

Jurisdictional Class: Competitive  
EEO Category: Professionals  
Adopted: 01/08/2021

## **PHYSICIAN ASSISTANT**

**DISTINGUISHING FEATURES OF THE CLASS:** Performs medical tasks and services related to direct patient care, as delegated by a supervising physician; performs related duties as required. Under the direct supervision of a Physician, the duties require the use of judgment in performing basic medical services, procedures, and tasks within the scope of practice of the supervising Physician. Supervision is exercised over other health care providers and clerical staff.

**TYPICAL WORK ACTIVITIES:** (Illustrative Only)

Assists in coordinating the screening and processing of new admissions;  
Evaluates clients admitted to various programs related to medical problems involved and advises personnel involved in their care;  
Performs a variety of diagnostic procedures;  
Treats patients and performs procedures;  
Teaches specialized medical techniques to subordinate staff;  
Conducts orientation and training programs for new personnel;  
Supervises the treatment of emergency medical problems;  
Assists in planning, organizing, and maintaining medical equipment and supplies;  
Supervises maintenance of records and preparation of reports.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Considerable knowledge of appropriate, basic medical and clinical sciences; considerable knowledge of applicable principles, practices, and techniques; ability to perform specialized diagnostic and therapeutic medical procedures including performance of complete medical history, physical, and/or mental status examinations; ability to understand and carry out verbal and written directions; ability to establish and maintain effective working relationships with physicians, nurses, patients, and associates; ability to supervise and instruct professional and nonprofessional personnel; ability to express oneself effectively, both orally and in writing; ability to maintain records and prepare reports.

**MINIMUM QUALIFICATION:** Possession of a valid license to practice as a Physician Assistant in New York State at time of appointment.

**SPECIAL REQUIREMENT:**

1. Possession of a current certificate in basic Cardiopulmonary Resuscitation.