



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mihale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Philip M. Sacco  
Minority Leader

## COMMUNICATIONS FOR DISTRIBUTION September 7, 2018

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

| <u>FILE NO.</u> | <u>COMMITTEE</u>                          | <u>PAGES</u> |
|-----------------|---|--------------|
| 2018-280 . . .  | Ways & Means .....                        | 2-20         |
| 2018-304 . . .  | Public Works, Ways & Means.....           | 21           |
| 2018-305 . . .  | Government Operations, Ways & Means ..... | 22-24        |
| 2018-306 . . .  | Airport, Ways & Means .....               | 25           |
| 2018-307 . . .  | Airport, Ways & Means .....               | 26-27        |
| 2018-308 . . .  | Airport, Ways & Means .....               | 28-29        |
| 2018-309 . . .  | Airport, Ways & Means .....               | 30-31        |
| 2018-310 . . .  | Ways & Means .....                        | 32           |
| 2018-311 . . .  | Public Works, Ways & Means.....           | 33-35        |
| 2018-313 . . .  | Ways & Means .....                        | 36           |
| 2018-314 . . .  | Ways & Means .....                        | 37           |

AVAILABLE ON WEBSITE ONLY  
[www.ocgov.net](http://www.ocgov.net)

ANTHONY J. PICENTE, JR., *County Executive*  
JOHN R. KENT, Jr., *Commissioner*



(315) 798-5710  
FAX (315) 798-5852  
planning@ocgov.net

## Oneida County Department of Planning

Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

August 9, 2018

FN 20 18280

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

### WAYS & MEANS

Dear County Executive Picente:

As you are aware, the County has authorized \$2 million to be utilized for flood mitigation grants to municipalities within Oneida County to plan and implement resiliency-based flood mitigation measures to address potential weaknesses within the existing storm water infrastructure, the program designated as the Oneida County Flood Mitigation Grant Program. The Town of New Hartford has submitted an application to the County for a Flood Mitigation Grant for \$250,000 for the Grange Hill stormwater improvement project impacted with damage from the July 1-2, 2017 storms and to create a more resilient infrastructure to protect against further flood events.

The Oneida County Board of Legislators Resolution #232, dated July 12, 2017, created Capital Fund H-562 for the purpose of funding projects through this grant program.

The application from the Town of New Hartford has been reviewed and approved by the review committee. If the enclosed meets with your approval, please indicate so by endorsing this letter and forwarding it, along with the enclosed documents, to the Board of Legislators for action at their next scheduled meeting.

Thank you for your assistance in this matter.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 8-13-18

Oneida Co. Department: Planning

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other   X  

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Town of New Hartford  
48 Genesee Street  
New Hartford, NY 13413

**Title of Activity or Service:** This agreement is between Oneida County, the Oneida County Soil and Water Conservation District, and the Town of New Hartford for the Grange Hill storm water improvement project. Awarded funds are from the Oneida County Flood Mitigation Grant Program for flood mitigation projects in Oneida County.

**Proposed Dates of Operation:** Upon BOL approval – December 31, 2019

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** The award of \$250,000 for the Grange Hill stormwater improvement project to repair damage from July 1, 2017 storms.
- 2) **Program/Service Objectives and Outcomes:** Flood Mitigation
- 3) **Program Design and Staffing:**

**Total Funding Requested:** \$250,000                      **Account # H562**

**Oneida County Dept. Funding Recommendation:** \$250,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Local \$150,000/County \$250,000

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** N/A



**Oneida County Department of Planning**  
Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

August 9, 2018

FN 20 18-280

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

**WAYS & MEANS**

Dear County Executive Picente:

As you are aware, the County has authorized \$2 million to be utilized for flood mitigation grants to municipalities within Oneida County to plan and implement resiliency-based flood mitigation measures to address potential weaknesses within the existing storm water infrastructure, the program designated as the Oneida County Flood Mitigation Grant Program. The Town of New Hartford has submitted an application to the County for a Flood Mitigation Grant for \$800,000 for Mud Creek/ Preswick stormwater detention project impacted with damage from the July 1-2, 2017 storms and to create a more resilient infrastructure to protect against further flood events.

The Oneida County Board of Legislators Resolution #232, dated July 12, 2017, created Capital Fund H-562 for the purpose of funding projects through this grant program.

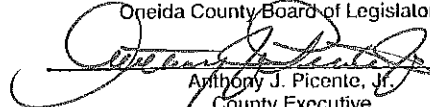
The application from the Town of New Hartford has been reviewed and approved by the review committee. If the enclosed meets with your approval, please indicate so by endorsing this letter and forwarding it, along with the enclosed documents, to the Board of Legislators for action at their next scheduled meeting.

Thank you for your assistance in this matter.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 8-13-18

Oneida Co. Department: Planning

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:**

Town of New Hartford  
48 Genesee Street  
New Hartford, NY 13413

**Title of Activity or Service:**

This agreement is between Oneida County, the Oneida County Soil and Water Conservation District, and the Town of New Hartford for Mud Creek/ Preswick stormwater detention project. This project was awarded funds from the Oneida County Flood Mitigation Grant Program for flood mitigation projects in Oneida County.

**Proposed Dates of Operation:** Upon BOL approval – December 31, 2019

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

1) **Narrative Description of Proposed Services:** The award of \$800,000 for Mud Creek/ Preswick stormwater detention project to repair damage from July 1, 2017 storms.

2) **Program/Service Objectives and Outcomes:** Flood Mitigation

3) **Program Design and Staffing:**

**Total Funding Requested:** \$800,000                      **Account # H562**

**Oneida County Dept. Funding Recommendation:** \$800,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Local \$300,000/County \$800,000

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** N/A

ANTHONY J. PICENTE, JR., *County Executive*  
JOHN R. KENT, Jr., *Commissioner*



(315) 798-5710  
FAX (315) 798-5852  
planning@ocgov.net

**Oneida County Department of Planning**  
Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

FN 20

18-280

August 9, 2018

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

**WAYS & MEANS**

Dear County Executive Picente:

As you are aware, the County has authorized \$2 million to be utilized for flood mitigation grants to municipalities within Oneida County to plan and implement resiliency-based flood mitigation measures to address potential weaknesses within the existing storm water infrastructure, the program designated as the Oneida County Flood Mitigation Grant Program. The Town of New Hartford has submitted an application to the County for a Flood Mitigation Grant for \$175,000 for Mud Creek box culvert improvements and stormwater detention project impacted with damage from the July 1-2, 2017 storms and to create a more resilient infrastructure to protect against further flood events.

The Oneida County Board of Legislators Resolution #232, dated July 12, 2017, created Capital Fund H-562 for the purpose of funding projects through this grant program.

The application from the Town of New Hartford has been reviewed and approved by the review committee. If the enclosed meets with your approval, please indicate so by endorsing this letter and forwarding it, along with the enclosed documents, to the Board of Legislators for action at their next scheduled meeting.

Thank you for your assistance in this matter.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
\_\_\_\_\_  
Anthony J. Picente, Jr.  
County Executive

Date 8-13-18

Oneida Co. Department: Planning

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Town of New Hartford  
48 Genesee Street  
New Hartford, NY 13413

**Title of Activity or Service:** This agreement is between Oneida County, the Oneida County Soil and Water Conservation District, and the Town of New Hartford for Mud Creek box culvert improvements and stormwater detention. This project was awarded funds from the Oneida County Flood Mitigation Grant Program for flood mitigation projects in Oneida County.

**Proposed Dates of Operation:** Upon BOL approval – December 31, 2019

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** The award of \$175,000 for Mud Creek box culvert improvements and stormwater detention project to repair damage from July 1, 2017 storms.
- 2) **Program/Service Objectives and Outcomes:** Flood Mitigation
- 3) **Program Design and Staffing:**

**Total Funding Requested:** \$175,000                      **Account # H562**

**Oneida County Dept. Funding Recommendation:** \$175,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Local \$75,000/County \$175,000

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** N/A

ANTHONY J. PICENTE, JR., *County Executive*  
JOHN R. KENT, Jr., *Commissioner*



(315) 798-5710  
FAX (315) 798-5852  
planning@ocgov.net

**Oneida County Department of Planning**  
Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

August 9, 2018

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

FN 20 18 280

**WAYS & MEANS**

Dear County Executive Picente:

As you are aware, the County has authorized \$2 million to be utilized for flood mitigation grants to municipalities within Oneida County to plan and implement resiliency-based flood mitigation measures to address potential weaknesses within the existing storm water infrastructure, the program designated as the Oneida County Flood Mitigation Grant Program. The Town of Floyd has submitted an application to the County for a Flood Mitigation Grant for \$70,000 to repair and stabilize a stream bank impacted with damage from the July 1-2, 2017 storms and create a more resilient infrastructure to protect against further flood events.

The Oneida County Board of Legislators Resolution #232, dated July 12, 2017, created Capital Fund H-562 for the purpose of funding projects through this grant program.

The application from the Town of Floyd has been reviewed and approved by the review committee. If the enclosed meets with your approval, please indicate so by endorsing this letter and forwarding it, along with the enclosed documents, to the Board of Legislators for action at their next scheduled meeting.

Thank you for your assistance in this matter.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*

Anthony J. Picente, Jr.  
County Executive

Date 8-13-18



Oneida Co. Department: Planning

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:**

Town of Floyd  
8299 Old Floyd Road  
Rome, NY 13440

**Title of Activity or Service:**

This agreement is between Oneida County, the Oneida County Soil and Water Conservation District, and the Town of Floyd for a stream bank stabilization project. This project was awarded funds from the Oneida County Flood Mitigation Grant Program for flood mitigation projects in Oneida County.

**Proposed Dates of Operation:** Upon BOL approval -- December 31, 2019

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

1) **Narrative Description of Proposed Services:** The award of \$70,000 for a stream bank stabilization project to repair damage from July 1, 2017 storms.

2) **Program/Service Objectives and Outcomes:** Flood Mitigation

3) **Program Design and Staffing:**

**Total Funding Requested:** \$70,000                      **Account # H562**

**Oneida County Dept. Funding Recommendation:** \$70,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Local \$70,000/County \$70,000

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** N/A

ANTHONY J. PICENTE, JR., *County Executive*  
JOHN R. KENT, Jr., *Commissioner*

(315) 798-5710  
FAX (315) 798-5852  
planning@ocgov.net



**Oneida County Department of Planning**  
Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

August 9, 2018

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

FN 20 18-280

**WAYS & MEANS**

Dear County Executive Picente:

As you are aware, the County has authorized \$2 million to be utilized for flood mitigation grants to municipalities within Oneida County to plan and implement resiliency-based flood mitigation measures to address potential weaknesses within the existing storm water infrastructure, the program designated as the Oneida County Flood Mitigation Grant Program. The Town of Floyd has submitted an application to the County for a Flood Mitigation Grant for \$35,000 to repair a culvert and stabilize a stream bank impacted with damage from the July 1-2, 2017 storms and create a more resilient infrastructure to protect against further flood events.

The Oneida County Board of Legislators Resolution #232, dated July 12, 2017, created Capital Fund H-562 for the purpose of funding projects through this grant program.

The application from the Town of Floyd has been reviewed and approved by the review committee. If the enclosed meets with your approval, please indicate so by endorsing this letter and forwarding it, along with the enclosed documents, to the Board of Legislators for action at their next scheduled meeting.

Thank you for your assistance in this matter.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*  
\_\_\_\_\_  
Anthony J. Picente, Jr.  
County Executive

Date 8-13-18

Oneida Co. Department: Planning

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other   X  

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Town of Floyd  
8299 Old Floyd Road  
Rome, NY 13440

**Title of Activity or Service:** This agreement is between Oneida County, the Oneida County Soil and Water Conservation District, and the Town of Floyd for a culvert rightsizing and stream repair project. This project was awarded funds from the Oneida County Flood Mitigation Grant Program for flood mitigation projects in Oneida County.

**Proposed Dates of Operation:** Upon BOL approval – December 31, 2019

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

**1) Narrative Description of Proposed Services:** The award of \$35,000 for a culvert rightsizing and stream restoration project to repair damage from July 1, 2017 storms.

**2) Program/Service Objectives and Outcomes:** Flood Mitigation

**3) Program Design and Staffing:**

**Total Funding Requested:** \$35,000                      **Account # H562**

**Oneida County Dept. Funding Recommendation:** \$35,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Local \$35,000/County \$35,000

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** N/A

ANTHONY J. PICENTE, JR., *County Executive*  
JOHN R. KENT, Jr., *Commissioner*

(315) 798-5710  
FAX (315) 798-5852  
planning@ocgov.net



**Oneida County Department of Planning**  
Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

August 9, 2018

FN 20 18-280

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

**WAYS & MEANS**

Dear County Executive Picente:

As you are aware, the County has authorized \$2 million to be utilized for flood mitigation grants to municipalities within Oneida County to plan and implement resiliency-based flood mitigation measures to address potential weaknesses within the existing storm water infrastructure, the program designated as the Oneida County Flood Mitigation Grant Program. The Town of Floyd has submitted an application to the County for a Flood Mitigation Grant for \$37,750 to repair and right size a culvert and stream bank stabilization impacted with damage from the July 1-2, 2017 storms and create a more resilient infrastructure to protect against further flood events.

The Oneida County Board of Legislators Resolution #232, dated July 12, 2017, created Capital Fund H-562 for the purpose of funding projects through this grant program.

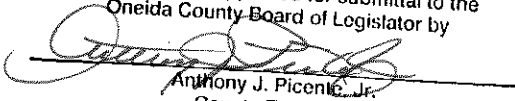
The application from the Town of Floyd has been reviewed and approved by the review committee. If the enclosed meets with your approval, please indicate so by endorsing this letter and forwarding it, along with the enclosed documents, to the Board of Legislators for action at their next scheduled meeting.

Thank you for your assistance in this matter.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 8-13-18

Oneida Co. Department: Planning

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Town of Floyd  
8299 Old Floyd Road  
Rome, NY 13440

**Title of Activity or Service:** This agreement is between Oneida County, the Oneida County Soil and Water Conservation District, and the Town of Floyd for a culvert rightsizing and stream bank stabilization. This project was awarded funds from the Oneida County Flood Mitigation Grant Program for flood mitigation projects in Oneida County.

**Proposed Dates of Operation:** Upon BOL approval – December 31, 2019

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

1) **Narrative Description of Proposed Services:** The award of \$37,750 for a culvert rightsizing and stream bank stabilization project to repair damage from July 1, 2017 storms.

2) **Program/Service Objectives and Outcomes:** Flood Mitigation

3) **Program Design and Staffing:**

**Total Funding Requested:** \$37,750                      **Account # H562**

**Oneida County Dept. Funding Recommendation:** \$37,750

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Local \$37,750/County \$37,750

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** N/A

ANTHONY J. PICENTE, JR., *County Executive*  
JOHN R. KENT, Jr., *Commissioner*

(315) 798-5710  
FAX (315) 798-5852  
planning@ocgov.net



**Oneida County Department of Planning**  
Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

August 9, 2018

FN 20 18-280

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

Dear County Executive Picente:

**WAYS & MEANS**

As you are aware, the County has authorized \$2 million to be utilized for flood mitigation grants to municipalities within Oneida County to plan and implement resiliency-based flood mitigation measures to address potential weaknesses within the existing storm water infrastructure, the program designated as the Oneida County Flood Mitigation Grant Program. The Town of Whitestown has submitted an application to the County for a Flood Mitigation Grant for \$225,000 for engineering oversight of a floodplain bench restoration project impacted with damage from the July 1-2, 2017 storms and to create a more resilient infrastructure to protect against further flood events.

The Oneida County Board of Legislators Resolution #232, dated July 12, 2017, created Capital Fund H-562 for the purpose of funding projects through this grant program.

The application from the Town of Whitestown has been reviewed and approved by the review committee. If the enclosed meets with your approval, please indicate so by endorsing this letter and forwarding it, along with the enclosed documents, to the Board of Legislators for action at their next scheduled meeting.

Thank you for your assistance in this matter.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 8-13-18

Oneida Co. Department: Planning

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Town of Whitestown  
8539 Clark Mills Road  
Whitesboro, NY 13492

**Title of Activity or Service:** This agreement is between Oneida County, the Oneida County Soil and Water Conservation District, and the Town of Whitestown for engineering oversight of a floodplain bench restoration project. This project was awarded funds from the Oneida County Flood Mitigation Grant Program for flood mitigation projects in Oneida County.

**Proposed Dates of Operation:** Upon BOL approval – December 31, 2019

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

1) **Narrative Description of Proposed Services:** The award of \$225,000 for engineering oversight of a floodplain bench restoration project to repair damage from July 1, 2017 storms.

2) **Program/Service Objectives and Outcomes:** Flood Mitigation

3) **Program Design and Staffing:**

**Total Funding Requested:** \$225,000                      **Account # H562**

**Oneida County Dept. Funding Recommendation:** \$225,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Local \$1,520,000/County \$225,000

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** N/A

ANTHONY J. PICENTE, JR., *County Executive*  
JOHN R. KENT, Jr., *Commissioner*

(315) 798-5710  
FAX (315) 798-5852  
planning@ocgov.net



**Oneida County Department of Planning**  
Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

August 9, 2018

FN 20 18-280

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

**WAYS & MEANS**

Dear County Executive Picente:

As you are aware, the County has authorized \$2 million to be utilized for flood mitigation grants to municipalities within Oneida County to plan and implement resiliency-based flood mitigation measures to address potential weaknesses within the existing storm water infrastructure, the program designated as the Oneida County Flood Mitigation Grant Program. The Town of Augusta has submitted an application to the County for a Flood Mitigation Grant for \$20,000 to repair and rightsize an undersized culvert impacted with damage from the July 1-2, 2017 storms and create a more resilient infrastructure to protect against further flood events.

The Oneida County Board of Legislators Resolution #232, dated July 12, 2017, created Capital Fund H-562 for the purpose of funding projects through this grant program.

The application from the Town of Augusta has been reviewed and approved by the review committee. If the enclosed meets with your approval, please indicate so by endorsing this letter and forwarding it, along with the enclosed documents, to the Board of Legislators for action at their next scheduled meeting.

Thank you for your assistance in this matter.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 8-13-18



Oneida Co. Department: Planning

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Town of Augusta  
185 N. Main Street  
Oriskany Falls, NY 13425

**Title of Activity or Service:** This agreement is between Oneida County, the Oneida County Soil and Water Conservation District, and the Town of Augusta for a culvert replacement. This project was awarded funds from the Oneida County Flood Mitigation Grant Program for flood mitigation projects in Oneida County.

**Proposed Dates of Operation:** Upon BOL approval – December 31, 2019

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

1) **Narrative Description of Proposed Services:** The award of \$20,000 for a culvert right-sizing project to repair damage from July 1, 2017 storms.

2) **Program/Service Objectives and Outcomes:** Flood Mitigation

3) **Program Design and Staffing:**

**Total Funding Requested:** \$20,000                      **Account # H562**

**Oneida County Dept. Funding Recommendation:** \$20,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Local \$20,000/County \$20,000

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** N/A

ANTHONY J. PICENTE, JR., *County Executive*  
JOHN R. KENT, Jr., *Commissioner*



(315) 798-5710  
FAX (315) 798-5852  
planning@ocgov.net

## Oneida County Department of Planning

Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

August 9, 2018

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

FN 20 18-280

### WAYS & MEANS

Dear County Executive Picente:

As you are aware, the County has authorized \$2 million to be utilized for flood mitigation grants to municipalities within Oneida County to plan and implement resiliency-based flood mitigation measures to address potential weaknesses within the existing storm water infrastructure, the program designated as the Oneida County Flood Mitigation Grant Program. The Village of Waterville has submitted an application to the County for a Flood Mitigation Grant for \$55,000 for a stream restoration project at the wastewater treatment plan impacted with damage from the July 1-2, 2017 storms and to create a more resilient infrastructure to protect against further flood events.

The Oneida County Board of Legislators Resolution #232, dated July 12, 2017, created Capital Fund H-562 for the purpose of funding projects through this grant program.

The application from the Village of Waterville has been reviewed and approved by the review committee. If the enclosed meets with your approval, please indicate so by endorsing this letter and forwarding it, along with the enclosed documents, to the Board of Legislators for action at their next scheduled meeting.

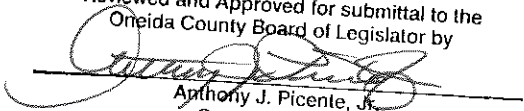
Thank you for your assistance in this matter.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

  
Anthony J. Picente, Jr.  
County Executive

Date 8-13-18

Oneida Co. Department: Planning

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Village of Waterville  
122 Barton Ave  
Waterville, NY 13480

**Title of Activity or Service:** This agreement is between Oneida County, the Oneida County Soil and Water Conservation District, and the Village of Waterville for a stream restoration project at the wastewater treatment plant. The project was awarded funds from the Oneida County Flood Mitigation Grant Program for flood mitigation projects in Oneida County.

**Proposed Dates of Operation:** Upon BOL approval – December 31, 2019

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

**1) Narrative Description of Proposed Services:** The award of \$55,000 for a stream restoration project at the wastewater treatment plant to repair damage from July 1, 2017 storms.

**2) Program/Service Objectives and Outcomes:** Flood Mitigation

**3) Program Design and Staffing:**

**Total Funding Requested:** \$55,000                      **Account # H562**

**Oneida County Dept. Funding Recommendation:** \$55,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Local \$55,000/County \$55,000

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** N/A

ANTHONY J. PICENTE, JR., *County Executive*  
JOHN R. KENT, Jr., *Commissioner*

(315) 798-5710  
FAX (315) 798-5852  
planning@ocgov.net



**Oneida County Department of Planning**  
Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501

FN 20 18-280

August 9, 2018

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

**WAYS & MEANS**

Dear County Executive Picente:

As you are aware, the County has authorized \$2 million to be utilized for flood mitigation grants to municipalities within Oneida County to plan and implement resiliency-based flood mitigation measures to address potential weaknesses within the existing storm water infrastructure, the program designated as the Oneida County Flood Mitigation Grant Program. The Village of Waterville has submitted an application to the County for a Flood Mitigation Grant for \$50,000 for a culvert rightsizing and stream restoration project impacted with damage from the July 1-2, 2017 storms and create a more resilient infrastructure to protect against further flood events.

The Oneida County Board of Legislators Resolution #232, dated July 12, 2017, created Capital Fund H-562 for the purpose of funding projects through this grant program.

The application from the Village of Waterville has been reviewed and approved by the review committee. If the enclosed meets with your approval, please indicate so by endorsing this letter and forwarding it, along with the enclosed documents, to the Board of Legislators for action at their next scheduled meeting.

Thank you for your assistance in this matter.

Sincerely,

*John R. Kent, Jr.*

John R. Kent, Jr.  
Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 8-13-18

Oneida Co. Department: Planning

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other   X  

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:** Village of Waterville  
122 Barton Ave  
Waterville, NY 13480

**Title of Activity or Service:** This agreement is between Oneida County, the Oneida County Soil and Water Conservation District, and the Village of Waterville for a culvert rightsizing and stream restoration project. This project was awarded funds from the Oneida County Flood Mitigation Grant Program for flood mitigation projects in Oneida County.

**Proposed Dates of Operation:** Upon BOL approval – December 31, 2019

**Client Population/Number to be Served:** Oneida County

**Summary Statements**

1) **Narrative Description of Proposed Services:** The award of \$50,000 for a culvert rightsizing and stream restoration project to repair damage from July 1, 2017 storms.

2) **Program/Service Objectives and Outcomes:** Flood Mitigation

3) **Program Design and Staffing:**

**Total Funding Requested:** \$50,000                      **Account # H562**

**Oneida County Dept. Funding Recommendation:** \$50,000

**Proposed Funding Sources (Federal \$/ State \$/County \$):** Local \$50,000/County \$50,000

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comments:** N/A

ANTHONY J. PICENTE JR.  
County Executive

DENNIS S. DAVIS  
Commissioner



DIVISIONS:  
Buildings & Grounds  
Engineering  
Highways, Bridges & Structures  
Reforestation

## Oneida County Department of Public Works

5999 Judd Road, Oriskany, New York 13424  
Phone: (315) 793-6219 Fax: (315) 768-6299

August 3, 2018

FN 20 18-304

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

### PUBLIC WORKS

### WAYS & MEANS

Dear County Executive Picente,

There is a need for additional funds in the Road Machinery Automotive Equipment Account (M5130.251) for the replacement of the 10 wheel plow that was lost in the recent fire. This truck will be needed to perform snow and ice control for the upcoming snow season. There is unanticipated in the (M2680) revenue account; therefore, we request the following supplemental appropriations:

#### SUPPLEMENTAL APPROPRIATION TO:

**M5130.251 (Automotive Equipment) \$133,400.00**

#### SUPPORTED BY:

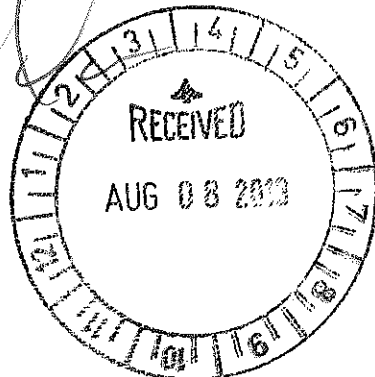
**M2680 (Revenue) \$133,400.00**

I respectfully request that the Public Works and Ways and Means Committees consider this supplemental appropriation with presentation to the Board of Legislators at their regular scheduled meeting.

Sincerely,

Dennis S. Davis  
Commissioner

DSD/mp



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 8-8-18

ONEIDA COUNTY

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE



DEPARTMENT OF FINANCE

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

August 21, 2018

FN 20 18 - 305

Mr. Anthony J Picente, Jr.  
Oneida County Executive  
County of Oneida  
800 Park Avenue  
Utica, NY 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear County Executive Picente:

Recently the Oneida County Finance Department received a request from the Village of Yorkville for a parcel of land located on Trinity Ave in the town of Whitestown. The parcel, identified as tax map Number 305.016-1-18.1, has been requested for use by the village.

In order to effectuate their request and achieve timely status the matter requires consideration at the earliest available Board meeting. We recommend full Board consideration of their request for approval and respectfully request that you forward same at your earliest opportunity.

Sincerely yours,

Anthony Carvelli

AC/dmp

cc: Mike Billard  
Peter Rayhill



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 8-21-18

# Village of Yorkville

Mayor

Michael A Mahoney

**Deputy Mayor**

Thomas J. Thomas

**Trustees**

James G. Collea

Richard F. Hayes

David A. Morosco

**Attorney**

John W. Dillon

**Clerk/Treasurer**

Jacqueline L. Garncarz

**Highway Manager**

Sal Granato

**Fire Chief**

Joseph Morosco

August 16, 2018

Oneida County Department of Finance  
Commissioner Anthony Carvelli,  
800 Park Ave.  
Utica, NY 13501

**RECEIVED**

AUG 21 2018

ONEIDA COUNTY  
COMMISSIONER OF FINANCE

Dear Mr. Carvelli,

Our Village Clerk, Jackie Garncarz mentioned that she spoke with you regarding the list of properties to be auctioned on September 13. As she mentioned we are having a difficult time with our residents parking options, too many cars not enough driveways. We would appreciate it if the County would consider deeding us the vacant property on Trinity Ave., map number 305-016-1-18.1. Our intention is to establish a parking lot on the north side of our Village for residents of the streets off of Whitesboro St. There are many situations where there are too many cars for the driveways available and this would help alleviate their parking problems. We would establish a no fee permit system for the lot. We also have a parking problem in the Highland Ave. area, but I understand the lots being auctioned are only available for economic development.

We would appreciate any consideration you could give the Village in our obtaining this property.

Thank you and the County Officials for addressing our request.

Sincerely,



Michael A. Mahoney  
Mayor



ONEIDA COUNTY DEPARTMENT OF FINANCE

PHONE: (315) 798-5753

DATE: 08/21/18

TO: DELUCA LAWRENCE A  
129 PAZDUR BLVD S  
ROME NY

13440-

DELINQUENT NOTICE

DELINQUENT TAXES EXIST AGAINST THE PROPERTY LISTED BELOW. A 5% PENALTY WAS ADDED PURSUANT TO LAW AND INTEREST AT 10% PER YEAR IS ACCUMULATING AGAINST THE BALANCE DUE.

IN ORDER TO PROTECT YOUR INTEREST IN YOUR PROPERTY IT IS ESSENTIAL THAT YOU PAY THIS TOTAL. SHOULD TAX REMAIN UNPAID THIS PROPERTY WILL BE ADVERTISED AND THE COST ADDED TO THE AMOUNT DUE.

|                       |                      |                          |
|-----------------------|----------------------|--------------------------|
| TOWN OF WHITESTOWN    | VILLAGE OF YORKVILLE |                          |
| 307005 305.016-1-18.1 | QY                   | * ASSESSMENT LAND: 3200  |
|                       |                      | * ASSESSMENT TOTAL: 3200 |
| SCHOOL CODE: 307002   |                      | * PROPERTY CLASS: 311    |

PROPERTY LOCATION: 0 TRINITY AVE

| TX | : | TAX                                | : | CERT.  | : | TAX PLUS | : | INTEREST | : | ADV. | : | TOTAL     |
|----|---|------------------------------------|---|--------|---|----------|---|----------|---|------|---|-----------|
| YR | : | TYPE                               | : | NO.    | : | PENALTY  | : |          | : | FEE  | : | DUE       |
| 14 | : | COUNTY                             | : | 003319 | : | 124.63   | : | 12.46    | : | 0.00 | : | \$ 137.09 |
| 15 | : | COUNTY                             | : | 003510 | : | 304.11   | : | 30.41    | : | 0.00 | : | \$ 334.52 |
| 16 | : | COUNTY                             | : | 003076 | : | 304.93   | : | 30.49    | : | 0.00 | : | \$ 335.42 |
| 17 | : | COUNTY                             | : | 003132 | : | 260.53   | : | 18.37    | : | 0.00 | : | \$ 278.90 |
| 18 | : | COUNTY                             | : |        | : | 216.15   | : | 12.61    | : | 0.00 | : | \$ 228.76 |
|    | : | STUB SEARCH AND ADVERTISING FEE(S) |   |        |   |          |   |          |   |      | : | \$ 107.00 |

>>>>>>>>> TOTAL AMOUNT DUE IF PAID BY 08/31/18 = \$ 1421.69

|                        |                         |
|------------------------|-------------------------|
| MAKE CHECK PAYABLE TO: | COMMISSIONER OF FINANCE |
| MAIL TO:               | 800 PARK AVE.           |
|                        | UTICA, NY 13501         |

FAILURE TO RECEIVE A TAX BILL DOES NOT WAIVE OBLIGATION TO PAY TAX OR PENALTY. PLEASE RETURN THIS NOTICE WITH CHECK OR MONEY ORDER. IF RETURN RECEIPT IS NEEDED, PLEASE INCLUDE SELF-ADDRESSED, STAMPED ENVELOPE.

> THE ORIGINAL TOWN AND COUNTY TAX FOR 2018 TOTALS ==> \$ 203.86 <

ATTENTION: Taxes and/or charges in transition to this office from local collector(s) are not reflected on this statement.

# Griffiss International Airport



660 Hangar Road, Suite 223  
 Rome, NY 13441  
 Telephone: 315-736-4171 / Fax: 315-736-0568

**ANTHONY J. PICENTE, JR.**  
 County Executive

**CHAD LAWRENCE**  
 Commissioner of Aviation

FN 20 18-306

August 17, 2018

Anthony J. Picente, Jr.  
 County Executive  
 800 Park Avenue  
 Utica, NY 13501

## AIRPORT

## WAYS & MEANS

Dear County Executive Picente:

Griffiss International Airport has received a grant offer for Airport Improvement Project (AIP) No. 3-36-0119-045-2018 to Reconstruct 3,000 feet out of a total of 11,820 feet of the existing Runway 15-33, including Reconstruct Runway Lighting & Electrical Vault Improvements – Phase I Construction and Phase II design.

To add the construction Phase I and Design Phase II it will be necessary to amend the current capital project. It is estimated the additional runway improvements will be a total cost of \$9,987,465.00.

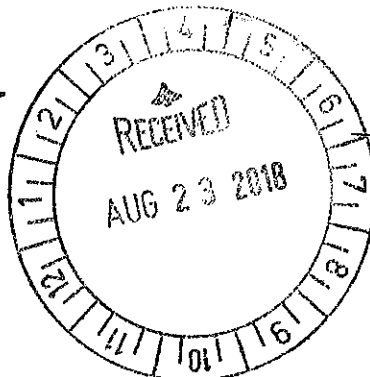
It is therefore request to amend **Capital Project H-565 – Griffiss Intl. – Runway 15-33 Rehab** as follows:

|         | <u>Current</u> | <u>Change</u>   | <u>Proposed</u> |
|---------|----------------|-----------------|-----------------|
| FAA     | \$ 332,550.00  | \$ 8,656,168.00 | \$ 8,988,718.00 |
| Local   | \$ 18,475.00   | \$ 480,899.00   | \$ 499,374.00   |
| Bonding | \$ 18,475.00   | \$ 480,898.00   | \$ 499,373.00   |
| Total   | \$ 369,500.00  | \$ 9,617,965.00 | \$9,987,465.00  |

Thank you for the Board's consideration to this request.

Sincerely,

Chad Lawrence  
 Commissioner



Reviewed and Approved for submittal to the  
 Onondaga County Board of Legislator by

Anthony J. Picente, Jr.  
 County Executive

Date 8/22/18

# Griffiss International Airport



660 Hangar Road, Suite 223  
Rome, NY 13441  
Telephone: 315-736-4171 / Fax: 315-736-0568

ANTHONY J. PICENTE, JR.  
County Executive

CHAD LAWRENCE  
Commissioner of Aviation

FN 20

18.307

August 16, 2018 -

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**AIRPORT**

**WAYS & MEANS**

**Re: Lease Agreement – NSA Management, LLC**

Dear County Executive Picente:

Enclosed, please find a proposed Lease Agreement between Oneida County, Department of Aviation and NSA Management, LLC for office space and hangar space in Nosedock 785. The Lease Agreement commences on September 1, 2018 and provides for an initial term of five (5) years, with an optional five-year renewal term with a 3% escalation. The total revenue in the initial term is \$360,000.00.

Should you find the enclosed agreeable, please forward to the Board of Legislators for consideration at their next meeting.

Sincerely,

Chad Lawrence  
Commissioner of Aviation

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 8-21-18

CL/rae





# Griffiss International Airport



660 Hangar Road, Suite 223  
Rome, NY 13441  
Telephone: 315-736-4171 / Fax: 315-736-0568

**ANTHONY J. PICENTE, JR.**  
County Executive

**CHAD LAWRENCE**  
Commissioner of Aviation

August 22, 2018

FN 20

18-308

**AIRPORT**

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

**WAYS & MEANS**

**Re: Lease Agreement – ProDrones USA, LLC**

Dear County Executive Picente:

Enclosed, please find a proposed Lease Agreement between Oneida County, Department of Aviation and ProDrones USA, LLC for space in Nosedock 784. The Lease Agreement commences on June 1, 2018 and provides for an initial term of two (2) years, with three (3) automatic one (1) year renewal terms with a 3% escalation. The total revenue in the initial term is \$75,768.00.

Should you find the enclosed agreeable, please forward to the Board of Legislators for consideration at their next meeting.

Sincerely,

Chad Lawrence  
Commissioner of Aviation

Enclosures



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 8/23/18

|                    |              |
|--------------------|--------------|
| Competing Proposal | _____        |
| Only Respondent    | _____        |
| Sole Source RFP    | _____        |
| Other              | <u>  X  </u> |

**ONEIDA COUNTY BOARD OF LEGISLATORS  
CONTRACT SUMMARY**

**Name & Address of Vendor:** Pro Drones USA, LLC  
625 Bomber Drive  
Rome, New York 13441

**Title of Activity or Service:** Lease

**Proposed Dates of Operation:** June 1, 2018 to May 31, 2020 (Initial Term)

**Client Population/Number to be Served:** N/A

**Summary Statements**

1) Narrative Description of Proposed Services: This is a lease agreement 2,100 square feet of building space (1,714 square feet of office space and 386 square feet of storage space) within the building commonly referred to as Nose Dock 784, situated at 625 Bomber Drive, Rome. The lease has a 2 year initial term but is automatically renewed annually for up three additional one-year terms, unless notice to the contrary is received from the tenant.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

**Total Funding Requested:** N/A -Revenue      **Account #:**

**Oneida County Dept. Funding Recommendation:** \$75,768.00 in revenue for the initial term.

**Proposed Funding Sources (Federal \$/ State \$/County \$):** N/A

**Cost Per Client Served:** N/A

**Past Performance Data:** None

**O.C. Department Staff Comments:**



**ONEIDA COUNTY DEPARTMENT OF LAW**

Oneida County Office Building  
800 Park Avenue • Utica, New York 13501-2975  
(315) 798-5910 • Fax (315) 798-5603

**ANTHONY J. PICENTE JR.**  
COUNTY EXECUTIVE

**PETER M. RAYHILL**  
COUNTY ATTORNEY

August 23, 2018

FN 20 18-309

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
Oneida County Office Building  
800 Park Avenue, 10<sup>th</sup> Floor  
Utica, New York 13501

**AIRPORT**

**WAYS & MEANS**

**Re: Proposed License Agreement between Oneida County and Deployed Resources, LLC**

Dear County Executive Picente:

As you are aware, it has come to our attention that Deployed Resources, LLC does not have legal access to the property where its facilities sit at 164 McPike Road, Rome, New York. The property has historically been accessed using Perimeter Road. Perimeter Road is part of Griffiss International Airport property. At this time, Deployed Resources, LLC is in the process of acquiring ownership of the parcels where its facilities are from Griffiss Local Development Corporation, and in order to complete that transaction, they must obtain legal access to the property.

To provide Deployed Resources, LLC with legal access to the property, enclosed, please find a proposed Agreement and License for Access, Ingress and Egress for a term of forty (40) years. I note that the enclosed, proposes to have the County make application to the Federal Aviation Administration for release of a portion of Perimeter Road from airport property. Such a release would allow Deployed Resources, LLC to have more permanent access to the property. Due to the anticipated costs associated with such an application, this agreement will require approval by the Board of Legislators.

If the enclosed meets with your approval, I respectfully request that you forward the same to the Board of County Legislators for their consideration. Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Amanda Lynn Cortese  
Special Assistant County Attorney

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 8/23/18

Enclosures

Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other  X

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:**

Deployed Resources, LLC  
164 McPike Road  
Rome, New York 13441

**Title of Activity or Service:**

Agreement and License for Access, Ingress  
and Egress

**Proposed Dates of Operation:**

9/1/2018 – 8/31/2058

**Client Population/Number to be Served:**

N/A

**Summary Statements**

1) Narrative Description of Proposed Services:

**This is a license agreement that gives access over Perimeter Road (part of Griffiss International Airport property) to Deployed Resources, LLC, to allow legal ingress and egress to its property. The agreement proposes to have the County make an application to the FAA for release of a portion of Perimeter Road that would allow permanent access to Deployed Resources, LLC.**

**Due to the anticipated expenditure required for a release application, Board of Legislators' approval is required.**

2) Program/Service Objectives and Outcomes:

**Allow Deployed Resources, LLC legal access to its property at 164 McPike Road, Rome, New York 13441**

3) Program Design and Staffing: N/A

**Total Funding Requested: \$0.00**

**Account #: N/A**

**Oneida County Dept. Funding Recommendation: The license is a no cost/no revenue license, but the anticipated expenditure for the FAA release application required Board of Legislator's approval.**

**Proposed Funding Sources (Federal \$/ State \$/County \$): N/A**

**Cost Per Client Served: \$0.00**

**Past Performance Data: N/A**

**O.C. Department Staff Comments: N/A**





ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

August 24, 2018

FN 20 18-310

Board of Legislators  
Oneida County  
800 Park Avenue  
Utica, New York, 13501

**WAYS & MEANS**

**Re: Sexual Harassment Prevention Policy and Training**

Honorable Members:

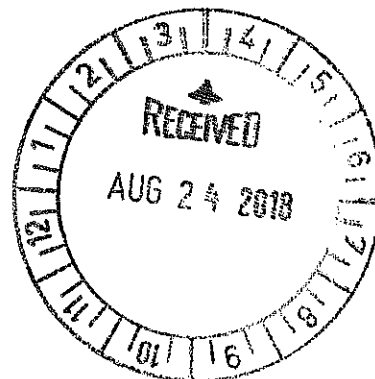
New York State has mandated employers to adopt a Sexual Harassment Prevention Policy, a Standard Complaint Form, and an interactive Training Program that complies with New York State issued Minimum Standards. Oneida County is required to have said policy, form and training in place on or before October 9, 2018. To date, the State has released the Minimum Standards in draft form and the final versions are anticipated to be released sometime after the comment period closes on September 12, 2018.

In an effort to implement the necessary policy, form and training program in accordance with the deadline, I request that the Board pass a resolution at its upcoming meeting on September 12, 2018 directing the Commissioner of Personnel to promulgate and implement an appropriate Sexual Harassment Prevention Policy, Standard Complaint Form and interactive Training Program in accordance with the New York State Minimum Standards on or before October 9, 2018.

Thank you for the Board's kind attention to this matter.

Very truly yours,

Anthony J. Picente, Jr.  
Oneida County Executive



ANTHONY J. PICENTE JR.  
County Executive

DENNIS S. DAVIS  
Commissioner



DIVISIONS:  
Buildings & Grounds  
Engineering  
Highways, Bridges & Structures  
Reforestation

## Oneida County Department of Public Works

5999 Judd Road, Oriskany, New York 13424  
Phone: (315) 793-6219 Fax: (315) 768-6299

August 3, 2018

FN 20 18-311

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

### PUBLIC WORKS

### WAYS & MEANS

Dear County Executive Picente,

I am requesting consideration and approval of the attached Master Template to be used for all agreements established between the cities of Rome and Sherrill, the towns in Oneida County and the County of Oneida for the control of snow and ice on county roads for the 2018-2020 snow seasons.

The attached spreadsheet details the payment at a center lane per mile rate of \$6,200.00. The total maximum cost for the 2018-2020 snow removal seasons is estimated to be \$3,672,694.00 per season, for a total of \$7,345,388 for the term of this agreement.

If you concur with this request, please forward to the Board of Legislators for their consideration and approval.

Thank you for your consideration.

Sincerely,

Dennis S. Davis  
Commissioner

DSD/mp



Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 8-29-18

| COUNTY SNOW D5142.495 |         | 2018-2019    |
|-----------------------|---------|--------------|
|                       |         | TOTAL        |
| 2018-2019 SNOW SEASON |         | PAYMENT      |
|                       |         | Snow Season  |
| TOWNS                 | MILEAGE | 6200         |
| ANNSVILLE             | 17.90   | 110,980.00   |
| AUGUSTA               | 17.68   | 109,616.00   |
| AVA                   | 16.07   | 99,634.00    |
| BOONVILLE             | 17.99   | 111,538.00   |
| BRIDGEWATER           | 13.50   | 83,700.00    |
| CAMDEN                | 25.49   | 158,038.00   |
| DEERFIELD             | 17.46   | 108,252.00   |
| FLORENCE              | 8.87    | 54,994.00    |
| FLOYD                 | 30.69   | 190,278.00   |
| FORESTPORT            | 15.91   | 98,642.00    |
| KIRKLAND              | 26.43   | 163,866.00   |
| LEE                   | 23.42   | 145,204.00   |
| MARCY                 | 33.84   | 209,808.00   |
| MARSHALL              | 15.18   | 94,116.00    |
| NEW HARTFORD          | 20.19   | 125,178.00   |
| PARIS                 | 28.20   | 174,840.00   |
| REMSSEN               | 21.86   | 135,532.00   |
| ROME                  | 15.01   | 93,062.00    |
| SANGERFIELD           | 15.47   | 95,914.00    |
| SHERRILL              | 1.01    | 6,262.00     |
| STEBEN                | 23.30   | 144,460.00   |
| TRENTON               | 29.42   | 182,404.00   |
| VERNON                | 25.30   | 156,860.00   |
| VERONA                | 30.45   | 188,790.00   |
| VIENNA                | 20.34   | 126,108.00   |
| WESTERN               | 16.52   | 102,424.00   |
| WESTMORELAND          | 35.21   | 218,302.00   |
| WHITESTOWN            | 29.66   | 183,892.00   |
|                       |         |              |
| TOTAL                 | 592.37  | 3,672,694.00 |

Oneida Co. Department: Public Works-Highways/Bridges      Competing Proposal \_\_\_\_\_  
Only Respondent \_\_\_\_\_  
Sole Source RFP \_\_\_\_\_  
Other        X  

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:**      Various Municipalities in Oneida County

**Title of Activity or Service:**      Snow and Ice Control on County Roads – Master Template Agreement with participating municipalities.

**Proposed Dates of Operation:**      November 1, 2018 – April 30, 2020 (2 seasons)

**Client Population/Number to be Served:**      All those traveling county roads during Winter

**Summary Statements**

- 1) **Narrative Description of Proposed Services:**      Cities and Towns to perform snow and ice control on Oneida County Roads per the Agreement.
  
- 2) **Program/Service Objectives and Outcomes:**
  
- 3) **Program Design and Staffing**

**Total Funding Requested:** \$7,345,388      **Account #:** D5142.495  
(\$3,672,694 per season)

**Oneida County Dept. Funding Recommendation:** \$7,345,388

**Proposed Funding Sources (Federal \$/ State \$/County \$):** 100% County

**Cost Per Client Served:**

**Past Performance Data:**

**O.C. Department Staff Comments:** This program is an effort to utilize existing resources to accomplish a common goal. Rate per mile is \$6,200 (proposed). Each participating municipality needs to bring their Agreement before their City Council or Town Board.



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING • 800 PARK AVENUE • UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
Clerk  
(315) 798-5404

George Joseph  
Majority Leader

Philip M. Sacco  
Minority Leader

September 7, 2018

Chairman Gerald J. Fiorini  
Board of Legislators  
800 Park Ave.  
Utica, NY 13501

FN 20 18-313

## WAYS & MEANS

Dear Chairman Fiorini,

Effective August 12, 2009, the New York State Comptroller requires all elected and appointed officials who are members of the New York State Retirement System and do not participate in the County's payroll time system to maintain a "Record of Activities" for a period of three months. Following their submission, the Board of Legislators must pass a resolution stating the average days worked per month for each member of the Retirement system (**Note: non-members are not required to participate in the record keeping, nor are they required to be included in the Resolution**). Each member may submit a new "Record of Activities" for a different three month period if they feel that the current "Record" is not reflective of their actual time worked.

The outcome of each members "Record of Activities" will be the major factor in the calculation to determine each member's annual service credit. That calculation is the responsibility of the New York State Comptroller's Office. The "Record of Activities" log book must be kept on file in the Clerk of the Board's Office for a period of thirty (30) years following approval of the resolution. Furthermore, as newly elected officials become members of the retirement system, or if current elected officials join the system, they will be required to maintain a "Record of Activities" log for a period of three months. Once an individual completes their "Record of Activities," they will not be required to maintain a new one at the beginning of their next term of office.

This requirement also includes appointed employees. If these employees participate in the payroll time keeping system, they are not required to keep a "Record of Activities" log. It may be necessary to pass a resolution listing these employees as new terms of employment begin, or as I receive individual time records throughout the year.

I therefore respectfully request that the Board of Legislators approve a resolution establishing the standard work day and reporting days for the New York State and Local Employees Retirement System for certain county officials at the September 12, 2018 meeting. Thank you in advance.

Sincerely,

Mikale P. Billard  
Clerk of the Board



**ONEIDA COUNTY DEPARTMENT OF PERSONNEL**

County Office Building 800 Park Avenue Utica, New York 13501-2986  
Phone: (315) 798-5725 Fax: (315) 798-6490 Email: personnel@ocgov.net  
Web site: www.ocgov.net

September 5, 2018

FN 20 18-314

Honorable Anthony J. Picente Jr  
County Executive  
800 Park Avenue  
Utica, New York 13501

**WAYS & MEANS**

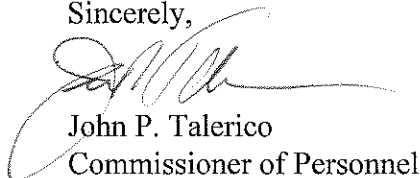
Dear County Executive Picente:

Attached please find correspondence from Oneida County Chairman to the Board of Legislators, Gerald J. Fiorini requesting extended sick leave with pay for Cynthia A. DelPiano, Deputy Clerk to Board of Legislators.

Ms. DelPiano began her employment with Oneida County on January 1, 2013 and has more than 5 years of service with Oneida County. According to Oneida County Personnel Rules, she may be granted up to twenty (20) working days of extended sick leave with pay with the understanding that she is obligated to pay back the sick days used upon her return to work. She has also applied for the Leave Donation Program as required by the Oneida County Personnel Rules.


I recommend that this request be forwarded to the Board of Legislators for their consideration at their next meeting.

Sincerely,

  
John P. Talerico  
Commissioner of Personnel

Attachment

Cc: Gerald Fiorini, Chairman  
Cynthia DelPiano

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by  
  
Anthony J. Picente, Jr.  
County Executive  
Date 9-7-18