

Civil Division: Oneida County Government, BOCES
Jurisdictional Class: Non-Competitive
EEO Category: Skilled Craft
Revised: 10/31/2023

CARPENTER I

DISTINGUISHING FEATURES OF THE CLASS: The incumbent in this class is responsible for performing skilled work in the construction, erection, installation and repair of structures and fixtures. The work involves efficient and competent performance in applying good knowledge of the techniques of the trade through use of carpenter's hand and power tools. General instructions are received regarding tasks to be performed; however, considerable leeway for planning the details of each assignment is permitted. Immediate supervision may be exercised over the work of helpers who perform unskilled tasks. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Repairs cabinets, desks, chairs, tables and other office equipment;
Repairs doors, windows, floors and stair rails;
Constructs and installs cabinets, bookcases, shelves, closets, tables, platforms, posts and bulletin boards;
Installs new doors and outfits them with the proper hardware;
Replaces window glass and cords;
Builds scaffolds;
Makes and repairs screens;
Sands and refinishes floors, desks, woodwork, chairs and tables;
Repairs tool handles;
Builds forms for concrete work;
Operates woodworking machinery, such as lathes, planers, drum and belt sanders, borers, mortises, rip, crosscut, and jig saws.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the common practices, tools, terminology and safety precautions of the carpentry trade; skill in the application of carpentry techniques to work assignments; ability to work from plans and specifications, and to follow rough sketches and oral instructions; ability to operate common power and hand woodworking equipment; ability to rig and work from scaffolds; ability to plan and work independently; ability to get along well with others; good motor and hand and eye coordination; manual dexterity.

MINIMUM QUALIFICATIONS: One (1) year of experience as a journey level carpenter.

SPECIAL REQUIREMENT: Certain assignments made to employees in this class will require access to transportation to meet field work requirements in a timely and efficient manner.

Adopted: 03/02/1982
Revised: 04/18/1996, 05/15/1996, 06/06/2006, 09/12/2014, 10/31/2023

Title changed from "Carpenter" 06/06/2006