

Jurisdictional Class: Competitive  
EEO Category: Professionals  
Revised: 07/13/2023

## **COMMUNITY HEALTH WORKER**

**DISTINGUISHING FEATURES OF THE CLASS:** This position exists in the Public Health Department and involves responsibility for making home visits, and providing support, education, and outreach in areas of maternal and child health, nutrition, immunizations, chronic and communicable disease, and pregnancy and prenatal care, accessing medical and non-medical services, childhood lead, and car seat safety. The work is performed in accordance with established policies and procedures and under the direct supervision of the Environmental Health Director. The incumbent will work in close cooperation with, and under the guidance and general direction of, a Public Health Sanitarian and/or other appropriate health personnel. The incumbent does related work as required.

### **TYPICAL WORK ACTIVITIES:** (Illustrative Only)

Conducts basic health and home assessments in order to assist families in identifying needs;

Provides culturally appropriate health information, social support, and coaching on problem-solving;

Promotes health literacy;

Conducts home visits to assist individuals and families in order to assess needed preventive and primary health care services and social services programs (e.g., preconception/interconnection/prenatal care, maternal and child health, family planning, immunizations chronic and communicable diseases, Early Intervention, nutrition services, housing, health insurance, transportation, etc.);

Provides advocacy to families enrolled in the Oneida County Public Health Department programs;

Provides referrals as appropriate for social services and other community based programs;

Participates in outreach and community mobilization strategies including but not limited to: preparation and dissemination of educational/program materials, case-finding and recruitment, and community strengths/needs assessment;

Evaluates program services to see if they're well received and assists families with health behavior changes;

Participates in department Clinics/Point of Dispensing Site (PODS) as needed;

Assists Department in carrying out Breast Feeding, Safe Sleep, opioid use reduction, chronic disease, and other initiatives and activities of the Department;

Assists with the Child Passenger Safety Program and maintains child passenger safety technician status for Child Passenger Safety Program;

Assists Nursing personnel and Public Health Educator at community and health events;

Assists in carrying out grant related activities and the core Public Health programs;

Attends trainings as required.

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**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of the policies and procedures relating to public health and the programs offered; good knowledge of the health and social problems and attitudes in the community related to the area of assignment; working knowledge of local human service agencies and programs available in the community; strong interpersonal skills; ability to communicate effectively with designated community members in order to elicit from them their specialized needs to acquaint them with available services; ability to translate specialized community needs into program to insure effective services delivery; ability to handle difficult situations in a courteous and tactful manner; ability to engage others and establish rapport; ability to understand and carry out oral and written instruction; ability to prepare and maintain reports; ability to adapt to change; ability and willingness to learn; ability to set priorities and manage workload; ability to teach others; detail orientated; ability to communicate effectively both orally and in writing; empathetic demeanor and sensitivity to the reactions of others; good problem solving capability; sound judgement; dependability; resourcefulness; integrity.

**MINIMUM QUALIFICATIONS:** Either:

- (A) Possession of Bachelor's Degree in health education, public health, social work, psychology, human services or closely related field; **OR**
- (B) Possession of Associate's Degree **AND** two (2) years of experience within a health and/or social work setting or closely related field; **OR**
- (C) Graduation from high school or possession of a high school equivalency diploma **AND** four (4) years of experience within a health and/or social work setting or closely related field,

**NOTES:**

1. Degree(s) must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If the degree was awarded by an educational institution outside the United States and its territories, the candidate must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. Candidates will be required to pay the evaluation fee.
2. Verifiable part-time experience will be pro-rated toward meeting full-time experience requirements.
3. Successful completion of a Community Health Worker Introductory Training course(s) no later than within fifty-two (52) weeks of appointment to said position.

**SPECIAL REQUIREMENT:** Candidates must possess a valid NYS Driver's License at the time of appointment and maintenance of said license for the duration of appointment. Certain assignments made to employees in this class will require access to transportation to meet field work requirements in a timely and efficient manner.