

Jurisdictional Class: Competitive
Labor for School District Service Only
EEO Category: Service-Maintenance
Revised: 09/29/2025

CLEANER-FOOD SERVICE HELPER

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class performs routine building cleaning duties under supervision, assists in preparation and service of food, and in the cleaning of kitchen equipment. The work of employees in this class involves only the execution of tasks that follow a well-established routine. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Washes windows, walls, woodwork, toilets, tubs, and bowls;
Picks up laundry and garbage;
Dusts chairs, tables, desks, and other furniture;
Sweeps, mops, washes floors, and other minor custodial duties;
Gathers and disposes of refuse;
Cleans and polishes furniture and brass;
Prepares and serves food trays, pours milk, juice, coffee or tea, and prepares toast;
Washes and dries dishes;
Cleans tables, chairs, serving tables and other equipment in food service facility;
Serves food from steam tables;
Prepares desserts and salads;
Sets tables, waits on tables, and clears tables of soiled dishes;
Aids in food preparation by cutting meat and vegetables;
Fills sugar bowls, and salt and pepper shakers;
Sweeps and mops floors in the kitchen area;
May assist in the unloading of food supplies, delivering paper supplies and groceries to using units, and disposal of trash.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Working knowledge of cleaning methods, materials and equipment; working knowledge of household cleaning supplies, equipment and procedures; working knowledge of kitchen techniques as applied to cooking, baking, serving foods, and caring for tableware, glassware, silver and appliances; ability to follow simple oral and written directions; ability to get along well with others; ability to read and write neatness.

MINIMUM QUALIFICATIONS: None

Adopted: 02/11/2020
Revised: 10/08/2020, 09/29/2025

Labor classification approved for ALL School District Service (#2025-022 – NYSCSC 09/10/2025 and NYSDOS 09/29/2025)

Oneida County Civil Service