

Jurisdiction: Oneida County
Jurisdictional Class: Non-Competitive
Revised: 9/17/97

MEDICAL DIRECTOR (PART-TIME)

DISTINGUISHING FEATURES OF THE CLASS: Subject to the guidance and the established policies of the Oneida County Board of Legislators and the Public Health Advisory Board; the incumbent exercises a high degree of independent authority and judgement in directing the activities of a subordinate administrative staff. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Reviews authorization for treatment;
Resolves financial eligibility of parents or guardian;
Certifies medical competency of participating medical practitioners;
Attends meetings of medical professional societies;
Visits clinics and hospitals;
Prepares reports;
Conducts staff meetings.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Comprehensive knowledge of medical practice; thorough knowledge of medical administration; ability to communicate effectively; ability to prepare meaningful reports.

MINIMUM QUALIFICATIONS: A medical doctor, licensed to practice medicine in the State of New York, with five (5) years of practice within the community.