



ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Timothy Julian
Minority Leader

EXPEDITED COMMUNICATIONS FOR DISTRIBUTION FOR OCTOBER 11, 2023 MEETING

(Correspondence relating to upcoming legislation, appointments, petitions, etc.)

<u>FILE NO.</u>	<u>COMMITTEE</u>	
2023-304	Read & Filed	1
2023-305	Read & Filed	2
2023-306	Read & Filed	3
2023-307	Ways & Means	4-6
2023-308	Public Safety, Ways & Means	7-8
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www.ocgov.net



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

September 12, 2023

FN 20 23-304

READ & FILED

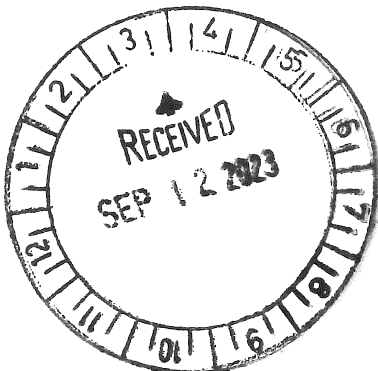
Oneida County Board of Legislators
800 Park Avenue
Utica, N.Y. 13501

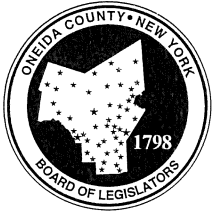
Dear Honorable Members,

In accordance with the terms of the Oneida County Charter, I wish to appear before you on Thursday October 5, 2023, at 10:00 am to present the proposed Oneida County Operating Budget and Capital Project Plan for the Year 2024.

Sincerely,

Anthony J. Picente Jr.
Oneida County Executive





ONEIDA COUNTY BOARD OF LEGISLATORS

ONEIDA COUNTY OFFICE BUILDING ♦ 800 PARK AVENUE ♦ UTICA, N.Y. 13501-2977

Gerald J. Fiorini
Chairman
(315) 798-5900

Mikale Billard
Clerk
(315) 798-5404

George Joseph
Majority Leader

Timothy Julian
Minority Leader

FN 20

23 - 305

READ & FILED

NOTICE OF SPECIAL MEETING

Oneida County Board of Legislators

NOTICE IS HEREBY GIVEN to the members of the Oneida County Board of Legislators that a Special Meeting will be held Thursday, October 5, 2023 at 10:00 AM in the Oneida County Board of Legislators Chambers, 800 Park Ave. Utica, NY. The purpose of such meeting is to receive the 2024 County Budget and 2024 Capital Budget.

NOTICE IS FURTHER GIVEN that the Ways and Means Committee will meet immediately following the Special Meeting on October 5, 2023.

The purpose of such meeting is to establish the meeting schedule for review and consideration of the 2024 County Budget and 2024 Capital Budget.

Mikale P. Billard

Clerk of the Board of Legislators

Dated: September 21, 2023

J



ONEIDA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

ANTHONY J. PICENTE, JR.
County Executive
ce@ocgov.net

FN 20 23 - 306

September 19, 2023

Oneida County Board of Legislators
800 Park Avenue
Utica, New York 13501

READ & FILED

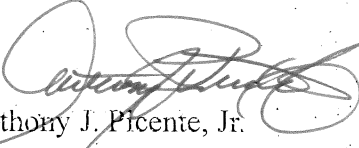
Re: Extension of Overtime Incentive Memorandum of Agreement with Oneida County Sheriff's Department Employees Local 1249

Dear Honorable Members:

Board of Legislators' resolution 192 of 2023 approved a Memorandum of Agreement between the County, the Sheriff, and the Oneida County Sheriff's Department Employees Local 1249 to provide an overtime incentive payment. The approved Memorandum of Agreement had an original expiration date of June 28, 2023, and gave me the authority to extend the same under specified terms and conditions. On June 30, 2023, I did extend the Memorandum of Agreement through August 23, 2023.

Please allow this correspondence to serve as notification that I am exercising my authority to extend the Memorandum of Agreement for a final extension beginning August 24, 2023 through the maximum expiration date of October 4, 2023.

Sincerely,


Anthony J. Picente, Jr.

cc: Robert M. Maciol, Sheriff
Joseph J. Timpano, Comptroller
Amanda L. Cortese-Kolasz, Commissioner of Personnel
Luis Roman, President, OCSDE Local 1249

Anthony J. Picente Jr.
Oneida County Executive



Amanda L. Cortese-Kolasz
Commissioner of Personnel

**ONEIDA COUNTY
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490

September 19, 2023

FN 20 23-307

Hon. Anthony J. Picente, Jr,
Oneida County Executive
800 Park Avenue
Utica, New York 13501

WAYS & MEANS

Re: Memorandum of Agreement with UPSEU White Collar Unit

Dear County Executive Picente:

Enclosed is a Memorandum of Agreement between the County and UPSEU which amends two provisions of the Collective Bargaining Agreement as detailed therein. The aim of this Memorandum of Agreement is to provide a mechanism to compensate employees throughout the bargaining unit for on-call duties. Currently, on-call compensation has been limited to those employees in Child Protective Services working "emergency duty." This Memorandum of Agreement will open this compensation up to all employees in the bargaining unit when there is a need for the Department to assign an employee to be on-call. At this time, this expanded on-call provision will be utilized in the Probation Department and the Health Department. The Memorandum of Agreement also adds a provision that requires that voluntary and mandatory overtime assignments be made on a seniority-based system to ensure that there is fair application to all employees. The Collective Bargaining Agreement has not historically addressed how these assignments will be made, and the lack of clarity has led to grievances in the past. This new language will help ensure such grievances won't happen in the future.

I respectfully request that you submit this request to the Board of Legislators for consideration at the October 11, 2023 meeting. As always, I am available to address any questions or concerns that either you or the Board has regarding this matter.

Respectfully submitted,

Amanda Cortese-Kolasz

Enclosure

CC: Comptroller
County Attorney
Budget Director

Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 9-19-23

A

MEMORANDUM OF AGREEMENT

By and between

THE COUNTY OF ONEIDA/MOHAWK VALLEY COMMUNITY COLLEGE

and

UNITED PUBLIC SERVICE EMPLOYEES UNION (WHITE COLLAR UNIT)

WHEREAS, the County of Oneida/Mohawk Valley Community College (the “County”) and the United Public Service Employees Union (White Collar Unit) (“UPSEU”) have entered into a collective bargaining agreement for the period of January 1, 2022 to December 31, 2023 (“the CBA”); and

WHEREAS, the parties wish to amend certain provisions of the CBA to account for on call duties that have been expanded in departments; now

BE IT RESOLVED, as a negotiated Memorandum of Agreement, the parties hereto agree as follows:

1. Section 9.13 shall be amended to read:

Call-out pay shall be a minimum of three (3) hours’ pay or equivalent time off to be taken at a time mutually agreeable between the County and the employee. Call-out pay shall not be paid to any employee who is designated to be who is “on-call” or on “emergency duty” on a particular day.

2. Section 11.5 shall be amended to read:

Employees who provide emergency duty coverage or are designated to be on-call to cover necessary after-hours and weekend duties, will receive two (2) hours pay or two (2) hours compensatory time (the choice being the employee’s) for each weekday on emergency duty or on-call, plus time actually worked, and three (3) hours pay or three (3) hours compensatory time (the choice being the employee’s) for each weekend day or holiday on emergency duty or on-call, plus time actually worked. Each Department/Division that requires emergency duty or on-call coverage shall have a procedure for voluntary assignment and mandatory assignment in the absence of volunteers that is seniority based, and ensure that all employees in the affected titles share equally in these duties. Each Department shall ensure that all employees in affected titles are properly trained to perform these duties.

3. The provisions of this Memorandum of Agreement shall be applied retroactively to June 1, 2023, and any employee who is active on the payroll at the time of ratification of this agreement shall be entitled to retroactive compensation pursuant to this Memorandum of Agreement.
4. The parties acknowledge that during their joint discussions which resulted in this Memorandum of Agreement, that they were fully and fairly represented; that they had the

unlimited right and opportunity to propose the terms of this Memorandum of Agreement; that they knowingly, voluntarily, and of their own free will, entered into this Memorandum of Agreement, having read and fully understanding its terms; and that all understandings and agreements between the parties on the issues addressed herein are set forth in this Memorandum of Agreement.

5. This Memorandum of Agreement shall be construed and enforced in accordance with and governed by the statutes and common law of the State of New York.
6. This Memorandum of Agreement constitutes the entire agreement and understanding between the parties on the issue addressed herein.
7. The parties acknowledge that no representation, promise, inducement or statement of intention has been made by any party to this Memorandum of Agreement that is not embodied in this Memorandum of Agreement and agree that no party shall be bound by, or liable for, any alleged representation, promise, inducement, or statement of intention not set forth in this Memorandum of Agreement.
8. This Memorandum of Agreement may not be modified except by a writing signed by all parties.
9. This Memorandum of Agreement shall be binding upon and inure to the benefit of each of the parties hereto, and each of their respective legal representatives, estates, successors, assigns, heirs, administrators, personal representatives, and executors.
10. Except herein expressly agreed, the terms and provisions of the CBA shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Agreement to be executed on the date shown by each of their signatures below.



County of Oneida
BY: Amanda L. Cortese-Kolasz
Commissioner of Personnel

9/19/23
Date


United Public Service Employees Union

By: Gary M. Hickey
Executive Vice President/Regional Director

9-19-23
Date

Anthony J. Picente Jr.
Oneida County Executive



Amanda L. Cortese-Kolasz
Commissioner of Personnel

**ONEIDA COUNTY
DEPARTMENT OF PERSONNEL**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501-2986
Phone: (315) 798-5726 ♦ Fax: (315) 798-6490

FN 20 23-308

August 28, 2023

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

PUBLIC SAFETY

WAYS & MEANS

Re: Request to Create Eight (8) Full-Time Special Patrol Officer Positions and to Eliminate Eight (8) Part-Time Special Patrol Officer Positions

Dear County Executive Picente:


I am in receipt of a letter and the required Civil Service MSD 222 form from Oneida County Sheriff, Robert M. Maciol, requesting to reclassify eight (8) Special Patrol Officer positions from part-time to full-time. Sheriff Maciol's explanation for the need for these positions is detailed in his letter which is attached hereto for your review.

As you know, for position tracking, the Personnel Department uses unique position number identifiers to differentiate between full-time positions and part-time positions. As such, if you are in agreement with Sheriff Maciol's request, in order to effectuate the same, I am requesting that position numbers 3121-808, 3121-843, 3121-857, 3121-860, 3121-865, 3121-867, 3121-873 and 3121-876 be eliminated and that eight (8) full-time positions be created in their place.

I note that these full-time positions will include the ability to participate in the County's Health Insurance Plan with the County paying 50% of the premium cost for the employee. This may require a budget transfer as I do not believe there is currently a budget line for health insurance costs in this cost center.

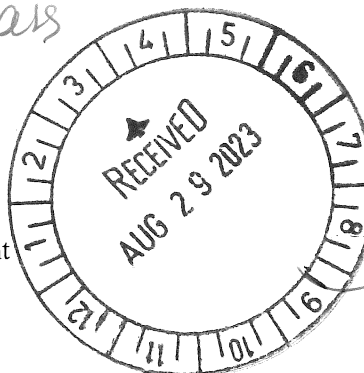
If you concur, I respectfully request that you forward this recommendation to the Board of Legislators for consideration at their next meeting. As always, I am available to address any questions or concerns that either you or the Board may have regarding this matter.

Very truly yours,

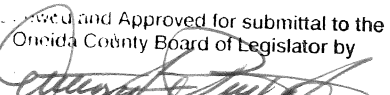

Amanda L. Cortese-Kolasz
Commissioner of Personnel

Enclosure

cc: Robert M. Maciol
Oneida County Law Department
Budget



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date 8-28-23

Office of the Sheriff



County of Oneida

Undersheriff Joseph Lisi
Chief Deputy Jonathan Owens

Chief Deputy Lisa Zurek
Chief Deputy Derrick O'Meara

Sheriff Robert M. Maciol

June 12, 2023

Commissioner Amanda Cortese-Kolasz
Oneida County Department of Personnel
800 Park Ave., 6th Floor
Utica, NY 13501

Re: MSD 222

Dear Commissioner Cortese-Kolasz:

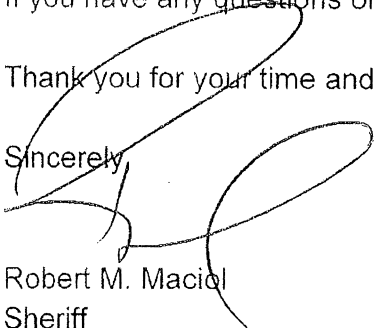
Due to the increase of incidents in which people have been in possession of weapons and contraband, magnetometers are being installed at the Utica and Rome DMV Offices. In addition, on another matter, the Clinton Central School District is requesting an additional SPO post next school year.

Enclosed you will find the MSD 222 requesting the reclassification of eight (8) Special Patrol Officer positions from part time to full time to accommodate the additional posts at the Utica and Rome DMV, and Clinton School District. The eight (8) full time positions will cover the hours needed to accommodate these additional posts.

If you have any questions or need further information, please do not hesitate to contact my office.

Thank you for your time and consideration in this matter.

Sincerely,


Robert M. Maciol
Sheriff

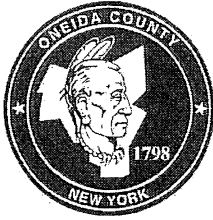


Administrative Office
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-8364
Fax (315) 765-2205

Law Enforcement Division
6065 Judd Road Oriskany, NY 13424
Voice (315) 736-0141
Fax (315) 736-7946

Correction Division
6075 Judd Road Oriskany, NY 13424
Voice (315) 768-7804
Fax (315) 765-2327

Civil Division
200 Elizabeth Street Utica, NY 13501
Voice (315) 798-5862
Fax (315) 798-6495



ANTHONY R. CARVELLI
COMMISSIONER



**ONEIDA COUNTY
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

September 1, 2023

Mr. Anthony J. Picente, Jr.
Oneida County Executive
County of Oneida
800 Park Avenue
Utica, NY 13501

FN 20 23-309

GOVERNMENT OPERATIONS

WAYS & MEANS

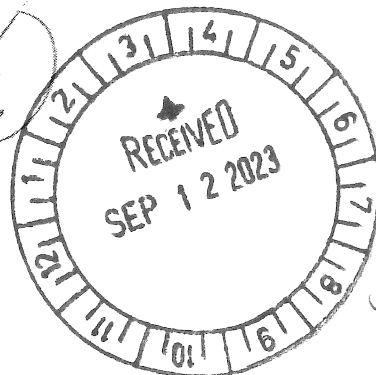
Dear County Executive Picente:

Attached is a proposed resolution for NY MuniTrust program. NY MuniTrust is a short-term liquid investment fund, designed specifically for the public sector. This fund will provide another competitive opportunity to invest funds on a cooperative basis in short-term investments that are selected to yield favorable returns while providing a maximum of safety and liquidity. The fund is structured in accordance with New York State General Municipal Law (GML), Article 3-A and Article 5-G, Sections 119-n and o, and Chapter 623 of the Laws of 1998. Furthermore, all of NY MuniTrust's investment and custodial policies are in accordance with GML, Sections 10 and 11. Participation is available to any municipal corporation empowered under NY statute.

The safety and liquidity aspects along with the current interest rate environment make participation in the fund beneficial to the county at this time. We submit for your review the documentation to begin participation and ask that you forward same to the Board of Legislators for approval of the NY MuniTrust Authorizing Resolution authorizing the county to become a participant in the pool and approving the Municipal Cooperative Agreement at their next meeting in October.

Sincerely,

Anthony Carvelli
Commissioner of Finance



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9-5-23



ANTHONY R. CARVELLI
COMMISSIONER



**ONEIDA COUNTY
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

September 15th, 2023

FN 20 23-310

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Ave.
Utica, N.Y. 13501

GOVERNMENT OPERATIONS

WAYS & MEANS

Dear Mr. Picente:

Pursuant with Title 3 of Article 5 of the Real Property Tax Law, the enclosed petitions are submitted with the recommendations as cited.

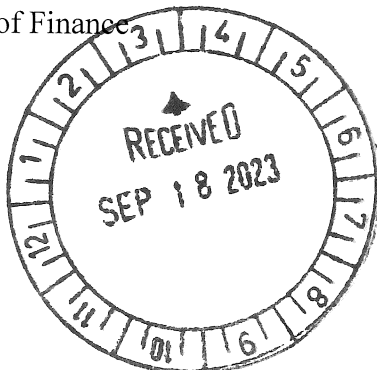
We would respectfully request that you please forward said petitions to the Oneida County Board of Legislators for full board consideration on October 11th.

<u>NUMBER</u>		<u>AMOUNT</u>
3	REFUNDS	\$ 5557.41
6	CORRECTIONS	\$ 11,734.21

Sincerely,

Anthony Carvelli
Commissioner of Finance

AC:kp
Enclosure



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
County Executive

Date 9-18-23

ERRORREOUS ASSESSMENTS										
MUNICIPALITY	YEAR	NAME	TAX MAP NUMBERS	TAX UNPAID	AMOUNT CANCEL	TAX PAID	AMOUNT REFUND	CORRECT	AMOUNT TO "0"	
Kirkland	2023	Indium Corp.	4089 337.000-2-31 NN			\$ 923.43	\$ 690.15	\$ 233.28	\$	-
Vienna	2023	Nausbaum, Scott	6489 236.011-2-2 NH			\$ 3,315.01	\$ 681.66	\$ 2,633.35	\$	-
Vienna/Syl Bch	2023	O'Neil, Daniel & Edie	6401 236.019-1-51 PS			\$ 4,874.62	\$ 4,185.60	\$ 689.02	\$	-
Boonville	2023	Kirk, Leonard	2689 15.000-1-55.37 YD	\$ 385.44	\$ 385.44			\$ -	\$	-
Boonville	2022	Kirk, Leonard	2689 15.000-1-55.37 YD	\$ 474.22	\$ 474.22			\$ -	\$	-
Boonville	2021	Kirk, Leonard	2689 15.000-1-55.37 YD	\$ 573.28	\$ 573.28			\$ -	\$	-
Boonville	2020	Kirk, Leonard	2689 15.000-1-55.37 YD	\$ 675.15	\$ 675.15			\$ -	\$	-
Camden	2023	Gilsenan, Debra	3001 147.005-1-16 NT	\$ 1,758.75	\$ 1,758.75			\$ -	\$	-
Remsen	2023	Northwood Performings Arts	5289 142.002-7-8.2 US	\$ 8,724.18	\$ 7,867.37			\$ 856.81	\$	-
					\$ 11,734.21		\$ 5,557.41			



ANTHONY R. CARVELLI
COMMISSIONER



**ONEIDA COUNTY
DEPARTMENT OF FINANCE**

County Office Building ♦ 800 Park Avenue ♦ Utica, New York 13501
(315) 798-5750 ♦ Fax: (315) 735-8371 ♦ www.ocgov.net

ANTHONY J. PICENTE JR.
COUNTY EXECUTIVE

September 18, 2023

FN 20 23-311

Mr. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

GOVERNMENT OPERATIONS
WAYS & MEANS

Dear County Executive Picente:

On Saturday, September 16, 2023, the Oneida County Finance Department received bids on various tax delinquent properties. Attached, please find a list of the highest offers received that evening. We began this auction with 65 properties, and collection efforts have resulted in collecting over \$ 463,866.10 in delinquent taxes.

We recommend full Board consideration of the attached bids for approval at the October 11, 2023 meeting and respectfully request that you forward same at your earliest opportunity.

Please note that this activity withdraws the option under BOL Resolution #030, dated January 12, 2022 (copy attached), granting the possibility of a quitclaim of county interest in parcel 307089 276.000-1-3.2 in the town of Whitestown for a state purpose. Due to extenuating circumstances, the state no longer has an interest in acquiring this parcel and agreed to the county placing it up for auction at this time.

Sincerely yours,

Anthony Carvelli
Commissioner of Finance

AC/dmh



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 9-19-23

cc: Gerald Fiorini, Chairman, Oneida County Board of Legislators
Peter M. Rayhill, County Attorney
Mikale Billard, Clerk of the Board

ONEIDA COUNTY BOARD OF LEGISLATORS

RESOLUTION NO. 030

INTRODUCED BY: *Mr. Flisnik*

2ND BY: *Mr. Joseph*

RE: APPROVAL TO TRANSFER A PARCEL OF COUNTY OWNED PROPERTY (TAX MAP ID# 276-000-1-3.2) LOCATED IN THE TOWN OF WHITESTOWN TO THE STATE OF NEW YORK

WHEREAS, The State of New York has requested that Oneida County execute a Quitclaim Deed conveying Oneida County's interest in a parcel of County owned property (Tax Map ID# 276.000-1-3.2) in the Town of Whitestown to the State of New York, and

WHEREAS, New York State wishes to remove the former radio station and towers currently located on the property, which is adjacent to the Oriskany Flats Wildlife Management Area (WMA), and consolidate the parcel with state land in the area in order to provide the opportunity to create additional access for the public to use both the Oriskany Flats Wildlife Management Area (WMA) and the New York State Canalway Trail, and

RESOLVED, That pursuant to New York General Municipal Law Section 72-h, the Oneida County Board of Legislators authorizes and approves the conveyance of any and all right, title and interest which the County may have in and to a parcel of County owned property (Tax Map ID# 276.000-1-3.2) in the Town of Whitestown to the State of New York for municipal use, and it is further

RESOLVED, That the Chairman of the Oneida County Board of Legislators is hereby authorized and directed to execute a Quitclaim Deed, on behalf of the County of Oneida, to convey Oneida County's interest in a parcel of County owned property (Tax Map ID# 276.000-1-3.2) in the Town of Whitestown to the State of New York.

APPROVED: Government Operations (January 11, 2022)
Ways & Means Committee (January 12, 2022)

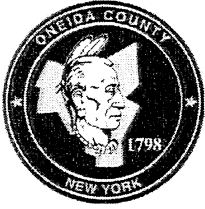
DATED: January 12, 2022

Adopted by the following vote:

AYES 23 NAYS 0 ABSENT 0

September 16, 2023 Auction

LOT #	OWNERS NAME	SWIS	TAX MAP NUMBER	CD	TOWN	PROPERTY LOCATION	BIDDER	TAXES OWED	Bid Amt
9	RUGARI RYAN	301600	318.64-1-6	PO	UTICA	715 MULBERRY ST	A&D INVERTMENT LLC	\$3,058.76	\$18,800.00
13	CLAIR ROSE	302201	381.019-4-34	RR	AUGUSTA/V ORISKANY FALLS	104 S MAIN ST	Michael Lituchy	\$14,435.05	\$25,000.00
14	DROLESKEY JOSEPH J	302800	396.000-1-40	LT	BRIDGEWATER	STONE RD WS	JBIRA, LLC	\$30,648.83	\$25,100.00
18	PALEWSKI PETERS S	303200	294.004-1-70.1	OT	DEERFIELD	1 FINEVIEW DR	Jonathan Batson	\$2,762.79	\$7,300.00
23	STECKLEY JEFFERY D	303400	92.000-1-36.1	NP	FLORENCE	LOVELAND RD NS	William Ostruchowski	\$26,283.90	\$110,100.00
26	WALTERS EDWARD	303800	36.003-2-48	RB	FORESTPORT	IRISH SETTLEMENT RD	Steven J. Just	\$1,092.54	\$5,300.00
27	JOHANTGEN PHILLIP G	303800	67.001-3-81	PR	FORESTPORT	12056 WOODHULL RD	Stephen Joyce	\$5,510.88	\$26,300.00
29	RUTLEDGE AMARA L	304200	169.000-2-4	LK	LEE	KIWANIS RD WS	Anthony J. Pextinelli II	\$7,581.90	\$17,100.00
30	MESSENGER STEVEN	304400	246.000-2-51.1	ML	MARCY	7262 ROUTE 291	Emir Arnautovic	\$22,355.53	\$24,600.00
31	ATKINSON SHERILYNN	304400	277.000-1-42	MH	MARCY	ROUTE 291 WS	James L. Thomas	\$4,046.66	\$5,600.00
34	CHAIFFE ARMETA CIALFI	304889	350.017-1-10.1	OS	NEW HARTFORD	SCHOOL ST	Edward G. Collins	\$4,968.69	\$6,200.00
34	CHAIFFE ARMETA CIALFI	304889	350.017-1-10.2	PO	NEW HARTFORD	ELM ST	Edward G. Collins	\$465.07	\$6,200.00
35	ROBERTS BETTY	305089	368.010-1-15	OG	PARIS	9675 HOLMAN CITY RD	JBIRA, LLC	\$22,035.51	\$33,500.00
36	NIEMIEC MARIA	305089	377.000-2-36.3	VB	PARIS	2035 KEHOE RD	Aldin Zukic	\$14,708.34	\$39,900.00
37	9749 MAIN STREET CORP	305201	159.007-1-43	QC	REMSEN/V REMSEN	NYS RTE 12	Thomas Colucci	\$89,515.66	\$58,431.00
45	9749 MAIN ST CORP	305807	159.011-1-1	LV	TRENTON/V REMSEN	NYS RT 12	Thomas Colucci	\$5,762.78	\$3,669.00
38	SABATINO MELISSA	305201	159.007-2-28	SZ	REMSEN/V REMSEN	MAIN ST	Laurence R. Olcott	\$66,541.82	\$2,550.00
39	HITCHCOCK CHARLOTTE N	305201	159.007-2-34	QT	REMSEN/V REMSEN	MAPLE AVE	Richard Treusdell	\$8,029.31	\$7,000.00
40	LASHER DAWN	305201	159.007-3-2	NV	REMSEN/V REMSEN	MAPLE AVE	Richard E. Bennett II	\$4,802.24	\$7,200.00
41	LASHER DAWN	305201	159.007-3-3	OO	REMSEN/V REMSEN	9634 MAPLE AVE	Richard E. Bennett II	\$52,299.34	\$9,200.00
42	SCHRAM STEVEN L	305289	140.000-1-16	MY	REMSEN	9966 OLD ST RT 12	Justin Tubia	\$24,938.94	\$18,100.00
43	DERSHERL JAMES H	305289	142.002-4-13	OF	REMSEN	SAUQUOIT RD WS	Laurence R. Olcott	\$479.57	\$910.00
44	LEWIS KEVIN	305401	392.006-2-16	QA	SANGERFIELD/V WATERVILLE	155 BUELL AVE	Laurence R. Olcott	\$30,519.61	\$7,100.00
47	PFOWL GEORGE	306200	298.002-1-13	MT	VERONA	NY RT 31	Domonick Dellow	\$3,154.38	\$2,025.00
48	COLEMAN FRANCIS E	306401	236.019-2-3.1	PE	VIENNA/V SYLVAN BEACH	2109 PLEASANT AVE	Mitchell Scherer	\$24,383.55	\$78,600.00
51	FRANZ FLOYD JR.	306489	201.000-2-1.7	OY	VIENNA	8397 TEELIN RD	KR Real Estate Investments, LLC	\$21,356.66	\$56,100.00
58	GRIFFITH DAISY	307001	276.018-2-7	RN	WHITESTOWN/V ORISKANY	305-307 MAIN ST	Laurence R. Olcott	\$42,991.06	\$6,900.00
59	RIEBEN LAWRENCE J	307001	276.018-3-89	ZD	WHITESTOWN/V ORISKANY	109 GRAHAM ST	Sejad Karovic	\$38,515.94	\$50,200.00
60	HIGDON DANNY W	307003	305.014-5-21	MT	WHITESTOWN/V WHITESBORO	14 THARRATT PL	Thomas Schumchyk	\$20,567.26	\$41,100.00
***62	LEATHERSTOCKING MEDIA GROUP	307089	276.000-1-3.2	OY	WHITESTOWN	6490 THOMAS RD	Ryan Matthew Shannon	\$45,458.37	\$30,100.00
63	DANKO EDWARD F	307089	291.000-1-43	OX	WHITESTOWN	5575 VALLEY RD	J316 Solutions, LLC	\$7,560.29	\$26,600.00
***62	LEATHERSTOCKING MEDIA GROUP	307089	276.000-1-3.2	OY	WHITESTOWN	6490 THOMAS RD	Prior Resolution to Transfer ownership to NYS is rescinded		



Oneida County Department of Purchasing

800 Park Ave 6th Floor Utica, NY 13501
Phone (315) 798-5880 Fax (315) 798-4042
purchasing@ocgov.net

Anthony J. Picente Jr.
County Executive

Alfred J. Barbato
Director

FN 20 23-312

September 13, 2023

GOVERNMENT OPERATIONS

Hon. Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

WAYS & MEANS

Subject: Memorandum of Understanding (MOU) for Mail and Courier Services – City of Utica

Dear County Executive Picente:

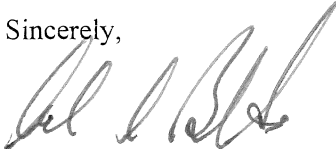
Oneida County Department of Purchasing desires to renew the MOU for shared services to provide mail and courier services to the City of Utica with offices located in City Hall, 1 Kennedy Plaza, Utica, NY 13501. Under the agreement, Department of Purchasing will continue to assist the City of Utica with the daily processing and delivery of mail and parcels via United States Postal Services (USPS), Immediate Mailing Services (IMS), and United Parcel Service (UPS) and by courier between government buildings in Rome, Utica and Oriskany.

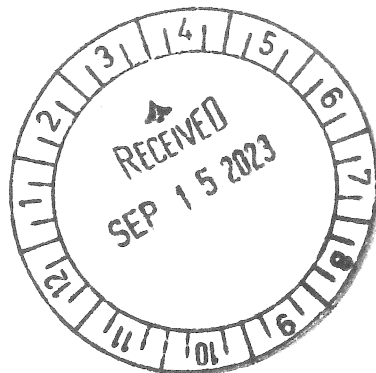
Oneida County Department of Purchasing will add no fees or costs as a premium for the services provided. The City of Utica will be charged only for actual postage and parcel fees used in the same manner that County departments are charged. Routine pickup and delivery of mail and parcels for City of Utica will be handled by the Department of Purchasing Courier at City Hall, 1 Kennedy Plaza, Utica as a normal stop on the courier route.

The City of Utica is expected to continue to realize savings for postage as a result of the discount rate offered by IMS. Use of E-Certified mail also offers the City of Utica a reduced rate when a return receipt is not required. If approved, the term of this MOU will be for 5 years beginning August 1, 2023 and ending July 31, 2028.

Based on the firm belief that City of Utica will continue to save money by sharing Mail and Courier Services with Oneida County, Board of Legislators approval is respectfully requested for this MOU.

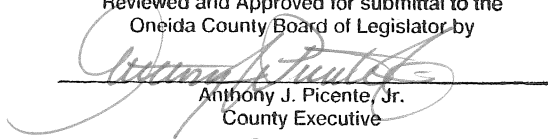
Sincerely,


Alfred A. Barbato
Director, Purchasing



Encs.

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 9-15-23

Oneida Co. Department: Purchasing

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: City of Utica
1 Kennedy Plaza
Utica, New York 13502

Title of Activity or Service: Memorandum of Understanding (MOU) for Mail and
Courier Services

Proposed Dates of Operation: August 1, 2023 – July 31, 2028

Client Population/Number to be Served: City of Utica Departments

Summary Statements

- 1) **Narrative Description of Proposed Services:** Mail and parcel processing and delivery for City of Utica government offices. City of Utica will pay actual postage and parcel fees. No premium fees will be charged. City of Utica's City Hall, located at 1 Kennedy Plaza, Utica is already a routine stop for the OC Purchasing Department Mail Courier.
- 2) **Program/Service Objectives and Outcomes:** Shared Services Agreement offers the City of Utica a cost savings in the form of discount postage from Immediate Mailing Services as well as use of E-Certified service for certified mail that does not require a return receipt.
- 3) **Program Design and Staffing:** Oneida County mail staff currently stops at City Hall for pickup and delivery of mail and other parcels.

Total Funding Requested: \$0 **Account:** # A2224

Oneida County Dept. Funding Recommendation: \$0

Proposed Funding Sources (Federal \$/State \$/County\$): City of Utica

Cost per Client Served: N/A

Past Performance Data: This shared service first began in 2014.

O.C. Departmental Staff Comments:

Mary Finegan
County Clerk

Lisa Weeks
1st Deputy Clerk



Deputy County Clerks
Gary Artessa
Brenda Breen
Lynarda J. Girmonde
Matthew Black
Sandra Sanzone

CLERK OF ONEIDA COUNTY

County Office Building • 800 Park Avenue • Utica, New York 13501

Phone: (315) 798-5776 • Fax: (315) 798-6440

September 7, 2023

FN 20 23 313

Hon. Anthony J. Picente, Jr.
Oneida County Executive
Oneida County Office Building
800 Park Avenue
Utica NY 13501

GOVERNMENT OPERATIONS

Subj: Bonded Courier Agreement

WAYS & MEANS

Dear County Executive Picente:

For several years now, the County Clerk's Office has contracted for the services of a bonded courier service with L B Security and Investigations, Inc. to handle bank runs and transport cash and other funds back and forth between the County Office Building, Union Station and local banks.

L B Security and Investigations, Inc. was the sole bidder responding to the County's Request for Bids.LB Security's prior agreement with the County terminated on December 31, 2022. The attached agreement will allow L B Security to provide the same services it has previously provided the County. This agreement will become effective upon execution and will run through 12/31/2024 with an annual renewal option for 2025 and 2026. Under the provisions of the attached agreement L B Security and Investigations, Inc. personnel will continue making transport and bank runs for the County Clerk, and transport funds and make deposits for the Probation Department, as well as taking over bi-weekly payroll delivery to many of those County Departments not at the County Office Building.

This agreement will be paid through the County Clerk's Office, Probation Department and other County departments utilizing the courier services at a maximum cost not to exceed \$195,850.99. This agreement will require Board of Legislature approval.

Should the request herein meet with your approval, I respectfully request that you forward this letter to the Board of Legislators for its consideration and approval.

Respectfully submitted,

Mary Finegan
Mary Finegan
Oneida County Clerk



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive

Date 9-15-23

cc: Robert R. Reitinger, Assistant Oneida County Attorney

Oneida Co. Department: County Clerk

Competing Bid X
(Only Respondent) _____
Sole Source RFP _____
Other _____

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor:

L B Security and Investigations, Inc.
610 French Road, Suite #3
New Hartford, New York, 13413

Title of Activity or Service:

Bonded Courier Agreement

Proposed Dates of Operation:

Upon execution – 12/31/2024
Two (2) One Year Renewals (2025 and 2026)

Client Population/Number to be Served:

Summary Statements

- 1) **Narrative Description of Proposed Services:** This is an agreement for Bonded Courier Services.
- 2) **Program/Service Objectives and Outcomes:** This agreement will provide uniformed security personnel to act as bonded couriers to transport cash and other funds between County departments and make deposits at local banks. The personnel will also make payroll deliveries bi-weekly from the County Office Building to outlying county departments.
- 3) **Program Design and Staffing:** Uniformed security personnel will be provided by vendor as needed.

Total Funding Requested: \$195,850.99

Accounts: Main: #A1411.495

Oneida County Dept. Funding Recommendation: \$195,850.99

Proposed Funding Sources (Federal \$/ State \$/County \$): County

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments:



ONEIDA COUNTY
 DEPARTMENT OF INFORMATION TECHNOLOGY
 Oneida County Office Building ♦ 800 Park Avenue ♦ Utica, NY 13501

ANTHONY J. PICENTE JR.
 County Executive

CHUCK KLEIN
 Director

FN 20 23-314

September 1, 2023

Mr. Anthony J. Picente Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, New York 13501

GOVERNMENT OPERATIONS
 WAYS & MEANS

Dear County Executive Picente,

The Oneida County Department of Information Technology has utilized Wireless Business Group, LLC for mobile device procurement and account management for several years. The services that Wireless Business Group provides have proven to be invaluable in assisting the Department in procuring mobile devices and managing the County's accounts with the various wireless providers.

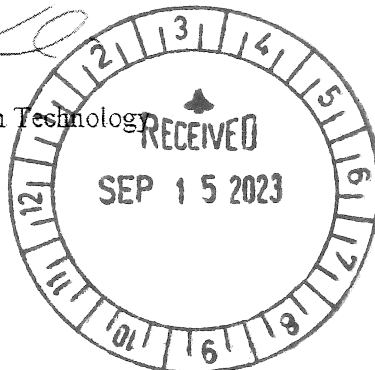
The current contract with WBG has expired. Information Technology has issued a competitive Request for Proposals (RFP 2023-348) for these services and received two responses, including WBG's. The Department determined that WBG's proposal is the most advantageous to the County.

WBG's proposal meets the requirements of the RFP and offered a rate of \$3 per line per month. Currently the County has a total of 1179 lines and accounting for projected growth and dependency on cellular technology, it is envisioned that wireless management services will increase as well. The total anticipated cost for this agreement, which is for three years plus two optional one-year renewals, is not expected to exceed \$60,000 annually or \$300,000 over the life of the contract.

Based on the responsive proposal, cost and experience, I respectfully request your approval of a 3-year contract with two 1-year options to be awarded to Wireless Business Group. The Board of Acquisition and Contract has approved of WBG's proposal. If the foregoing meets with your proposal, I ask that you forward the enclosed to the Board of Legislators for consideration at its next meeting.

Respectfully submitted,

Chuck Klein
 Chuck Klein
 Director, Information Technology



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

Anthony J. Picente, Jr.
 Anthony J. Picente, Jr.
 County Executive

Date 9-15-23

OC Department: Information Technology

Competing Proposal	_____
Only Respondent	_____
Sole Source RFP	_____
Other	<u> X </u>

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor: Wireless Business Group, LLC
1620 Burnet Ave
Syracuse, NY 13206

Title of Activity or Service: Wireless Device and Account Support

Proposed Dates of Operation: Execution – 2026 (three years)
2026 – 2027 (first renewal)
2027 – 2028 (second renewal)

Client Population/Number to be Served: All users connected to the County network.

Summary Statements:

- 1) **Narrative Description of Proposed Services:** Wireless consulting services, including device management and support for the County’s approximately 1,179 wireless devices.
- 2) **Program/Service Objectives and Outcomes:** N/A
- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$60,000 annually or \$300,000 over the life of the contract

Account #: A 1610 1610.416-101

Oneida County Dept. Funding Recommendation: Routine IT maintenance efforts funded by 1610. Special projects are to be funded by Capital

Proposed Funding Sources (Federal \$/State \$/County \$): County

Cost Per Client Served: Based on approximately 1,179 lines, cost is approximately \$3.00 per line, per month, plus amounts for after-hour supports and anticipated growth of wireless needs.

Past Performance Data: Wireless Business Group has provided excellent mobile device and wireless account support since 2013.

O.C. Department Staff Comments: Recommend contract based on attractive rate and outstanding past performance.

MINUTES
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: August 2, 2023; 11:00 a.m.

LOCATION: Via-Teleconference

Roll Call:

County Executive: Present
Chairman of the Board: Present
Commissioner of Public Works: Present

Report of Officials:

Motion to accept all items on the August 2, 2023, Board of Acquisition and Contract Agenda: Mr. Baisley

Second By: Mr. Fiorini

Ayes: 3

Nays: 0

1. Acceptance of a Proposal from Fisher Associates (Contract #182024) for a planning and environmental linkages study centered on the transportation corridor at the NYS Thruway located at Interchange 31 that will identify existing and future safety, infrastructure, and economic development within the community and region. The agreement will be for an amount not to exceed \$900,000 and is for a term of 28 months, with up to two renewal terms of one year each. Costs are 100% reimbursable through Federal Grants. Oneida County solicited proposals from qualified contractors and an award to Fisher Associates is recommended.
Upon recommendation of James Genovese and Al Barbato.
K8221.4902/K8221.495
2. Award Bid Reference #2236 for Installation of Detention Pond Fencing along SUNYIT (Contract #H2356899). On July 20, 2023, bids were opened for Bid Reference # 2236. Bids were analyzed for accuracy and all computations verified. An award to the sole bidder, Rommel Fence, LLC. for the Gross Sum Bid amount of \$157,512.50 is recommended.
Upon recommendation of Nicholas P. DiGennaro, P.E., CFM and Al Barbato.
H-DPW-080
3. Acceptance of a proposal from Wireless Business Group, LLC (Contract #181904) to provide Oneida County with mobile device procurement and account management services associated with wireless usage. The agreement will be for a total of three years with up to two additional one-year renewals, and therefore the estimated cost of the agreement is not to exceed \$60,000.00 annually or \$300,000.00 over the life of the agreement.
Upon recommendation of Chuck Klein and Al Barbato.
A1610-416

28

4. Approval of a Change Order #1, (Contract #171254) in the amount of \$6,660.00 to Fisher Associates for additional survey and design services related to the County Highway Program-Phase 5, specifically for the stream embankment work necessary for the C2A-13 Kellogg Street structure portion of this project. The original contract amount is \$125,200.00 and the new proposed contract amount to date is \$131,800.00.

Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-DPW-077/H2255499

5. Acceptance of a Consent to Assignment of an Agreement (Contract #174860) between Oneida County and Catalog of Commerce Solutions, Limited Liability Company d/b/a Discover E-Gov which was executed on April 8, 2023. Under the terms of consent, Governmentjobs.com d/b/a Neogov, as assignee, will continue to provide software system services to ensure compliance with New York State Civil Service Laws and the Oneida County Civil Service Rules. All other terms of the original contract will remain the same.

Upon recommendation of Amanda Cortese-Kolasz and Al Barbato.

6. Approval of Change Order No.15, (Contract #128702) in the amount of \$41,544.00 to Murnane Building Contractors, Inc. for the replacement of exit doors located at the DFCS Intake Waiting Room as part of the COB Plaza Deck Reconstruction Project. The original contract amount was \$1,942,000.00 and the new proposed contract amount to date is \$3,315,112.67.

Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-GEN-011/ H2050601

7. Approval of a Professional Service Agreement between Dr. William Gaetano (Contract#172924) and Oneida County. Dr. Gaetano will serve as the 911 Center Medical Director. Dr. Gaetano will direct and oversee operation of EMS systems communications, establish or modify related dispatch training, protocols and credentialing programs along with overseeing quality improvement programs, as well as the 911 diversion program. The proposed term is July 1, 2023 through June 30, 2027, and the County will pay Dr. Gaetano a monthly fee of \$250.00, for a total of \$15,000.00 over the five-year term.

Upon recommendation of Edward Stevens and Al Barbato.
3020.4951

8. Approval of a Professional Service Agreement between Jade Streifert d/b/a Design by Jade (Contract#182325) and Oneida County. Design by Jade will produce and maintain a new community website to promote awareness and education of mental health services available on a local level. The Agreement begins on or around June 1, 2023 and ends on or around May 31, 2024, or until the Compliance Review and report are complete. The cost is for a maximum of \$3,190.00, 100% of which is reimbursable through federal grant money.

Upon recommendation of Ashlee Thompson and Al Barbato.

9. Approval of a Professional Service Agreement between Mohawk Valley Center for refugees, Inc. d/b/a The Center (Contract#182326) and Oneida County. The Center will translate and format a resource guide of mental healthcare providers from English into Arabic, Burmese, Karen, Russian, Somali and Spanish. The guide will promote the new community website and provide a list of agencies that offer related mental health services. The Agreement begins on or around June 1, 2023, and ends on or around May 31, 2024, or until the Compliance Review and report are complete. The cost is for a maximum of \$6,000.00, 100% of which is reimbursable through federal grant money. Upon recommendation of Ashlee Thompson and Al Barbato.

Motion to Adjourn: Mr. Baisley

Second By: Mr. Fiorini

Submitted by: *Matthew S. Baisley*

Matthew S. Baisley, Secretary
Board of Acquisition and Contract



ONEIDA COUNTY HEALTH DEPARTMENT

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D., MPH
DIRECTOR OF HEALTH



"PROMOTING & PROTECTING THE HEALTH OF ONEIDA COUNTY"

OCGOV.NET/HEALTH

September 15, 2023

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 23-315

HEALTH & HUMAN SERVICES
WAYS & MEANS

Dear County Executive:

The Health Department has unused COVID Grant funds that can be used for COVID supplies. I therefore request approval for the following 2023 Budget Supplemental Appropriations to purchase COVID supplies including test kits and masks:

TO:


AA# A4010 4020.495-000-Public Health/COVID19/Other Expenses.....\$150,000.00

This supplemental appropriation will be fully supported by:

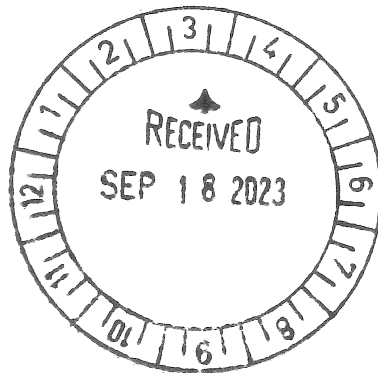
AA# A4010 4020.4489-000 Federal Aid – Public Health.....\$150,000.00

If you are in agreement, please forward to the Oneida County Board of Legislators for their approval.

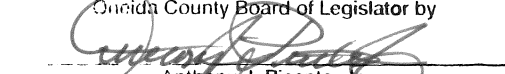
Respectfully Submitted,


Daniel W. Gilmore, Ph.D., MPH
Public Health Director

CC: County Attorney
Comptroller
Budget Director



Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive

Date 9-18-23

ADMINISTRATION
ADIRONDACK BANK BLDG., 5TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-6400 • FAX: (315) 266-6138

SPECIAL CHILDREN SERVICES
ADIRONDACK BANK BLDG., 5TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-5249 • FAX: (315) 731-3491

ENVIRONMENTAL HEALTH
ADIRONDACK BANK BLDG., 4TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-5064 • FAX: (315) 798-6486

CLINICAL SERVICES
406 ELIZABETH ST. UTICA, NY 13501
TEL: (315) 798-5748 • FAX: (315) 798-1057

25



ONEIDA COUNTY HEALTH DEPARTMENT

ANTHONY J. PICENTE, JR.
ONEIDA COUNTY EXECUTIVE

DANIEL W. GILMORE, PH.D., MPH
DIRECTOR OF HEALTH



"PROMOTING & PROTECTING THE HEALTH OF ONEIDA COUNTY"

OCGOV.NET/HEALTH

September 12, 2023

FN 20 23-316

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

HEALTH & HUMAN SERVICES

Dear Mr. Picente,

WAYS & MEANS


I am forwarding a copy of an Amendment to Purchase of Service Agreement between Oneida County, through its Health Department, and Aids Community Resources, Inc. (ACR, Inc.), for your review and signature.

As you are aware, ACR, Inc. serves as the lead community agency in the planning, implementation, and operation of the Street Engagement Team (SET) that ensures outreach and support to individuals with substance use disorder who reside in Oneida County to receive linkage to on-demand, low-threshold medication for addiction treatment (MAT) and other acute care needs. This Amendment extends the term of the original agreement and provides additional funding in the amount of \$100,000.00 to obtain equipment, materials and supplies as approved by the County to support harm-reduction measures, including obtaining and maintaining a public health vending machine. The public health vending machine will provide 24-hour access to naloxone and other harm-reduction and wellness supplies at no cost to the public.

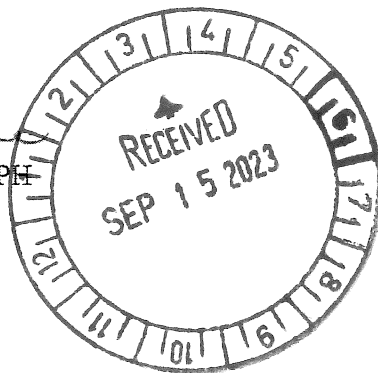
The term of this Amendment will commence upon execution and will continue to remain in effect until December 31, 2024. This Amendment is supported by funds from the NACCHO grant.

If this meets with your approval, please sign where indicated.

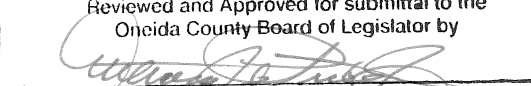
Sincerely,


Daniel W. Gilmore PhD, MPH
Director of Health

MS



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by


Anthony J. Picente, Jr.
County Executive

Date 9-15-23

ADMINISTRATION
ADIRONDACK BANK BLDG., 5TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-6400 • FAX: (315) 266-6138

SPECIAL CHILDREN SERVICES
ADIRONDACK BANK BLDG., 5TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-5249 • FAX: (315) 731-3491

ENVIRONMENTAL HEALTH
ADIRONDACK BANK BLDG., 4TH FL.,
185 GENESEE ST. UTICA, NY 13501
TEL: (315) 798-5064 • FAX: (315) 798-6486

CLINICAL SERVICES
406 ELIZABETH ST. UTICA, NY 13501
TEL: (315) 798-5748 • FAX: (315) 798-1057

Oneida Co. Department: Public Health

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

Name & Address of Vendor: Aids Community Resources, Inc.
287 Genesee St.
Utica, NY 13502

Title of Activity or Service: Substance Use Outreach & Referral Services

Proposed Dates of Operation: Date of Execution through December 31, 2024

Client Population/Number to be Served: Oneida County overdose victims and residents with Substance Use Disorder

Summary Statements

- 1) **Narrative Description of Proposed Services:** The Contractor serves as the lead community agency in the planning, implementation and operation of the Street Engagement Team (SET) that ensures outreach and support to individuals with substance use disorder who reside in Oneida County to receive linkage to on-demand, low-threshold medication for addiction treatment (MAT) and other acute care needs. This Amendment extends the term of the original agreement and provides additional funding in the amount of \$100,000 to obtain equipment, materials and supplies as approved by the County to support harm-reduction measures, including obtaining and maintaining a public health kiosk.

- 2) **Program/Service Objectives and Outcomes:** To connect individuals who overdose in Oneida County with the appropriate treatment and support services, and to reduce the number of repeat overdoses and overdose fatalities in Oneida County.

- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$440,000.00 **Account #** A4019.495

Oneida County Dept. Funding Recommendation: \$440,000.00

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% State and Federal Grant Funding

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments:

Mandated Service:

Anthony J. Picente, Jr.
County Executive



Ashlee L. Thompson
Commissioner

ONEIDA COUNTY DEPARTMENT OF MENTAL HEALTH

800 PARK AVENUE, 9TH FLOOR, UTICA, NY 13501
PHONE: 315-768-3660 & FAX: 315-768-3670
mentalhealth@ocgov.net

August 28, 2023

FN 20 23-317

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente,

I am forwarding four (4) copies of the 2023 Purchase of Services Agreement between the Oneida County Department of Mental Health and **Integrated Community Alternatives Network, Inc. (ICAN)**, for your review. If this meets with your approval, please forward this to the Board of Legislators upon completing your review.

The Agreement begins on **July 1, 2023 and ends on December 31, 2024**. The total funding amount for this period will be a maximum of **\$807,897.00**. This amount reflects 100% OMH State Aid Funding.

Integrated Community Alternatives Network, Inc., will operate a 48-Slot Youth Assertive Community Treatment (ACT) Team program to address the significant needs of children ages 10 up to 21, who are at risk of entering, or returning home from high intensity services, such as inpatient settings or residential services, using a multi-disciplinary team. The Youth ACT Team program will deliver intensive, highly coordinated, individualized services and skilled therapeutic interventions through an integrated, multi-disciplinary team approach to better achieve success and maintain the child in the home, school, and community.

Thank you very much for your time and consideration of this request. I would be pleased to respond to any questions or concerns you might have with regard to this Agreement.

Respectfully,

Ashlee Thompson

Ashlee L. Thompson, MHA, MEd., Master CASAC
Commissioner of Mental Health

ALT/jh
Encs.



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente Jr.
Anthony J. Picente Jr.
County Executive

Date 8-29-23

Oneida Co. Department: MENTAL HEALTH

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: Integrated Community Alternatives Network, Inc.
310 Main Street
Utica, NY 13501

Title of Activity or Service: Youth Assertive Community Treatment (ACT) Team Program

Proposed Dates of Operation: July 1, 2023 through December 31, 2024

Client Population/Number to be Served: Children with mental health needs and their families within Oneida County.

Summary Statements

1) Narrative Description of Proposed Services:

Integrated Community Alternatives Network, Inc., will operate a 48-Slot Youth Assertive Community Treatment (ACT) Team program to address the significant needs of children ages 10 up to 21, who are at risk of entering or returning home from high intensity services, such as inpatient settings or residential services, through the use of a multi-disciplinary team. The Youth ACT Team program will deliver intensive, highly coordinated, individualized services and skilled therapeutic interventions through an integrated, multi-disciplinary team approach to better achieve success and maintain the child in the home, school and community.

2) Program/Service Objectives and Outcomes:

The purpose of Youth ACT is to support children with complex mental health needs and their families so that they may remain in their homes and communities, achieve success in their educational, vocational or employment endeavors and foster positive relationships among friends and family. As such, the expected outcomes of Youth ACT include:

- Youth is stabilized and able to successfully remain in their home, school, and community
- Youth and their families are actively engaged in community-based services and have adequate supports to sustain gains achieved in the program
- Youth eliminate or reduce frequency or duration of inpatient admissions, emergency room use, crisis services use,

- Youth and families acquire effective skills such that youth can achieve age-appropriate developmental milestones
- Youth and family have enhanced capacity to sustain healthy interactions, secure emotional attachment, and functional relationships

3) Program Design and Staffing

The NYS Office of Mental Health (OMH), as applicable. The program meets the appropriate staffing model developed and monitored by the NYS Office of Mental Health (OMH) and guidelines and regulations.

Total Funding Requested: \$807,897.00

Account # A4310.49541

Oneida County Dept. Funding Recommendation: \$807,897.00

Proposed Funding Sources (Federal \$/ State \$/County \$): 100% OMH State Aid Funding

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: N/A

Mandated Service: Mandated Service

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES

Contract Administration, 4th Floor
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5073 Fax (315) 793-6044

September 19, 2023

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

FN 20 23-318

Re: Agreement with the City of Utica (contract 168176)

WAYS & MEANS

Dear Mr. Picente:

I enclose a Purchase of Services Agreement between the Oneida County Department of Family and Community Services and City of Utica for review and approval by the Board of Legislators.

The Department and Contractor will use a Multisystem Inspection Program to address housing issues which negatively impact the health and safety of the adults, children, or families the Department is responsible to protect by engaging families and educating participants of the Program.

The Contractor will also provide regular habitability inspections of facilities used by the Department for temporary housing: hotels, motels and uncertified shelter facilities within the City of Utica, as required by law.

The term of the Agreement is January 1, 2022 through December 31, 2023. The total program cost of is \$282,000 per calendar year with a maximum agreement cost of \$564,000. The local share is \$231,183.60 (40.99% of the program cost).

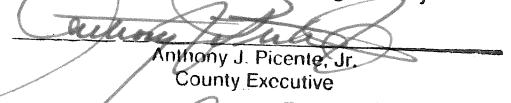
I respectfully request that this matter be forwarded to the Board of Legislators. Thank you for your consideration.

Sincerely,


Colleen Fahy-Box
Commissioner

CFB/mk
attachment

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by


Anthony J. Picente, Jr.
County Executive
Date 9-19-23

48101

Oneida Co. Department Family and Community Services

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: City of Utica (CODES)
City Hall, 1 Kennedy Plaza
Utica, NY 13502

Title of Activity or Services: Multisystem Inspection Program.

Proposed Dates of Operations: January 1, 2022 through December 31, 2023

Client Population/Number to be Served: All applicants for and recipients of services provide by the Department of Family and Community Services.

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services:

The Department and the Contractor will promote health and safety during Child Protective investigations and the provision of Child or Adult Welfare Services in the City of Utica with a multisystems approach to address housing issues that negatively impacting the health and safety of adults, children, or families. The Contractor will also provide habitability inspections of hotel/motel facilities and uncertified shelter facilities used by the Department for temporary housing.

2). Program/Service Objectives and Outcomes:

Participants in the Program will learn about the specific hazards in their homes and learn about the impacts of certain housing conditions.

Habitability Inspections of hotel and motels inspections used by the Department for temporary housing for homeless individuals as required by NYCRR §352.3(g).

Habitability Inspections of uncertified shelters used by the Department for temporary housing for homeless individuals as required by NYCRR §900.14.

3). Program Design and Staffing Level -

Total Funding Requested: \$ 282,000 per calendar year; maximum \$ 564,000 for the duration of

32

the agreement

- **Mandated or Non-Mandated** – The Department is mandated to provide inspection of the habitability standards for temporary housing accommodations located at Hotel/Motel facilities and Uncertified Shelter facilities.

Oneida County Dept. Funding Recommendation: Account #: A6012.49541

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	47.73 % - \$ 269,197.20
State	11.28 % - \$ 63,619.20
County	40.99 % - \$ 231,183.60

Cost Per Client Served:

Past performance Served: The cost for this service is \$282,000 per year.

O.C. Department Staff Comments:

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES

Contract Administration, 4th Floor
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5073 Fax (315) 793-6044

August 16, 2023

FN 20 23-319

Honorable Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES

WAYS & MEANS

Dear Mr. Picente:

I am submitting the 2023 – 2024 Annual Implementation Plan, which is part of the Four Year Plan for Oneida County Office for the Aging and Continuing Care, for your review and approval. If this Plan meets with your approval, please forward to the Board of Legislators for further consideration.

This document contains both narrative and budget pages essential for the Oneida County Office for the Aging and Continuing Care funding application to the New York State Office for the Aging.

The total amount of this contract is \$6,718,226.31, with \$2,683,165.31 (Federal); \$3,074,859.00 (State); \$774,952.00 (County) and \$185,250.00 (Other).

I am available at your convenience should you have any questions regarding this Agreement.

Sincerely,

Michael J. Romano
Deputy Commissioner



MJR/clh

Enclosure

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
County Executive

Date 8-24-23

Oneida Co. Department: Office for Aging

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other x

**ONEIDA COUNTY BOARD
OF LEGISLATORS**

Name & Address of Vendor: New York State Office for the Aging (NYSOFA)

Title of Activity or Service: Annual Implementation Plan (AIP)/ Four Year Plan
Annual Update

Proposed Dates of Operation: April 1, 2023 through March 31, 2024

**Client Population/Number to
be Served:** 12,000

Summary Statements:

1) Narrative Description of Proposed Services

Oneida County Office for the Aging and Continuing Care funding application to the New York State Office of the Aging (NYSOFA)

2) Program/Service Objectives and Outcomes:

This document, including applications and attachments, fulfills the "Area Plan" requirement under the Older Americans Act, as amended, and the "County Plan" requirement under Section 214 of the New York State Elder Law

3) Program Design and Staffing

N/A

Total Funding Requested: \$ 6,718,226.31 **Account #:** N/A

Oneida County Dept. Funding Recommendation: \$ 6,718,226.31

Proposed Funding Sources (Federal \$/ State \$/County \$):

Federal: \$2,683,165.31 State: \$3,074,859.00 County: \$774,952.00 Other: \$185,250.00

Cost Per Client Served: N/A

Past Performance Data: N/A

O.C. Department Staff Comments: This represents an update to the four-year planning document.

35

Anthony J. Picente Jr.
County Executive

Colleen Fahy-Box
Commissioner



ONEIDA COUNTY DEPARTMENT OF FAMILY AND COMMUNITY SERVICES

Contract Administration, 4th Floor
County Office Building, 800 Park Avenue, Utica, NY 13501
Phone (315) 798-5073 Fax (315) 793-6044

FN 20 23-320

August 29, 2023

Honorable Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, New York 13501

HEALTH & HUMAN SERVICES
WAYS & MEANS

Dear Mr. Picente:

I am submitting the following Renewal and Amendment of a Purchase of Services Agreement with the Rescue Mission of Utica, Inc. for review and approval by the Board of Legislators.

The Contractor provides Representative Payees Services for the County's most vulnerable population who require assistance with financial management as well as services and support for homeless individuals referred to the Contractor by the Department.

The Department is mandated by law to act as a representative or protective payee on behalf of Supplemental Security Income or Social Security Disability clients referred to it by the Social Security Administration if no other resources are available. This Agreement will provide such services for 25 individuals.

This Renewal and Amendment runs from April 1, 2023 through March 31, 2025 with a budget of \$169,885.00 and a local cost of 27.18% , or \$46,174.74.

If this Renewal and Amendment meets with your approval, I am requesting that it be forwarded to the Board of Legislators for further review.

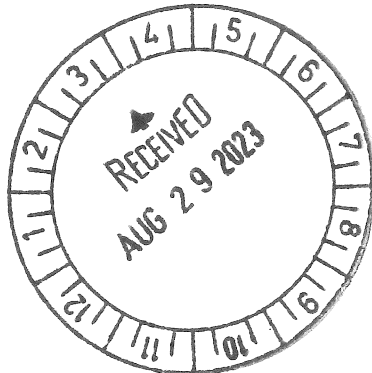
Thank you for your consideration.

Sincerely,

Colleen Fahy-Box

Colleen Fahy-Box
Commissioner

CFB/vlc
attachment



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.

Anthony J. Picente, Jr.
County Executive

Date 8.29.23

35203

Oneida Co. Department of Family and Community Services

Competing Proposal _____
Only Respondent X
Sole Source RFP _____

Oneida County Board of Legislators
Contract Summary

Name of Proposing Organization: Rescue Mission of Utica, Inc.
293 Genesee Street
Utica, New York

Title of Activity or Services: Representative Payee Services

Proposed Dates of Operations: April 1, 2023 through March 31, 2025

Client Population/Number to be Served: 25 persons requiring assistance with financial management

SUMMARY STATEMENTS

1). Narrative Description of Proposed Services

Provides financial management services (payments to creditors, passbook savings account, emergency funds etc.) to mentally, developmentally and/or physically disabled clients.

2). Program/Service Objectives and Outcomes

The Contractor provides representative payee services individuals determined by the Department to be unable to handle their own finances. The Contractor shall provide such services to a maximum of twenty-five (25) persons at any one time. The Contractor agrees to maintain a no-refusal policy.

The Contractor shall also provide services and supports to homeless individuals referred to it by the Department and who are qualified and eligible to receive such services from the Contractor.

3). Program Design and Staffing Level: The Contractor agrees to provide representative payee services as well as homeless services to eligible individuals.

Total Funding Requested: \$169,885.00

Oneida County Dept. Funding Recommendation: \$169,885.00 Account # A6070.49551

Mandated or Non-mandated: Mandated service

Proposed Funding Source (Federal \$ /State \$ / County \$):

Federal	38.39 %	\$ 65,218.85
State	34.43 %	\$ 58,491.41
Local	27.18 %	\$ 46,174.74

Cost Per Client Served:

Past performance Served: The Contractor has provided this service since November 1, 2011.

O.C. Department Staff Comments: This service was sent out for RFP beginning in 2019 and the Rescue Mission of Utica, Inc. was chosen by committee to provide the Department with representative payee services.



**ONEIDA COUNTY
DEPARTMENT OF PLANNING**

Boehlert Center at Union Station
321 Main St., Utica NY 13501
Phone: (315) 798-5710 Fax: (315) 798-5852

ANTHONY J. PICENTE, JR.
County Executive

JAMES J. GENOVESE II
Commissioner

FN 20 23-321

August 31, 2023

Anthony J. Picente, Jr.
County Executive
800 Park Avenue
Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Reviewed and Approved for submittal to the
Oneida County Board of Legislators by

Anthony J. Picente, Jr.
Anthony J. Picente, Jr.
County Executive
Date 9-8-23

Re: Award for Professional Services for the Planning and Environmental Linkages Study (PEL Study) at the New York State Thruway (I-90/I-790) Interchange 31 at N. Genesee Street (NYS Route 921 C)

Dear County Executive Picente:

The Oneida County Department of Planning, on behalf of the Herkimer-Oneida Counties Transportation Council (HOCTC), issued RFP#2022-326 for the Transportation Corridor - Planning and Environmental Linkages study (PEL Study) for the area of the I-90 Utica Interchange (Exit 31) at N. Genesee Street (NYS Route 921 C). The RFP was publicly available for a period of 47 days and four responding proposals were received.

The Department evaluated the proposals through a three-part process involving a technical content screening, proposal review, and in-person interview, all scored using a rubric. It was determined that the proposal from Fisher Associates, P.E, L.S., L.A., D.P.C., with supporting firms of Cambridge Systematics, Inc., AKRF, Inc., Lu Engineering, P.C., Highland Planning, LLC, and Morton Archaeological Research Services was deemed to best align with the purpose and goals of the study and offered the best ability to deliver the scope of work.

Three main needs for the PEL Study have been identified; safety, economic development, and infrastructure redesign. The purpose of the PEL Study is to improve safety, accommodate all users, minimize congestion, increase operational capacity and system interchange operations, reestablish connections in the transportation corridor, and support development.

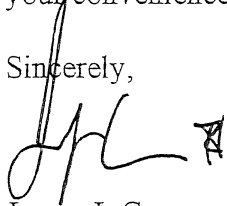
The budget is \$900,000 comprised of Federal Highway Administration (FHWA) Metropolitan Planning (PL) funds and Statewide Planning and Research (SPR) funds and is expected to be completed within twenty-two (22) months of contract execution. The term of the contract is twenty-eight (28) months, to allow some flexibility, if needed.

The funding is specifically made available to address larger-scale regional transportation issues and plan for the future needs of the transportation network and requires no additional County funding. This project is fully funded by the Federal Highway Administration of the U.S. Dept. of Transportation. This project will be of no cost to Oneida County. Oneida County is the designated host of HOCTC and is responsible for all legal matters and the execution of all contracts. The HOCTC will administer and serve as the project manager for the PEL Study.

The Board of Acquisition & Contract approved Fisher's proposal at its meeting on August 2, 2023. If the agreement meets with your approval, I respectfully request that you support this request for contract award and forward this information to the Board of Legislators.

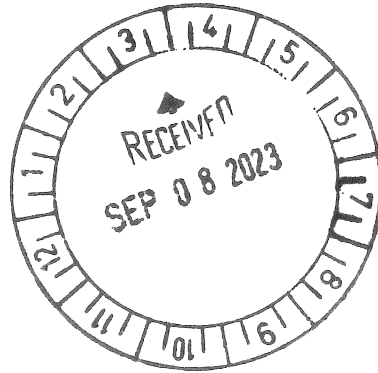
Dana Crisino, Deputy Commissioner, and I would be pleased to discuss this matter with you at your convenience.

Sincerely,



James J. Genovese, II

CC:
Comptroller
County Attorney
Budget



Oneida County Board of Legislators Contract Summary

Name of Proposing Organization: Fisher Associates, P.E, L.S., L.A., D.P.C.
180 Charolette Street
Rochester, New York

Title of Activity or Service: Professional Services

Proposed Dates of Operations: Term commences upon contract execution and continues for 28 months.

Client Population/Number to be Served: Oneida County

SUMMARY STATEMENTS

- 1) **Narrative Description of Proposed Services:** Oneida County on behalf of the Herkimer-Oneida Counties Transportation Council (HOCTC) is establishing a contract with Fisher Associates, P.E, L.S., L.A., D.P.C. to deliver a Planning and Environmental Linkages study (PEL Study) centered on the transportation corridor at the New York State (NYS) Thruway (I-90/I-790) Interchange 31 at N. Genesee Street (NYS Route 921 C) in response to RFP# 2022-326.
- 2) **Program/Service Objectives and Outcomes:** HOCTC in partnership with the New York State Department of Transportation (NYSDOT) Region 2 is undertaking a Planning and Environmental Linkages study (PEL study) centered on the transportation corridor at the New York State (NYS) Thruway (I-90/I-790) Interchange 31 at N. Genesee Street (NYS Route 921 C). The Study is to be completed in accordance with Federal Highway Administration (FHWA) requirements using the principles and initiatives of the FHWA Planning and Environmental Linkages (PEL) program.

The PEL Study will provide a comprehensive analysis related to the transportation corridor centered on the I-90/ I-790/ NYS Route 49/ N. Genesee Street (NYS Route 921C) interchange in the City of Utica, Oneida County, New York State. The Study is the initial step in the planning and design process for this transportation corridor. The Study will identify the existing safety, mobility, infrastructure, community, economic development, regional connections, environmental, social, equity, and environmental justice conditions. The Study will identify concepts to enhance safety, provide missing link highway connections, and re-establish the corridor to accommodate the traveling public in all modes. The Study will represent a collaborative and integrated approach to transportation decision-making that considers environmental, community, and economic goals early in the transportation planning process, thereby using the information, analysis, and products developed during planning to inform the development of feasible concepts, environmental review processes, and preliminary design. The Study will identify concepts to enhance safety, provide missing link highway connections, and apply planning methodologies to re-establish linkages, allowing the corridor to accommodate all travel modes, enhance system safety for all users, be operationally efficient, and enhance the local community.

3) Program Design and Staffing Level:

The Deputy Commissioner of Planning and Transportation Program Manager will serve as the Project Manager. Other department staff will be utilized, as needed.

Total Funding Requested: Account: #K82218221.4902-000 (Revenue)
#K82218221.495-000 (Expense)

Oneida County Funding Recommendation:

Proposed Funding Source (Federal \$ /State \$ /County \$):

Federal: \$900,000 (FHWA Planning & FHWA Statewide Planning and
Research funded through HOCTC)

State: \$0

County: \$0

Cost Per Client Served: N/A

Past Performance Served: N/A

O.C. Department Staff Comments:



ONEIDA COUNTY
 DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE JR.
 County Executive

MATTHEW S. BAISLEY
 Commissioner

August 18, 2023

FN 20 23-322

Anthony J. Picente, Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, New York 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

On February 15, 2023, the Oneida County Board of Acquisition and Contract approved an amendment to Contract No. 164974 with C&S Engineers, Inc., for the Comprehensive Building Improvement Program. The current contract expired on December 31, 2022. This Amendment will establish a contract extension until December 31, 2024, and increase their fee by \$30,175.00 which increases the total amount of the agreement from \$72,758.00 to \$102,933.00

Please consider the enclosed contract for the aforementioned services. If acceptable, please forward to the Oneida County Board of Legislators for approval.

Thank you for your continued support.

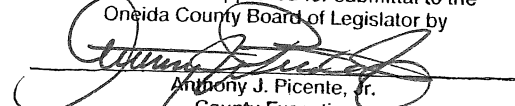
Sincerely,

Matthew S. Baisley

Matthew S. Baisley
 Commissioner

Enclosures



Reviewed and Approved for submittal to the
 Oneida County Board of Legislator by

 Anthony J. Picente, Jr.
 County Executive
 Date 8-21-23

Oneida County Department: Public Works

Competing Proposal X
Only Respondent _____
Sole Source RFP _____
Other _____

ONEIDA COUNTY BOARD OF LEGISLATORS

Name of Proposing Organization: C&S Engineers, Inc.
499 Col. Eileen Collins Blvd.
Syracuse, NY 13212

Title of Activity of Service: Contract No. 164974 Amendment #1
300 W. Dominic Street – Emergency Generator

Proposed Dates of Operation: Start on Execution – 12/31/2023

Client Population/Number to be Served: N/A

Summary Statements

1) Narrative Description of Proposed Services:

On February 15, 2023, the Oneida County Board of Acquisition and Contract approved an amendment to Contract No. 164974 with C&S Engineers, Inc., for the Comprehensive Building Improvement Program. The current contract expired on December 31, 2022. This Amendment will establish a contract extension until December 31, 2023 and increase C & S’ fee by \$30,175.00 which increases the total amount of the agreement from \$72,758.00 to \$102,933.00. The purpose of the amendment is to allow the firm to provide additional design and engineering work for an emergency generator at 300 W. Dominic Street in Rome, New York.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding

	Account #:	H-609
	Total Funding Requested:	\$102,933.00
	Oneida County Dept. Funding Recommendation:	\$102,933.00
Proposed Funding Sources	Federal:	\$0.00
	State:	\$0.00
	County:	\$102,933.00
	Other:	0.00

Past Performance Data: N/A

O.C. Department Staff Comments: None

Memo

To: Mark E. Laramie, P.E.
Secretary, Board of Acquisition & Contract

From: Nicholas P. DiGennaro, P.E., CFM *NPD*
Deputy Commissioner, Division of Engineering

Date: February 9, 2023

Re: H-609 Comprehensive Building Improvement Program
Mechanical Improvements Multiple Locations
Professional Engineering Services
Contract Number 164974

On March 16, 2022, the Oneida County Board of Acquisition and Contract approved a contract (Contract 164974) with C&S Engineers, Inc., for professional engineering services to prepare plans and specifications for mechanical improvements at various locations throughout Oneida County. The original contract amount was \$72,758.00.

Following execution of the above-mentioned contract the scope of work was modified to include additional engineering services to add an emergency generator at the 300 W. Dominick Street, Rome location. Oneida County has received a grant to add an emergency generator and the funding must be encumbered by the end of 2023.

Contract 164974 currently has an expiration date of December 31, 2022. To complete design services, it is necessary to extend the contract completion date to December 31, 2023.

I recommend approval of Amendment 1 to Contract 164974 with C&S Engineering to provide additional professional engineering services associated with adding an emergency generator at the 300 W. Dominick Street, Rome location for an additional fee of \$30,175.00 and an extension of the contract expiration date to December 31, 2023.

Original Contract Total	\$72,758.00	
Proposed Amendment 1	\$30,175.00	(Additional professional engineering services)
Proposed Contract Total	\$102,933.00	

cc: Project File



C&S Companies
499 Col. Eileen Collins Blvd.
Syracuse, NY 13212
p: (315) 455-2000
f: (315) 455-9667
www.cscos.com

January 11, 2022

Anthony J. Picente, Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

Re: Mechanical System Improvements – ECA-1 Add Emergency Generator
to 300 W. Dominic Street

Dear Mr. Picente:

During our ongoing design work for the Mechanical Improvements project at various locations throughout Oneida County (Contract #164974), C&S was asked to provide additional professional engineering services for the design and construction administration to add an emergency generator at the 300 W. Dominic Street Location. We understand the scope of services to include:

Scope:

1. Provide electrical and civil design for the construction of a new emergency generator.
2. Provide a pre-purchase specification for the generator.
3. Minimal structural and architectural design will be required for exterior and interior wall penetrations for the new conduit through the building.
4. Deliver a 75% design document set for County review, including drawings, specifications and a construction cost estimate.
5. Review any comments the County has on the 75% submission and include them into a final review set of documents.
6. Deliver a 100% design document set for County review, including drawings, specifications and a construction cost estimate.
7. Review any additional comments from the County and incorporate them into the bid set of documents.
8. Deliver a bid document set of documents to the county including drawings, specifications and a construction cost estimate.
9. C&S has contracted Ravi Engineering & Land Surveying, P.C. to perform a utilities survey of the area.
10. Provide 1 on site field investigation to confirm conduit routing.
11. Provide construction administration services, including submittal review and responding to RFIs.
12. Provide a final punchlist inspection.

Assumptions & Exclusions

1. Perform all field investigations required to complete the design and document in our design plans. We will rely on the County to gain access to work scope areas.

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2. Per previous discussions, Oneida County has agreed the best location for the generator will be at grade, with the generator being located in the NW corner of the parking lot.
3. Per previous discussions, the generator will be pre-purchased by the County.
4. Per previous discussions, the County has decided they would like a diesel generator.
5. The County will provide any additional drawings (PDF or CADD) to C&S required to complete the generator design.
6. No mechanical, plumbing, or life safety design will be included with the generator design.
7. Documents shall be provided as electronic files.

Fee

We propose to provide the additional professional engineering services above on a lump sum fee of \$30,175, which includes all reimbursable expenses. This fee will be added to our current contract.

Sincerely,

C&S ENGINEERS, INC.



Kira Pierce, P.E.
Department Manager

Agreed and accepted this _____ day of
20 _____

By: _____

Printed Name: _____

AGENDA
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: February 15, 2023; 11:00 a.m.

LOCATION: VIA-teleconference

Roll Call:

County Executive: Present
Chairman of the Board: Present
Commissioner of Public Works: Present

Handwritten signature and date: 2-22-23

Report of Officials:

Motion to accept all items on the February 15, 2023, Board of Acquisition and Contract Agenda:

Second By:

Ayes:

Nays:

1. Approval of an Agreement between Oneida County and West Publishing Corporation for a software tool called CLEAR PROFLEX. CLEAR software assists the Public Defender's Office in its daily operations to locate persons involved in cases assigned to their office as well as a search tool for information on their clients. West Publishing Corporation has been designated a Sole Source by the purchasing director. The total cost of this agreement is \$12,761.28 for a 36-month term. Upon recommendation of Peter Rayhill and Al Barbato.
2. Approval of an Agreement between Oneida County and Utica Safe Schools/Healthy Students Partnership Inc. dba Safe Schools Mohawk Valley. Safe Schools Mohawk Valley will provide an Initial Response Team in the Utica School District for children who are at risk of out-of-home placement. The term of the agreement begins on July 1, 2022 and ends on October 31, 2022. The maximum cost of this agreement is \$37,479.33 with a local cost of \$10,186.88. Upon recommendation of Michael Romano and Al Barbato.
3. Approval of amendment to professional services agreement between Oneida County and SNUG Information Technology Inc. (Contract No. 6786). SNUG provides software utilities for enabling ASP.Net and Business Information Services integration to the Finance Department. This amendment would increase the current billing rate from \$100.00 per hour to \$120.00 per hour. Terms and conditions of the existing agreement remain the same. Upon recommendation of Anthony Carvelli and Al Barbato.

4. Approval of Amendment No. 1 to a professional service agreement with C & S Engineers (Contract #164974) for mechanical improvements at various County facilities. The Oneida County Health Department secured grant that includes funds to install an emergency power generator at 301. W. Dominick St., Rome. Grant funds will cover the cost of design and construction. In addition, current contract expired on December 31, 2022. Amendment No. 1 will provide additional compensation in the amount of \$30,175.00 (100% grant funds) which increases the total amount of the agreement from \$72,758.00 to \$102,933.00 and extend the contract completion date to December 31, 2023. Upon recommendation of Nicholas DiGennaro, P.E., CFM.
H-609
5. Approval of an agreement to amend and extend a contract between Oneida County and Kraus Associates, Inc. D/B/A AK Associates, Inc. (Original Contract No. 22502). This amendment is to provide for Kraus Associates to provide the Emergency Services Department with their Eventide Call Recording System. The original contract provided for up to four (4) one-year extensions, and this would be the fifth additional one-year extension. The additional cost of this extension is \$9,826.83. The term of the extension will run from January 1, 2023, and will end on December 31, 2023. Upon recommendation of Edward Stevens and Al Barbato.
6. Approval of an Extension of an Agreement for Professional Services between Oneida County and Quick Solutions, Inc. Quick Solutions Inc., provides the County Clerk's Office with a document management system for property information, civil court filings and all other records. The current term agreement ends on February 28, 2023, this extension will establish a contract extension from March 1, 2023 until April 30, 2023 with a cost of \$28,400.00. All other terms and conditions remain unchanged. Upon recommendation of Peter Rayhill County Attorney.
7. Approval of an Agreement between Oneida County Health Department and Barbara Pellegrino for professional consulting services for the departments Special Children Services Program. Ms. Pellegrino will act as an independent contractor and provide services including, but not limited to, consultation services to assist and support the program by developing action plans to assist in program recovery and monitor plan performance. The cost of this agreement is an hourly rate of \$57.00, not exceed \$50,000.00 for the one-year term. The term of this agreement is from March 1, 2023 through February 29, 2024. Upon recommendation of Daniel Gilmore and Al Barbato.
8. Approval of an Agreement between Oneida County and Motorola Solutions, Inc. (Contract #24676) for the provision of post-warranty service and maintenance of Motorola portable radios and related equipment. Motorola Solutions, Inc. has been designated a Sole Source by the purchasing director. The total cost of this agreement is \$24,641.40. The term of this agreement begins on December 1, 2022 and ends on November 30, 2023. Upon recommendation of Edward Stevens and Al Barbato.

9. Approval of an Extension of an Agreement for Professional Services between Oneida County Self-Insurance Plan and NCA Comp. Inc. (Contact #35703). The current term agreement ends on March 14, 2023, this extension will establish a contract extension from March 15, 2023 until March 14, 2024 with a cost of \$189,000.00. All other terms and conditions remain unchanged. Upon recommendation of Dennis Brenon and Al Barbato.

10. Approval of a Professional Services Agreement between Oneida County, through its Department of Emergency Services, and Pictometry International Corp., d/b/a EagleView ("EagleView") to provide aerial pictometry of Oneida County and to obtain licensed access to EagleView's proprietary pictometry software and portals. The contract with EagleView will be for a total price of \$466,542.80, paid over a term of six years beginning upon contract execution, for an annual cost of \$77,757.13. The Oneida County Purchasing Department has determined that Pictometry International Corp., d/b/a EagleView Company has met the qualifications to be deemed a sole source. Upon recommendation of Edward Stevens and Al Barbato.

Motion to Adjourn:

Second By:

Submitted by

Mark E. Laramie, P.E., Secretary
Board of Acquisition and Contract



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
 George E. Carle Complex
 5999 Judd Road, Oriskany, NY 13424
 Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
 County Executive

MATTHEW S. BAISLEY
 Commissioner

July 25, 2023

Anthony J. Picente Jr.
 Oneida County Executive
 800 Park Avenue
 Utica, NY 13501

FN 20 23-323

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

Enclosed is a contract for professional design services to prepare plans and specifications for the renovation of the MVCC Science and Technology Building.

Oneida County solicited proposals from qualified consultants and the Department of Public Works recommended an award to MARCH Associates, Architects and Planners. On March 1, 2023, the Oneida County Board of Acquisition and Contract accepted a proposal from MARCH Associates for \$2,205,845.00 to provide Design phase services related to the project.

Please consider the attached Agreement and forward the above contract to the Oneida County Board of Legislators for consideration and approval. Thank you in advance for your consideration and approval.

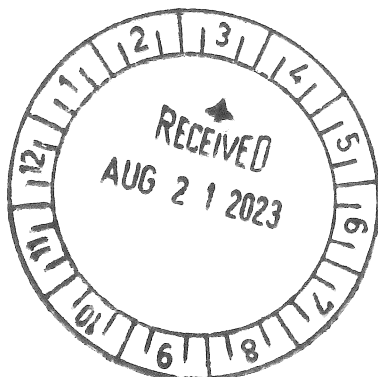
Thank you for your continued support.

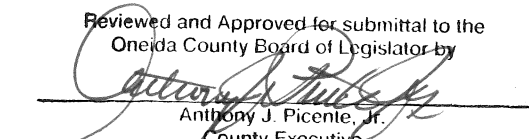
Sincerely,

Matthew S. Baisley

Matthew S. Baisley
 Commissioner

Enclosures



Reviewed and Approved for submittal to the
 Oneida County Board of Legislators by

 Anthony J. Picente, Jr.
 County Executive
 Date 8-21-23

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Oneida County Department: Public Works

Competing Proposal X Only Respondent _____ Sole Source RFP _____ Other _____

ONEIDA COUNTY BOARD OF LEGISLATORS

Name & Address of Vendor:	MARCH Associates, Architects and Planners, PC 258 Genesee Street, Suite 300 Utica, NY 13502
Title of Activity of Service:	H-MVC-051 (H-579) MVCC Science & Technology Building Addition and Renovations, Utica Campus
Proposed Dates of Operation:	Start on Execution – 10/15/2025
Client Population/Number to be Served:	N/A

Summary Statements

1) Narrative Description of Proposed Services:

The enclosed contract is for professional design services to prepare plans and specifications for the renovation of the MVCC Science and Technology Building.

Requests for proposals were solicited from qualified Consultants, and on March 1, 2023, the Board of Acquisition & Contract awarded the contract to MARCH Associates, Architects and Planners, PC, to provide the professional design services for the aforementioned project in the amount of \$2,205,845.00.

2) Program/Service Objectives and Outcomes: N/A

3) Program Design and Staffing: N/A

4) Funding	Account #:	H-MVC-051
	Total Funding Requested:	\$2,205,845.00
	Oneida County Dept. Funding Recommendation:	\$2,205,845.00
Proposed Funding Sources	Federal:	\$0.00
	State:	\$0.00
	County:	\$2,205,845.00

Mandated / Not Mandated: Not Mandated

Past Performance Data: N/A

O.C. Department Staff Comments: None

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Memo

To: Mark E. Laramie, P.E.
Secretary, Board of Acquisition & Contract

Al Barbato
Director of Purchasing

From: Nicholas P. DiGennaro, P.E., CFM
Deputy Commissioner, Division of Engineering

Date: February 21, 2023

Re: H-MVC-051(H-579)
MVCC Science & Technology Building Addition and Renovations
H2355799

The Oneida County Board of Legislators funded Capital Project H-579, MVCC Science & Technology Building Renovation, with the intent of preparing plans and specifications to renovate the Science and Technology Building on Mohawk Valley Community College's Utica campus as described on the June 11, 2018, Memo submitted to the Board of Acquisition & Contract. Following a lengthy interview process, March Associates was awarded and completed the contract work to provide architectural and engineering services through schematic design with the understanding that if the subsequent phases were approved the additional services would be added via a contract amendment. After schematic design, the project was placed on hold due to the pandemic.

Following the delay, the project is now ready to continue with the subsequent project phases of design development, construction drawings, bid phase and construction phase services. As the previous contract has expired, a new contract is required to continue with these design services. Commensurate with the above, March Associates updated their fee as requested, utilizing New York State University Construction Fund guidelines to maintain the comprehensive and fair fee structure originally established.

Incorporating the current programmatic project changes, March Associates proposes an updated fee for design consultant services in the amount of \$2,205,845.00. In addition to the base design fee, an allowance of \$35,000.00 to update topographic survey and soil borings is included.

I recommend acceptance of the proposal from MARCH Associates, Architects and Planners, P.C. to prepare final plans and specifications for the MVCC Science & Technology Building Addition and Renovations project for \$2,240,845.00 plus reimbursable expenses associated with asbestos abatement and project monitoring.

cc: project file

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AGENDA
ONEIDA COUNTY BOARD OF ACQUISITION AND CONTRACT

DATE: March 1, 2023; 11:00 a.m.

LOCATION: VIA-teleconference

Roll Call:

County Executive: Present

Chairman of the Board: Present

Commissioner of Public Works: Present

Report of Officials:

Motion to accept all items on the March 1, 2023, Board of Acquisition and Contract Agenda: Mr. Laramie

Second By: Mr. Fiorini

Ayes: 3

Nays: 0

1. Approval of an Agreement between Oneida County and Integrated Community Alternatives Network, Inc. for the provision of Comprehensive Outpatient Assessments. Integrated Community Alternatives Network, Inc. will provide psychosocial, psychological or psychiatric evaluations upon request of Oneida County or Oneida County Family Court. The term of the agreement begins on April 1, 2022 and ends on March 31, 2024. The maximum cost of this agreement is \$50,000.00 with a Local cost of \$13,590.00 (27.18%), Federal cost of \$19,195.00 (38.39%) and State cost of \$17,215.00 (34.43%). Upon recommendation of Michael Romano and Al Barbato.
A6119.495
2. Approval of an Agreement for additional funds between Oneida County and the Resource Center for Independent Living, Inc. The Resource Center for Independent Living, Inc. provides community-based long-term care services to the frail and elderly along with assisting older consumers to delay or divert nursing home placement. The term of the agreement begins upon execution and ends when full payment has been made. The maximum cost of this agreement is \$17,000.00 with a Local cost of \$4,250.00 (25%), Sate cost of \$12,750.00.00 (75%). Upon recommendation of Michael Romano and Al Barbato.
A6772.495
3. Approval of an Agreement Renewal between Oneida County and General Code, LLC. (Contract #175970) for the provision of Enterprise Content Management Services (Laserfiche) to the county. The term of the agreement begins on March 18, 2023 and ends on March 17, 2024. The maximum cost of this agreement is \$150,000.00. Upon recommendation of Andrew Dean and Al Barbato.

4. Approval of Amendment No.2 to Agreement between Oneida County and ADS Environmental Services, LLC. (Contract #130052) for the provision of long-term Sanitary Sewer Flow Monitoring and Analysis. Amendment No. 2 reflects an annual unit price cost adjustment with a estimated cost in the amount of \$652,990.00 for 2023. The term of the agreement begins on March 1, 2023 and ends on February 28, 2024. Upon recommendation of Karl Schrantz and Al Barbato.
G8110.195
5. Acceptance of a Proposal from March Associates in the amount of \$2,240,845.00, plus reimbursable expense associated with asbestos abatement, to prepare plans and specifications for the renovation of the MVCC Science and Technology Building. Oneida County solicited proposals from qualified contractors and an award to March Associates is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-MVC-051
6. Approval of an Agreement for professional services between Oneida County and Three + One for the provision of initial and quarterly cashVest liquidity analysis. The term of the agreement is for one year beginning on the date of execution. The maximum cost of this agreement is \$48,000.00. Upon recommendation of Anthony Carvelli and Al Barbato.
7. Approval of an Agreement for professional services between Oneida County and Stephen W. Haggas for the provision of Legal Services. Mr. Haggas will provide representation of Oneida County in child support matters before all Support Magistrates and Family Court Judges. The term of the agreement begins on January 1, 2023 and ends on December 31, 2023. The maximum cost of this agreement is \$50,000.00 paid at a rate of \$100.00 per hour. Upon recommendation of County Attorney Peter Rayhill and Al Barbato.
8. Acceptance of a Proposal from March Associates in the amount of \$409,000.00 for the Cornell Cooperative Extension-Second Street Expansion. March Associates will provide design phase services related to the project. Oneida County solicited proposals from qualified contractors and an award to March Associates is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-DPW-150
9. Acceptance of a Proposal from HJ Brandeles Corp. in the amount of \$17,000.00 for the MVCC Academic Building renovations. The scope of work will include, but not be limited to, removing existing heating units and installing new units for the new ceramic tile floor. Oneida County solicited proposals from qualified contractors and an award to HJ Brandeles Corp. is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-610

10. Acceptance of a Proposal from Usmail Electric, Inc. in the amount of \$7,235.00 for the MVCC Academic Building renovations. The scope of work will include, but not be limited to, electrical work related to existing handicap door controls, lighting, and other electrical work associated with the vestibule renovations. Oneida County solicited proposals from qualified contractors and an award to Usmail Electric, Inc. is recommended. Upon recommendation of Nicholas DiGennaro, P.E., CFM and Al Barbato.
H-610

Motion to Adjourn:

Second By:

Submitted by



Mark E. Laramie, P.E., Secretary
Board of Acquisition and Contract



ONEIDA COUNTY
DEPARTMENT OF PUBLIC WORKS
George E. Carle Complex
5999 Judd Road, Oriskany, NY 13424
Phone: (315) 793-6200 Fax: (315) 768-6299

ANTHONY J. PICENTE, JR.
County Executive

MATTHEW S. BAISLEY
Commissioner

August 25, 2023

FN 20 23-324

Anthony J. Picente Jr.
Oneida County Executive
800 Park Avenue
Utica, NY 13501

PUBLIC WORKS

WAYS & MEANS

Dear County Executive Picente,

Oneida County currently leases 15,000 square feet of office space from ADRON BUILDING, L.L.C. for County office space on the 4th and 5th floors of the Adirondack Bank Building located at 181 Genesee St, Utica. The Public Health Department currently occupies that space. The current lease is set to expire at the end of September and the County wishes to renew.

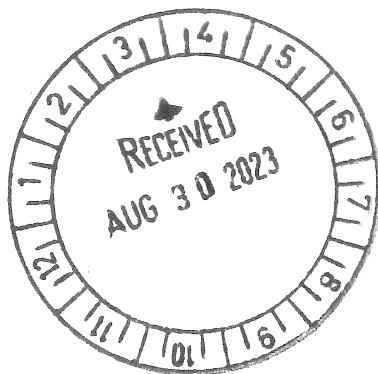
Enclosed is an Addendum to the current lease agreement for the above mentioned office space. The term is for three (3) years beginning October 1, 2023, with monthly rent in the amount of \$13,000.00. If this Addendum is acceptable, please forward to the Oneida County Board of Legislators for further consideration.

Sincerely,

Matthew S. Baisley

Matthew S. Baisley
Commissioner

Enclosures



Reviewed and Approved for submittal to the
Oneida County Board of Legislator by

Anthony J. Picente, Jr.

Anthony J. Picente, Jr.
County Executive

Date 8-30-23

Oneida Co. Department: Public Works

Competing Proposal _____
Only Respondent _____
Sole Source RFP _____
Other X

ONEIDA COUNTY BOARD
OF LEGISLATORS

Name & Address of Vendor: ADRON BUILDING, L.L.C.
 185 Genesee Street
 Utica, New York 13501

Title of Activity or Service: Lease of Office Space

Proposed Dates of Operation: October 1, 2023 to December 31, 2025

Client Population/Number to be Served:

Summary Statements

- 1) **Narrative Description of Proposed Services:** This addendum extends the current lease for office space in the Adirondack Bank building for twenty-seven months, with an option to renew for an additional year term with a three percent (3%) annual increase. Monthly rent is based on a rate of \$13,000.00 or \$156,000.00 annually.

- 2) **Program/Service Objectives and Outcomes:** N/A

- 3) **Program Design and Staffing:** N/A

Total Funding Requested: \$351,000.00 Account #A4010.417
(Per a base rent of \$156,000.00 annual)

Oneida County Dept. Funding Recommendation: \$351,000.00

Proposed Funding Sources (Federal \$/State \$/County \$): County \$

Cost Per Client Served: N/A

Past Performance Data: The County has leased space in the Adirondack Bank building for over a decade.

O.C. Department Staff Comments: