



# ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini  
Chairman  
(315) 798-5900

Mikale Billard  
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Minority Leader

## EXPEDITED COMMUNICATIONS FOR DISTRIBUTION FOR THE JUNE 14, 2023 MEETING VOL#2

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

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ONEIDA COUNTY  
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.  
County Executive  
ce@ocgov.net

June 1, 2023

Oneida County  
Board of Legislators  
800 Park Avenue  
Utica, New York 13501

FN 20 23-193

WAYS & MEANS

Honorable Members:

In order to close the County accounting records for 2022, the need for fund transfers appeared in various departmental appropriation accounts throughout the County. These transfers are required primarily due to the need to charge 2022 accounts for actual and anticipated 2022 expenditures occurring in 2022, as required under Generally Accepted Accounting Principles (GAAP).

The transfers are fully covered by surplus funds in the 2022 budgets of other related accounts and will not require the use of funds from the Fund Balance. In most cases, the following transfers are made from unencumbered funds in other appropriation accounts within the respective departments.

Several accounts were known to be running high during 2022, but the exact magnitude of the deficit was not known until GAAP charges were computed in January, February and March 2023. GAAP rules also require us to recognize gross sales tax revenues and record amounts that are shared with the cities and towns in the County.

Therefore, in accordance with Section 610, Oneida County Administrative Code, I hereby request your Board approval for the following **2022** fund transfers. I also request that these closeouts be acted on at the **June 14, 2023** meeting.

**TO:**

AA# A1110.495 - - - County Courts, Other Expenses .....	\$	155.
AA# A1165.416-100 District Attorney Office, Telephone .....		404.
AA# A1165.454-100 District Attorney Office, Travel Mileage, Meals, Daily .....		202.
AA# A1165.454-101 District Attorney Office, Travel Seminar/Meeting Fees.....		817.
AA# A1165.456 - - - District Attorney Office, Computer Software & Licenses.....		3,968.
AA# A1170.211 - - - Public Defender-Criminal, Office Equipment .....		597.
AA# A1170.418 - - - Public Defender-Criminal, Postage.....		601.
AA# A1170.454-100 Public Defender-Criminal, Travel Mileage, Meals, Daily .....		306.
AA# A1170.416-100 Public Defender-Regional Immigration, Telephone .....		45.
AA# A1171.195 - - - Assigned Council, Other Fees & Services .....		107,620.
AA# A1173-495 - - - Public Defender-Civil, Other Expenses.....		2.

AA# A1174.495 - - -	Public Defender-OILS, Other Expenses .....	15.
AA# A1174.495-120	Public Defender-OILS, Other Expenses Taxi Fees.....	1,140.
AA# A1230.411 - - -	County Executive, Office Supplies.....	337.
AA# A1230.418 - - -	County Executive, Postage .....	13.
AA# A1230.495 - - -	County Executive, Other Expenses.....	2,785.
AA# A1311.416-100	Finance-Treasury, Telephone.....	72.
AA# A1311.418 - - -	Finance-Treasury, Postage .....	12,172.
AA# A1315.416-100	Audit & Control, Cellphone.....	41.
AA# A1410.418 - - -	County Clerk-Registrar, Postage.....	2,765.
AA# A1410.495 - - -	County Clerk-Registrar, Other Expenses.....	176.
AA# A1420.416-101	Law Department, Phone Cell Phone Service .....	111.
AA# A1430.416-100	Personnel, Phone Telephone Service .....	330.
AA# A1430.491 - - -	Personnel, Other Materials & Supplies.....	2,075.
AA# A1450.195 - - -	Board of Election, Other Fees & Services .....	4,750.
AA# A1450.195-111	Board of Election, Election Poll Worker Training .....	19,043.
AA# A1450.195-112	Board of Election, Election Poll Workers.....	58,511.
AA# A1450.195-113	Board of Election, Election Site Access & Security .....	67,112.
AA# A1450.411 - - -	Board of Election, Office Supplies .....	1,694.
AA# A1450.416-100	Board of Election, Telephone Service .....	375.
AA# A1450.456 - - -	Board of Election, Gasoline & Oil.....	723.
AA# A1450.492 - - -	Board of Election, Computer Software & Licenses.....	3,512.
AA# A1610.412 - - -	Information Technologies, Insurance & Bonding.....	13,789.
AA# A1610.416 - - -	Information Technologies, Telephone Service .....	18,453.
AA# A1620.412 - - -	Buildings & Grounds, Insurance & Bonding.....	2,667.
AA# A1620.414 - - -	Buildings & Grounds, Utilities .....	5,931.
AA# A1620.416 - - -	Buildings & Grounds, Telephone .....	2,206.
AA# A1620.456 - - -	Buildings & Grounds, Gasoline & Oil.....	11,210.
AA# A1670.456 - - -	Central Print & Mail Services, Gasoline & Oil .....	589.
AA# A1930.420 - - -	Judgements & Claims, Judgements & Claims.....	1,445.
AA# A2960.195 - - -	Education of Handicapped Children, Other Fees & Service..	28,005.
AA# A2960.495-286	Education of Handicapped Children, NYS Chargebk-4408 ..	302,593.
AA# A2960.495-291	Education of Handicapped Children, Other Exp Transport...	484.
AA# A2960.495-292	Education of Handicapped Children, Other Exp Tuition.....	832,382.
AA# A3020.101 - - -	Emergency Communications, Salaries-FT.....	413,376.
AA# A3020.195 - - -	Emergency Communications, Other Fees & Services .....	12,652.
AA# A3610.195 - - -	Traffic Safety, Other Fees & Services .....	7,000.
AA# A3610.418 - - -	Traffic Safety, Postage .....	25.
AA# A3110.418 - - -	Sheriff Administration, Meter Postage .....	1,875.
AA# A3112.101 - - -	Sheriff Security, Salaries-FT.....	38,256.
AA# A3113.101 - - -	Sheriff Special Initiatives, Salaries-FT .....	21,316.
AA# A3115.101 - - -	Sheriff Civil, Salaries-FT.....	62,004.
AA# A3117.101 - - -	Sheriff Court Attendants, Salaries-FT .....	70,089.
AA# A3120.101 - - -	Sheriff Law Enforcement, Salaries-FT .....	826,752.
AA# A3120.412 - - -	Sheriff Law Enforcement, Insurance & Bonding.....	13,196.
AA# A3120.436-100	Sheriff Law Enforcement, Uniforms & Clothing Body A.....	6,895.
AA# A3150.412 - - -	Sheriff Jail/Inmates, Insurance & Bonding.....	75,383.
AA# A3151.416 - - -	Sheriff Jail/Inmates, Phones Telephone Service.....	6,289.
AA# A4020.495 - - -	COVID-19, Other Expenses.....	1,090,067.
AA# A4010.109 - - -	Public Health Administration, Other Salaries.....	88,572.

AA# A4010.418 - - - Public Health Administration, Meter Postage .....	7,566.
AA# A4012.412 - - - Public Health Clinic, Insurance & Bonding.....	5,983.
AA# A4012.413-101 Public Health Clinic, Rent/Lease .....	14,129.
AA# A4014.109 - - - Public Health Tuberculosis Prevent, Other Salaries .....	11,990.
AA# A4014.495 - - - Public Health Tuberculosis Prevent, Other Expenses.....	2.
AA# A4015.109 - - - Public Health Lead Screening Program, Other Salaries .....	54,075.
AA# A4019.495 - - - Public Health Overdose Data to Action, Other Expenses.....	7,923.
AA# A4059.412 - - - Public Health Early Intervention Admin, Insurance & Bond	1,084.
AA# A4060.101 - - - Public Health EHC Salaries FT .....	2,811.
AA# A4060.412 - - - Public Health EHC Admin, Insurance & Bonding .....	496.
AA# A4310.418 - - - Mental Health Administration, Postage .....	160.
AA# A4310.495-430 Mental Health Administration, Other Expenses OASAS .....	3,185,056.
AA# A4312.495 - - - Mental Health, Psych Expense in Criminal Acts.....	1,503,286.
AA# A5620.195 - - - Department of Aviation, Other Fees .....	20,813.
AA# A5630.495 - - - Bus Lines in OC, Other Expenses.....	257,577.
AA# A6010.212 - - - Social Services Administration, Computer Hardware .....	578.
AA# A6010.412 - - - Social Services Administration, Insurance & Bonding.....	11,428.
AA# A6010.413-101 Social Services Administration, Rent/Lease-Space .....	248,202.
AA# A6010.456 - - - Social Services Administration, Gasoline & Oil .....	3,139.
AA# A6012.413-101 Temporary Assistance, Rent/lease-Space .....	392,993.
AA# A6013.413-101 Medicaid Administration, Rent/lease-Space.....	130,997.
AA# A6055.495 - - - Daycare Activities, Other Expenses.....	489,603.
AA# A6070.495-615 Purchase of Services, Adult Care.....	30,803.
AA# A6119.495 - - - Child Care Administration, Other Expenses.....	3,985,655.
AA# A6123.495 - - - Juvenile Delinquent Care, Other Expenses.....	750,874.
AA# A6129.495 - - - Payment to State Training Schools, Other Expenses.....	256,320.
AA# A6510.416-100 Veterans Service Agency, Phone Telephone Service .....	163.
AA# A6610.412 - - - Purchasing-Bureau of Weights & Measures, Insurance.....	1,372.
AA# A7310.109 - - - Youth Bureau, Other Salaries .....	902.
AA# A7310.495 - - - Youth Bureau, Other Expenses.....	103.
AA# A6410.498-115 Econ Assist, Community Agencies Northern OC Council ...	7,500.
AA# A6414.495 - - - OC Regional Assistance, Other Expenses .....	5,800.
AA# A8020.416-100 Planning, Phones Telephone Service .....	15.
AA# A8830.495-810 Youth Services Programs, Runaway & Homeless Youth.....	133,022.
AA# A9901.900-000 Transfer to Other fund.....	<u>3,715,569</u>
"A" Fund Total:\$	19,483,959.

AA# D3310.103 - - - Traffic Control, Overtime.....	550.
AA# D5010.416-100 Highways & Bridges, Telephone Services.....	88.
AA# D5020.103 - - - Engineering, Overtime .....	2.
AA# D5020.418 - - - Engineering, Postage .....	9.
AA# D5110.413-100 Maintenance of Highways, Temporary Help .....	583,418.
AA# D5110.492 - - - Maintenance of Highways, Overtime.....	1,054.
AA# D5142.413-100 Snow Removal-County, Rent/Lease Equipment.....	12,252.
AA# D5144.109 - - - Snow Removal-State, Other Salaries .....	379,878.
AA# D5144.491 - - - Snow Removal-State, Other Materials & Supplies .....	<u>193,028.</u>
"D" Fund Total:\$	1,170,279.

AA# G8130.412 - - -	Water Pollution Control-Sewage Treatment, Ins & Bond....	139,784.
	"G" Fund Total:\$	139,784.

AA# J6293.101 - - -	Summer Youth Employment Program, Salaries .....	\$ 26,928.
AA# J6293.454-101	Summer Youth Employment Program, Travel Seminar .....	2,124.
AA# J6293.495 - - -	Summer Youth Employment Program, Other Expenses .....	57,128.
AA# J6295.418 - - -	Gun Violence Prevention, Postage.....	32.
AA# J6295.425 - - -	Gun Violence Prevention, Training & Special Schools.....	5,000.
AA# J6300.411 - - -	Workforce Development Administration, Office Supplies....	7,107.
AA# J6300.413-100	Workforce Development Administration, Rent/Lease Space	2,866.
AA# J6300.413-101	Workforce Development Administration, Rent/Lease Equip	55,086.
AA# J6300.425 - - -	Workforce Development Administration, Training & Spec..	196,169.
AA# J6303.495 - - -	College Student Corps, Other Expenses .....	38,262.
	"J" Fund Total:\$	390,702.

AA# K8221.416-101	K Fund Joint Activity, Cellphones Service.....	1.
AA# K8221.840 - - -	K Fund Joint Activity, Workers Comp .....	4,585.
	"K" Fund Total:\$	4,586.

AA# M5130.412 - - -	Road Machinery Fund, Insurance & Bonding.....	\$ 107,258.
AA# M5130.414 - - -	Road Machinery Fund, Utilities.....	3,358.
AA# M5130.451 - - -	Road Machinery Fund, Automotive Repairs .....	4,074.
AA# M5130.493 - - -	Road Machinery Fund, Maintenance, Repairs & Services ....	5,589.
	"M" Fund Total:\$	120,279.

**FROM:**

AA# A1165.101 - - -	District Attorney-Admin, Salaries .....	151,129.
AA# A1165.495-160	District Attorney-Admin, Other Expenses.....	62,441.
AA# A1170.101 - - -	District Attorney-Criminal, Salaries.....	658,197.
AA# A1173.101 - - -	District Attorney-Civil, Salaries.....	131,762.
AA# A1174.101 - - -	OILS, Salaries .....	144,963.
AA# A1411.101 - - -	County Clerk-DMV, Salaries.....	135,594.
AA# A1411.102 - - -	County Clerk-DMV, Salaries-PT.....	9,762.
AA# A1610.101 - - -	Information Technologies, Telephone .....	156,739.
AA# A1610.195 - - -	Information Technologies, Computer Software & Licenses..	251,315.
AA# A1620.493 - - -	Buildings & Grounds-Admin, Maint, Repairs & Services ....	198,083.
AA# A1620.495 - - -	Buildings & Grounds-Admin, Other Expenses.....	602,167.
AA# A2960.195-115	Education of Handicapped Children, Other Fees & Services	770,881.
AA# A3150.102 - - -	Sheriff-Jail Inmates, Temporary Help.....	272,172.
AA# A3150.197 - - -	Sheriff-Jail Inmates, Medical Services .....	382,964.
AA# A4020.102 - - -	COVID-19, Salaries-PT .....	984,370.
AA# A4310.495 - - -	Mental Health Administration, Other Fees & Services .....	1,157,567.
AA# A5610.495 - - -	Department of Aviation, Other Expenses .....	150,318.
AA# A5610.493 - - -	Department of Aviation, Maintenance, Repair & Supplies ...	166,017.
AA# A5627.495-515	UAS Test Site, Other Expenses UAS Testsite Exp .....	500,000.
AA# A6010.101 - - -	Social Services Administration, Salaries .....	260,678.

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AA# A6010.109 - - - Social Services Administration, Other Salaries .....	619,679.
AA# A6010.495-600 Social Services Administration, Other Expenses-General C .	377,203.
AA# A6010.495-605 Social Services Administration, Other Expenses Inter-Ag ....	407,666.
AA# A6011.102 - - - Social Services Administration, Salaries-PT .....	152,381.
AA# A6011.211 - - - Social Services Administration, Office Equipment .....	191,867.
AA# A6011.495 - - - Social Services Administration, Other Expenses.....	216,967.
AA# A6014.101 - - - Employment Programs, Salaries .....	204,369.
AA# A6014.495 - - - Employment Programs, Other Expenses .....	160,785.
AA# A6070.495-620 Purchases of Services, Other Expenses Counseling .....	155,126.
AA# A6070.495-625 Purchases of Services, Other Expenses Preventative Serv ....	2,583,417.
AA# A6109.495 - - - Family Assistant, Other Expenses .....	172,967.
AA# A6141.495 - - - Safety Net, Other Expenses .....	363,867.
AA# A6410.498-110 Econ Assist, Community Agencies OC Reg.....	882,090.
AA# A6772.101 - - - OFA-Admin, Salaries-FT.....	380,219.
AA# A6772.495-675 OFA-Admin, Other Expenses Aging Outreach .....	244,738.
AA# A6773.495-760 OFA-Senior Nutrition Program, Other Expenses .....	691,992.
AA# A6774.101 - - - OFA-Continuing Care, Salaries .....	393,966.
AA# A6774.495-705 OFA- Continuing Care, Other Expenses In Home Serv .....	421,972.
AA# A1311.1110-000 County Sales Tax .....	<u>3,715,569.</u>
	“A” Fund Total:\$ 19,483,959.

AA# D3310.101 - - - Traffic Control, Salaries.....	\$ 7,865.
AA# D3310.290 - - - Traffic Control, Other Equipment.....	6,407.
AA# D3310.411 - - - Traffic Control, Office Supplies.....	144.
AA# D3310.414 - - - Traffic Control, Utilities.....	251.
AA# D3310.436 - - - Traffic Control, Uniform & Clothing.....	600.
AA# D3310.491 - - - Traffic Control, Other Materials & Supplies.....	56,452.
AA# D3310.810 - - - Traffic Control, Retirement.....	5,576.
AA# D3310.830 - - - Traffic Control, Medicare & Social Security.....	1,969.
AA# D3310.840 - - - Traffic Control, Workers Compensation.....	1,332.
AA# D3310.850 - - - Traffic Control, Unemployment Insurance.....	1,081.
AA# D3310.860 - - - Traffic Control, Health Insurance.....	11,055.
AA# D5010.416-101 Highways & Bridges, Cellphone Services .....	1,148.
AA# D5010.418 - - - Highways & Bridges, Postage .....	76.
AA# D5010.425 - - - Highways & Bridges, Training & Special Schools .....	1,086.
AA# D5010.454-100 Highways & Bridges, Travel Mileage, Meals, Daily .....	1,798.
AA# D5010.492 - - - Highways & Bridges, Computer Software & Licenses .....	916.
AA# D5010.495 - - - Highways & Bridges, Other Expenses .....	50.
AA# D5010.810 - - - Highways & Bridges, Retirement.....	1,341.
AA# D5010.840 - - - Highways & Bridges, Workers Compensation.....	675.
AA# D5010.850 - - - Highways & Bridges, Unemployment Insurance .....	548.
AA# D5020.101 - - - Engineering, Salaries.....	66,617.
AA# D5020.411 - - - Engineering, Office Supplies.....	577.
AA# D5020.413-100 Engineering, Rent/Lease Equipment.....	523.
AA# D5020.416-101 Engineering, Cellphone Service.....	202.
AA# D5020.436- - - Engineering, Uniforms & Clothing .....	100.
AA# D5020.454-100 Engineering, Travel Mileage, Meals, Daily Travel.....	550.
AA# D5020.491 - - - Engineering, Other Materials & Supplies .....	112.

AA# D5020.492	--- Engineering, Computer Software & Licenses .....	735.
AA# D5020.493	--- Engineering, Maintenance, Repairs & Services .....	19.
AA# D5020.495	--- Engineering, Other Expenses .....	116.
AA# D5020.830	--- Engineering, Medicare & Social Security .....	6,975.
AA# D5020.840	--- Engineering, Workers Compensation.....	229.
AA# D5020.850	--- Engineering, Unemployment Insurance .....	2,216.
AA# D5020.860	--- Engineering, Health Insurance .....	8,730.
AA# D5110.102	--- Maintenance of Highways, Salaries-PT .....	17,035.
AA# D5110.109	--- Maintenance of Highways, Other Salaries .....	20,541.
AA# D5110.211	--- Maintenance of Highways, Office Equipment .....	1,250.
AA# D5110.290	--- Maintenance of Highways, Other Equipment .....	5,033.
AA# D5110.411	--- Maintenance of Highways, Office Supplies .....	196.
AA# D5110.436	--- Maintenance of Highways, Uniforms & Clothing.....	3,595.
AA# D5110.491	--- Maintenance of Highways, Other Materials & Supplies.....	214,597.
AA# D5110.495	--- Maintenance of Highways, Other Expenses.....	102,439.
AA# D5110.810	--- Maintenance of Highways, Retirement .....	20,611.
AA# D5110.850	--- Maintenance of Highways, Unemployment Insurance.....	10,352.
AA# D5110.860	--- Maintenance of Highways, Health Insurance .....	122,220.
AA# D5142.495	--- Snow Removal-County, Other Expenses .....	768.
AA# D5144.413-100	Snow Removal-State, Rent/Lease Equipment .....	84,728.
AA# D5144.425	--- Snow Removal-State, Training & Special School .....	27.
AA# D5110.1789-900	Other Transportation Income Inter-Dept Chargebk .....	<u>378,816.</u>
	"D" Fund Total:\$	1,170,279.

AA# G8110.101	--- Water Pollution Control-Admin, Salaries.....\$	91,632.
AA# G8110.109	--- Water Pollution Control-Admin, Other Salaries.....	<u>48,152.</u>
	"G" Fund Total:\$	139,784.

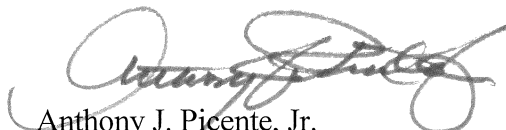
AA# J6293.411	--- Summer Youth Employment Program, Office Supplies.....\$	1,000.
AA# J6293.413-100	Summer Youth Employment Program, Rent/Lease Equip ....	2,000.
AA# J6293.413-101	Summer Youth Employment Program, Rent/Lease Space ....	1,500.
AA# J6293.416-100	Summer Youth Employment Program, Telephone Service...	500.
AA# J6293.418	--- Summer Youth Employment Program, Postage .....	160.
AA# J6293.491	--- Summer Youth Employment Program, Other Materials & S	8,387.
AA# J6293.850	--- Summer Youth Employment Program, Other Expenses .....	224.
AA# J6300.101	--- Workforce Development Administration, Salaries.....	26,928.
AA# J6300.109	--- Workforce Development Administration, Other Salaries.....	11,023.
AA# J6300.212	--- Workforce Development Administration, Computer Hard...	4,632.
AA# J6300.412	--- Workforce Development Administration, Insurance & B .....	4,520.
AA# J6300.416-100	Workforce Development Administration, Telephone Serv ...	9,475.
AA# J6300.416-101	Workforce Development Administration, Cellphone Serv....	4,135.
AA# J6300.418	--- Workforce Development Administration, Postage .....	158.
AA# J6300.454-100	Workforce Development Administration, Travel Mileage ....	1,981.
AA# J6300.454-101	Workforce Development Administration, Travel Seminar....	1,670.
AA# J6300.491	--- Workforce Development Administration, Other Materials ...	9,981.
AA# J6300.492	--- Workforce Development Administration, Computer Softw..	2,000.
AA# J6300.493	--- Workforce Development Administration, Maintenance, R...	155.

AA# J6300.495 - - -	Workforce Development Administration, Other Expenses ...	49,410.
AA# J6302.102 - - -	Other Grants, Salaries-PT .....	6,793.
AA# J6302.109 - - -	Other Grants, Other Salaries .....	1,000.
AA# J6303.495-296	Oneida County College Student Corps, MVCC-Volunteer ...	8,340.
AA# J6306.425 - - -	TAA, Training & Special Schools .....	26,447.
AA# J6295.2801-000	Interfund Revenue .....	9,000.
AA# J6295.3789-105	Other Econ Assist & Opp Income Gun Violence Prevent .....	74,963.
AA# J6302.2801-000	Interfund Revenue .....	1,175.
AA# J6303.2801-100	Interfund Revenue College Corp From County Depts .....	40,413.
AA# J6303.5031-000	Interfund Transfers .....	82,732.
	."J" Fund Total:\$	390,702.

AA# K8221.454-101	K Fund Joint Activity, Travel Seminar/Meeting Fees .....	4,586.
	"K" Fund Total:\$	4,586.

AA# M5130.290 - - -	Road Machinery Fund, Other Equipment .....	\$ 1,656.
AA# M5130.451-101	Road Machinery Fund, Automotive Parts & Supplies .....	67,503.
AA# M5130.456 - - -	Road Machinery Fund, Gasoline & Oil .....	2,540.
AA# M5130.491 - - -	Road Machinery Fund, Other Materials & Supplies .....	156.
AA# M5130.495 - - -	Road Machinery Fund, Other Expenses .....	8,225.
AA# M5130.2801-115	Interfund Rev Rental of Equipment .....	40,199.
	"M" Fund Total:\$	120,279.

Respectfully submitted,



Anthony J. Picente, Jr.  
Oneida County Executive

AJP:  
CC: County Attorney  
Comptroller  
Budget Director





**ONEIDA COUNTY DEPARTMENT OF  
WATER QUALITY & WATER POLLUTION CONTROL**

51 Leland Ave, PO Box 442, Utica, NY 13503-0442  
Phone: (315) 798-5656 Email: wpc@ocgov.net Fax: (315) 724-9812

Anthony J. Picente, Jr.  
County Executive

Karl E. Schrantz, P.E.  
Commissar

FN 20 23-194

May 31, 2023

The Honorable Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Ave.  
Utica, NY 13501

**PUBLIC WORKS**

Re: Authorization to Call for Public Hearing  
Proposed Improvements for the Oneida County Sewer District

WAYS & MEANS

Dear County Executive Picente:

The Department of Water Quality and Water Pollution Control (Department) is exploring funding opportunities that include grants with the New York State Environmental Facilities Corporation (NYSEFC). The Department is seeking grant funding through programs administered by NYSEFC. The proposed projects are listed on NYSEFC's Intended Use Plan and include: (1) Ultraviolet Disinfection; (2) Sauquoit Creek Pumping Station Resiliency; and (3) Supplement Collection System Rehabilitation (District-wide).

NYSEFC requires that bond resolutions in the amount of the total estimated project costs be submitted with funding application in order to be further considered for potential grant awards. Our Department recommends that you and the Board of Legislators consider authorizing the bond amount to reflect the total project costs. However, we further recommend that should the County be awarded grants for one or more of these projects that we offset a portion of the local share (financed amount) with current Sewer District funds along with cost savings resulting from project implementation. Oneida County is not obligated to proceed with these projects if we don't receive favorable funding awards.

The engineering and financial consultants have estimated the following costs:

**ESTIMATED ANNUAL FIRST YEAR  
COST IMPACT<sup>(1)</sup>**

Project	Cost	Average Net Debt Service	Estimated User \$/1000 gal	Annual Cost Impact	
				Single Family (18,000 gal./qtr.)	Two Family (27,000 gal./qtr.)
Ultraviolet Disinfection of Treated Effluent Water	Local Share	\$4,500,000			
	<u>Grant</u>	<u>\$1,500,000</u>	\$205,395	\$0.06 <sup>(3)</sup>	\$4.67 <sup>(3)</sup>
	Total <sup>(2)</sup>	\$6,000,000			\$7.01 <sup>(3)</sup>
Sauquoit Creek Pumping Station Resiliency Enhancements	Local Share	\$ 8,250,000	\$376,362	\$0.12	\$8.57
	<u>Grant</u>	<u>\$ 2,750,000</u>			
	Total <sup>(2)</sup>	\$11,000,000			\$12.85
Supplemental Collection System Rehabilitation - District Wide	Local Share	\$ 9,375,000	\$427,687	\$0.14	\$9.73
	<u>Grant</u>	<u>\$17,125,000</u>			
	Total <sup>(2)</sup>	\$26,500,000			\$14.60

(1) - Costs based on assumed grant awards.  
(2) - Bonding resolution amount required by NYSEFC.  
(3) - UV debt cost impact will be fully offset by savings in current chemical disinfection costs.

The Honorable Anthony J. Picente, Jr.  
May 31, 2023  
Page 2 of 2



Article 5A, Section 268 of the County Law requires, among other things, that a public hearing be held by the Board of Legislators to consider the improvements that will be made by these proposed capital projects. This public hearing is required before the Board can consider bonding resolutions for each of the respective projects.

I respectfully request consideration of the adoption of a resolution by the Board of Legislators at its June 14, 2023 meeting calling for a public hearing regarding the proposed bonding. This will allow for the public hearing to be held prior to the Board's next meeting on July 12, 2023 which is needed in order to meet the July 28 grant application submission deadline.

Thank you for your consideration of this request.

Sincerely,

Karl E. Schrantz, P.E.  
Commissioner

Attachment – draft Resolution calling for Public Hearing

cc: Joseph Timpano – Oneida County Comptroller  
Andrew Dean – Assistant Oneida County Attorney

Reviewed and Approved for submittal to the  
Oneida County Board of Legislators by

Anthony J. Picente, Jr.  
County Executive

Date 6-5-23

9



ANTHONY R. CARVELLI  
COMMISSIONER



**ONEIDA COUNTY  
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501  
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ [www.ocgov.net](http://www.ocgov.net)

ANTHONY J. PICENTE JR.  
COUNTY EXECUTIVE

June 5, 2023

FN 20 23 - 195

Mr. Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, New York 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear Mr. Picente:

On Saturday, June 3, 2023, the Oneida County Finance Department received bids on various tax delinquent properties. Attached, please find a list of the highest offers received that evening. We began this auction with 533 properties, and collection efforts have resulted in collecting over \$ 3,742,676.64 in delinquent taxes.

We recommend full Board consideration of the attached bids for approval on the June 14, 2023 meeting and respectfully request that you forward same at your earliest opportunity.

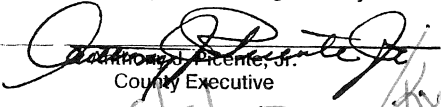
Sincerely yours,

  
Anthony Carvelli  
Commissioner of Finance

AC/dmh

cc: Gerald Fiorini, Chairman, Oneida County Board of Legislators  
Peter M. Rayhill, County Attorney  
Mikale Billard, Clerk of the Board

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

  
Anthony J. Picente, Jr.  
County Executive

Date 6/5/23

10

JUNE 3, 2023 Auction

LOT #	OWNERS NAME	SWIS	TAX MAP NUMBER	CD	TOWN	PROPERTY LOCATION	BIDDER	TAXES OWED	Bid Amt
2	MEZZA RICHARD	301301	223.017-0003-066	SH	ROME	329 MC RAE ST	Davinscraft, Inc	\$633.85	\$1,950.00
10	MARANO DONNA E	301600	318.23-3-32	NU	UTICA	1134 WHITESBORO ST	Casey Stuckman	\$3,058.58	\$5,150.00
14	CITY OF UTICA	301600	318.54-2-20	MT	UTICA	1212 OAK ST	Christopher Harris	\$3,071.47	\$2,450.00
15	CITY OF UTICA	301600	318.54-3-47	TW	UTICA	ASH ST	Sheila Mellor	\$490.17	\$5,150.00
16	CITY OF UTICA	301600	318.58-2-45	TQ	UTICA	1012 STEUBEN ST	Raymond Risucci	\$1,702.76	\$5,450.00
19	CITY OF UTICA	301600	318.74-1-6	PZ	UTICA	1237 STEUBEN ST	Casey Stuckman	\$210.56	\$1,950.00
20	CITY OF UTICA	301600	318.74-2-34	RF	UTICA	1302 SEYMOUR AVE	Davinscraft, Inc	\$330.79	\$1,850.00
23	CITY OF UTICA	301600	318.81-3-27	SJ	UTICA	1558 STEUBEN ST	Casey Stuckman	\$183.49	\$2,250.00
24	CITY OF UTICA	301600	318.83-1-6	PY	UTICA	1301 BRINCKERHOFF AVE	Davinscraft, Inc	\$351.64	\$2,650.00
27	CITY OF UTICA	301600	319.63-3-40	PB	UTICA	511 MILGATE ST	Vincent E Carino Jr	\$312.03	\$7,150.00
32	SCHERL GRACE M	302000	130.000-1-55.2	MC	ANNVILLE	2741 NYS RT 285	Rusty Smith	\$9,153.04	\$15,050.00
34	FULLER, WALLACE	302000	167.000-1-2	IC	ANNVILLE	NYS RT 69	Nicholas Curtis	\$954.80	\$5,350.00
36	CLAIR ROSE	302201	381.019-4-34	RR	AUGUSTA/ V ORISKANY FALLS	104 S MAIN ST	Luis M. Cortez	\$14,324.86	\$33,350.00
37	SALVADORE, MATTHEW J	302400	78.000-1-4	KO	AVA	5749 WEST AVE RD	Hollywood Drive Realty	\$4,009.43	\$8,450.00
46	BAYNES MILTON	303001	128.017-4-23	PE	CAMDEN /V CAMDEN	23 UNION ST	Michael Miner	\$10,004.21	\$9,250.00
47	STUMHOFFER YONG CHA	303089	144.000-2-6.7	TQ	CAMDEN	7 HILLSBORO RD	Michael Lewis	\$3,992.02	\$28,950.00
51	SPINK, DARLENE G	303089	165.000-1-11	LC	CAMDEN	9294 NYS RT 13	Liliana Bellido	\$17,184.55	\$21,250.00
52	NARBONE LOUIS F SR	303200	281.000-1-7	KZ	DEERFIELD	HITZEROTH RD	Peter Sloan	\$916.99	\$4,050.00
54	GRAY GEORGE	303200	307.005-6-10	LV	DEERFIELD	BOND ST	Casey Stuckman	\$2,962.77	\$1,450.00
55	GRAY GEORGE MATTHEW	303200	307.005-6-11	MO	DEERFIELD	BOND ST	Casey Stuckman	\$1,876.63	\$1,450.00
57	ROGERS RICKY	303400	73.000-1-2.24	MM	FLORENCE	11614 REHM RD	Kevin Loomis	\$10,531.39	\$27,750.00
58	SIMPSON JAMES	303600	245.000-1-41	KD	FLOYD	7263 RITCHIE RD	Nikolay Boyko	\$20,524.17	\$22,850.00
59	SIMPSON JAMES	303600	245.000-1-42	KW	FLOYD	7263 RITCHIE RD	Nikolay Boyko	\$88,897.31	\$22,650.00
61	ZAPPONE NICHOLAS	303800	27.000-1-6.4	OG	FORESTPORT	WOODS RD	Eric Gantley	\$5,558.74	\$57,650.00
63	MARTIN ERIC R SR	304200	113.000-1-39	MX	LEE	10243 POINT ROCK RD	Jessica Showron	\$7,470.82	\$15,750.00
66	SCHOEN R. MICHAEL	304400	293.003-2-75.2	TM	MARCY	9527 RIVER RD	Philip J Bruno Jr.	\$21,902.67	\$161,850.00
70	SPRIGGS DONNA M	304889	339.008-4-31	UJ	NEW HARTFORD	27 BENTON CIR	Michael Ambrose	\$28,767.30	\$13,150.00
72	SCIALDONE PETER	305089	377.000-2-45.2	UE	PARIS	CEDAR LAKE RD.	Alicia Collier	\$3,730.01	\$11,250.00
74	SPATTO ANTHONY D	305201	159.007-2-35	RM	REMSEN/V REMSEN	MAPLE AVE	Anna Radell-Weaver	\$1,378.95	\$950.00
75	SCHRAM, STEVEN L	305289	140.000-1-16	MY	REMSEN	9966 OLD ST RT 12	Veronica Kinsey	\$24,801.02	\$42,150.00
78	SCHOONMAKER RICHARD	305289	142.002-6-38	UM	REMSEN	ONEIDA	Amanda J Durham	\$1,155.38	\$2,250.00
82	SCHAEFER SHAWN M	306003	323.016-1-46	QB	VERNON/ V VERNON	8 MILL ST	Thomas Vanderhoof	\$12,660.82	\$15,050.00
88	NORTHROP MARK	306200	239.004-2-33	OE	VERONA	4506 CANAL ST	Casey Stuckman	\$8,974.93	\$17,650.00
91	WHITTIN MADGE	306200	297.001-1-6	NL	VERONA	0000 FOSTER CORNERS RD	Alan W Chmura	\$1,218.12	\$3,650.00
92	HARDEN FURNITURE INC	306489	183.003-1-65	TT	VIENNA	2860 NYS RTE 13	Chris Helt	\$1,344.10	\$4,350.00
93	FRANZ FLOYD JR	306489	201.000-2-1.7	OY	VIENNA	8397 TEELIN RD	Luis M. Cortez	\$21,209.99	\$61,150.00
97	GRIFFITH JOHN	306600	137.000-2-8	NO	WESTERN	8525 CARMICHAEL HILL RD	Cody James Milerik	\$3,223.22	\$30,050.00
99	DUTCH, ROBERT / WOOD, GARY	306600	98.000-2-1.3	MX	WESTERN	SAGE RD	Anna Radell-Weaver	\$11,015.11	\$8,650.00
102	STODDARD, SHELDON	307003	305.014-1-65	PZ	WHITESTOWN/V WHITESBORO	18 PINE ST	Garth Curtis	\$41,268.02	\$63,450.00
104	HOWE CODY	307005	318.005-9-16	UA	WHITESTOWN/V YORKVILLE	HIGHLAND AVE	Michael Romanowski	\$32,797.55	\$2,650.00



**ONEIDA COUNTY BOARD OF ELECTIONS**

Union Station ♦ 321 Main St. ♦ 3<sup>rd</sup> Floor  
Utica, New York 13501  
Fax: 315-798-6412

Sarah F. Bormann  
Democratic Commissioner  
315-798-5762

Nichole D. Shortell  
Republican Commissioner  
315-798-5763

Anthony J. Picente Jr.  
County Executive

June 7, 2023

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

FN 20 23 - 196

GOVERNMENT OPERATIONS

Dear County Executive Picente:

WAYS & MEANS

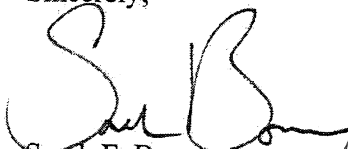
Attached please find an amendment to a State of New York Master Contract for Grants between the New York State Board of Elections and the County of Oneida. This amendment provides our County with an additional reimbursement of up to \$165,192.08 for local dollars spent to further implement the capital purchase of software, technology upgrades, equipment, and broad band service. This amendment also extends the term of the grant through January 28, 2024.

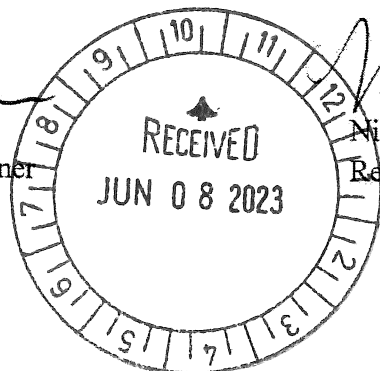
This amendment will bring the total grant amount to \$371,709.71 over the period from April 7, 2021 until January 28, 2024.


If the attached grant amendment meets with your approval, please forward the same to the Board of Legislators. We are requesting that this matter be passed before the Board of Legislators at the June 14, 2023 meeting. Once this contract is passed, we request that you sign and execute three copies and return to our office so that we may forward the same onto the New York State Board of Elections. We apologize for the short notice with respect to this request, as this grant amendment was only just recently forwarded to our office, and it must be returned to the New York State Board of Elections by July 12, 2023.

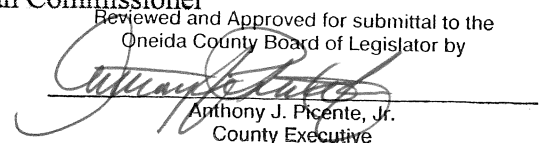
Should you have any questions, please contact our office. Thank you for your attention to this matter.

Sincerely,

  
Sarah F. Bormann  
Democratic Commissioner



  
Nichole D. Shortell  
Republican Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by  
  
Anthony J. Picente, Jr.  
County Executive

Date 6.8.23

Oneida Co. Department: Board of Elections

<b>Competing Proposal</b>	_____
<b>Only Respondent</b>	_____
<b>Sole Source RFP</b>	_____
<b>Other</b>	<u>  X  </u>

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

Name & Address of Vendor: New York State Board of Elections  
40 North Pearl Street, Suite 5  
Albany, NY 12207-2729

Title of Activity or Service: GRANT: Technology Innovation and Election Resource (TIER)  
Grant Program.

Proposed Dates of Operation: April 7, 2021 to January 28, 2024  
Amended Term: January 28, 2023 to January 28, 2024

Client Population/Number to be served: Oneida County Voters

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** Grant to reimburse the Oneida County Board of Elections for local dollars spent to further implement the capital purchase of software, technology upgrades, equipment, and broad band service.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

**Total Funding Requested:** \$165,192.08  
**New Total Grant Amount:** \$371,709.71

**Account:** #A1451

**Oneida County Dept. Funding Recommendation:** \$165,192.08 (Grant—Revenue)

**Proposed Funding Sources (Federal \$/State \$/County \$):** State Grant

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comment:** N/A

**STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE**

<p>STATE AGENCY (Name &amp; Address):                  New York State Board of Elections                  40 North Pearl Street, Suite 5                  Albany, NY 12207</p>	<p>BUSINESS UNIT/DEPT. ID:                  BOE01/1110000                  CONTRACT NUMBER:                  BOE01 - C004373 - 1110000                  CONTRACT TYPE:  <input type="checkbox"/> Multi-Year Agreement  <input type="checkbox"/> Simplified Renewal Agreement  <input type="checkbox"/> Fixed Term Agreement</p>
<p>CONTRACTOR SFS PAYEE NAME:                  Oneida County</p>	<p>TRANSACTION TYPE:  <input type="checkbox"/> New  <input type="checkbox"/> Renewal  <input checked="" type="checkbox"/> Amendment</p>
<p>CONTRACTOR DOS INCORPORATED NAME:                  N/A</p>	<p>PROJECT NAME:                  Technology Innovation and Election                  Resource (TIER) Grant Program</p>
<p>CONTRACTOR IDENTIFICATION NUMBERS:                  NYS Vendor ID Number: 1000002595                  Federal Tax ID Number: 15-6000460                  DUNS Number (if applicable):</p>	<p>AGENCY IDENTIFIER:                  N/A                  CFDA NUMBER (Federally Funded Grants Only):                  N/A</p>
<p>CONTRACTOR PRIMARY MAILING ADDRESS:                  Union Station 321 Main Street - 3rd Floor                  Utica NY 13501</p> <p>CONTRACTOR PAYMENT ADDRESS:  <input type="checkbox"/> Check if same as primary mailing address</p> <p>CONTRACT MAILING ADDRESS:  <input type="checkbox"/> Check if same as primary mailing address</p>	<p>CONTRACTOR STATUS:  <input type="checkbox"/> For Profit  <input checked="" type="checkbox"/> Municipality, Code:  <input type="checkbox"/> Tribal Nation  <input type="checkbox"/> Individual  <input type="checkbox"/> Not-for-Profit</p> <p>Charities Registration Number:                  N/A</p> <p>Exemption Status/Code:                  N/A  <input type="checkbox"/> Sectarian Entity</p>

Contract Number: # BOE01 - C004373 - 1110000

Page 1 of 2

Master Grant Contract, Face Page

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**STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE**

<p><b>CURRENT CONTRACT TERM:</b> From: 04/07/2021      To: 01/27/2023</p> <p><b>CURRENT CONTRACT PERIOD:</b> From: 04/07/2021      To: 01/27/2023</p> <p><b>AMENDED TERM:</b> From: 04/07/2021      To: 01/28/2024</p> <p><b>AMENDED PERIOD:</b> From: 01/28/2023      To: 01/28/2024</p>	<p><b>CONTRACT FUNDING AMOUNT</b> (<i>Multi-year</i> - enter total projected amount of the contract; <i>Fixed Term/Simplified Renewal</i> - enter current period amount):</p> <p>CURRENT: \$206,517.63</p> <p>AMENDED: \$165,192.08</p> <p><b>FUNDING SOURCE(S)</b></p> <p><input checked="" type="checkbox"/> State  <input type="checkbox"/> Federal  <input type="checkbox"/> Other</p>
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**FOR MULTI-YEAR AGREEMENTS ONLY - CONTRACT PERIOD AND FUNDING AMOUNT:**  
(Out years represent projected funding amounts)

#	CURRENT PERIOD	CURRENT AMOUNT	AMENDED PERIOD	AMENDED AMOUNT
1				
2				
3				
4				
5				

**ATTACHMENTS PART OF THIS AGREEMENT:**

Attachment A:                       A-1 Program Specific Terms and Conditions  
                                               A-2 Federally Funded Grants

Attachment B:                       B-1 Expenditure Based Budget  
                                               B-2 Performance Based Budget  
                                               B-3 Capital Budget  
                                               B-1(A) Expenditure Based Budget (Amendment)  
                                               B-2(A) Performance Based Budget (Amendment)  
                                               B-3(A) Capital Budget (Amendment)

Attachment C: Work Plan  
 Attachment D: Payment and Reporting Schedule  
 Other:                      Attachment E: Funding Schedule

Contract Number: # BOE01 - C004373 - 1110000

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IN WITNESS THEREOF, the parties hereto have executed or approved this Master Contract on the dates below their signatures.

CONTRACTOR:

Oneida County

By: \_\_\_\_\_

Printed Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_

STATE AGENCY: NYS Board of Elections

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF NEW YORK

County of \_\_\_\_\_

On the \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me personally appeared \_\_\_\_\_, to me known, who being by me duly sworn, did depose and say that he/she resides at \_\_\_\_\_, that he/she is the \_\_\_\_\_ of the \_\_\_\_\_, the contractor described herein which executed the foregoing instrument; and that he/she signed his/her name thereto as authorized by the contractor named on the face page of this Master Contract.

(Notary) \_\_\_\_\_

ATTORNEY GENERAL'S SIGNATURE

STATE COMPTROLLER'S SIGNATURE

Printed Name

Printed Name

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Contract Number: # BOE01 - C004373 - 1110000

Page 1 of 1, Master Contract for Grants Signature Page



**ONEIDA COUNTY BOARD OF ELECTIONS**

Union Station ♦ 321 Main St. ♦ 3<sup>rd</sup> Floor  
Utica, New York 13501  
Fax: 315-798-6412

Sarah F. Bormann  
Democratic Commissioner  
315-798-5762

Nichole D. Shortell  
Republican Commissioner  
315-798-5763

Anthony J. Picente Jr.  
County Executive

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

FN 20 23-197

GOVERNMENT OPERATIONS  
WAYS & MEANS

Dear County Executive Picente:

Attached please find Appendix X, which is an extension of a "Voter Education/Poll Worker Training and New York State Poll Site Access Improvement Grant" from the New York State Board of Elections. This extends the duration of the original (2006) reimbursable grant and makes no other changes. The original grant amount was \$109,044.00, with a current balance of \$18,730.36. Although no grant extensions were entered between April 1, 2021 and March 31, 2023, this extension will allow us to use the remaining funds and covers the period from April 1, 2023 until March 31, 2024.

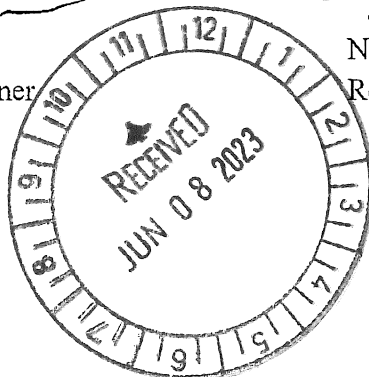
If the attached grant amendment meets with your approval, please forward the same to the Board of Legislators. We are requesting that this matter be passed before the Board of Legislators at the June 14, 2023 meeting. Once this Appendix X extension is passed, we request that you sign and execute three copies and return to our office so that we may forward the same onto the New York State Board of Elections. We apologize for the short notice with respect to this request, as this grant amendment was only just recently forwarded to our office, and it must be returned to the New York State Board of Elections by July 12, 2023.

Should you have any questions, please contact our office. Thank you for your attention to this matter.

Sincerely,

Sarah F. Bormann  
Democratic Commissioner

Nichole D. Shortell  
Republican Commissioner



Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

Anthony J. Picente, Jr.  
County Executive

Date 6-8-23

Oneida Co. Department: Board of Elections

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u>    X    </u>

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

Name & Address of Vendor: New York State Board of Elections  
40 North Pearl Street, Suite 5  
Albany, NY 12207-2729

Title of Activity or Service: Grant Extension: Voter Education/Poll Worker Training and  
Poll Site Access Improvements.

Proposed Dates of Operation: April 1, 2023 to March 31, 2024

Client Population/Number to be served: Oneida County Voters

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** Extension of Grant for Voter Education/Poll Worker Training and Poll Site Access Improvements
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

**Total Funding Requested:** \$0.00  
**Original Contract Amount:** \$109,044.00

**Account:** #A1451

**Oneida County Dept. Funding Recommendation:** \$0.00

**Proposed Funding Sources (Federal \$/State \$/County \$):** State Grant

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comment:** Appendix "X" is an extension to the Grant for Voter Education/Poll Worker Training and Poll Site Access Improvement Contract that had an original award amount of \$109,044.00. This extension will be from April 1, 2023 to March 31, 2024.

# APPENDIX X

Dept ID: **BOE01**  
Funding Amount for Period: \$0.00

Contract No.: **C002556**  
Period: April 1, 2023 – March 31, 2024  
Original Grant Amount: **\$109,044.00**

This is an AGREEMENT between THE STATE OF NEW YORK, acting by and through the New York State Board of Elections, having its principal office at 40 North Pearl Street, Suite 5, Albany, NY 12207 (hereinafter referred to as the STATE), and Oneida County Board of Elections (hereinafter referred to as the CONTRACTOR), for modification of Contract Number as indicated above, as amended in attached Appendix(ices).

All other provisions of said AGREEMENT shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT as of the dates appearing under their signatures.

### State Agency Certification

"In addition to the acceptance of this contract, I also certify that original copies of this signature page will be attached to all other exact copies of this contract."

By: \_\_\_\_\_  
Kristen Zebrowski Stavisky, Co-Executive Director

\_\_\_\_\_  
Raymond J. Riley III

Date: \_\_\_\_\_

Date: \_\_\_\_\_

---

### CONTRACTOR SIGNATURE - Oneida County Board of Elections

By: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF NEW YORK )

) SS.:

County of \_\_\_\_\_ )

On the \_\_\_\_ day of \_\_\_\_, \_\_\_\_, before me personally appeared \_\_\_\_\_, to me known, who being by me duly sworn, did depose and say that he/she resides at \_\_\_\_\_, that he/she is the \_\_\_\_\_ of the \_\_\_\_\_, the corporation described herein which executed the foregoing instrument; and that he/she signed his/her name thereto by order of the board of directors of said corporation.

(Notary): \_\_\_\_\_

### STATE COMPTROLLER'S SIGNATURE

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



ONEIDA COUNTY BOARD OF ELECTIONS

Union Station ♦ 321 Main St. ♦ 3<sup>rd</sup> Floor  
Utica, New York 13501  
Fax: 315-798-6412

Anthony J. Picente Jr.  
County Executive

Sarah F. Bormann  
Democratic Commissioner  
315-798-5762

Nichole D. Shortell  
Republican Commissioner  
315-798-5763

June 8, 2023

FN 20 23-198

Anthony J. Picente, Jr.  
Oneida County Executive  
800 Park Avenue  
Utica, NY 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear County Executive Picente:

Attached please find an amendment to a State of New York Master Contract for Grants between the New York State Board of Elections and the County of Oneida. This amendment provides our County with an additional reimbursement of up to \$46,600.47 for expenses related to providing postage paid return envelopes for all absentee ballots and absentee ballot applications. This amendment will also extend the grant term through to December 31, 2023.

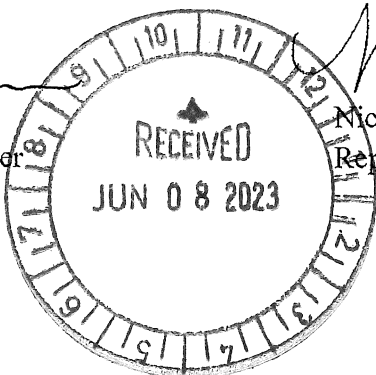
This amendment will bring the total grant amount to \$93,200.94 over the period from July 1, 2022 until December 31, 2023.

If the attached grant amendment meets with your approval, please forward the same to the Board of Legislators. We are requesting that this matter be passed before the Board of Legislators at the June 14, 2023 meeting. Once this contract is passed, we request that you sign and execute three copies and return to our office so that we may forward the same onto the New York State Board of Elections. We apologize for the short notice with respect to this request, as this grant amendment was only just recently forwarded to our office, and it must be returned to the New York State Board of Elections by July 12, 2023.

Should you have any questions, please contact our office. Thank you for your attention to this matter.

Sincerely,

*Sarah F. Bormann*  
Sarah F. Bormann  
Democratic Commissioner



*Nichole D. Shortell*  
Nichole D. Shortell  
Republican Commissioner

Reviewed and Approved for submittal to the  
Oneida County Board of Legislator by

*Anthony J. Picente, Jr.*  
Anthony J. Picente, Jr.  
County Executive

Date 6-8-23

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**Oneida Co. Department:** Board of Elections

**Competing Proposal** \_\_\_\_\_  
**Only Respondent** \_\_\_\_\_  
**Sole Source RFP** \_\_\_\_\_  
**Other**       **X**      

**ONEIDA COUNTY BOARD  
OF LEGISLATORS**

**Name & Address of Vendor:**

New York State Board of Elections  
40 North Pearl Street, Suite 5  
Albany, NY 12207-2729

**Title of Activity or Service:**

Grant: Reimbursement for Absentee Ballots

**Proposed Dates of Operation:**

July 1, 2022 to December 31, 2023  
Amended Term: December 31, 2022 to December 31, 2023

**Client Population/Number to be served:**

Oneida County Voters

**Summary Statements**

- 1) **Narrative Description of Proposed Services:** Grant to reimburse Oneida County for expenses related to providing postage page return envelopes for all absentee ballots and absentee ballot applications.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

**Total Funding Requested:** \$46,600.47

**Account:** #A1451

**New Total Grant Amount:** \$93,200.94

**Oneida County Dept. Funding Recommendation:** \$46,600.47 (Grant—Revenue)

**Proposed Funding Sources (Federal \$/State \$/County \$):** State Grant

**Cost Per Client Served:** N/A

**Past Performance Data:** N/A

**O.C. Department Staff Comment:** N/A

**STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE**

<p>STATE AGENCY (Name &amp; Address):                  New York State Board of Elections                  40 North Pearl Street, Suite 5                  Albany, NY 12207</p>	<p>BUSINESS UNIT/DEPT. ID:                  BOE01 / 1110000                  CONTRACT NUMBER:                  BOE01 - T004598 - 1110000                  CONTRACT TYPE:  <input type="checkbox"/> Multi-Year Agreement  <input type="checkbox"/> Simplified Renewal Agreement  <input checked="" type="checkbox"/> Fixed Term Agreement</p>
<p>CONTRACTOR SFS PAYEE NAME:                  Oneida County Board of Elections</p>	<p>TRANSACTION TYPE:  <input type="checkbox"/> New  <input type="checkbox"/> Renewal  <input checked="" type="checkbox"/> Amendment</p>
<p>CONTRACTOR DOS INCORPORATED NAME:                  N/A</p>	<p>PROJECT NAME:                  Absentee Ballot Pre-Paid Postage</p>
<p>CONTRACTOR IDENTIFICATION NUMBERS:                    NYS Vendor ID Number: 1000002595                  Federal Tax ID Number: 15-6000460                  DUNS Number (if applicable):</p>	<p>AGENCY IDENTIFIER:                  N/A                    CFDA NUMBER (Federally Funded Grants Only):                    N/A</p>
<p>CONTRACTOR PRIMARY MAILING ADDRESS:                    Boehlert Center at Union Station                  321 Main Street, 3rd Floor                  Utica, NY 13501</p> <p>CONTRACTOR PAYMENT ADDRESS:  <input type="checkbox"/> Check if same as primary mailing address</p> <p>CONTRACT MAILING ADDRESS:  <input type="checkbox"/> Check if same as primary mailing address</p>	<p>CONTRACTOR STATUS:    <input type="checkbox"/> For Profit  <input checked="" type="checkbox"/> Municipality, Code:  <input type="checkbox"/> Tribal Nation  <input type="checkbox"/> Individual  <input type="checkbox"/> Not-for-Profit</p> <p>Charities Registration Number:                  N/A</p> <p>Exemption Status/Code:                  N/A    <input type="checkbox"/> Sectarian Entity</p>

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**STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE**

<p><b>CURRENT CONTRACT TERM:</b> From: 07/01/2022      To: 12/31/2022</p> <p><b>CURRENT CONTRACT PERIOD:</b> From: 07/01/2022      To: 12/31/2022</p> <p><b>AMENDED TERM:</b> From: 07/01/2022      To: 12/31/2023</p> <p><b>AMENDED PERIOD:</b> From: 12/31/2022      To: 12/31/2023</p>	<p><b>CONTRACT FUNDING AMOUNT</b> <i>(Multi-year - enter total projected amount of the contract; Fixed Term/Simplified Renewal - enter current period amount):</i></p> <p>CURRENT: \$46,600.47</p> <p>AMENDED: \$46,600.47</p> <p><b>FUNDING SOURCE(S)</b></p> <p><input checked="" type="checkbox"/> State <input type="checkbox"/> Federal <input type="checkbox"/> Other</p>
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**FOR MULTI-YEAR AGREEMENTS ONLY - CONTRACT PERIOD AND FUNDING AMOUNT:**  
(Out years represent projected funding amounts)

#	CURRENT PERIOD	CURRENT AMOUNT	AMENDED PERIOD	AMENDED AMOUNT
1				
2				
3				
4				
5				

**ATTACHMENTS PART OF THIS AGREEMENT:**

- Attachment A:
  - A-1 Program Specific Terms and Conditions
  - A-2 Federally Funded Grants
  
- Attachment B:
  - B-1 Expenditure Based Budget
  - B-2 Performance Based Budget
  - B-3 Capital Budget
  - B-1(A) Expenditure Based Budget (Amendment)
  - B-2(A) Performance Based Budget (Amendment)
  - B-3(A) Capital Budget (Amendment)
  
- Attachment C: Work Plan
- Attachment D: Payment and Reporting Schedule
- Other: Attachment E funding schedule

Contract Number: # BOE01 - T004598 - 1110000

Page 2 of 2

Master Grant Contract, Face Page

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IN WITNESS THEREOF, the parties hereto have executed or approved this Master Contract on the dates below their signatures.

CONTRACTOR:

Oneida County Board of Elections

By: \_\_\_\_\_

Printed Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_

STATE AGENCY:

NYS Board of Elections

By: \_\_\_\_\_

Printed Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF NEW YORK

County of \_\_\_\_\_

On the \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me personally appeared \_\_\_\_\_, to me known, who being by me duly sworn, did depose and say that he/she resides at \_\_\_\_\_, that he/she is the \_\_\_\_\_ of the \_\_\_\_\_, the contractor described herein which executed the foregoing instrument; and that he/she signed his/her name thereto as authorized by the contractor named on the face page of this Master Contract.

(Notary) \_\_\_\_\_

ATTORNEY GENERAL'S SIGNATURE

STATE COMPTROLLER'S SIGNATURE

\_\_\_\_\_

\_\_\_\_\_

Printed Name

Printed Name

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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