

Jurisdictional Class: Competitive  
EEO Category: Protective Service: Sworn  
Revised: 10/30/2024

## **DEPUTY SHERIFF PATROL - LIEUTENANT**

**DISTINGUISHING FEATURES OF THE CLASS:** This is specialized and supervisory police work involving the direct supervision of crimes, interrogations of suspects and witnesses, and gathering evidence in connection with criminal proceedings at the Oneida County Sheriff's Office. The incumbent's time is divided between actual hands-on police work and management/administrative duties. The incumbent works under the general supervision of the Deputy Sheriff Patrol - Captain, Chief Deputy, Undersheriff, or the Sheriff. Supervision is exercised over a few subordinate officers. The incumbent performs related work as required.

### **TYPICAL WORK ACTIVITIES:** (Illustrative Only)

Directs the activities of the patrol division in the absence of the Sheriff, the Undersheriff, Chief Deputy, or the Deputy Sheriff Patrol - Captain;  
Supervises the activities related to the investigation of crimes;  
Plans and directs a comprehensive training program for the office as required by the County and State;  
Develops the work schedules for subordinate officers;  
Evaluates performance of supervised personnel;  
Authorizes vacation leave, personal leave, days off, and other personnel matters;  
Supervises the assignment, preventive maintenance, and repair of the office's fleet of vehicles;  
Testifies in criminal court proceedings;  
Investigates job-related complaints and counsel's office personnel;  
May participate in public relations activities of the office.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Thorough knowledge of New York State Penal Law, Code of Criminal Procedure, and Vehicle and Traffic Law; thorough knowledge of techniques and procedures used in making criminal investigations; thorough knowledge of the techniques of securing and preserving evidence; good knowledge of laws governing arrests, rules of evidence and court procedures; skill in making criminal investigations; ability to instruct and supervise subordinates in police work; ability to establish and maintain cooperative relations with law enforcement officer of other government agencies; integrity; good judgment.

**PROMOTIONAL QUALIFICATIONS:** Twenty (20) months of supervisory experience as a permanent, full-time Deputy Sheriff Patrol (which may include time as an assigned Deputy Sheriff Patrol-"Investigator", and/or Deputy Sheriff Patrol-Corporal) **AND** six (6) months of which shall have been in a permanent, full-time Deputy Sheriff Patrol-Sergeant **OR** twenty (20) months as a permanent, full-time Deputy Sheriff Civil-Sergeant.

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**SPECIAL REQUIREMENTS:**

1. Possession of a valid New York State driver's license at time of appointment. License must remain valid throughout appointment.
2. To be eligible for appointment, candidates must meet all current requirements of Section 58 of the Civil Service Law and Section 3.1 of the Public Officers Law.
3. Possession of a valid New York State Municipal Police Training Council (MPTC) certificate at time of appointment.

Adopted: 12/01/1977

Revised: 07/23/1986, 12/30/1991, 09/30/1996, 06/27/2005, 04/20/2011, 02/21/2014, 01/10/2019, 02/08/2022, 04/26/2022, 10/30/2024.