0119 | | LOCID RME | | | |
|---|---|------------------|-------------------------|-----|---------------|-----------------------|-----------------|-------------------|----------------------|-----------------|-----------------|
| Fiscal Year | Project Description | Discretionary | Federal Funds (\$1,000) | MAP | Entitlement | State Funds (\$1,000) | Other/County | Total (\$1,000) | Environmental Status | Est. Start Date | Est. Comp. Date |
| 2010 | ARFF/ Addition (30,000 sq ft) (Design) | 332.50 | | | | 8.75 | 8.75 | 350.00 | EA | | |
| | Terminal Building (Construction) | | 8,550.00 | | | 225.00 | 225.00 | 9,000.00 | FONSI 11/16/06 | | |
| | Apron I & B Infills (Design) | 142,500.00 | | | | 3,750.00 | 3,750.00 | 150,000.00 | EA | | |
| | Hangar Fire Suppression System (Design) | | 285.00 | | | 7.50 | 7.50 | 300.00 | EA Pending | | |
| | Nose Dock Rehabilitation (Design) | | 95,000.00 | | | 2,500.00 | 2,500.00 | 100,000.00 | EA | | |
| | Totals 2010 | 4,291.25 | 258,835.00 | | | 426.25 | 426.25 | 17,050.00 | | | |
| 2011 | ARFF/ Addition (30,000 sq ft) (Const.) | 6,650.00 | | | | 175.00 | 175.00 | 7,000.00 | EA | | |
| | Apron Infills (Construction) | | 3,467.50 | | | 91.25 | 91.25 | 3,650.00 | EA | | |
| | Transient Aircraft Hangar (30,000 sq ft) (Design) | | 237.50 | | | 6.25 | 6.25 | 250.00 | EA | | |
| | Hangar Fire Suppression System (Const.) | | 2,660.00 | | | 70.00 | 70.00 | 2,800.00 | EA Pending | | |
| | Airport Drainage and Deicing Study | | | | 118.75 | 3.13 | 3.13 | 125.00 | CATX | | |
| | Taxiway Rehabilitation (Design) | 158.75 | | | 31.25 | 5.00 | 5.00 | 200.00 | CATX | | |
| | Nose Dock Rehabilitation (Construction) | | 2,950.00 | | | 77.63 | 77.63 | 3,105.26 | EA | | |
| | Airport Access Road - Ph II (Design) | | 95.00 | | | 2.50 | 2.50 | 100.00 | EA | | |
| | Nose Dock Rehabilitation (Design) | | 95,000.00 | | | 2,500.00 | 2,500.00 | 100,000.00 | EA | | |
| | Equipment Acquisition | | | | 150.00 | 3.95 | 3.95 | 157.89 | CATX | | |
| | Totals 2011 | 6,808.75 | 104,410.00 | | 300.00 | 2,934.70 | 2,934.70 | 117,388.15 | | | |
| 2012 | Apron Rehab. - Phase I (Design & Const.) | 1,900.00 | | | | 50.00 | 50.00 | 2,000.00 | EA | | |
| | Transient Aircraft Hangar (30,000 sq ft) (Const.) | | 2,850.00 | | | 75.00 | 75.00 | 3,000.00 | EA | | |
| | Nose Dock Rehabilitation (Construction) | | 2,950.00 | | | 77.63 | 77.63 | 3,105.26 | EA | | |
| | Airport Access Road - Ph II (Construction) | | 1,425.00 | | | 37.50 | 37.50 | 1,500.00 | EA | | |
| | Taxiway Rehabilitation (Construction) | 1,900.00 | | | | 50.00 | 50.00 | 2,000.00 | CATX | | |
| | Nose Dock Rehabilitation (Design) | | 95,000.00 | | | 2,500.00 | 2,500.00 | 100,000.00 | EA | | |
| | Equipment Acquisition | | | | 150.00 | 3.95 | 3.95 | 157.90 | CATX | | |
| | Totals 2012 | 3,800.00 | 102,225.00 | | 150.00 | 2,794.08 | 2,794.08 | 111,763.16 | | | |
| 2013 | Apron Rehabilitation - Phase II (Design & Const.) | 1,900.00 | | | | 50.00 | 50.00 | 2,000.00 | EA | | |
| | Nose Dock Rehabilitation (Construction) | | 2,950.00 | | | 77.63 | 77.63 | 3,105.26 | EA | | |
| | Nose Dock Rehabilitation (Design) | | 95,000.00 | | | 2,500.00 | 2,500.00 | 100,000.00 | EA | | |
| | Equipment Acquisition | | | | 150.00 | 3.95 | 3.95 | 157.90 | CATX | | |
| | Totals 2013 | 1,900.00 | 97,950.00 | | 150.00 | 2,631.58 | 2,631.58 | 105,263.16 | | | |
| 2014 | Apron 4 Reconstruction (Design & Const.) | 3,325.00 | | | | 87.50 | 87.50 | 3,500.00 | EA | | |
| | Nose Dock Rehabilitation (Construction) | | 2,950.00 | | | 77.63 | 77.63 | 3,105.26 | EA | | |
| | Equipment Acquisition | | | | 150.00 | 3.95 | 3.95 | 157.90 | CATX | | |
| | Totals 2014 | 3,325.00 | 2,950.00 | | 150.00 | 169.08 | 169.08 | 6,763.16 | | | |
| TOTALS: | | 19,966.25 | 278,310.00 | | 750.00 | 1,370.16 | 1,370.16 | 54,806.58 | | | |

43.



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

January 21, 2010

FN 2010-083

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Honorable Members:

Attached is a letter from the Sheriff's Department requesting a supplemental appropriation of \$58,000 for the funding of the Resource Officer for the Alternative Programs at the Madison-Oneida BOCES Verona Campus, as was requested in the companion legislation FN 2010-029.

I pass this request on to the Ways & Means Committee and the full Board for the meeting of January 27th, 2010.

Respectfully submitted,

GERALD J. FIORINI
CHAIRMAN OF THE BOARD

2010 JAN 21 PM 4:35
ONEIDA COUNTY LEGISLATURE
RECEIVED



OFFICE OF THE SHERIFF

COUNTY OF ONEIDA

DANIEL G. MIDDGAUGH SHERIFF

M. PETER PARAVATI UNDERSHERIFF

January 19, 2010

FN 2010-083 WAYS & MEANS

RECEIVED ONIEDA COUNTY LEGISLATURE 2010 JAN 21 PM 2:51

Anthony Picente Jr. Oneida County Executive 800 Park Avenue Utica, New York 13501

Re: New Deputy Sheriff Position : School Resource Officer Program: BOCES

Dear Mr. Picente, [Signature]

This Office is requesting a Supplemental Appropriation to provide funding for the creation of a School Resource Officer for the Alternative Programs at the Madison-Oneida BOCES Verona Campus. The role of a School Resource Officer is to focus on prevention and proactive approaches which anticipate potentially dangerous behaviors in this setting. The County will be entering into a three year contract. BOCES will reimburse the Sheriff's Office for the cost of the position.

The Supplemental Appropriation Request is as follows:

Table with 4 columns: EXPENSE ACCOUNTS, REVENUE ACCT:, AMOUNT. Rows include Salaries (\$40,198), Retirement (3,742), Social Security (3,075), Workmen's Comp (884), Health Insurance (10,000), Total Expenses (\$58,000), and Total Revenue (\$58,000).

This position is being created by separate Board action. I am requesting that this request be expedited and the regular Board process be waived to allow for the this Deputy to be hired and placed into the Police Academy. The Academy begins on 2/7/2010. The position should be made available to fill prior to that date.

If I can be of further assistance on this request, please feel free to contact me.

Sincerely,

Daniel G. Middaugh, Sheriff

Reviewed and Approved for submittal to the Oneida County Board of Legislators by

[Signature] Anthony J. Picente, Jr. County Executive

Date 1/21/10

cc. Tom Keeler, Budget Director

Administrative Office 6065 Judd Road Oriskany, NY 13424 Voice (315) 736-8364 Fax (315) 765-2205

Law Enforcement Division 6065 Judd Road Oriskany, NY 13424 Voice (315) 736-0141 Fax (315) 736-7946

Correction Division 6075 Judd Road Oriskany, NY 13424 Voice (315) 768-7804 Fax (315) 765-2327

Civil Division 200 Elizabeth Street Utica, NY 13501 Voice (315) 798-5862 Fax (315) 798-6495



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

January 22, 2010

FN 2010-084

READ & FILED

Board of County Legislators
County of Oneida
800 Park Avenue
Utica, NY 13501

Ladies and Gentlemen:

Pursuant to the Rules of the Board, I hereby appoint County Legislator Edward P. Welsh, R-21 to serve as Vice Chair of the Oneida County Board of Legislators for the 2010-2011 term of office.

Said appointment shall be effective immediately and shall expire on December 31, 2011.

Respectfully submitted,

GERALD J. FIORINI
CHAIRMAN OF THE BOARD

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 22 PM 2:04



ONEIDA COUNTY BOARD OF LEGISLATORS

David J. Wood, Majority Leader
7320 Coleman Mills Road ♦ Rome, New York 13440 ♦ (315) 337-1989

January 22, 2010

FN 2010-085
READ & FILED

Board of County Legislators
County of Oneida
800 Park Avenue
Utica, NY 13501

Ladies and Gentlemen:

Pursuant to the Rules of the Board, I hereby appoint County Legislators Brian D. Miller and Stephen Roefaro to serve as Assistant Majority Leaders of the Board of Legislator for the 2010-2011 term of this Board.

Respectfully submitted,

David J. Wood
Majority Leader

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 22 PM 2:04



ONEIDA COUNTY BOARD OF LEGISLATORS

Patricia A. Hudak ♦ 103 Dwight Dr. ♦ Rome, NY 13440 ♦ 339-9960

January 22, 2010

FN 2010-086

READ & FILED

Board of County Legislators
County of Oneida
800 Park Avenue
Utica, NY 13501

Honorable Members:

Pursuant to the Rules of the Board, I hereby appoint County Legislators William B. Goodman, Rose Ann Convertino and Michael J. Clancy to serve as Assistant Minority Leaders of the Board of Legislators for the 2010-2011 term of this Board.

Respectfully submitted,

Patricia A. Hudak
Minority Leader

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 22 PM 2:04



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

January 22, 2010

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

FN 2010-087
READ & FILED

Gerald J. Fiorini
Chairman
(315) 798-5900

Mihale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

Honorable Members:

Pursuant to Article 25AA, Section 302, I hereby record the following appointment/reappointments to the Farmland Protection Board.

Reappointments:

Andy Gale, 9528 Crooked Hill Road, Cassville, NY 13318 and

George Gafner, 4480 Rt 49, Rome, NY 13440

These appointments are effective immediately for a term of four (4) years, expiring December 31, 2013.

Legislative Representative Patrick H. Brennan, 7705 Sally Rd, Waterville, 13480 will be appointed for a term of two (2) years, expiring December 31, 2011.

These appointments do not require Board of Legislators approval.

Respectfully submitted,

Gerald J. Fiorini
GERALD J. FIORINI
CHAIRMAN OF THE BOARD

GJF:pp
Cc: Farmland Protection Board

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 22 PM 2:25



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

January 22, 2010

FN 2010-088
READ & FILED

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

Honorable Members:

There has been a change to one of the Standing Committees, namely Education & Youth.
Please see the attached.

Respectfully submitted,

GERALD J. FIORINI
CHAIRMAN OF THE BOARD

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 22 PM 3:08



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

STANDING COMMITTEES 2010-2011

1/22/10

AIRPORT (Oversees Airport Operations at Griffiss)

GEORGE JOSEPH, CHAIR
DAVID J. WOOD, VICE CHAIR
PATRICIA A. HUDAK, VICE CHAIR
Emil R. Paparella
James J. D'Onofrio
Brian D. Miller
Michael B. Waterman
Joseph M. Furgol
Martin J. Kernan

COURTS, LAWS & RULES (Includes all Courts Jurors, Department of Law, Rules of the Board of Legislators, County Charter and Administrative Code)

DAVID K. WILCOX, CHAIR
BRIAN D. MILLER, VICE CHAIR
MARTIN J. KERNAN, VICE CHAIR
Emil R. Paparella
Michael B. Waterman
Frederick Sadallah
Howard C. Welch
Frank Puma
Peter A. Caruso

READ & FILED

ECONOMIC DEVELOPMENT & TOURISM
(Includes industrial, economic and related tourism Promotion and development, Union Station, Planning Department and related programs)

EDWARD P. WELSH, CHAIR
EMIL R. PAPARELLA, VICE CHAIR
PATRICIA A. HUDAK, VICE CHAIR
Howard C. Welch
Les Porter
James M. D'Onofrio
George Joseph
Frederick Sadallah
William Goodman
Peter Caruso
Rose Ann Convertino

***EDUCATION & YOUTH**
(Includes MVCC, youth programs, Workforce Development)

STEPHEN ROEFARO, CHAIR
BRIAN D. MILLER, VICE CHAIR
MICHAEL J. CLANCY, VICE CHAIR
Brian P. Mandryck
Richard A. Flisnik
Frederick Sadallah
***William R. Hendricks**
Chad Davis
Frank D. Tallarino

HUMAN RESOURCES (Includes Department of Social Services, Veterans' Affairs)

EMIL R. PAPARELLA, CHAIR
LES PORTER, VICE CHAIR
FRANK PUMA, VICE CHAIR
Norman Leach
Stephen Roefaro
Brian P. Mandryck
Howard C. Welch
William R. Hendricks
Rose Ann Convertino
Martin J. Kernan
Chad Davis

1/22/10

INTERNAL AFFAIRS (Personnel, County Clerk, Board of Elections, Audit & Control, Finance Department, and all other county Departments not specifically covered by Another committee)

MICHAEL B. WATERMAN, CHAIR
EDWARD P. WELSH, VICE CHAIR
ROSE ANN CONVERTINO, VICE CHAIR
Les Porter
Norman Leach
Howard C. Welch
Frederick Sadallah
Chad Davis
Patricia A. Hudak

PUBLIC HEALTH (Health Department, Mental Health Department, Office for the Aging, Coroners, environmental concerns)

BRIAN P. MANDRYCK, CHAIR
FREDERICK SADALLAH, VICE CHAIR
FRANK PUMA, VICE CHAIR
Emil R. Paparella
Stephen Roefaro
Howard C. Welch
William R. Hendricks
Frank D. Tallarino
Michael J. Hennessy

PUBLIC SAFETY (Includes District Attorney, Sheriff, Law Enforcement Building, Probation, Public Defenders, 911, STOP DWI, Traffic Safety, and related services)

RICHARD A. FLISNIK, CHAIR
BRIAN D. MILLER, VICE CHAIR
JOSEPH M. FURGOL, VICE CHAIR
Michael B. Waterman
Norman Leach
David K. Wilcox
Patrick H. Brennan
Peter A. Caruso
Michael J. Clancy

PUBLIC WORKS (Department of Public Works, County Lands, Water Quality & Water Pollution Control, soil conservation)

BRIAN D. MILLER, CHAIR
GEORGE JOSEPH, VICE CHAIR
PATRICIA A. HUDAK, VICE CHAIR
Michael B. Waterman
Edward P. Welsh
David J. Wood
Richard A. Flisnik
Patrick H. Brennan
Michael J. Clancy
Chad Davis
Martin J. Kernan

WAYS & MEANS (Acquisition & Contract, Salaries, Budget)

LES PORTER, CHAIR
DAVID J. WOOD, VICE CHAIR
PATRICIA A. HUDAK, VICE CHAIR
Brian D. Miller
James D'Onofrio
Emil R. Paparella
George Joseph
Richard A. Flisnik
William B. Goodman
Rose Ann Convertino
Michael J. Clancy

WORKERS' COMPENSATION (Oversees operation of Workers' Compensation Program)

NORMAN LEACH, CHAIR
LES PORTER, VICE CHAIR
CHAD DAVIS, VICE CHAIR
Brian P. Mandryck
Richard A. Flisnik
Edward P. Welsh
William R. Hendricks
Joseph M. Furgol
Frank Puma
Michael J. Hennessy
Frank D. Tallarino

AGRICULTURE & RURAL DEVELOPMENT (Includes Rural Development Soil & Water, Agricultural Economic Development, Cornell Cooperative Extension, Farmland Protection Board)

PATRICK H. BRENNAN, CHAIR
GEORGE JOSEPH, VICE CHAIR
WILLIAM B. GOODMAN, VICE CHAIR
Brian D. Miller
Brian P. Mandryck
Les Porter
Norman Leach
Martin J. Kernan
Michael J. Clancy

Appoint/comm assignments 1/22/10



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

January 22, 2010

Board of Legislators
County of Oneida
800 Park Avenue
Utica, New York 13501

FN 2010-089
WAYS & MEANS

Honorable Members:

The appointed term of Legislator Norman Leach to the Forest Practice Board has expired as of December 31, 2009 and has expressed an interest in serving on this Board for a second term.

Therefore, pursuant to Section 9-0705 of the Environmental Conservation Law, I hereby reappoint **Legislator Norman Leach, of 1842 Littlefield Rd., Camden, NY 13316** to serve as the Legislative Representative on the Forest Practice Board for a two-year term to expire on December 31, 2011.

As this appointment requires board confirmation, I am referring the matter to the Ways and Means Committee and to the full Board for consideration at the meeting of **February 24th, 2010.**

Respectfully submitted,

GERALD J. FIORINI
CHAIRMAN OF THE BOARD

GJF/pp

cc: NYSDEC, Richard McDonald
317 Washington St.
Watertown, NY 13601
Legislator Leach

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 22 PM 4:26



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

January 22, 2010

Oneida County
Board of Legislators
800 Park Avenue
Utica, New York 13501

FN2010-090
WAYS & MEANS

Honorable Members:

I am hereby reappointing **Legislator Michael J. Clancy of 4932 Old Oneida Rd., Verona, NY 13478** to serve on the Griffiss Air Force Base Restoration Advisory Board for a two-year term to expire on December 31, 2011.

This appointment does require Board of Legislators approval, therefore I hereby refer this request to the Ways and Means Committee and on the full Board for consideration at the earliest opportunity.

Respectfully submitted,

GERALD J. FIORINI
CHAIRMAN OF THE BOARD

GJF:pp

Cc: Mr. Clancy

Michael McDermott, Base Environmental Coordinator

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 22 PM 4:26



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

January 25, 2010

FN 2010-091
WAYS & MEANS


Oneida County
Board of Legislators
800 Park Ave.
Utica, NY 13501

Honorable Members:

The term of James M. D'Onofrio to the Insight House Board of Directors has expired as of December 31, 2009. Mr. D'Onofrio has expressed a desire to remain on that Board, therefore I hereby make the recommendation to the Board of Legislators to **reappoint Mr. James M. D'Onofrio to a two-year term on the Insight House Board of Directors, a term to expire December 31, 2011.**

As this appointment requires Board confirmation, I hereby refer the matter to the Ways & Means Committee and the full Board for consideration at the earliest opportunity.

Respectfully submitted,


GERALD J. FIORINI
CHAIRMAN OF THE BOARD

GJF:pp

Cc: Donna Vitagliano, President & CEO, Insight House
James M. D'Onofrio
County Executive Anthony J. Picente, Jr.

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 25 AM 9:32

Oneida County Department of Public Works

ANTHONY J. PICENTE JR.
County Executive

Dennis S. Davis
Acting Commissioner

6000 Airport Road
Oriskany, New York 13424
Phone:(315) 793-6235
Fax: (315) 768-6299

DIVISIONS:
Buildings & Grounds
Engineering
Highways, Bridges & Structures
Reforestation

January 5, 2010

Anthony J. Picente Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

FN 2010-092
PUBLIC WORKS
WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 25 PM 3:29

Dear County Executive Picente,

The Department of Public Works and the Town of New Hartford agreed to work in partnership for the completion of a combined area drainage improvement project and culvert replacement project. Structure C3-26 on Oxford Road (County Route 26A) in the Town of New Hartford deteriorated to the point that replacement was necessary. This structure was also a key component of an area drainage improvement project sponsored by the Town of New Hartford. Concurrent design and construction of both projects was required to produce a functional end product.

The Town of New Hartford agreed to prepare plans and specifications for both projects, was responsible for executing all contractual agreements, and provided construction administration services. Oneida County was responsible only for the cost of replacing Structure C3-26 and associated work on Oxford Road within the County right-of-way. This resulted in significant cost savings for Oneida County. On August 12, 2009 the Oneida County Board of Legislators approved an inter-municipal agreement that authorized Oneida County to reimburse the Town of New Hartford \$134,250.00 for the above mentioned project. This amount was determined by an open competitive bid in accordance with New York State General Municipal Law.

Due to hidden conditions which were discovered during the construction of the subject project, the Town was required to direct the Contractor to perform additional work related to replacement of Structure C3-26 that was not included in the original bid documents. As a consequence of same, said additional work and associated additional expenses were incurred as follows.

- 1) Additional work to relocate water line to avoid conflict with new box culvert and provide required separation distance. Cost for additional work: \$7,811.20
- 2) Additional work to add 24" HDPE storm pipe and catch basin at road shoulder to accommodate hidden storm drainage system. Cost for additional work: \$2,044.19
- 3) Additional work to change elevation of box culvert to avoid hidden communications duct bank. Cost for additional work: \$16,478.10

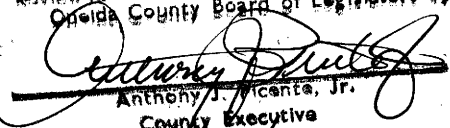
The total cost for all additional work was \$26,333.49.

Therefore, the enclosed Amendment to Agreement was prepared that if executed would increase the maximum amount payable to the Town by \$26,333.49 to \$160,583.49. If you concur, please forward the enclosed Amendment to Agreement the Oneida County Board of Legislators for consideration.

Sincerely,


Dennis S. Davis
Acting Commissioner

cc: File

Reviewed and approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1/21/10

Oneida County Department: Public Works

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators Contract Summary

Name of Proposing Organization: **Town of New Hartford**

Title of Activity or Service: **Amendment to Inter-Municipal Agreement**

Client Population/Number to be Served: **N/A**

Summary Statements:

1) Narrative Description of Proposed Services:

Amendment to Inter-municipal agreement with the Town of New Hartford for reconstruction of Structure C3-26 on Oxford Road in the Town of New Hartford.

2) Program/Service Objectives and Outcomes:

Reconstruction of Structure C3-26.

3) Program Design and Staffing Level:

N/A

Total Funding Requested: **\$26,333.49**

Oneida County Department Funding Recommendation: **\$26,333.49**

Account # **H-374**

Proposed Funding Source: Federal _____ State _____ County **100%**

Cost Per Client Served: **N/A**

Past Performance Data: **N/A**

Oneida County Department Staff Comments

ONEIDA COUNTY HEALTH DEPARTMENT

Adirondack Bank Building, 5th Floor, 185 Genesee St., Utica, NY 13501

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D.
DIRECTOR OF ENVIRONMENTAL HEALTH
SUPERVISOR-IN-CHARGE

CANCER SERVICES PROGRAM PARTNERSHIP

Phone: (315) 798-5248 Fax: (315) 798-5071

FN 2010-093

PUBLIC HEALTH

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 25 PM 3:30

January 8, 2010

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave
Utica, NY 13501

Dear Mr. Picente:

Enclosed please find three (3) original copies of the agreement between Oneida County through its Health Department and Madison County Health Department, for the provisions of Outreach and Education for men and woman who are uninsured or underinsured in Oneida, Madison and Herkimer Counties. This agreement shall go into effect upon execution and shall remain in effect until March 31, 2012.

If this agreement meets with your approval, please sign where indicated.

Feel free to contact me at 798-5480 if you require additional information.

Sincerely,



Daniel W. Gilmore, PH.D.
Acting Public Health Director

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by



Anthony J. Picente, Jr.
County Executive

Date 1/21/10

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Cancer Services Program

NAME AND ADDRESS OF CONTRACTOR: Madison County Health Department
PO Box 605 County Office Bldg
Wampsville, NY 13163

CONTACT PERSON: *Daniel Gilmore*
~~Eric Faist~~, Director of Health

DESCRIPTION OF CONTRACT: To implement the Cancer Services Program, a comprehensive breast, cervical and colorectal cancer screening program, for those who are residents of Oneida, Herkimer and Madison Counties.

CLIENT POPULATION SERVED: Those who are residents of Oneida, Herkimer and Madison counties and meet the programs criteria as specified by New York State Department of Health.

PREVIOUS CONTRACT YEAR: Upon execution by both parties and shall remain in effect until 3/31/2009.

TOTAL CONTRACT REIMBURSEMENT: As part of the grant program, funded by NYS Department of Health, this includes a total of \$ 4,000.00 yearly.

THIS CONTRACT YEAR: Upon execution by both parties and shall remain in effect until March 31, 2012

TOTAL CONTRACT REIMBURSEMENT: As part of the grant program, funded by NYS Department of Health, this includes a total of \$ 4,000.00 yearly.

 NEW X RENEWAL AMENDMENT

FUNDING SOURCE: 4091.495

Less Revenues:

| | |
|---------------------------------|-------------------|
| State Funds | \$ 100% reimburse |
| County Dollars - Previous Grant | \$ N/A |
| County Dollars - This Grant | \$ -0- |

SIGNATURE: Daniel W. Gilmore
Director of Environmental Health
Supervisor-In-Charge

DATE: October 15, 2009

Date: *10-13-09*
BY: *[Signature]*
Brian Miga
Asst. Oneida County Attorney

ONEIDA COUNTY HEALTH DEPARTMENT

185 Genesee Street, Utica, New York 13501

ANTHONY J. PICENTE JR.
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D.
DIRECTOR OF ENVIRONMENTAL HEALTH
SUPERVISOR-IN-CHARGE

ADMINISTRATION

Phone: (315) 798-6400 Fax: (315) 266-6138

January 7, 2010

Anthony J. Picente, Jr.
County Executive
Oneida County Office Building
800 Park Avenue
Utica, New York 13501

Re: C-024629 Renewal

FN 2010-094
PUBLIC HEALTH
WAYS & MEANS

ONEIDA COUNTY LEGISLATURE
2010 JAN 25 PM 3:33

Dear Mr. Picente:

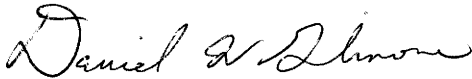
Attached are five (5) copies of a renewal agreement between Oneida County through its Health Department and New York State Department of Health - Children with Special Health Care Needs Program. As you are aware, the Oneida County Department of Health through the Division of Special Children's Services and Physically Handicapped Children's Program receives funding from the New York State Department of Health for the administration of the Children with Special Health Care Needs Program (CSHCN).

The Children with Special Health Care Needs Program provides information and referral to families of the CSHCN Program who are uninsured or underinsured or need assistance accessing appropriate community resources.

This agreement will commence October 1, 2009 through September 30, 2010 for a total reimbursement of \$27,691.00. This agreement is being sent for execution after its commencement date as the agreement was received by Oneida County Health Department on December 31, 2009.

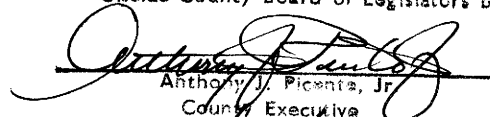
NOTE: New York State Department of Health requires two (2) original signatures with notary which will be returned to them.

Sincerely,



Daniel W. Gilmore, Ph.D.
Director of Environmental Health
Supervisor-in-Charge

DWG/bc
Attachments

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive
Date 1/21/10

CONTRACT SUMMARY SHEET - ONEIDA COUNTY HEALTH DEPARTMENT

DIVISION: Special Children Services

NAME AND ADDRESS OF VENDOR: NYS Department of Health, Division of Family Health, Fiscal Unit, ESP Corning Tower, Room 878, Albany NY 12237-0657

VENDOR CONTACT PERSON: Gary Wood, Health Program Administrator III
Fiscal Unit, Division of Family Health

DESCRIPTION OF CONTRACT: The Children with Special Health Care Needs Program (CSHCN) is a public health program that provides information and referral services for health and related areas for families of CSHCN.

CLIENT POPULATION SERVED: Children 0 – 21 who have or are suspected of having a serious or chronic physical, developmental, behavioral or emotional condition and who also require health and related services of a type or amount beyond that required by children generally.

PREVIOUS CONTRACT YEAR:

TOTAL: \$27,692.00 without COLA

THIS CONTRACT YEAR:

TOTAL: \$27,691.00 without COLA

NYS Contract No. C-024629

Contract Period: October 1, 2009 – September 30, 2010

_____NEW X RENEWAL _____AMENDMENT

FUNDING SOURCE: Grant Award \$27,691.00

ACCOUNT NUMBER: A3401.02

| | | | |
|---------------------------------|------|----|-------------|
| State Funds | 100% | | |
| County Dollars - Previous Grant | | \$ | <u>0.00</u> |
| County Dollars - This Grant | | \$ | <u>0.00</u> |

SIGNATURE: DANIEL W. GILMORE, PhD.
DIRECTOR OF ENVIRONMENTAL HEALTH
SUPERVISOR-IN-CHARGE

DATE: January 7, 2010

61.



Anthony J. Picente, Jr.
County Executive

Oneida County
Office for the Aging & Continuing Care
Website: www.ocgov.net



Michael J. Romano
Director

235 Elizabeth Street, Utica, NY 13501

Phone 315-798-5456

Fax 315-798-6444

E-mail: ofa@ocgov.net

January 14, 2009

FN2010-095

PUBLIC HEALTH

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 25 PM 3:34

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

Attached for your approval and signature is the 2010 – 2011 Annual Implementation Plan (AIP) for Oneida County Office for the Aging/ Office of Continuing Care.

This document contains both narrative and budget pages essential for the Oneida County Office for the Aging/Office of Continuing Care funding application to the New York Office for the Aging(NYSOFA).

I, therefore respectfully request your review and approval for this Annual Implementation Plan (AIP) for Oneida County Office for the Aging/ Office of Continuing Care.

Sincerely,

Michael J. Romano
Director

MJR/ grb
Enc.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1/21/10

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization : (NYSOFA) New York State Office for the Aging

Title of Activity or Service: AIP (Annual Implementation Plan)

Proposed Dates of Operation: April 1, 2010 - March 31, 2011

Client Population/ Number to be Served : 15,000

SUMMARY STATEMENTS

1. Narrative Description of Proposed Services

Oneida County Office for the Aging/ Office of Continuing Care funding application to the New York State Office for the Aging (NYSOFA)

2. Program/Service Objectives and Outcomes

This document, including applications and attachments, fulfills the "Area Plan" requirements under the Older Americans Act, as amended, and the "County Plan" requirement under Section 214 of the New York State Elder Law.

3. Program Design and Staffing Level

N/A

Total Funding Requested: \$ 6,318,446.00

Oneida County Department Funding Recommendation:

Proposed Funding Source: Account:

(Federal \$ 1,578,121.00 / State \$ 2,242,640.00 / County \$ 590,253.00 / Other \$1,907,432.00)

Cost per Client Served: N/A

Past Performance Data:

Oneida County Department Staff Comments:



David L. Mathis
Director



Anthony J. Picente, Jr.
County Executive

January 5, 2010

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

FN 2010-096
EDUCATION, YOUTH

WAYS & MEANS

PROPERTY OF
ONEIDA COUNTY LEGISLATURE
2010 JAN 25 PM 3:31

Dear County Executive ~~Picente~~ *TONY*

Attached for your approval are four (4) copies of an Agreement that has been reviewed and is recommended for your signature, together with four (4) copies of the New York State Division of Criminal Justice Services (DCJS) Project Award Documents which also require your signature.

The attached Agreement is with the Workforce Investment Board of Herkimer, Madison, and Oneida Counties, Inc. to continue to assist Oneida County Workforce Development in the provision of services to participants served under the Local Re-Entry Task Force Enhancement grant. Oneida County Workforce Development received a grant from the NYS DCJS to provide various program components with a goal to reduce recidivism in local jurisdictions. Workforce Development has subcontracted the administration of this program with the Workforce Investment Board. The money for this program comes from a Re-Entry Task Force Enhancement Grant and its goal is to expand services to returning offenders and parolees. This will continue to be accomplished through improved coordination and collaboration among local criminal justice, social services, educational, health and mental health systems. Under this Agreement the Workforce Investment Board will continue to have the responsibility of overseeing the total grant. It will contract with service providers and make appropriate payments for services rendered.

The attached four (4) copies of the Division of Criminal Justice Services Project Award Documents represent the contractual mechanism by which the actual grant money is transferred. Your signature is required as Chief Elected Official.

This Agreement will run from July 1, 2009 to June 30, 2010 and is for a total of \$224,332. It is completely funded under the federal Workforce Investment Act. **NO ONEIDA COUNTY TAX DOLLARS WILL BE USED TO COVER THE COSTS OF THIS AGREEMENT.**

Approval of the Oneida County Board of Legislators is required for you to sign the Agreement and the Project Award Documents.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 1/21/10

64.

Please note: At its December 16, 2009 regular meeting, the Board of Legislators approved the supplemental appropriation which will allow for the unanticipated revenue represented by this grant to be directed to Oneida County accounts. Your actions in signing the attached Agreement and Project Award Documents will complete the process necessary to both accept and implement this initiative.

Upon approval of the Board of Legislators, please sign and date the attached copies of the Agreement as well as the attached copies of the Project Award Documents where clipped, and return them to Anthony Ricci of my staff (ext. 5908).

If you have any questions, please feel free to contact me.

Respectfully submitted,



David L. Mathis, Director
Oneida County Workforce Development

cc: Audit & Control
Budget

65.

Department:
Workforce Development

Competing Proposal _____
Only Respondent _____
Sole Source RFP x

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Workforce Investment Board of Herkimer, Madison and Oneida Counties

Title of Activity or Services: Re-Entry Task Force Enhancement Program Administration

Proposed Dates of Operations: July 1, 2009 – June 30, 2010

Client Population/Number to be served: 100 Recently Paroled Ex-Offenders

SUMMARY STATEMENTS:

- 1) The Oneida County Re-Entry Task Force will broaden its existing coalition of groups supporting re-entry, provide enhanced services to meet the needs of offenders returning to Oneida County from prison, strengthen links with justice system agencies, and develop community partnerships through the leadership of dedicated staff.
- 2) The Workforce Investment Board of Herkimer, Madison and Oneida Counties will continue to assist Oneida County Workforce Development in the provision of services to participants served under the Local Reentry Task Force Enhancement Grant. Oneida County Workforce Development received a grant from the New York State Division of Criminal Justice Services to provide various program components with a goal to reduce recidivism in local jurisdictions.
- 3) OCWD has subcontracted the administration of this program with the Workforce Investment Board (WIB). The money for this program comes from an RTF Enhancement Grant and its goal is to expand services to returning offenders and parolees. This will be accomplished through improved coordination and collaboration among local criminal justice, social services, educational, health and mental health systems.
- 4) Under this Agreement the WIB will have the responsibility of overseeing the total grant. It will contract with service providers and make appropriate payments for services rendered.

Total Funding Requested: \$224,332.00, as follows:

Account #: AA#J6342.495 (2009 funds) \$150,000.00

Account #: AA#J6342.495 (2010 funds) \$74,332.00

Note: Supplemental Appropriation approved by Board on Dec. 16, 2009 (File No. 2009-439)

Oneida County Funding Recommendation: \$224,332.00

Proposed Funding Sources: NYS Division of Criminal Justice Services Funding

Cost Per Client Served: \$ N/A as needs of each individual may vary

Past Performance Served: Program is currently ongoing.

OC Department Staff Comments: Staff recommends the funding of this program.

66



ECONOMIC DEVELOPMENT GROWTH ENTERPRISES CORPORATION
153 Brooks Road - Rome, New York 13441-4105
315-338-0393 - 800-765-4990 - FAX 315-338-5694
E-Mail: info@mvedge.org - www.mvedge.org

FN 2010-097

**ECONOMIC DEVELOPMENT
& TOURISM**

WAYS & MEANS

RECEIVED
ONEIDA COUNTY LEGISLATURE
2010 JAN 25 11:3:35

January 12, 2010

Anthony Picente
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica, NY 13501

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 1/22/10

RE: 2010 Mohawk Valley EDGE – Oneida County Contract

Dear Tony:

Attached are four copies of the proposed 2010 contract between Mohawk Valley EDGE and Oneida County. The proposed agreement includes the funds authorized in the current Oneida County Budget (\$375,279.00), which includes the county share for the Empire Zone Program (\$49,674).

The proposed agreement is materially consistent with the current EDGE-Oneida County Agreement. Key points in this year's proposed contract include the following:

• **Section 5.1.1:**

This section includes a continued collaborative effort between EDGE and key community stakeholders (e.g., Community Foundation and United Way) on a regional visioning effort that would also include benchmarking of key community indicators across a number of areas: (education, environment, health, transportation, civic vitality, arts and culture, work force development, economic development, public safety and a few others). This community indicators effort would be the focal point for the development of strategies that the collective region could get behind to enhance the vibrancy of the region's community and economic position.

• **Section 5.1.4 & 5.1.4:**

An emphasis will be put on continuing to meet with area businesses and firms and communicating with them the services and programs available to them. The business outreach effort will focus on making our local companies aware of

67

opportunities while understanding the challenges they face in today's current economy. This effort is highlighted by EDGE coordinating the programs and services of EDGE and its economic development partners while jointly visiting companies.

- **Section 5.1.9:**

The actual consolidation of the Oneida County and Rome Empire Zones into a consolidated Empire Zone will take place in 2010. This is in accordance with a directive from Empire State Development that is looking to consolidate both zone administrative boards into a single board given the fact that EDGE is currently staff to both zone programs.

- **Section 5.1.14:**

EDGE has a staff services agreement with Utica Industrial Development Corporation and is putting forth efforts to work with the City of Utica and its public benefits corporations. EDGE has an operating agreement with UIDC and handles their loan portfolio and provides other administrative support services.

- **Section 5.1.15:**

Marcy NanoCenter at SUNYIT is referenced in this section and identifies the project elements that will be implemented this year (e.g., global marketing effort, finalize Project Development Agreement, oversee engineering-design services and construction of the Edic Road Bypass, and water and sewer improvement). Other components of the project include: implementation of the wetlands mitigation work, relocation and reconfiguration of power lines, property acquisition (including acquisition of easements and rights of ways), and other site improvements. Efforts in 2010 will include actual construction of infrastructure being under taken.

- **Section 5.1.17:**

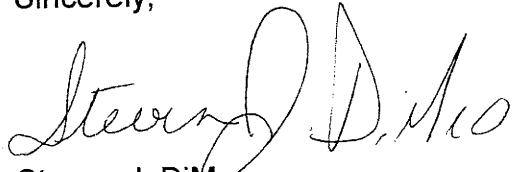
This section addresses EDGE's role with Oneida County and Griffiss Local Development Corporation on the continued development of the Griffiss International Airport. Efforts will be put forth to support and move forward future opportunities on the airfield. This includes the collaborative marketing effort to elevate the position of Griffiss to attract and develop additional aviation activity.

- **Section 5.1.18:**

Completion and roll out of the reuse plan for the Oneida County Business Park is the focus of this section. 2010 will focus on the going forward strategy for the future of the Park.

EDGE looks forward to working with you and the leadership on the County Board in these challenging economic times. Please do not hesitate to contact me if you have any further questions.

Sincerely,

A handwritten signature in cursive script that reads "Steven J. DiMeo". The signature is written in black ink and is positioned above the printed name and title.

Steven J. DiMeo
President
Mohawk Valley EDGE

CC: John F. Buffa
Linda Dillon, County Attorney
Jef Saunders, EDGE Counsel
Shawna Papale, Sr. Vice President EDGE

Cost Per Client Served:

Past performance Served: EDGE, formerly OCIDC, has operated as the County economic development, marketing and business promotion agency for over two decades.

O.C. Department Staff Comments:

Oneida Co. Department Law

Competing Proposal

Only Respondent _____

Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Mohawk Valley EDGE

Title of Activity or Services: Economic Development

Proposed Dates of Operations: January 1, 2010-December 31, 2010

Client Population/Number to be Served:

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services: Including, but not limited to, provision of economic development services, e.g. promotion and marketing of Oneida County businesses, industries and related sites, staffing of GLDC and assistance and development of the Griffiss Airfield, staff support of the OCIDA and other economic development agencies located in Oneida County

2). Program/Service Objectives and Outcomes

3). Program Design and Staffing Level -

Total Funding Requested: \$375,279.00

Oneida County Dept. Funding Recommendation:

Proposed Funding Source (Federal \$ /State \$ / County \$): County

Cost Per Client Served:

Past performance Served: EDGE, formerly OCIDC, has operated as the County economic development, marketing and business promotion agency for over two decades.

O.C. Department Staff Comments:

AGREEMENT

THIS AGREEMENT (the "Agreement"), dated as of the _____ day of _____, 2010, is by and between the **COUNTY OF ONEIDA**, a municipal corporation organized and existing under the laws of the State of New York, with its principal office and place of business located at 800 Park Avenue, Utica, New York 13501, hereinafter referred to as the "**County**", and

ECONOMIC DEVELOPMENT GROWTH ENTERPRISES CORPORATION (doing business as Mohawk Valley Edge), a not - for - profit corporation organized and existing under the laws of the State of New York, with its principal office and place of business located at 153 Brooks Road, Griffiss Business & Technology Park, Rome, New York 13441, hereinafter referred to as "**EDGE**".

WITNESSETH:

WHEREAS, EDGE is a New York not-for-profit corporation located within Oneida County and formed for the objects and the purposes, among others, of publicizing the advantages of Oneida County and the region by developing and promoting general economic and industrial development within Oneida County; and

WHEREAS, the Oneida County Board of Legislators (the "Board of Legislators"), by **Resolution No. __ of 2009 (the "Resolution")** has authorized the expenditure of certain monies to pay for services rendered by EDGE to the County in promoting general economic development, providing staff and funding support to Griffiss Local Development Corporation (GLDC) for the development of Griffiss Business & Technology Park, Griffiss International Airport, and staff support by EDGE to the Oneida County Industrial Development Agency (OCIDA) and other economic development organizations within the Mohawk Valley; and,

WHEREAS, the County Executive and Board of Legislators, as the policy making branches of the County government, desire that the services described herein be consolidated under the aegis of a single economic development organization that will facilitate the growth and development of Oneida County and represent the interests of all residents of Oneida County.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and in accordance with the provisions of Section 224 of the County Law, it is agreed by and between the parties hereto as follows:

1. The term of this Agreement shall be for one (1) year beginning on **January 1, 2010 and ending December 31, 2010**. The County reserves the right to terminate this Agreement upon thirty (30) days' written notice in the event that EDGE shall fail to perform any of its obligations set forth herein, and such failure shall not have been rectified by EDGE within said thirty (30) day period.
2. Pursuant to this Agreement, EDGE shall act as a contractor providing services to the County, from which EDGE receives part of its total revenue to fulfill its role as the lead economic development organization in Oneida County. To that end, EDGE's goals in providing the herein described services to the County shall be to support economic development policies that will help the region retain population and attract people to the region, increase the number of jobs, particularly jobs that are career opportunities, and

increase, by improving general economic conditions, the standard of living for residents of Oneida County. The parties acknowledge that EDGE shall have broad discretion to make and implement economic development decisions designed to achieve the aforesaid goals provided, however, that EDGE shall recognize the strong interest and role of the County Executive and the Board of Legislators in making policy with regard to general economic development in Oneida County and shall consult with the County Executive and the Board of Legislators in the formulation of such policy.

3. EDGE shall, upon the request of the Board of Legislators or Economic Development Committee thereof provide periodic updates in writing and/or in person to the Board of Legislators Economic Development Committee on its activities pursuant to this Agreement, excepting information it reasonably deems confidential concerning prospective and existing projects. EDGE's President shall also participate fully in economic and community development meetings with the County Executive, the Director of Work Force Development, the Commissioner of Planning and others invited by the County Executive, which said meetings shall occur on a weekly or bi-weekly basis. The Economic Development Committee of the County Board of Legislators and the County Executive shall monitor EDGE's performance under the terms of this Agreement and make recommendations with regard to such performance.
4. EDGE shall provide, on request, reports on its activities to the County Executive, members of the Board of Legislators, or any duly appointed committee thereof, excepting information it reasonably deems confidential concerning prospective or existing projects. At least once each quarter, EDGE shall report to the County Executive on the companies that received financial assistance through EDGE. Specifically, EDGE shall report on the total employment among these companies and whether these companies are in compliance with any job creation and job retention requirements. EDGE shall also report to the County Executive on other major changes in business activities in the County.
5. Pursuant to this Agreement, EDGE shall, as part of its duties to publicize the advantages of Oneida County and the region by overseeing and facilitating overall general economic development:

5.1.1 Implement and update as deemed necessary, the Regional Economic Development Strategy that was prepared in 1997 by Deloitte Touche & Fantus Consulting, and continue appropriate outreach to focus on the development and implementation of local strategies for restoring the region's population and addressing the region's local work force development needs. Building on past efforts, EDGE, with community stakeholders such as the Community Foundation, and others, to develop an effort to identify key community indicators and develop regional strategies and shared community vision that will provide a comprehensive approach to improving the region's community development (e.g., education, culture and arts, health, work force development, transportation, and community development initiatives) as an integral component of an overarching economic development strategy.

5.1.2 Publicize the advantages of Oneida County and the Mohawk Valley as a desirable area for businesses to locate and expand by targeting marketing efforts and other efforts, such efforts to be coordinated with the County Executive.

Through its marketing and promotional activities, attract and encourage industry and businesses to locate or expand in Oneida County and thus facilitate the general economic growth and development of the County. EDGE shall provide to the County Executive and the Board of Legislators, no later than February 1, 2010, a targeted marketing and promotion plan regarding how EDGE intends to publicize and promote Oneida County and the Mohawk Valley as a location for business expansions within key industry clusters being targeted by EDGE.

5.1.3 Maintain a systematic program for visiting area businesses and firms and communicating with them on (i) the available programs and services offered by and through conduits of Oneida County, (ii) the identification of issues or problems that may adversely impact a business' or firm's economic well-being and the maintenance of its operations and continued presence within Oneida County, and (iii) the opportunities for growth and expansion within Oneida County and/or Mohawk Valley that may occur as a result of assistance provided through EDGE, other economic development agencies, and/or state and/or local government support. EDGE shall make the County Executive aware of key business outreach visits that would warrant his participation and, to the extent possible or required, attempt to coordinate a business outreach visit that would allow the County Executive to attend.

5.1.4 Coordinate its business outreach activities, visits, and business development projects with the Regional Office of the Empire State Development Corporation, the Workforce Investment Board, other economic development and educational partners, and with the County Executive's office as deemed appropriate.

5.1.5 Inform, in writing, except where expressly prohibited by a business prospect or existing employer, County and affected local government officials at the earliest possible instance of potential economic development projects in their respective communities, and notify the County and affected local government officials at the earliest possible time that an existing employer in their respective communities may relocate elsewhere in or outside of Oneida County. Both Parties agree to comply with the EDGE Inter-municipal Relocation Policy as revised on May 2, 2000.

5.1.6 Provide prompt attention to, and follow up on, leads regarding new economic development, businesses or industries and participate with the County in an outreach to existing businesses and industries in Oneida County and maintain a record of all leads, contacts and follow-up efforts with existing businesses and prospects and, upon request, provide County officials, except for confidential information on clients or leads, reports on potential economic development projects.

5.1.7 Administer and oversee management of the EDGE Job Development Loan Fund, and other revolving loan fund accounts under its control or management. Within such funding made available and so identified, EDGE shall institute a targeted Small Business Development Loan Program capitalized with funding secured from the U.S. Department of Housing and Urban Development under

the HUD Small Cities Program and the NYS Small Cities Program to specifically address unique small business financing needs

5.1.8 Prepare financing assistance and economic development incentives packages for businesses that are looking to expand or locate within Oneida County, and develop funding strategies for special economic development projects and initiatives.

5.1.9 Administer the Oneida County Empire Zone Program approved by New York State for specific sites in Oneida County in cooperation with the County Executive's Office. and, with the cooperation and consent of the City of Rome, to complete the consolidation of the Rome Empire Zone with the Oneida County Empire Zone.

5.1.10 Administer various grants obtained by the County, including County funds appropriated to EDGE by the Board of Legislators, for general economic development projects and activities. This will include the administration and operation of the Oneida County Microenterprise Grant Program through the Office Community Renewal for which Oneida County has been awarded \$200,000 through NYS CDBG Small Business resources.

5.1.11 Enter into an Annual Staff Services Agreement with GLDC, upon terms and conditions mutually agreeable to EDGE and GLDC, for the provision by EDGE of staff support services for marketing, economic development support, leasing and real estate management, capital improvements programming, and other services and technical assistance necessary to enhance the development of Griffiss Business & Technology Park, and to support the retention and growth of the Air Force Research Laboratory at the Rome Research Site as well as other military and federal functions currently located at Griffiss.

5.1.12 Enter into an Annual Staff Services Agreement with OCIDA, upon terms and conditions mutually agreeable to EDGE and OCIDA, for the provision by EDGE of staff support services so that OCIDA can issue tax-exempt and taxable bonds for eligible economic development projects and provide other incentives that will benefit and assist businesses and eligible not-for-profit and civic groups that are locating or expanding within Oneida County in accordance with provisions contained in federal and state law.

5.1.13 Enter into an Annual Staff Services Agreement with Rome Industrial Development Corporation ("RIDC"), upon terms and conditions mutually agreeable to EDGE and RIDC, for the provision by EDGE of staff support services to assist RIDC with its economic development activities and programs.

5.1.14 Enter into an Annual Staff Services Agreement with Utica Industrial Development Corporation ("UIDC"), upon terms and conditions mutually agreeable to EDGE and UIDC, for the provision by EDGE of staff support to assist UIDC with its economic development activities and programs. Also, EDGE shall continue to work with the City of Utica and its public benefit corporations to seek similar staff services agreements to strengthen and enhance the delivery of

economic development services within the City of Utica so that the City can undertake key economic development initiatives.

5.1.15 Oversee marketing and development of Marcy NanoCenter at SUNYIT. EDGE will finalize the Project Development Agreement (PDA) with the State University of New York ("SUNY"), the State University of New York Institute of Technology at Utica/Rome ("SUNYIT"), the Research Foundation of SUNY ("Research Foundation"), and New York State Urban Development Corporation d/b/a Empire State Development Corporation ("ESDC") for site control and: (i.) complete other required acquisition of property and purchase of easements necessary for this project; (ii.) finalize remaining permitting for the project site; (iii.) develop plans and specifications for road, site, wetlands mitigation, relocation/reconfiguration of National Grid Power Lines, and infrastructure improvements; and, (iv.) oversee the implementation of the capital improvements programming for the site. EDGE will also continue the global marketing of this site as New York's premier development site in Upstate New York for semiconductor, nanoelectronics, and nanotechnology manufacturing and build necessary state partnerships necessary to realize transformational economic development of this site.

5.1.16 Provide necessary technical support for other designated Build Now sites and/or key development sites in Oneida County and Herkimer County, and provide technical assistance and necessary staff support for pre-permit approval and development of other key development sites and vacant/underutilized facilities.

5.1.17 Provide marketing and staff assistance for aviation related economic development opportunities at Griffiss International Airport. Specifically, EDGE will: (i.) work cooperatively with Oneida County, the County's Aviation Department, and GLDC on the development and funding of a marketing program to attract new and expanded aviation related uses at Griffiss International Airport (i.e., EDGE, with the concurrence of GLDC, will earmark funds from the GLDC marketing budget contingent on an appropriate funding match from Oneida County for marketing of the Griffiss International Airport for aviation economic development opportunities); (ii.) Provide economic development services to the County and the County's Aviation Department on identifying and handling of aviation leads, develop financing and incentives proposals required for new and expanding aviation development opportunities, coordinate lease negotiations for existing buildings at Griffiss International Airport or development of new aviation facilities that would be built, and provide other economic development support that will enable the County to expand aviation activity at the new County Airport. Costs for outward marketing (trade shows, sales calls, development of marketing materials) are not an obligation of EDGE and would require appropriation of funds by GLDC and Oneida County at Griffiss.

It is further understood and agreed that the County will be solely responsible for all decisions related to the operation of the airport, complying with FAA requirements, appropriations for capital projects at the new County Airport at Griffiss and providing funding for annual Airport O&M costs required to operate the new County airport at Griffiss. Pursuant to state and local law, any prime

leases of property at the new County Airport at Griffiss will be subject to approval by the Oneida County Board of Legislators and the Federal Aviation Administration (FAA).

5.1.18 EDGE shall continue to work with Oneida County on the completion of a reuse master plan for the former Oneida County Airport and Oneida County Airport Business Park in Oriskany, New York (the "Oneida County Airport Business Park") to address opportunities to reuse the vacant lands for long term economic development and address concerns by the current businesses within the Oneida County Airport Business Park on ongoing needs for maintenance and repairs to the Oneida County Airport Business Park infrastructure (e.g., roads, drainage ditches, and utilities), the plan will also strive to rebrand and rename the Oneida County Airport Business Park. The reuse strategy will seek to integrate the existing business park with any potential plans to expand the Business Park by redeveloping the lands that the County owns and which is now vacant or underutilized as a result of the relocation of the Oneida County Airport to Griffiss.

5.1.19 Maintain implementation of a community relations program that conveys information to the general public on EDGE projects and activities. EDGE's community relations program (i) disseminates information by publishing quarterly newsletters, (ii) prepares collateral marketing materials and other reports that inform the community on EDGE sponsored or EDGE supported projects and activities, (iii) provide regular presentations and updates to community and civic organizations, and governmental officials on economic development matters, (iv), arranges for the issuance of press releases as directed by EDGE, GLDC, OCIDA and other economic development organizations and elected officials (v) responds to inquiries from the media regarding economic development projects and activities.

5.1.20 Develop and implement a targeted marketing program for industry clusters identified by EDGE as offering economic development opportunities for the region.

5.1.21 Undertake special projects, enter into technical assistance contracts with local governments, develop and administer community and economic development initiatives, and complete or cause to be completed studies that will further the economic growth and development of the Mohawk Valley. In addition, facilitate the reaching out to and development of contacts with various community groups, Chambers of Commerce and other strategic publics in the region on the regional effort to encourage economic development.

5.1.22 Assist Oneida County in conducting its inter-municipal relocation policy as approved in the FY2000 contract.

5.1.23 Provide staff support and help coordinate activities by the Griffiss Institute to provide training, establish a business accelerator program, and other business assistance to companies and businesses involved in information technology and cyber-operations.

5.1.24 Assist Oneida County, Cornell Cooperative Extension, and other federal and state government agencies on implementing the County's Agricultural and Rural economic development programs.

6. EDGE shall use its best faith efforts to raise private sector monies or lending commitments in an amount equal to or in excess of funds appropriated by the County for economic development purposes in 2010 with a goal that each party hereto shall raise and/or commit appropriate funds for an incentive effort for economic development. Any and all economic development incentive funds shall be administered by EDGE pursuant to a written protocol that shall include loan and grant criteria and conflict of interest provisions. The County may contribute to the fund-raising effort as indicated.
7. For the services actually provided by the EDGE pursuant to the terms of this Agreement, the County agrees to pay the EDGE the sum of **Three Hundred Seventy Five Thousand Two Hundred Seventy Nine and 00/100ths Dollars (\$375,279.00)** in semi-annual payments of **One Hundred Eighty Seven Thousand Six Hundred Thirty Nine and 50/100ths Dollars (\$187,639.50)**¹. Anything to the contrary contained in this Agreement notwithstanding, no County money shall be paid to EDGE hereunder until a memorandum receipt, signed by EDGE's principal officer and disbursing officer, to wit: its President and Controller, respectively, agreeing to comply with the terms of the Resolution, is delivered to the County Treasurer.
8. The EDGE shall file an annual report and budget of its expenditures and receipts with the Clerk to the Board of Legislators.
9. EDGE shall indemnify and hold harmless the County and its officers, agents, and employees from any claims, demands, causes of action and judgments arising out of injuries to person or property of whatever kind or nature caused by the negligence of EDGE, its employees or agents, in the performance of its duties under the terms of this Agreement.
10. Whenever EDGE shall use the funding provided herein for the procurement of goods and services, EDGE shall be governed by the EDGE Procurement Policies set forth in Exhibit "A", attached herewith and made a part of this agreement.

IN WITNESS WHEREOF, this Agreement has been executed by the duly authorized officers of the respective parties hereto as of the day and year first above written.

COUNTY OF ONEIDA:

By: _____
Anthony J. Picente, Jr
County Executive

Date: _____

ECONOMIC DEVELOPMENT GROWTH ENTERPRISES CORPORATION:

By: _____
John F. Buffa
Chairman

Date: 1/19/10

1. Contract includes County Appropriation of \$325,605 to Mohawk Valley EDGE and Appropriation of \$49,674 as the Oneida County Share for Empire Zone Program.

Approved As To Form
ONEIDA COUNTY ATTORNEY
By: _____

Attachment:

EDGE Procurement Policy

Attachment:

EDGE Procurement Policy

EDGE PROCUREMENT POLICIES

Economic Development Growth Enterprises Corporation ("EDGE") is a New York not-for-profit corporation. EDGE is exempt from federal income tax pursuant to the provisions of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended. At present, EDGE is managed by a 45-member Board of Directors.

EDGE has two directly-held, wholly-owned subsidiaries (1) 5900 Success Drive Realty, LLC, and (2) 394 Hangar Road Corporation (the "Subsidiaries").

EDGE is charged with responsibility for promoting and overseeing economic development within Oneida County. EDGE also provides services to Herkimer County. EDGE's mission is to attract new businesses and residents to, and to retain existing businesses and residents in, the Mohawk Valley. In support of its mission, EDGE develops and implements an annual work plan at the beginning of each year against which it measures its performance.

In the course of its day-to-day operations, EDGE has occasion to procure various goods and services. To facilitate the acquisition of goods and services of maximum quality at the lowest possible cost, EDGE has adopted the procurement policies (the "Procurement Policies") hereinafter set forth and has asked its Subsidiaries to adopt the same Procurement Policies.

The Procurement Policies are intended to establish guiding principles and internal procedures relating to EDGE's procurement activities. They are not intended to and shall not create in or convey to third parties any substantive rights.

Notwithstanding anything to the contrary contained in the Procurement Policies, EDGE shall comply with the terms and conditions of each grant or contract it has with any federal or state funding source including terms and conditions relating to procurement.

As part of its procurement process, EDGE shall make an initial determination as to whether a proposed contract involves (1) the purchase and/or leasing of Commodities and/or Services or (2) a Construction/Renovation Project. Once EDGE makes that determination, it shall follow the applicable procurement policy set forth below.

1. Definitions.

As used herein, the following capitalized words shall have the following meanings:

"Commodities" shall mean goods, materials, equipment and supplies.

"Services" shall mean all services except for Exempt Services.

"Exempt Services" shall mean professional services and services requiring special technical skill, training, expertise or, in some instances, a license in order to render such services. Exempt Services shall include, without limitation, the services of attorneys, accountants, architects, surveyors, engineers,

consultants, financial advisors, appraisers, real estate brokers, real property managers, insurance brokers, bond underwriters, computer specialists, printers, investment managers, and public relations specialists.

"EDGE" shall mean Economic Development Growth Enterprises Corporation.

"Subsidiaries" shall mean EDGE's directly-held, wholly-owned subsidiaries: (1) 5900 Success Drive Realty, LLC and (2) 394 Hangar Road Corporation.

"Construction/Renovation Project" shall mean a project for the construction and/or renovation of buildings or other improvements on real property owned and/or leased by EDGE.

2. Purchases of Commodities and/or Services.

Unless provided otherwise by EDGE's Executive Committee, all purchases and/or leases of Commodities and/or Services are subject to the approval of EDGE's President, who shall make a good faith effort to solicit at least three (3) written quotes/proposals for any such purchase and/or lease involving an expenditure of more than \$5,000.00. EDGE shall not be bound to award a purchase contract or lease to a vendor or supplier solely based on price. Quality and reliability of product, compliance with stated specifications, including proposed substitutions, service and warranties, delivery and installation schedules, and other factors deemed appropriate by EDGE are factors that EDGE may consider in selecting a vendor or supplier for the purchase and/or lease of Commodities and/or Services. In cases where a purchase contract or lease is awarded for reasons other than price, EDGE shall make a reasonable effort to document the rationale for its decision.

There may be instances where EDGE is able to acquire Commodities that are advertised by the State of New York under State contract administered by the Office of General Services ("OGS") or by the Federal Government under a federal contract overseen by the General Services Administration ("GSA"). In either event, the OGS or GSA list price shall be deemed to be the lowest price and EDGE shall not be required to solicit multiple quotes/proposals for the purchase and/or lease of such Commodities.

Purchases and/or leases of Commodities and/or Services involving an expenditure of \$5,000.00 or less shall not require multiple price quotes/proposals. However, EDGE may consider making periodic solicitations to determine that its purchase and/or leasing of such Commodities and/or Services are based on competitive pricing and other considerations beneficial to EDGE.

3. Construction and/or Renovation Projects.

EDGE shall competitively bid all Construction and/or Renovation Projects involving an expenditure of more than \$25,000.00. If specific State and/or federal procurement or contracting requirements apply, EDGE shall comply with such requirements. All other competitively bid Construction and/or Renovation Projects involving the expenditure of more than \$25,000.00 shall be either by formal advertisement in a newspaper of record in Oneida County (Rome Sentinel or Observer Dispatch) or in the Dodge Report or, where applicable, in other federal and state bid publications.

Formally advertised construction and renovation work should include a pre-bid meeting for all interested bidders upon terms and conditions set forth in the EDGE bid documents. All competitive bids shall be submitted to EDGE in a sealed envelope and delivered to the EDGE offices by regular mail, overnight express mail, or in person before the scheduled bid opening date. EDGE, at its option, reserves the right to reject any bids received after the deadline set forth in the bid proposal. EDGE shall not consider bid proposals that are not sealed in an envelope, delivered by fax, or a verbal quotation from a potential bidder if sealed bid process is required. The bid opening shall be open to all interested parties.

EDGE shall document the bids received and then canvass the bids to ensure that the bidders have complied with the terms and conditions set forth in the bid specifications. After the canvas of bids is complete, EDGE, through its Executive Committee, shall review the canvas of bids and select the lowest responsible bidder to award a contract. If the lowest responsible bidder is unable to enter into a contract then EDGE may, at its option, either enter into a contract with the next lowest responsible bidder, or cancel the bid process and advertise for new bids. Where a winning bidder is unable or unwilling to enter into a contract with EDGE, then EDGE shall have the right to demand that such bidder forfeit its bid security, and may, upon advice of legal counsel, pursue all other remedies available to recover any documented damages.

Notwithstanding the above, in instances where a particular Construction and/or Renovation Project has an aggressive delivery schedule which, in EDGE's opinion, requires it to use "design-build" procedures or to retain the services of a construction manager to oversee the procurement of contractors and subcontractors, EDGE may, at its option and as an alternative to competitively bidding such Construction and/or Renovation Project, solicit written quotes/proposals from at least three (3) contractors who meet eligibility requirements established by EDGE.

Construction and/or Renovation Projects undertaken by EDGE involving an expenditure of \$25,000.00 or less shall be handled by soliciting price quotations from multiple contractors selected by EDGE (i.e., invitations to at least three firms deemed by EDGE as having the capability and qualifications to perform the work as required by EDGE). For these types of projects, EDGE will accept written proposals and price quotations from such contractors based on a written proposal provided by EDGE. EDGE shall base its award on the lowest responsible price received.

4. Other Procurement Provisions:

EDGE may make emergency purchases without following the Procurement Policies set forth above where Commodities and/or Services must be purchased immediately and a delay in order to secure alternate proposals may threaten someone's life, health, safety, property or welfare. Emergency purchases will be made at the discretion of EDGE's President with appropriate documentation as to the nature of the emergency.

394 HANGAR ROAD CORPORATION PROCUREMENT POLICIES

394 Hangar Road Corporation ("394 Hangar") is a New York business corporation. At present, 394 Hangar is managed by a 3-member Board of Directors. 394 Hangar is a directly-held, wholly-owned subsidiary of Economic Development Growth Enterprises Corporation ("EDGE").

In connection with an economic development transaction designed to revitalize the aviation uses of the Griffiss Airfield, by attracting a heavy aircraft maintenance repair and overhaul organization (MRO) to Griffiss, and creating new jobs, 394 Hangar entered into a Sublease with Commodore Aviation, Inc., n/k/a Empire Aero Center, Inc. ("Empire Aero") dated April 14, 2003, pursuant to which 394 Hangar, as sublessor, subleases space in the primary hangar building located at Griffiss known as "Building 101" (together with approximately 21± acres of the surrounding concrete apron/ramp areas) to Empire Aero, as sublessee.

In the course of its day-to-day operations, 394 Hangar has occasion to procure various goods and services. To facilitate the acquisition of goods and services of maximum quality at the lowest possible cost, 394 Hangar has adopted the procurement policies (the "Procurement Policies") hereinafter set forth.

The Procurement Policies are intended to establish guiding principles and internal procedures relating to 394 Hangar's procurement activities. They are not intended to and shall not create in or convey to third parties any substantive rights.

Notwithstanding anything to the contrary contained in the Procurement Policies, 394 Hangar shall comply with the terms and conditions of each grant or contract it has with any federal or state funding source including terms and conditions relating to procurement.

As part of its procurement process, 394 Hangar shall make an initial determination as to whether a proposed contract involves (1) the purchase and/or leasing of Commodities and/or Services or (2) a Construction/Renovation Project. Once 394 Hangar makes that determination, it shall follow the applicable procurement policy set forth below.

1. Definitions.

As used herein, the following capitalized words shall have the following meanings:

"394 Hangar" shall mean 394 Hangar Road Corporation.

"Commodities" shall mean goods, materials, equipment and supplies.

"Construction/Renovation Project" shall mean a project for the construction and/or renovation of buildings or other improvements on real property owned and/or leased by 394 Hangar.

"Services" shall mean all services except for Exempt Services.

"EDGE" means Economic Development Growth Enterprises Corporation.

"Exempt Services" shall mean professional services and services requiring special technical skill, training, expertise or, in some instances, a license in order to render such services. Exempt Services shall include, without limitation, the services of attorneys, accountants, architects, surveyors, engineers, consultants, financial advisors, appraisers, real estate brokers, real property managers, insurance brokers, bond underwriters, computer specialists, printers, investment managers, and public relations specialists.

2. Purchases of Commodities and/or Services.

Unless provided otherwise by 394 Hangar's Board of Directors, all purchases and/or leases of Commodities and/or Services are subject to the approval of 394 Hangar's Executive Vice President, who shall make a good faith effort to solicit at least three (3) written quotes/proposals for any such purchase and/or lease involving an expenditure of more than \$5,000.00. 394 Hangar shall not be bound to award a purchase contract or lease to a vendor or supplier solely based on price. Quality and reliability of product, compliance with stated specifications, including proposed substitutions, service and warranties, delivery and installation schedules, and other factors deemed appropriate by 394 Hangar are factors that 394 Hangar may consider in selecting a vendor or supplier for the purchase and/or lease of Commodities and/or Services. In cases where a purchase contract or lease is awarded for reasons other than price, 394 Hangar shall make a reasonable effort to document the rationale for its decision.

There may be instances where 394 Hangar is able to acquire Commodities that are advertised by the State of New York under State contract administered by the Office of General Services ("OGS") or by the Federal Government under a federal contract overseen by the General Services Administration ("GSA"). In either event, the OGS or GSA list price shall be deemed to be the lowest price and 394 Hangar shall not be required to solicit multiple quotes/proposals for the purchase and/or lease of such Commodities.

Purchases and/or leases of Commodities and/or Services involving an expenditure of \$5,000.00 or less shall not require multiple price quotes/proposals. However, 394 Hangar may consider making periodic solicitations to determine that its purchase and/or leasing of such Commodities and/or Services are based on competitive pricing and other considerations beneficial to 394 Hangar.

3. Construction and/or Renovation Projects.

394 Hangar shall competitively bid all Construction and/or Renovation Projects involving an expenditure of more than \$25,000.00. If specific State and/or federal procurement or contracting requirements apply, 394 Hangar shall comply with such requirements. All other competitively bid Construction and/or Renovation Projects involving the expenditure of more than \$25,000.00 shall be either by formal advertisement in a newspaper of record in Oneida County (Rome Sentinel or Observer Dispatch) or in the Dodge Report or, where applicable, in other federal and state bid publications. In instances where a particular Construction and/or Renovation Project has an aggressive delivery schedule requiring 394 Hangar to use design-build or retain a construction management firm to oversee the procurement of contractors and subcontractors, 394 Hangar may, at its option, solicit bids from at least three contractors who meet eligibility requirements established by 394 Hangar.

Formally advertised construction and renovation work should include a pre-bid meeting for all interested bidders upon terms and conditions set forth in the 394 Hangar bid documents. All competitive bids shall be submitted to 394 Hangar in a sealed envelope and delivered to the 394 Hangar offices by regular mail, overnight express mail, or in person before the scheduled bid opening date. 394 Hangar, at its option, reserves the right to reject any bids received after the deadline set forth in the bid proposal. 394 Hangar shall not consider bid proposals that are not sealed in an envelope, delivered by fax, or a verbal quotation from a potential bidder if sealed bid process is required. The bid opening shall be open to all interested parties.

394 Hangar shall document the proposals received and then canvass the bids to ensure that the bidders have complied with the terms and conditions set forth in the bid specifications. After the canvas of bids is complete, 394 Hangar, through its Board of Directors, shall review the canvas of bids and select the lowest responsible bidder to award a contract. If the lowest responsible bidder is unable to enter into a contract then 394 Hangar may, at its option, either enter into a contract with the next lowest responsible bidder, or cancel the bid process and advertise for new bids. Where a winning bidder is unable or unwilling to enter into a contract with 394 Hangar, then 394 Hangar shall have the right to demand that such bidder forfeit its bid security, and may, upon advice of legal counsel, pursue all other remedies available to recover any documented damages.

Construction and/or Renovation Projects undertaken by 394 Hangar involving an expenditure of \$25,000.00 or less shall be handled by soliciting price quotations from multiple contractors selected by 394 Hangar (i.e., invitations to at least three firms deemed by 394 Hangar as having the capability and qualifications to perform the work as required by 394 Hangar). For these types of projects, 394 Hangar will accept written proposals and price quotations from such contractors based on a written proposal provided by 394 Hangar. 394 Hangar shall base its award on the lowest responsible price received.

4. Other Procurement Provisions.

394 Hangar may make emergency purchases without following the Procurement Policies set forth above where Commodities and/or Services must be purchased immediately and a delay in order to secure alternate proposals may threaten someone's life, health, safety, property or welfare. Emergency purchases will be made at the discretion of 394 Hangar's President with appropriate documentation as to the nature of the emergency.

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5900 SUCCESS DRIVE REALTY, LLC PROCUREMENT POLICIES

5900 Success Drive Realty, LLC ("Realty") is a New York limited liability company. At present, Realty is managed by 3 managers. Realty is a directly-held, wholly-owned subsidiary of Economic Development Growth Enterprises Corporation ("EDGE").

In connection with an economic development transaction designed to assist a local company, M.G.S. Manufacturing, Inc. ("MGS"), in its efforts to relocate its business operations to a modern, state-of-the-art facility, thereby facilitating the retention and/or creation of jobs, Realty took an assignment of MGS's leasehold interest, as lessee, in its former manufacturing facility located at 5900 Success Drive, Rome, New York (the "Old Facility"). The fee owner and lessor of the Old Facility is the Oneida County Industrial Development Agency ("OCIDA").

In the course of its day-to-day operations, Realty has occasion to procure various goods and services. To facilitate the acquisition of goods and services of maximum quality at the lowest possible cost, Realty has adopted the procurement policies (the "Procurement Policies") hereinafter set forth.

The Procurement Policies are intended to establish guiding principles and internal procedures relating to Realty's procurement activities. They are not intended to and shall not create in or convey to third parties any substantive rights.

Notwithstanding anything to the contrary contained in the Procurement Policies, Realty shall comply with the terms and conditions of any grant or contract it has with any federal or state funding source including terms and conditions relating to procurement.

As part of its procurement process, Realty shall make an initial determination as to whether a proposed contract involves (1) the purchase and/or leasing of Commodities and/or Services or (2) a Construction/Renovation Project. Once Realty makes that determination, it shall follow the applicable procurement policy set forth below.

1. Definitions.

As used herein, the following capitalized words shall have the following meanings:

"Commodities" shall mean goods, materials, equipment and supplies.

"Construction/Renovation Project" shall mean a project for the construction and/or renovation of buildings or other improvements on real property owned and/or leased by Realty.

"Services" shall mean all services except for Exempt Services.

"EDGE" means Economic Development Growth Enterprises Corporation.

"Exempt Services" shall mean professional services and services requiring special technical skill, training, expertise or, in some instances, a license in order to render such services. Exempt Services shall include, without limitation, the services of attorneys, accountants, architects, surveyors, engineers,

consultants, financial advisors, appraisers, real estate brokers, real property managers, insurance brokers, bond underwriters, computer specialists, printers, investment managers, and public relations specialists.

"Realty" shall mean 5900 Success Drive Realty, LLC.

2. Purchases of Commodities and/or Services.

Unless provided otherwise by Realty's managers, all purchases and/or leases of Commodities and/or Services are subject to the approval of at least one of Realty's managers, who shall make a good faith effort to solicit at least three (3) written quotes/proposals for any such purchase and/or lease involving an expenditure of more than \$5,000.00. Realty shall not be bound to award a purchase contract or lease to a vendor or supplier solely based on price. Quality and reliability of product, compliance with stated specifications, including proposed substitutions, service and warranties, delivery and installation schedules, and other factors deemed appropriate by Realty are factors that Realty may consider in selecting a vendor or supplier for the purchase and/or lease of Commodities and/or Services. In cases where a purchase contract or lease is awarded for reasons other than price, Realty shall make a reasonable effort to document the rationale for its decision.

There may be instances where Realty is able to acquire Commodities that are advertised by the State of New York under State contract administered by the Office of General Services ("OGS") or by the Federal Government under a federal contract overseen by the General Services Administration ("GSA"). In either event, the OGS or GSA list price shall be deemed to be the lowest price and Realty shall not be required to solicit multiple quotes/proposals for the purchase and/or lease of such Commodities.

Purchases and/or leases of Commodities and/or Services involving an expenditure of \$5,000.00 or less shall not require multiple price quotes/proposals. However, Realty may consider making periodic solicitations to determine that its purchase and/or leasing of such Commodities and/or Services are based on competitive pricing and other considerations beneficial to Realty.

3. Construction and/or Renovation Projects.

Realty shall competitively bid all Construction and/or Renovation Projects involving an expenditure of more than \$25,000.00. If specific State and/or federal procurement or contracting requirements apply, Realty shall comply with such requirements. All other competitively bid Construction and/or Renovation Projects involving the expenditure of more than \$25,000.00 shall be either by formal advertisement in a newspaper of record in Oneida County (Rome Sentinel or Observer Dispatch) or in the Dodge Report or, where applicable, in other federal and state bid publications. In instances where a particular Construction and/or Renovation Project has an aggressive delivery schedule requiring Realty to use design-build or retain a construction management firm to oversee the procurement of contractors and subcontractors, Realty may, at its option, solicit bids from at least three contractors who meet eligibility requirements established by Realty.

Formally advertised construction and renovation work should include a pre-bid meeting for all interested bidders upon terms and conditions set forth in the Realty bid documents. All competitive bids shall be submitted to Realty in a sealed envelope and delivered to the Realty offices by regular mail,

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overnight express mail, or in person before the scheduled bid opening date. Realty, at its option, reserves the right to reject any bids received after the deadline set forth in the bid proposal. Realty shall not consider bid proposals that are not sealed in an envelope (e.g., bids delivered by fax, or a verbal quotation from a potential bidder) if sealed bid process is required. The bid opening shall be open to all interested parties.

Realty shall document the proposals received and then canvass the bids to ensure that the bidders have complied with the terms and conditions set forth in the bid specifications. After the canvas of bids is complete, Realty, through its managers, shall review the canvas of bids and select the lowest responsible bidder to award a contract. If the lowest responsible bidder is unable to enter into a contract then Realty may, at its option, either enter into a contract with the next lowest responsible bidder, or cancel the bid process and advertise for new bids. Where a winning bidder is unable or unwilling to enter into a contract with Realty, then Realty shall have the right to demand that such bidder forfeit its bid security, and may, upon advice of legal counsel, pursue all other remedies available to recover any documented damages.

Construction and/or Renovation Projects undertaken by Realty involving an expenditure of \$25,000.00 or less shall be handled by soliciting price quotations from multiple contractors selected by Realty (i.e. invitations to at least three firms deemed by Realty as having the capability and qualifications to perform the work as required by Realty). For these types of projects, Realty will accept written proposals and price quotations from such contractors based on a written proposal provided by Realty. Realty shall base its award on the lowest responsible price received.

4. Other Procurement Provisions.

Realty may make emergency purchases without following the Procurement Policies set forth above where Commodities and/or Services must be purchased immediately and a delay in order to secure alternate proposals may threaten someone's life, health, safety, property or welfare. Emergency purchases will be made at the discretion of at least one of Realty's managers with appropriate documentation as to the nature of the emergency.



COUNTY OF ONEIDA
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE JR.

County Executive

ce@ocgov.net

ONEIDA COUNTY OFFICE BUILDING
800 PARK AVENUE
UTICA, NEW YORK 13501
(315) 798-5800
FAX: (315) 798-2390
www.ocgov.net

FN 2010-098

2010 JAN 26 11:10:04
ONEIDA COUNTY LEGISLATURE

January 25, 2010

INTERNAL AFFAIRS

WAYS & MEANS

Board of Legislators
Oneida County
800 Park Ave.
Utica, NY 13501

Re: Appointment of Director of Central Services

Honorable Members:

I am respectfully requesting that the appointment of Anne B. Hartman to the position of Director of Central Services at a level of Grade 46H, Step 3 (\$69,407) to be confirmed by the Board of Legislators pursuant to Article III, Section 307 of the Oneida County Charter.

Mrs. Hartman has demonstrated throughout the interview process that she possesses the experience and technical abilities necessary to run our Central Services department and to move that department forward in the provision of IT services. I believe that she is the best choice for this position and that hiring her will serve the best interests of our Central Services department.

I respectfully request the Board's consideration of this appointment at its earliest opportunity.

Sincerely,

Anthony J. Picente Jr.
Oneida County Executive

Cc: Anne B. Hartman

92.

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December 2, 2009

John Talerico
Commissioner
Oneida County Department of Personnel
800 Park Avenue
Utica, NY 13501

Dear Mr. Talerico:

As a lifelong citizen of Oneida County and an experienced Information Technology services Director, I was very excited to learn of your opening for a Director of Central Services. I write this letter to express my interest in exceeding your expectations for this exciting role!

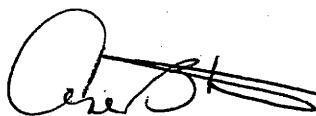
The Director of Central Services will be tasked with planning and operating the centralized Information Technology program for Oneida County. The focus of the department will include increasing efficiencies and ensuring delivery of outstanding and cost-effective services to its customers to benefit the citizens of Oneida County. To accomplish this, the Director of Central Services must possess – and be able to proliferate within the department – a ‘customer service’ mentality. He or she must possess proven leadership ability, excellent management skills, exceptional and effective interpersonal communications skills and the ability to collaboratively develop articulate and implement clear policies for the Information Technology program. I believe I am just the person you’re looking for! As you review my resume, you will note that I currently possess a Bachelor of Science Degree in Business and Public Management plus more than 20 years of experience in:

- developing and implementing policies
- leading and developing people/teams;
- evaluating and overseeing technology implementation;
- understanding and satisfying customer needs; and
- delivering high quality results on a consistent basis

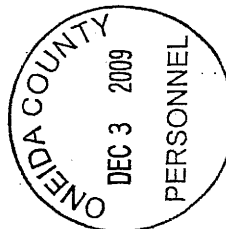
My experience in standing up NYSTEC’s internal IT services department – resulting in more robust and cost-effective services and highly improved customer satisfaction – should prove valuable as Oneida County Director of Central Services. Bringing together NYSTEC’s Security, Acquisition and Network groups to form a single collaborative team that delivers high quality IT consulting services to New York State and New York City governments took a good deal of leadership, relationship-building and interpersonal communications skill. My experience in leading that effort and pulling that group together should prove very useful in the role of Oneida County Director of Central Services as well.

I look forward to an opportunity to meet to discuss my candidacy for this position. You can reach me by phone at 315-794-5040 or via email at anne.b.hartman@gmail.com. I will contact you next week to confirm your receipt of my resume.

Sincerely,



Anne B. Hartman



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APPLICATION FOR CIVIL SERVICE EXAMINATION OR EMPLOYMENT

Application also available on line at www.ocgov.net
 Department of Personnel, 800 Park Avenue Utica, NY 13501
 John P. Talerico – Commissioner of Personnel
 Phone: (315) 798-5726 Fax: (315) 798-6490 Web site: www.ocgov.net

| | | |
|---|-----------------------------|--|
| POSITION TITLE Director of Central Services | EXAM NUMBER _____ | SOCIAL SECURITY #: [REDACTED] |
|---|-----------------------------|--|

| | | | | |
|--|----------------------|-----------------|---|--|
| Print Last Name Hartman | First Anne | MI B | (Area Code) Home Phone (315) 339-4822 | (Area Code) Business Phone (315) 794-5040 <small>Cell</small> |
| Permanent Legal Address 7196 E. Carter Rd. | | | (Mailing Address if different) Same | |
| Street Westmoreland NY 13490 | Apt _____ | Street _____ | Apt _____ | City / Town State Zip Code |

| Referring to your PERMANENT LEGAL ADDRESS , complete all items which apply to where you live. | If age is required on announcement for appointment or to take the examination, complete Date Of Birth: DOB: 2/5/59 | | | | | | | | | | | | | | | | | | |
|---|---|--------|--------|--|----|---|--|---|---|---|---|---|---|----|---|---|----|----|--|
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">NAME</th> <th style="width: 15%;">Years</th> <th style="width: 25%;">Months</th> </tr> </thead> <tbody> <tr> <td>What School District do you live in and for how long? Westmoreland Central</td> <td style="text-align: center;">22</td> <td style="text-align: center;">9</td> </tr> <tr> <td>What City do you live in and for how long? _____</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>What Village do you live in and for how long? _____</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>What Town do you live in and for how long? Westmoreland</td> <td style="text-align: center;">22</td> <td style="text-align: center;">9</td> </tr> <tr> <td>What County do you live in and for how long? Oneida</td> <td style="text-align: center;">50</td> <td style="text-align: center;">10</td> </tr> </tbody> </table> | NAME | Years | Months | What School District do you live in and for how long? Westmoreland Central | 22 | 9 | What City do you live in and for how long? _____ | - | - | What Village do you live in and for how long? _____ | - | - | What Town do you live in and for how long? Westmoreland | 22 | 9 | What County do you live in and for how long? Oneida | 50 | 10 | |
| NAME | Years | Months | | | | | | | | | | | | | | | | | |
| What School District do you live in and for how long? Westmoreland Central | 22 | 9 | | | | | | | | | | | | | | | | | |
| What City do you live in and for how long? _____ | - | - | | | | | | | | | | | | | | | | | |
| What Village do you live in and for how long? _____ | - | - | | | | | | | | | | | | | | | | | |
| What Town do you live in and for how long? Westmoreland | 22 | 9 | | | | | | | | | | | | | | | | | |
| What County do you live in and for how long? Oneida | 50 | 10 | | | | | | | | | | | | | | | | | |

| | |
|---|--|
| A. Are you a citizen of the United States? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <small>(If NO, see Instruction H on page 4)</small> | SPECIAL ARRANGEMENTS (Optional—See Instruction E, on page 4) |
| B. Are you or were you an exempt volunteer firefighter? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | <input type="checkbox"/> Religious Accommodation <input type="checkbox"/> Military <input type="checkbox"/> Disability |

Check appropriate box to the right of each question:

A. Were you ever dismissed or discharged from any employment for reasons other than lack of work, funds, disability or medical condition? YES NO

B. Did you ever resign from any employment rather than face dismissal? YES NO

C. Did you ever receive a discharge from the Armed Forces of the United States which was other than "Honorable" or which was issued under other than honorable circumstances? YES NO

D. Are you now under charges for any crime? YES NO

E. Have you ever been convicted of any crime (felony or misdemeanor)? If Yes, attach completed form, Request For Criminal Offense YES NO

If you answered "YES" to any of the Questions A-D above, you may give specifics under "Remarks" on page 3 of this application. If you elect not to provide specifics, or if such explanation is insufficient, you may be required to submit further information. None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the duties and responsibilities of the position (s) for which you are applying.

F. Are you currently or have you ever served in the Armed Forces of the United States? If yes, complete questions for Veterans' Credits. YES NO

VETERANS' CREDITS (See Instruction F, on page 4) If you wish to claim additional credits complete questions 1-4

Disabled War Veteran (10 Points) Non-disabled War Veteran (5 Points)

1. Did you receive a discharge which was honorable or were you released under honorable circumstances? YES NO

2. Did you serve in the Armed Forces of the United States during any of the following periods? YES NO

(12/7/41 – 12/31/46) (6/27/50 – 1/31/55) (02/28/61 – 5/7/75) (Persian Gulf: 8/2/90 – present)
 (Lebanon: 6/1/83 – 12/1/87) (Grenada: 10/23/83 – 11/21/83) (Panama: 12/20/89 – 1/31/90)

NOTE: Credits for Lebanon, Grenada, and Panama will be limited to those who received the following Expeditionary Medals:
 Armed Forces, Navy, or Marine Corps (U.S. Public-Health Service: (7/29/45 – 12/31/46) OR (6/27/50 – 7/3/52)

3. Since January 1, 1951, have you received a permanent appointment in New York State using your veterans credits? YES NO

4. At the time of this application are you currently a New York State Resident? YES NO

Approved

Conditioned

Disapproved

(DATE STAMP BELOW)

THIS AFFIRMATION MUST BE COMPLETED

I affirm that the statements made on this application (including any attached papers) are true under the penalties of perjury. (SEE page 4)

 (Signature in blue ink)

12/2/09

 Date

Boardman (Maiden Name)

 Indicate any other surname (last name) by which you are or have been known

BE SURE TO ANSWER THIS SECTION. Section 50-b of the NYS Civil Law requires that all applicants for examination answer the following questions:

1. Have you any loans made or guaranteed by the New York State Higher Education Services Corporation which are currently outstanding? YES NO
2. If yes, are you presently in default on any such loan? YES NO

EDUCATION: Read examination announcement for educational requirements. If specialized coursework is required, attach transcripts showing the required courses and credit hours you completed.

Have you graduated from high school? IF YES, NAME AND LOCATION OF HIGH SCHOOL YEAR GRADUATED
 YES NO Rome Free Academy, Rome, NY 1977

Do you have a high school equivalency diploma? IF YES, ISSUING GOVERNMENTAL AUTHORITY: NUMBER DATE OF ISSUE
 YES NO

| | Name of School OR College and Address | Dates of Attendance (Month and Year) | | Type of Course or Major Subject | Number of College Credits Rec'd | Type of Degree Rec'd | Date Degree Rec'd |
|--|---------------------------------------|--------------------------------------|----------|--|---------------------------------|----------------------|-------------------|
| | | From | To | | | | |
| College University, Professional Or Technical School | <u>MVCC</u> <u>Utica, NY</u> | <u>3/76</u> | <u>-</u> | <u>Business</u> | | | |
| | <u>SUNY IT</u> <u>Utica, NY</u> | <u>8/87</u> | <u>-</u> | <u>Admin.</u> | <u>86.98</u> | <u>A.S.</u> | <u>12/29/86</u> |
| Other Schools Or Special Courses | | | | <u>Business</u> <u>+ Public</u> <u>mgt</u> | <u>60</u> | <u>B.S.</u> | <u>12/19/91</u> |
| | | | | | | | |

LICENSES: If a license, or other authorization to practice trade or profession is listed as a requirement on the examination announcement for which you are applying, complete the following and **submit a copy of license with this application:** If not currently licensed check this box.

| | | | |
|---|------------------------------|--|------------------|
| Name of Trade or Profession <u>n/a</u> | License Number | Granted by (licensing agency) | City or State of |
| Specialty | Date of License First Issued | Registered From: (Mo./Yr.) To: (Mo./Yr.) | |

If required on the announcement: Do you have a valid license to operate a motor vehicle in New York State? YES NO

DESCRIPTION OF EXPERIENCE: Beginning with your most recent employer, list all employment, military service, or volunteer experience that shows you meet the minimum qualifications for the examination. We cannot interpret omissions or vagueness in your favor. You are responsible for an accurate and clear description of your experience. (Do not send your resume.) Describe the work which you personally performed. If you supervised, state how many people and the nature of such supervision.

| Dates Employed | Employer | Address | City and State |
|--|-------------------------------|-----------------------|--------------------|
| MO YR <u>2/99</u> to <u>4/09</u> | <u>NYSTEC</u> | <u>500 Avery Lane</u> | <u>Rome NY</u> |
| Hours per week | Job Title | Supervisor's Name | Supervisor's Title |
| <u>Exempt (40+)</u> | <u>Director of Operations</u> | <u>Bill Pirillo</u> | <u>CEO</u> |
| Describe specific work performed and job responsibilities: | | | |
| <u>Oversight of corporate infrastructure including IT, Admin, Facilities, Tech Pubs, Website, etc. Established IT policies, budgets, schedules in collaboration with CFO + COO. Focused on increasing efficiencies while reducing costs. Negotiated vendor contracts that improved service at lower cost. Planned + executed HQ facility move which included selection of new phone system, design + implementation of new IT network, etc. Wrote first DR Plan.</u> | | | |

95

| | | | | | | | |
|--|--|--|-----------------------------------|--------------------------------------|--|---|--|
| Dates Employed MO YR MO YR 2/1999 to 4/09 | | Employer NYSTEC | | Address 500 Avery Lane | | City and State Rome, NY | |
| Hours per week Exempt (40+) | | Job Title SAW Director | Supervisor's Name Bill Pirillo | Supervisor's Title Pres + CEO | | Type of Business Technology Consulting | |
| Describe specific work performed and job responsibilities: Guided activities of 23 Project Managers and Engineers plus IT Services staff. Worked with Pms + Engineers to ensure high degree of customer satisfaction as they delivered services to NYS + local government. \$3.2m P+L responsibility. | | | | | | | |
| Dates Employed MO YR MO YR 2/1999 to 4/09 | | Employer NYSTEC | | Address 500 Avery Lane | | City and State Rome, NY | |
| Hours per week Exempt (40+) | | Job Title Director of Programs | Supervisor's Name Bill Pirillo | Supervisor's Title Exec. Director | | Type of Business Technology Consulting | |
| Describe specific work performed and job responsibilities: Oversight of 12 Project Managers. Monitored program performance; Customer satisfaction + identified + corrected issues. Developed + executed budgets; developed staff; implemented standards; developed + monitored metrics. | | | | | | | |
| Dates Employed MO YR MO YR 2/1999 to 4/09 | | Employer NYSTEC | | Address 500 Avery Lane | | City and State Rome, NY | |
| Hours per week Exempt (40+) | | Job Title Director Environmental Systems Center | Supervisor's Name Bill Pirillo | Supervisor's Title VP Ops | | Type of Business Technology Consulting | |
| Describe specific work performed and job responsibilities: Managed budgets + awarded contracts for work within the Alternative Fuels Technology Center (AFTC) and the New York State Environmental Technology Institute (NYSETI). Managed NYSTEC ESC staff to establish a profitable "business". Established goals, budgets, etc. | | | | | | | |
| Dates Employed MO YR MO YR 3/1990 to 6/1998 | | Employer GTE Government Systems | | Address Beeches Campus | | City and State Rome, NY | |
| Hours per week Exempt (40+) | | Job Title NE Regional Mgr. | Supervisor's Name Evan Baker | Supervisor's Title ? | | Type of Business DoD Contractor | |
| Describe specific work performed and job responsibilities: Provided oversight for Rome + Dayton Field Offices. Guided proposal development for key bids. Primary interface with Rome Laboratory + HQ Electronic Systems Center customers. | | | | | | | |
| REMARKS: (Use this space to provide any additional information, as necessary. If more space is required, attach additional 8 1/2 x 11 sheets) | | | | | | | |

Anne B. Hartman

7196 E. Carter Road
Westmoreland, NY 13490
(315) 794-5040
anne.b.hartman@gmail.com

SUMMARY OF QUALIFICATIONS

- **Senior Operations Management** professional with 20+ years of hands-on experience in tactical operational execution, business development and project management.
- Diverse environments have ranged from large (DoD contractor) to small (technology) organizations, involving both domestic and international customers. High level of interaction with state and federal governments.
- Key player in building organizations, developing and implementing strategies, and using detail-oriented skills.
- Thrives on challenges with demonstrated success in creating feasible solutions, developing people, improving efficiencies and reducing expenditures. Very team-oriented to get things done.
- Uses highly analytical mindset and excellent interpersonal communications skills to inspire teams to produce consistent and high quality outcomes. *Perseveres, with a passion for attaining total success.*

Leadership and Vision - Project Management
Infrastructure Creation - Complex Problem Resolution - Inventive Solutions

SELECTED ACCOMPLISHMENTS

- Active member of the senior management team challenged with transforming NYSTEC from a grant-funded entity into a self-sustaining stand-alone organization; it was eventually spun-off by Syracuse Research Corporation (SRC).
- Chaired the first Ethanol Round Table in New York State (Albany, 2000) in close coordination with several New York State Agencies and the New York Corn Growers Association. Led the effort to set up the New York State Technology Institute (NYSETI), guided companies seeking funding, evaluated and scored proposals, and provided funding recommendations to the Board. Worked closely with New York Assemblywoman.
- Developed and implemented the corporate disaster recovery and business continuity plan, where none had existed, as identified as a major deficiency by third-party auditors; in place within 8 months.
- Increased direct labor utilization within the practice and created an accurate direct labor forecast methodology for all resource tracking. Tool used in proposal development, and is still in use today.
- Acted as Site Manager for GTE field operations and field offices and as Acquisition Manager for key bids with Rome customer. Traveled extensively to develop proposals, participate in project reviews and to support regular client meetings in California, Washington, Boston and other locations.


PROFESSIONAL EXPERIENCE

NYSTEC, Rome, NY

1999 - 2009

Director of Operations, 2005-2009

Oversight of corporate operations, responsible for infrastructure including IT, Facilities Management, Technical Publications, Administrative Support and Outreach activities. Developed and managed budgets for hardware, software, vendor support and employee professional development.

- Performed requirements analysis and cost benefit analysis to reduce costs of office copiers capable of high resolution map-quality images. Saved \$60K per year.
 - Outsourced general IT services and support. Established vision and set tone that achieved high level of internal quality and satisfaction. Changed the internal negative view of IT support into a positive.
 - Led efforts to take outdated website and totally revamp it across all four business areas to ensure accurate information was communicated to existing clients, potential clients, and the general public.
 - Planned and executed a total move of company headquarters to a newly constructed facility. Move required extensive collaboration and communication with management, internal staff, vendors and contractors to achieve a nearly seamless transition; executed flawless move over 4 days.
- 

PROFESSIONAL EXPERIENCE (cont.)

NYSTEC ~ cont.

Director of Security, Acquisitions and Networks (SAN) Practice, 2004-2007

Guided 23 direct reports and 4 outsourced IT staff. P&L responsibility for \$3.2 million business segment. Performed staff planning, hiring/firing and staff development efforts.

- Worked closely with finance to plan and execute budgets focused on employee's professional development needs and for hardware and software tools necessary to deliver high quality products to clients.
- Resolved escalating tension between engineering and business development groups.
- Worked with staff and the business development group to encourage knowledge sharing within each practice, and among all three practices focused on New York State and New York City clients.

Director of Programs, 2000-2004

Oversight for 12 Project Managers. Monitored project performance on costs and schedules; performed monthly reviews of all projects with senior staff members. Coordinated with Engineering on staff assignments.

- Encouraged business development team to interface with clients in regard to professional certifications needed on various projects. Raised operating standards and improved the ability to win business over competitors.
- Assisted employees with attaining professional certifications (CISSP, PMP, Cisco, etc.) to enhance their ability to support clients.
- Worked closely with Business Development Directors to ensure quality proposals and client satisfaction was maintained on every project.

Director of Environmental Systems Center, 1999-2000

Project Manager, Ethanol Studies, 1999-2000 (concurrent)

- Guided and directed personnel and activities, including those of the Alternative Fuel Technology Center (AFTC) and the New York State Environmental Technology Institute (NYSETI). Successfully distributed \$3.6 million in AFTC grant funding and \$1 million in NYSETI grant funding to companies undertaking deserving projects.
- As project manager, managed two study contracts to assess the feasibility of producing ethanol in New York State. Prepared project schedules, labor budgets, kick-off and coordination meetings, monthly status reports, program management reviews and direction to project team members, consultants and subcontractors.

GTE GOVERNMENT SYSTEMS, Rome, NY

1992 - 1998

Manager, Northeast Regional Marketing

Site manager for Rome (NY) and Dayton (OH) field offices. Guided proposal development for key bids. Included interface and regular follow-up with customer to determine program requirements, schedule, funding, customer preferences, teaming recommendations, assessment of win probability and development of win strategy. Identified and qualified new business opportunities with the Air Force Research Lab (formerly Rome Lab and RADC) and with Headquarters, Electronic Systems Center.

Prior Relevant Experience:

LONEX Project Manager, 5 years (concurrent with Marketing Manager role, above) - Contel Corporation

Marketing Manager, 10+ years - Bunker Ramo, Allied, Eaton and Contel Corporations

Sought new business opportunities with RADC and National Defence Headquarters (DND) Ottawa, Canada.

EDUCATION & DEVELOPMENT

B.S., Business and Public Management, SUNY Institute of Technology

Leadership Development Training, Simone & Associates

Leadership Mohawk Valley

Teamwork and Teambuilding - Financial Analysis - Disaster Recovery

COMMUNITY AFFILIATIONS

Charter Member, Roman Orator's Toastmasters - Served as 1st Club President

Rome Reps Association - DoD Contractors in Rome, NY

Rome Rescue Mission; Salvation Army Red Kettle Campaign;

Relay for Life Team Member; Liberty Resources Battered Women/Children Shelter

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Anne B. Hartman

7196 E. Carter Road
Westmoreland, NY 13490
(315) 794-5040
anne.b.hartman@gmail.com

Professional References

Bill Pirillo

CEO, NYSTEC (Retired)
7423 E Calle Perpetuo
Tucson, AZ 85715
Phone: (520) 885-8897
Cell: (315)794-7911
Email: bpirillo@twcny.rr.com
Relationship to applicant: Former supervisor

Robert Nasto

President, Issys, Inc.
P.O. Box 3186
Syracuse, NY 13220-3186
Cell: (315) 436-4044
Email: RNasto@aol.com
Relationship to applicant: Business associate

Mike Donovan

President & CEO, NYSTEC
(Formerly Deputy CIO for New York State)
100 State Street
Albany, NY 12207
Phone: (518) 431-7028
Email: mdonovan@nystec.com
Relationship to applicant: Former co-worker

99.



**ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442

(315) 798-5656

wpc@ocgov.net

FAX 724-9812

Anthony J. Picente, Jr.
County Executive

Steven P. Devan, P.E.
Commissioner

January 12, 2010

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, NY 13501

**FN 2010-099
PUBLIC WORKS**

WAYS & MEANS

ONEIDA COUNTY LEGISLATURE
2010 JAN 25 PM 3:32

Re: Work Order #15- SSO Abatement Plan Development
Shumaker Consulting Engineering and Land Surveying, P.C.

Dear County Executive Picente:

On July 25, 2007 the Oneida County Board of Legislators authorized hiring Shumaker Consulting Engineering and Land Surveying, P.C. to provide engineering services for compliance with the consent order issued by the New York State Department of Environmental Conservation and for resolving permit issues affecting the Oneida County Water Pollution Control Plant. The formal contract between Shumaker and Oneida County, approved on November 28, 2007 by the Board of Legislators, calls for the submission of Work Orders with associated pricing for specific tasks that are needed as the project develops.

Shumaker has submitted for consideration Work Order #15 which would cover the development of the SSO (sanitary sewer overflow) Abatement Plan for the Sauquoit Creek Pumping Station. The document produced from this work order will encompass all the work that has been done over the last three (3) years and provide a road map for future mitigation of the SSO at the pumping station. This document will satisfy Item 11, Schedule A of the Consent Order.

Department staff has reviewed Work Order #15 and its scope of work and find it acceptable. It is recommended that this work order be accepted with an estimated cost of \$591,000.

I would appreciate consideration of these work orders by you and the Board of Legislators at your earliest possible convenience. I am available to meet with you or the Board at your convenience to discuss this request and explain these items in more detail.

Thank you for your consideration in this matter.

Sincerely,
**THE ONEIDA COUNTY DEPARTMENT OF
WATER QUALITY AND WATER POLLUTION CONTROL**

Steven P. Devan, P.E.
Commissioner

Cc: Karl E. Schrantz, P.E. – Shumaker Engineering

Attachments: Six(6) copies of Work Order #15

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

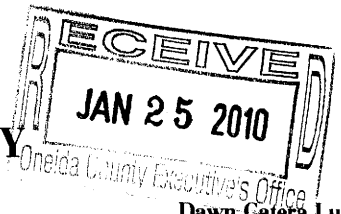
Anthony J. Picente, Jr.
County Executive

Date 1/21/10

100

ONEIDA COUNTY
OFFICE OF THE DISTRICT ATTORNEY

Scott D. McNamara
District Attorney



Michael A. Coluzza
First Assistant

Kurt D. Hameline
Timothy P. Fitzgerald
Laurie Lisi
Paul J. Hernon
Matthew P. Worth
Joseph A. Saba
Grant J. Garramone
Steven G. Cox
Stacey L. Paolozzi
Bernard L. Hyman, Jr.

Dawn Catera Lupi
First Assistant

Todd C. Carville
Robert L. Bauer
Michael R. Nolan
Kurt D. Schultz
Kara E. Wilson
John J. Raspante
Joshua L. Bauer
Patrick F. Scully
Christopher D. Hameline

January 20, 2010

FN2010-100

PUBLIC SAFETY

WAYS & MEANS

The Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

Dear Mr. Picente:

By this letter, I am requesting your approval as well as that of the Board of Legislators for the following budget transfer from the Law Enforcement cost center to the District Attorney cost center to cover prosecution expenses:

TO:

A1165.496 District Attorney, Prosecution \$8,000.

FROM:

A1165.1951 Other Fees & Services \$8,000.

This 2009 budget transfer will be fully supported by forfeiture funds that are already on deposit.

At your earliest convenience, please submit this request to the Board of Legislators for their approval.

Thank you for your time and assistance in this matter.

Very truly yours,

Scott D. McNamara
Oneida County District Attorney

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 1/26/10

ONEIDA COUNTY LEGISLATURE
JAN 25 2010 10:05

The Honorable Anthony J. Picente, Jr.

January 20, 2010

Page Two

cc: Hon. Gerald J. Fiorini, Chairman
Hon. David J. Wood, Majority Leader
Hon. Patricia A. Hudak, Minority Leader
Hon. Les Porter, Chairman, Ways & Means Comm.
Hon. Richard A. Flisnik, Chairman, Public Safety
Thomas Keeler, Budget Director



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5901

David J. Wood
Majority Leader

Patricia A. Hudak
Minority Leader

FN 2010-101
COURTS, LAWS & RULES

January 26, 2010

Honorable Gerald J. Fiorini
Chairman of the Board
800 Park Ave.
Utica, NY 13501

WAYS & MEANS

Dear Chairman Fiorini,

We are forwarding the attached proposed amendments to the Rules of the Board. We ask that these amendments be considered by the Courts Laws and Rules Committee and Ways and Means at their earliest convenience. We are available to discuss these further with you.

Sincerely,

Dave Wood
Dave Wood
Majority Leader

Patricia A. Hudak
Patricia A. Hudak
Minority Leader

I Hereby Forward For Board Consideration

Gerald J. Fiorini
Chairman of the Board of Legislators

Date: 1/27/10

Gerald J. Fiorini
GERALD J. FIORINI, CHAIRMAN
ONEIDA COUNTY BOARD OF LEGISLATORS

2010 JAN 27 PM 1:05
RECEIVED
ONEIDA COUNTY LEGISLATURE

RULES OF THE BOARD OF COUNTY LEGISLATORS

COUNTY OF ONEIDA

Adopted January 3, 2008

Amended January 30, 2008 per Resolution Nos. 40 and 41

No. 1 - ORGANIZATION OF THE BOARD

The members of the Board of County Legislators shall organize the Board and select a Chair on or before the eighth day of January in each even-numbered year. The Board shall bi-annually, by resolution duly adopted during the month of December, fix the date, time and place of the meeting to organize the Board. The Chair shall be elected by a majority vote for two years and, **thereafter** [at the same time], a Clerk, Deputy Clerk, Majority Legislative Analyst and Minority Legislative Analyst shall be appointed by, and serve at the pleasure of, the Board until such time as their successors are appointed.

No. 2 - ELECTION OR APPOINTMENT OF OFFICERS AND EMPLOYEES

The election of a Chair and the appointment of a Clerk and Deputy Clerk by the Board shall be by aye and nay vote, and it shall require a majority vote of the members of the Board to constitute an election.

[Immediately] **Following** the organization of the Board, County Legislators of the two political parties, which shall have polled the largest vote in the last general election for County Executive, shall [elect] **appoint** a Majority Legislative Analyst and Minority Legislative Analyst of their respective parties [for a term of two (2) years] **who shall serve at the pleasure of the respective party appointing them**. The Analyst of the political party whose membership on the Board constitutes a majority of the Board shall be known as the Majority Legislative Analyst. The Analyst of the other party shall be known as the Minority Legislative Analyst. Such election shall be substantiated by written designation signed by a majority of the whole number of county legislators of each respective political party, such writing to be filed with the Clerk of the Board.

The Chair of the Board shall have the power of appointment for all other employees in the Legislative branch.

The Chair of the Board shall appoint a Vice Chair who shall serve in his or her absence as well as perform other duties as assigned by the Chair. The Vice Chair is to serve at the pleasure of the Chair of the Board.

No. 3 - MAJORITY AND MINORITY LEADERS

[Immediately] **Following** the organization of the Board, County Legislators of the two political parties, which shall have polled the largest vote in the last general election for County Executive, shall elect leaders of their respective parties for a term of two years. The leader of the political party whose membership on the Board constitutes a majority of the Board shall be known as the Majority Leader. The leader of the other party shall be known as the Minority Leader. Such election shall be substantiated by written designation signed by a majority of the whole number of county legislators of each respective political party, such writing to be filed with the Clerk of the Board. The Majority Leader may select three Assistant Majority Leaders and the Minority Leader three Assistant Minority Leaders for a term of two years.

For the purpose of complying with the provisions of Section 200 (1) of the County Law, in the event that neither the members of one party nor the other constitute a majority of the members of the Board of County Legislators, then, in said event, the Chair of the Board shall designate one party leader elected as above, as the Majority Leader and the other as the Minority Leader. In all other matters they shall be known as the leaders of their respective parties.

No. 4 - REGULAR MEETINGS

Regular meetings of the Board shall, pursuant to statute, be held at 2:00 P.M. on the second and fourth Wednesday after the first Monday of each month, unless such second and fourth Wednesday is a legal holiday, in which event said regular meeting shall be held on the following day, except that during the months of January, February, March, April, May, June, July, August and September, the second meeting of the month shall be held at 7:00 P.M. Each regular meeting and all adjourned and recessed regular meetings shall be open for the consideration of any matter which, in accordance with these rules, may be properly brought to the attention of the Board.

No. 5 - SPECIAL MEETINGS

Special meetings shall be held at the call of the Clerk of the Board upon direction of the Chair or upon the filing with the Clerk of the Board a written request therefor signed by a majority of the members of the Board. Notice in writing, stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting, or a member may waive the service of the notice for such meeting by a writing signed by him. Only business specified in the notice thereof may be transacted at a special meeting.

No. 6 - QUORUM

A majority of the whole of the members of the Board of County Legislators shall constitute a quorum for the transaction of business, but a less number may adjourn.

No. 7 - ABSENCE OF A QUORUM

In all cases of the absence of a quorum during regular, recessed or special meetings of the Board, the members present may take such measures as they deem necessary to secure the presence of a quorum and may inflict such censure or pecuniary penalty as provided by law and as they may deem proper on those who, on being called for that purpose, shall render no sufficient excuse for their absence.

No. 8 - ATTENDANCE AT MEETINGS

The Board shall have power to compel attendance of members at regular, recessed and special meetings of the Board and at committee meetings. **Board members shall notify the Clerk of the Board in the event that they are unable to attend a regular or committee meeting of the Board of Legislators.**

No. 9 - CALL TO ORDER - ROLL CALL

The Chair shall call the Board to order at each meeting at the appointed hour. In case of the non-appearance of the Chair or Vice Chair within five minutes of the appointed hour, the Clerk shall call the Board to order and the Board shall select a temporary Chair to preside during the absence of the Chair or Vice Chair, for a period not to exceed one day. The Chair or the temporary Chair, as the case may be, shall, except in the absence of a quorum, proceed to business in the manner prescribed by these rules.

No. 10 - ORDER OF BUSINESS

1. Pledge of Allegiance to the Flag of the United States **and prayer.**
2. Calling of the roll of members by the Clerk who shall enter the same upon the minutes of the meeting.
3. **Public Comment period** [Upon passage of a proper motion, reading of the minutes of the preceding meeting may be waived.]

[4. The Clerk will read petitions and communications. Petitions and communications, which have been placed upon the desks of the legislators, will not be read. All petitions and communications will become part of the record.]

[5. Presentation of reports of committees.]

[6. Public comment period],

Deleted: ¶

4. Presentation of motions, resolutions, notices, local laws and ordinances. [Local laws will be presented prior to consideration of resolutions.]

5. Other business.

6. Adjournment.

No. 11 - REFERRAL OF RESOLUTIONS BY THE CHAIR

1. The Chair may at any time on his or her own motion, refer any resolution, when offered, to such committee as he or she deems proper.

2. The Chair shall assign correspondence, communications or petitions to the appropriate committee upon receipt of same by him or her.

3. The Clerk of the Board shall make copies of resolutions and correspondence received available to each member of the Board.

(a) Resolutions are to be mailed on the Friday preceding the Board meeting.

(b) **Communications** [Correspondence] shall be distributed at each regular Board meeting, such [correspondence] **communications to be referred for consideration** [considered] at the **relevant** committee meetings, which [will follow] take place prior to the next regular Board meeting.

4. If the Chairman of the Board does not refer a motion to the appropriate primary committee within 40 days of receipt of such request, then the title sponsor may request [of] **that** the full Board, by a [vote of] **two thirds vote** of [the] **its** total membership, [to] forward such legislation to the appropriate primary committee.

No. 12 - APPROVAL OF RESOLUTIONS

All resolutions within the purview of any standing or special committee must, prior to action by the Board, be approved by the appropriate committee. All resolutions, with the exception of those relating to appointments, memorials or organization of the Board, shall be approved by the Ways and Means Committee. Approval by the Ways and Means Committee must be accomplished in accordance with Rule No. 55.

No. 13 - RESOLUTIONS REFERRED TO COMMITTEE

In any case where a resolution has been referred to committee and that committee has not made a report to the Board within 70 days of the date of such referral, the sponsor of such resolution shall be permitted to introduce a motion at the next succeeding regular meeting of the Board to eliminate further committee consideration of the proposed resolution and bring it to a vote by the Board. If such motion passes by a majority vote of the Board, the proposed resolution shall then be placed before the Board by the Chair at that meeting and the Rules of the Board relative to any resolution which has had all required committee approval shall then apply.

No. 14 - PRESENTATION TO BE IN WRITING AND SIGNED

All correspondence, i.e. communications, petitions and committee reports, read into the record of the proceedings of the Board shall not be accepted unless such correspondence carries an original signature of the presenter. Resolutions and amendments must be typewritten or printed legibly. All amendments and resolutions, which are presented from the floor, must be signed by the presenter.

Any legislation, i.e., resolution or local law, requested by a particular legislator(s) shall bear the name of such legislator(s) as its sole sponsor(s).

No. 15 - SIGNING OF COMMITTEE REPORTS

All committee reports shall be signed by at least a majority of the members of such committee before the same are submitted to the Board.

No. 16 - RECORDING OF VOTE

On roll call, the ayes and nays shall be taken on any question whenever so required by law or requested by any member and whenever so taken, shall be entered in the proceedings of the

Board. When a roll call vote is called for, the Chair of the Board shall direct the Clerk to select, at random, a number from a box provided, which shall contain numbers from one through twenty-nine. The roll call sheet shall be arranged in a district sequence and the call shall be commenced beginning with the member of the Board representing the numbered district selected from the box, and continue in numerical sequence until its conclusion. The Clerk shall record the names of the members and the way each shall have respectively voted. Any member shall have the right to have his or her vote recorded and entered upon the minutes at his or her request without explanation and without requiring the ayes and nays to be called.

A roll call vote is necessary for the adoption of the county budget, bond resolutions and for the creation, amending and terminating of capital projects.

No. 17 - RESOLUTIONS APPROPRIATING COUNTY FUNDS

All resolutions or other proceedings involving the appropriation or payments of money within the authority of the Board shall be taken by ayes and nays, and it shall require a majority vote of all of the members of the Board to adopt a resolution involving such appropriation or payment. Transfers shall require a majority vote for adoption and supplemental appropriations shall require a two-thirds vote for adoption.

No. 18 - MAJORITY VOTE

Except where otherwise prescribed herein, or by local law or statute, a majority vote of the whole number of the members of the Board shall be required to carry any question, motion, proposition, resolution or other matters. The terms "majority", "majority vote of the members of the Board" and "majority vote of the whole number of the members of the Board" as used herein, shall be construed to mean a majority of the total number which the Board of Legislators would have if there were no vacancies and if none of the County Legislators were disqualified from acting. When the Board shall be equally divided on any question, including the Chair's vote, the question shall be deemed lost. The same rule shall apply to committee business.

No. 19 - WITHDRAWAL OF MOTION

Any motion offered by any member may be withdrawn by the member presenting it at any time before a decision is announced by the Chair or an amendment to such motion has been adopted.

No. 20 - WITHDRAWAL OF RESOLUTION

No resolution offered by any member may be withdrawn by him or her after a roll call vote has begun or after an amendment thereto has been adopted. A roll call vote on such resolution or amendment, once commenced, shall not be interrupted by recess or otherwise, but must be completed, and the result of the vote shall be announced by the Chair.

No. 21 - EVERY MEMBER TO VOTE

Every member who shall answer roll call shall vote upon every resolution and/or other proposition stated by the Chair at that meeting unless he or she is excused by [the unanimous] a majority vote of the members present. Any member requesting to be excused from voting, may make, when his or her name is called and before the result shall be announced, a brief statement of the reasons for making such request not exceeding five minutes in time, and the Board without debate, shall decide if it will grant such request, but nothing in this rule contained shall abridge the right of any member to record his or her vote on any question previous to the announcement of the result unless he or she is excused by filing a conflict of interest statement with the Clerk of the Board of Legislators. A legislator who has so filed may request permission to abstain of the Chair; the Chair may grant the right of abstention but may be overruled by a majority vote of the body upon motion and second from the floor.

No. 22 - SUSPENSION OF RULES

No standing rule or order of the Board shall be changed, suspended or rescinded unless by the affirmative vote of a majority of all of the members of the Board.

No. 23 - DIVISION OF PROPOSITIONS

Unrelated and distinctly different propositions shall not be combined in one resolution. Any objection that a resolution contains unrelated and distinctly different propositions, shall be made prior to the calling of the vote on the resolution and the same shall be divided by the Chair upon passage by a majority vote of a motion sustaining the objection, so that separate votes shall be taken upon each proposition or any combination of propositions as shall have been determined by the motion.

If a series of independent resolutions relating to different subjects is included in one motion, it must be divided upon the request of a single member, which request may be made while another has the floor. The demand must be made before the question has actually been put.

Notwithstanding any provisions of this rule, a motion to strike out and insert shall be deemed indivisible.

No. 24 - PRECEDENCE OF MOTIONS ON QUESTIONS

When a question shall be under consideration, no motion shall be received except as herein specified, which motion shall have precedence in the order named, to wit:

1. For an adjournment of the Board*
2. A roll call of the members of the Board*
3. For the previous question*
4. To lay on the table*
5. To postpone indefinitely
6. To postpone to a certain day
7. To go into a committee of the whole on pending subject immediately
8. To commit to a committee of the whole
9. To commit to a standing committee
10. To commit to a special committee
11. To amend

* Not amendable or debatable - See Rule 34

No. 25 - PRIVILEGE OF THE FLOOR

The privilege of the floor shall be granted to any non-member in the manner prescribed as follows: Any person or group [shall] may request [in writing,] permission **from the Clerk of the Board** to appear before the Board. The Board will provide a thirty-minute public comment period, after communications are read and before the Board begins to act on resolutions. Said thirty minutes will be divided evenly among the number of persons or groups that wish to appear before the Board, with no one person or group appearing for more than ten minutes. This rule shall not apply to [ex members of the Board of Legislators] the County Executive, county department heads or **their designees [designated alternatives] who may request to be recognized at any time during a regular meeting.** The Chair shall preserve order and decorum. He or she shall prevent **any persons speaking before the Board of Legislators, including members of the Board of Legislators themselves, from making personal or derogatory comments regarding individuals** and **he or she shall** confine the speakers to subject matters pertaining to county government.

No. 26 - STANDING COMMITTEES

There shall be the following standing committees of the Board and the membership of these committees shall be appointed by the Chair within twenty days after his or her election. The list of committees shall be filed with the Clerk of the Board. It shall be the responsibility of each of these

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committees to study and act upon all matters coming within the purview of each committee as directed by the Chair.

There shall be two Vice Chairs of each of the standing committees, to be appointed by the Chair of the Board by filing a notice thereof with the Clerk of the Board. One Vice Chair shall be of the party opposite from the Chair of the Committee. The Vice Chairs are to serve at the pleasure of the Chair of the standing committee. Each Chair shall designate the order in which the Vice Chairs shall assume the chair in the event of the absence of the Chair.

All committees shall consist of **number of** members of each political party, proportionate to the percentage **of such members** [each such party contains] on the Board. The Chair shall appoint, in accordance with Rule No. 26, a [percentile] **percentage** of members proportionate to the party makeup of the Board.

AGRICULTURE AND RURAL DEVELOPMENT (Includes Cornell Cooperative Extension, Soil and Water Conservation, Farmland Protection, Ag Economic Development, Rural Development Specialist)

AIRPORT (Includes airport operations at the Oneida County Airport at Griffiss)

COURTS, LAWS & RULES (Includes all Courts, Jurors, Department of Law, Rules of the Board of Legislators, County Charter and Administrative Code)

ECONOMIC DEVELOPMENT & TOURISM (Includes industrial, economic and tourism promotion and development, Union Station, Planning Department and related programs)

EDUCATION & YOUTH [& AGRICULTURE] (Includes Mohawk Valley Community College, youth programs, [Cornell Cooperative Extension], Workforce Development)

HUMAN RESOURCES (Includes Department of Social Services, Veterans' Affairs)

INTERNAL AFFAIRS (Includes Personnel, County Clerk, Board of Elections, Audit & Control, Finance Department, and all other county departments not specifically covered by another committee)

PUBLIC HEALTH (Includes Health Department, Mental Health Department, Coroners, Office for the Aging, Environmental Concerns)

PUBLIC SAFETY (Includes District Attorney, Sheriff, Law Enforcement Building, Probation, Public Defenders - Civil and Criminal, E-911, STOP-DWI, Traffic Safety and related services)

PUBLIC WORKS (Includes Department of Public Works, county lands, Water Quality & Water Pollution Control, Soil Conservation)

WAYS & MEANS (Includes Acquisition and Contract, Salaries, Budget).

WORKERS' COMPENSATION (Oversees operation of the Workers' Compensation Program)

All members of standing committees of the Board specified in Rule No. 26 herein shall continue in office until their successors have been appointed.

No. 27 – SPECIAL STANDING COMMITTEE MEETINGS OTHER THAN THE WAYS AND [&] MEANS COMMITTEE

Standing Committees of the board shall meet at those times when current legislation requires their review and approval prior to final board action being taken.. It is desirable to provide greater oversight and interaction of all Standing Committees with the various departments and therefore Committee chairs are encouraged to schedule special meetings for those purposes outlined below:

- A. Scheduling of Special Standing Committee Meetings other than Ways & Means
 - 1. All Standing Committees shall meet with the heads of all of the departments under the purview of such Standing Committee on a quarterly basis, with the time of such special meeting to be designated by the Standing Committee Chair.
- B. The purpose of the above-cited periodic special meetings of the Board's standing committees, other than the Ways & Means Committee, shall include, but not be limited to, the following:
 - 1. To inquire as to what measures each department has taken or is in the process of taking to deliver services in a more cost efficient manner;
 - 2. To inquire as to what measures each department has taken or is in the process of taking to develop new programs;
 - 3. To share thoughts and ideas on cost containment and cost reductions that may be achievable;
 - 4. To determine current expenditure rates based on budget amounts;
 - 5. To help identify any possible problems which could impact the budget and offer suggestions as to what board action, if any, may be recommended or required;

C. Report of Special Standing Committee Meetings other than Ways & Means

1. Standing Committee Chairs shall file a report on the results of such special meetings with the Clerk of the Board who shall distribute copies to the members of the Board of Legislators.

II. Specific Goals for Standing Committees

- A. At the beginning of each year, all Standing Committee Chairs [shall] **may** ask their respective department heads to provide the committees with a breakdown as to which programs within their departments are fully mandated, partially mandated or non-mandated, and if partially mandated, to what extent.
- B. At the beginning of each year, all Standing Committee Chairs, in conjunction with the individual committee members and board leadership, [shall] **may** develop a list of goals or areas which that they feel should be addressed by their committee in an effort to better understand the operations and responsibilities of each department.
- C. Such goals [should] **may** include specific initiatives that the Standing Committee may wish to pursue during the current fiscal year that could improve the quality and cost-effectiveness of services delivered by specific county departments and copies of these goals should be shared with the Standing Committee's respective department heads.
- D. Department heads shall be required to submit a semi-annual report, as well as a year-end report, on the progress that has been made with respect to these goals, [and be it further]

Deleted: .

No. 28 - CHANGES IN COMMITTEES

The Chair, on his or her own motion or by resolution of the Board, may add to or subtract from the number of members of any of said Committees. The Chair shall be an ex-officio member of the Committees on Laws and Rules and Ways and Means. The Chair, on his or her own motion or by resolution of the Board, may create special committees and give titles to such special committees provided that the Chair file with the Clerk of the Board a statement to the effect of the creation of such special committee together with the names of the members thereof.

No. 29 - COMMITTEE RULES

Any committee appointed by the Chair of this Board shall have the power to make its own rules as to time, place and procedure of its meeting.

Any legislation which is still in committee by the end of the calendar year is automatically defeated, unless it is extended by the Board Chair. Any proposal that has been defeated in this manner can be re-submitted again the following year. [as can all others].

The Chair of the Board has the option of breaking tie votes in all committees within 48 hours of the meeting at which the tie vote occurred.

A majority vote of the whole number of the members of the committee shall be required to carry any question, motion, proposition or other matter.

No. 30 - FILING OF PAPERS

All papers, communications or other documents, referred to any committee of this Board, shall be returned to the Clerk of the Board at the same time that the report of said committee is submitted, and the same shall be by him or her filed as permanent records; except, however, where the proper custodian of such papers, communications or documents may be a particular department. In the latter case, the same shall be transmitted by the Clerk to the appropriate department head, who shall forthwith file and preserve the same as permanent records.

No. 31 - PARLIAMENTARIAN

The Chair may appoint a parliamentarian to advise him or her as to procedure and interpretations of these rules. The parliamentarian must be a member of the Board. However, the Chair shall not be bound by the parliamentarian's advice, and shall take responsibility himself or herself for his or her rulings.

RULES OF ORDER

No. 32 - DECORUM AND QUESTION OR ORDER

The Chair shall preserve order and decorum. During debate, he or she shall prevent personal [reflections] or derogatory comments and confine members to the question under discussion. When two or more members arise at the same time, he or she shall name the one entitled to the floor. The Chair shall decide all questions of order and his or her decision shall be final unless an appeal is taken to the Board and sustained. During the proceedings of the Board,

and particularly while any member is speaking after having been properly recognized by the Chair, other members, spectators or other persons shall not pass between the speaker and the Chair, hold private conversations, read any newspapers or otherwise interrupt the business of the Board.

No. 33 - APPEAL FROM RULING OF THE CHAIR

On every appeal, the Chair shall have the right in his or her place to assign the reason for his or her decision. If the question on which the appeal is taken was not debatable, the Board shall decide the case without debate. If debatable, no member shall speak more than once. The Chair shall put the question, "Shall the ruling of the Chair be sustained and the decision of the Chair stand as the judgement of this Board?" In the event of a tie vote, the ruling of the Chair shall be deemed sustained.

NO. 34 - MOTIONS NOT AMENDABLE OR DEBATABLE

All motions for a roll call of the Board, adjournment or recess, for the previous question or to lie on the table shall be neither amendable nor debatable.

NO. 35 - MOTION TO RECONSIDER

No motion for reconsideration shall be in order unless made on the same day, or the meeting day next succeeding that on which the decision proposed to be reconsidered took place. A motion to reconsider must be made by a member who voted with the majority on the decision of the motion or resolution proposed to be reconsidered. When a motion to reconsider has been defeated, it shall not again be submitted to the Board.

NO. 36 - MOTION TO RECONSIDER BY AN ABSENT MEMBER

In case any motion or resolution is carried, or any other action taken by the Board under a suspension of any rule of the Board during the necessary absence of any member thereof, such absent member may, at the next meeting at which he or she is present, move the reconsideration of such action with the same effect as a similar motion made by a member voting with the majority thereon.

NO. 37 - PREVIOUS QUESTION

The "previous question" shall be as follows: "Shall the main question now be put?" and until it is decided, shall preclude all amendment and debate. When the Board shall order the

previous question by majority vote and previously proposed amendments are pending, the question shall first be taken upon such amendments in reverse order and then upon the main question without further debate or amendment.

NO. 38 - RECOGNITION TO SPEAK

No member rising to speak shall proceed until he or she shall have addressed the Chair from his or her place and shall have been recognized by him or her.

NO. 39 - MEMBER TO KEEP HIS OR HER PLACE

While the Chair is putting a question or while the roll call is being called, no member shall speak or leave his or her place.

NO. 40 - WHEN DEBATE IN ORDER

No debate shall be in order until the pending question has been stated by the Chair.

NO. 41 - LIMITATION ON DEBATE

No member shall speak for more than twenty minutes at any one time nor more than twice on the same question without permission of two-thirds of the members present and voting.

NO. 42 - CALL TO ORDER

If any member in speaking transgresses the rules of the Board, the Chair or any member may make a "[call to] point of order", in which case the member so called to order shall immediately take his or her seat and shall remain there until the Board determines the point raised, and if the point of order is sustained, he or she shall not proceed further except in order and by the permission of the Board.

NO. 43 - PRIORITY OF QUESTION

All questions relating to the priority of business, that is, the priority of one question or subject matter over another under the same order of business, shall be decided without debate.

NO. 44 - ADJOURNMENT

When a motion to adjourn is carried, the members shall keep their seats and places until the Chair declares the Board adjourned.

NO. 45 - ROBERTS RULES OF ORDER

All questions of order arising in the Board and not governed by the Rules of this Board shall be subject to and interpreted by Roberts Rules of Order.

COMMITTEE OF THE WHOLE

NO. 46

The Board of Legislators may, at any time when in session, resolve itself into a Committee of the Whole on any subject before it and, in such case, the Chair shall name some member to preside therein.

NO. 47

The same rules shall be observed in Committee of the Whole as in the Board, so far as the same are applicable, except that the previous question shall not apply; nor shall the number of times a member may speak be limited. The only motions in order are "to amend", "to adopt" and "rise and report". The Committee of the Whole cannot refer the subject to another committee.

NO. 48

Should the Committee become disorderly, the Chair of the Board may take his or her place and declare the committee dissolved.

NOTE: The following form is generally adopted in Committee of the Whole, unless otherwise ordered.

When the Board has resolved to go into Committee of the Whole, the Chair requests some member, calling him or her by name, to take the Chair. On taking his or her place, the member says

"The Board is now in Committee of the Whole on the bill entitled 'An Act', etc. or "The Board is now in Committee of the Whole to consider the question of", etc.

After consideration of the question, a member moves that the committee rise, report progress and ask leave to sit again, or they do now rise and report or, in case of a local law, recommend its passage. After the motion is put and carried, the Chair of the Committee of the Whole takes his or her place in front of the Chair's desk and reports as follows:

"Mr. Chairman or Ms. Chairwoman: The Committee of the Whole has had under consideration the local law entitled 'An Act' (insert title), has gone through the same, made no amendment thereto (or has amended the law as proposed), and has directed their Chair to report the same to the Board and recommend its passage."

In case of inspections, reports or other matters, the above form may be varied to suit the circumstances.

NO. 49

A motion to rise and report progress shall be in order at any stage and shall be decided without debate.

NO. 50

Those local laws or other matters which have been submitted to the Committee of the Whole shall be considered by said Committee in the following manner, viz: They shall first be read through if the Committee so directs; otherwise, they shall be read and considered by sections, leaving the title to be last considered. All amendments in their proper connection shall be reported to the Board by the Chair of the Committee of the Whole.

NO. 51

If at any time, when in Committee of the Whole, it be ascertained that there is no quorum, the Chair of said committee shall immediately report that fact to the [permanent] Chair of the Board.

GENERAL RULES

NO. 52

The County Executive and all Department Heads shall be available on all days when the Board of County Legislators is in session for appearance before the Board or the committees of the Board. When, for reasons beyond their control, Department Heads are not available, a qualified person from that department must be available to furnish information required.

All Department Heads or their representatives are exempt from mandatory attendance at evening meetings of the Board of Legislators when legislation on the agenda does not pertain to their specific department.

NO. 53

Any resolution which memorializes the State Legislature, Congress of United States, or any other legislative body to take an action which will not require a home rule message, shall be referred to the Clerk of the Board for the purpose of reading as a communication. The resolution shall than be labeled a petition by County Legislators. Any member who desires to register their support or opposition to the petition may sign the same, indicating their support or opposition. Thirty days from the date of the reading of said communication, the Clerk shall forward the signed petition with the following language to the appropriate legislative body and public officials: "The enclosed petition represents the opinion of those members of the Oneida County Board of Legislators signing the same regarding the contents of subject matter of the petition. Under the Rules of the Board, a Legislator may sign said petition or may in the alternative elect not to sign the petition. There are 29 members of the Oneida County Board of Legislators".

NO. 54

All resolutions, ordinances and local laws shall bear the name of the County Legislator who originally proposed the legislation, if he or she so requests.

Any legislation affecting a County Legislator's district shall bear the name of that County Legislator, if he or she so requests.

NO. 55 - LEGISLATIVE PROCEDURE

Meetings will be held on the second and fourth Wednesday after the first Monday in each month. The schedule will be as follows:

A. The Ways & Means Committee will meet at 11:00 A.M., except the second Board meeting during the months of January, February, March, April, May, June, July, August and

September, the Committee shall meet at 5:00 P.M. They shall meet to consider legislation, which has been approved by the initial committees. The Ways & Means Committee, upon completion of its agenda, shall present to the Clerk its reports and actions. The Clerk shall then expeditiously complete his or her records and forward the committee actions and reports to the County Attorney. The County Attorney's Office shall then prepare all of the reports and resolutions and forward them to the Clerk of the Board by 10:00 A.M. on the Thursday previous to the next regular Board Meeting.

B. Copies of all resolutions to be acted upon at the next regular Board Meeting shall be mailed by the Clerk of the Board to each County Legislator on the Friday preceding the meeting.

C. All resolutions to be acted upon at the next regular Board Meeting shall be made available to the news media on Tuesday morning preceding the regular Board Meeting.

D. Copies of communications for consideration by the initial committees will also be distributed to all County Legislators by 10:00 A.M. on the day of the meeting.

E. All legislation, which has been approved by the initial committees, will then be transmitted to the Ways & Means Committee for its consideration at the next regularly scheduled meeting.

F. Attendance at Board Meetings will be kept by the Clerk of the Board. Committee Chairs will keep a record of attendance of committee meetings.

G. All requests for Board action must be filed with the Clerk of the Board on the Friday previous to the Board meeting, so that copies of communications can be distributed at this Board meeting for action at the next regularly scheduled meeting.

H. Elected county officials (Sheriff, Comptroller, District Attorney, County Clerk), members of the Board of Legislators and department heads, who are requesting legislative action, shall transmit an original cover letter requesting such action by the Board of Legislators along with two (2) copies of same to the Board. All cover letters and copies thereof requesting Board action shall include pertinent background correspondence and/or agreements relating to said request. All such cover letters requesting legislative action which impacts the County budget must bear the stamp of the County Executive approving of such request for legislative action.

I. The Clerk shall log in and assign a docket number to each request for board action and file it in the appropriate file of the Standing Committee to which it has been referred by the Chairman of the Board. This docket shall be published in the "Communications for Distribution" packet that will be distributed to the Legislators, department heads and media at the Board meeting following the filing of such request. The deadline for receipt by the Board of the "Communications" packet is the [Monday] **Tuesday** before Board Day, but the customary

practice is to have requests forwarded to the Board as they are received by the County Executive in order to facilitate record keeping. Requests received after the Monday before Board Day shall not be distributed until the next regularly scheduled Board meeting, thus delaying action for another two weeks.

J. On Board Day, after the communications have been distributed, the primary Standing Committee Chairs will schedule a meeting of their Committee before the next regularly scheduled Board meeting.

K. "Notice of Committee Meetings" shall be distributed to the Legislators, department heads and media during the course of the Board meeting. Department heads shall be notified if their attendance is required at committee meetings, and it shall be the responsibility of the department heads to track the course of their requests for action and to contact the Clerk of the Board to ascertain where in the process their request is and if there are any questions. Additional meetings may be scheduled after distribution of this notice and the appropriate department heads and the media shall be notified of such additional meetings. Committee members are required to call in and notify the Clerk of the Board of their attendance at upcoming Standing Committee meetings.

L. Once action is taken by the primary Standing Committee, it will be forwarded to the Ways & Means Committee for consideration and, upon approval by the Ways & Means Committee, the request shall be placed on the agenda for subsequent consideration by the full Board of Legislators.

M. In the event that the Chair of the Board shall determine that a docket needs to be expedited, he or she shall confer with and obtain the permission of the Chair of the relevant standing committee to bypass said committee and send the docket directly to the Ways and Means Committee of the Board. In the absence or unavailability of the committee Chair, the Chair shall confer and obtain the permission of one of the relevant committee Vice Chairs.

NO. 56 - DUTIES OF THE CLERK OF THE BOARD

It shall be the duty of the Clerk of the Board of Legislators to attend all meetings of the Board, and to remain in attendance thereat, and to keep his or her office open on every day that the Board may be in session as long as may be necessary for the proper transaction of the business connected with the Board; and on all other days in accordance with Sections 206 and 206A of the County Law, and to keep a record of all acts and proceedings of the Board. He or she shall have the custody of all the records of the Board of County Legislators and it shall be his or her duty to file the same in the document room of the Board in such manner, and so classified, as to render them readily accessible at all times. He or she shall also receive for filing or for presentation to the Board or its several committees, all claims for erroneous taxes, petitions and reports, and other matters

required by statute or the rules or local laws of this Board, to be filed with the Clerk of the Board of Legislators, but no such claim, petition, report or other matter shall be so received by said Clerk unless the same be in full conformity with the statutes or the rules or local laws of this Board having reference to such matters.

NO. 57 - DUTIES OF THE DEPUTY CLERK OF THE BOARD

It shall be the duty of the Deputy Clerk of the Board of Legislators to assist the Clerk in the performance of the duties devolving upon the office of the latter, to act as Clerk of the Board at any of its regular or special meetings during the necessary absence of the Clerk.

NO. 58 - DUTIES OF THE LEGISLATIVE ANALYSTS

It shall be the duty of each analyst to provide research and other related services to the Board of Legislators as requested; one representing the Minority and one representing the Majority of the Board of Legislators.

NO. 59 - JOURNAL OF PROCEEDINGS

The Clerk of the Board of Legislators, as soon after the close of each calendar year as practicable, shall cause to be printed in bound volume, copies of the proceedings of the Board, to which he or she shall certify as being a true copy. Such printed volume shall contain all local laws, consecutively numbered, and all resolutions adopted by the Board during the year.

NOTE: Monthly and Annual Reports will be placed on file in the Clerk's Office but will not become a part of the proceedings.

NO. 60 - AMENDMENT OF RULES

These rules shall not be altered or amended except by resolution adopted by the Board, and only after every proposed alteration or amendment shall have been approved by the Laws and Rules Committee and the Ways & Means Committee of the Board.

NO. 61 - ADOPTION OF RULES

The foregoing rules shall be adopted by resolution and become the rules of this Board by a

majority vote of the members of the Board.

Updated: January 31, 2008