

Jurisdictional Class: Competitive
Non-Competitive for Villages Only
EEO Category: Service/Maintenance
Revised: 02/12/2025

WATER AND SEWER MAINTENANCE WORKER

DISTINGUISHING FEATURES OF THE CLASS: Performs semi-skilled manual work in the maintenance, repair and extension of a water distribution and sewage collection system. This work involves responsibility for performing moderately complex duties such as making semi-skilled plumbing installations in the extension, maintenance and repair of the village water and sewage system. More complex work is usually performed under direction of a supervisor or other higher-ranking employee, with routine work ordinarily performed under general supervision. Water and Sewer Maintenance Workers may direct the work of helpers, or laborers on occasion. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Excavates for and lays and maintains, water and sewer mains and lines;
Makes taps on water and sewer mains for customer services and installs valves, gates, and fire lines;
Locates leaks, installs clamps and sleeves and makes other emergency repairs;
Installs, repairs, and resets valves, meters, pumps and related water distribution equipment;
Reads, and may assist in, replacing and repairing water meters;
Performs minor custodial and grounds keeping duties and helps to care for tools and equipment;
Opens and closes water and sewer services as requested by consumers;
May investigate customer complaints.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Working knowledge of the common practices, principles, terminology and safety precautions used in the maintenance and extension of water and sewer systems; good knowledge of the use of tools and equipment required in the construction and repair of water and sewer systems; ability to perform heavy manual labor for extended periods, sometimes under adverse weather conditions; willingness to report for emergencies; ability to understand and carry out oral and written instructions; dependability; industry.

MINIMUM QUALIFICATIONS: One (1) year of experience as a plumber's helper or in the maintenance of a public or private water or sewer system; or similar work.

Adopted: Unknown
Revised: 05/07/1996, 02/12/2025

Title changed from "Water and Sewer Maintenance Man"