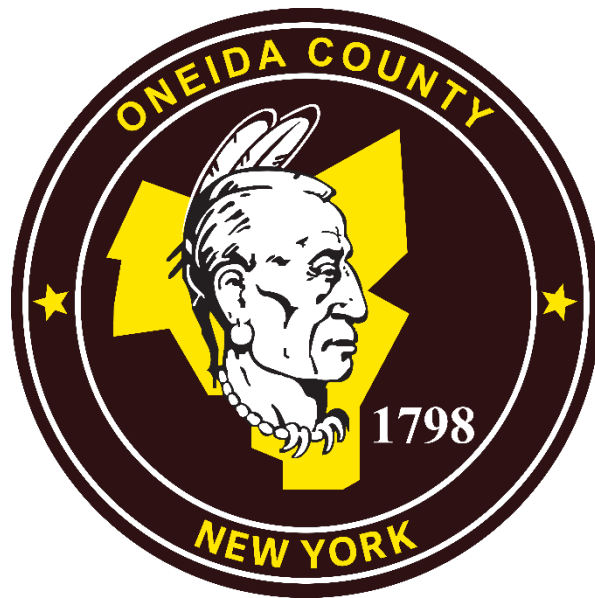


# **Oneida County Rules**

for the Classified Civil Service

## **Appendices**



**November 1, 2024**

# ONEIDA COUNTY CIVIL SERVICE RULES APPENDICES

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**NOTE:** \* --Under 5,000 Population

@ --Designated as Confidential or Policy Influencing

## ONEIDA COUNTY CIVIL SERVICE RULES APPENDICES

### APPENDIX A EXEMPT CLASS

#### COUNTY SERVICE

Administrative Analyst	(NYSCSC 04/17/2024)
Assistant County Attorney (14)	(NYSCSC 06/10/2008)
Assistant District Attorney (21)	(NYSCSC 12/15/2015)
Assistant Public Defender (32)	(NYSCSC 01/15/2020)
Assistant Secretary to County Executive	
Assistant to the County Executive	(NYSCSC 03/06/2006)
Chief Appellate Counsel (Criminal Division)	(NYSCSC 09/13/2016)
Chief Assistant District Attorney	(NYSCSC 09/16/2020)
Chief of Staff	(NYSCSC 06/21/2004)
Chief Trial Counsel-(Criminal Division)	(NYSCSC 06/21/2004)
Community Services Coordinator	(NYSCSC 07/27/1998)
Confidential Secretary to the District Attorney	(NYSCSC 11/20/2019)
County Historian (Part-Time)	
Deputy Commissioner of Aviation	(NYSCSC 09/18/2014)
Deputy Commissioners of Finance (1)	
Deputy Commissioner of Finance - (Real Estate)	(NYSCSC 07/21/1993)
Deputy Commissioner of Mental Health	(NYSCSC 04/05/1984)
Deputy Commissioner of Personnel	(NYSCSC 10/16/2019)
Deputy Commissioner of Planning	(NYSCSC 11/23/1998)
Deputy Commissioner of Public Works (Engineering)	(NYSCSC 04/05/1984)
Deputy Commissioner of Public Works (Highways & Bridges)	(NYSCSC 04/05/1984)

Continued...

**APPENDIX A - EXEMPT CLASS - COUNTY SERVICE: (Continued)**

Deputy Comptroller	
Deputy Comptroller/Administration	(NYSCSC 09/23/1997)
Deputy County Attorney – Administration	(NYSCSC 02/14/2024)
Deputy County Clerk (5)	(NYSCSC 03/25/1997)
Director of Budget	
Director of Information Technology	(NYSCSC 11/20/2019)
Director of Purchase	
Director of Research	
Director of Workers Compensation	(NYSCSC 09/17/1996)
Executive Administrative Assistant District Attorney	(NYSCSC 09/16/2020)
Executive Secretary to Chairman of the Oneida County Board of Legislators	
First Deputy County Clerk	
Law Associate	(NYSCSC 04/08/2020)
Members of Fire Advisory Board	
Members of Health Advisory Board	
Members of Mental Health Advisory Board	
Members of Planning Advisory Board	
Members of Traffic Safety Advisory Board	
Pistol Permit Assistant	(NYSCSC 10/19/1993)
Public Defender	
Second Deputy County Clerk	(NYSCSC 03/06/2006)
Secretary to Commissioner of Aviation	(NYSCSC 04/05/1984)
Secretary to Commissioner of Finance	
Secretary to Commissioner of Mental Health	

Continued...

**APPENDIX A - EXEMPT CLASS - COUNTY SERVICE: (Continued)**

Secretary to Commissioner of Personnel	
Secretary to Commissioner of Planning	
Secretary to the Commissioner of Public Works	(NYSCSC 04/08/2020)
Secretary to the Commissioner of Social Services	(NYSCSC 10/12/1994)
Secretary to Comptroller	
Secretary to County Attorney	
Secretary to County Clerk	(NYSCSC 10/12/1994)
Secretary to County Executive	
Secretary to President Mohawk Valley Community College	
Secretary to the Probation Director	(NYSCSC 07/21/1993)
Secretary to Public Defender	
Secretary to Public Health Director	(NYSCSC 07/21/1993)
Secretary to Sheriff	
Undersheriff	(NYSCSC 11/14/1994)

**APPENDIX A**  
**EXEMPT CLASS**

**TOWN SERVICE**

**In all Towns**

Bookkeeper to Supervisor (except Town of Deerfield) (NYSCSC 07/27/1998)

Budget Officer

Clerk to Board of Assessors

Clerk to Town Justice (except in the towns of Deerfield, Kirkland, (NYSCSC 11/14/2017)  
Marcy, New Hartford, Paris, Verona, Vienna, Westmoreland and  
Whitestown)

Constables (Part-Time)

Deputy Town Clerk (except in Marcy, New Hartford, and Vienna)(NYSCSC 01/10/2017)

Deputy Town Highway Superintendent (where superintendent position is elective)

Deputy Town Supervisor

Registrar of Vital Statistics

Secretary to Planning Board

Secretary to Zoning Board

Town Attorney

Town Historian

**In Town of Deerfield**

Clerk to Town Justice (2) (NYSCSC 06/10/2008)

Secretary to Supervisor (NYSCSC 03/25/1997)

**In Town of Floyd**

Deputy Tax Collector (NYSCSC 06/10/2008)

Continued...

**APPENDIX A - EXEMPT CLASS - TOWN SERVICE: (Continued)**

In Town of Kirkland

Clerk to Town Justice (2) (NYSCSC 11/14/2017)

In Town of Marcy

Clerk to Town Justice (2) (NYSCSC 11/14/2017)

Deputy Town Clerk (2) (NYSCSC 12/13/2016)

In Town of New Hartford

Clerk to Town Justice (2) (NYSCSC 12/13/2016)

Comptroller (NYSCSC 07/21/1993)

Deputy Receiver of Taxes & Assessments (NYSCSC 03/25/1997)

Deputy Town Clerk (2) (NYSCSC 07/21/1993)

Director of Finance (NYSCSC 03/12/2013)

In Town of Paris

Clerk to Town Justice (2) (NYSCSC 06/10/2008)

In Town of Verona

Clerk to Town Justice (2) (NYSCSC 06/10/2008)

In Town of Vienna

Clerk to Town Justice (2) (NYSCSC 12/13/2016)

Deputy Tax Collector

Deputy Town Clerk (3) (NYSCSC 07/14/2015)

In the Town of Westmoreland

Clerk to Town Justice (2) (NYSCSC 06/18/1992)

In the Town of Whitestown

Deputy Receiver of Taxes and Assessments

Clerk to Town Justice (2) (NYSCSC 06/18/1992)

**APPENDIX A**  
**EXEMPT CLASS**

**VILLAGE SERVICE**

In all Villages

Clerk to Justice	(NYSCSC 03/06/2006)
Deputy Village Clerk	
Deputy Village Clerk - Treasurer	
Registrar of Vital Statistics (Part-Time)	
Village Attorney	
Village Historian	
Village Treasurer	

In Village of Barneveld

*Village Administrator (Part-Time)	(NYSCSC 07/15/2009)
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In Village of New Hartford

Associate Justice	(NYSCSC 11/14/2017)
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In Village of New York Mills

Associate Justice	(NYSCSC 11/14/2017)
Secretary to the Planning Board	(NYSCSC 03/25/1997)

In Village of Sylvan Beach

*Village Administrator (Part-Time)	(NYSCSC 03/06/2006)
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In Village of Whitesboro

Associate Justice	(NYSCSC 11/14/2017)
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Continued...



**APPENDIX A - EXEMPT CLASS - VILLAGE SERVICE: (Continued)**

In Village of Yorkville

Secretary to Planning Board

(NYSCSC 10/16/2019)

Secretary to Zoning Board

(NYSCSC 10/16/2019)

**APPENDIX A**  
**EXEMPT CLASS**

**SPECIAL DISTRICTS**

**In all Special Fire Districts**

Fire Chief (Part-Time)

Secretary (Part-Time)

**APPENDIX A**  
**EXEMPT CLASS**

**SCHOOL DISTRICT SERVICE**

In all School Districts

BOCES Clerk

BOCES Treasurer

Census Taker

(NYSCSC 01/15/2020)

School Attorney

School Auditor

(NYSCSC 07/21/1993)

School District Clerk

School District Treasurer

School Tax Collector

In Adirondack Central School District

Confidential Secretary to the District Superintendent

(NYSCSC 07/15/2009)

In BOCES Madison-Oneida

Confidential Secretary to the District Superintendent

(NYSCSC 07/21/1993)

In BOCES Oneida-Herkimer

Confidential Secretary to the District Superintendent

(NYSCSC 10/12/1994)

In Clinton Central School District

Confidential Secretary to the District Superintendent

(NYSCSC 07/27/1998)

In Holland Patent Central School

Confidential Secretary to the District Superintendent

(NYSCSC 04/24/2000)

In New York Mills Union Free School District

Confidential Secretary to the District Superintendent

(NYSCSC 09/18/2019)

Continued...

**APPENDIX A - EXEMPT CLASS – SCHOOL DISTRICT SERVICE: (Continued)**

In Oriskany Central School District

Confidential Secretary to the District Superintendent (NYSCSC 09/18/2019)

In Sauquoit Valley Central School District

Confidential Secretary to the District Superintendent (NYSCSC 09/18/2019)

In Waterville Central School District

Confidential Secretary to the District Superintendent (NYSCSC 11/14/2017)

**APPENDIX A**  
**EXEMPT CLASS**

**LIBRARY SERVICE**

In Waterville Public Library

Treasurer

(NYSCSC 06/18/1992)

**APPENDIX A**  
**EXEMPT CLASS**

**ONEIDA HERKIMER SOLID WASTE MANAGEMENT AUTHORITY**

Authority Attorney	(NYSCSC 07/21/1993)
Authority Comptroller	(NYSCSC 10/12/1994)
Authority Secretary	(NYSCSC 07/21/1993)
Authority Treasurer	(NYSCSC 07/21/1993)
Executive Director	(NYSCSC 07/21/1993)
Secretary to Executive Director	(NYSCSC 07/21/1993)

**ONEIDA COUNTY SOIL & WATER CONSERVATION DISTRICT**

Secretary to the Board of Directors	(NYSCSC 10/12/1994)
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**MOHAWK VALLEY WATER AUTHORITY**

Comptroller	(NYSCSC 09/14/1998)
Confidential Executive Secretary to the Water Board	(NYSCSC 09/14/1998)
Executive Director	(NYSCSC 09/14/1998)

**APPENDIX B**  
**NON-COMPETITIVE CLASS**

**IN ALL CIVIL DIVISIONS**

**IN ALL OFFICES AND DEPARTMENTS WHERE THE FOLLOWING POSITIONS EXIST:**

Section 55-A—DESIGNATED POSITIONS IN TITLES WHERE THE INCUMBENT IS CERTIFIED EITHER BY THE COMMISSIONER FOR THE BLIND AND VISUALLY HANDICAPPED IN THE STATE DEPARTMENT OF SOCIAL SERVICES AS BEING PHYSICALLY DISABLED BY BLINDNESS OR BY THE STATE EDUCATION DEPARTMENT, OFFICE OF VOCATIONAL REHABILITATION, AS OTHERWISE PHYSICALLY OR MENTALLY DISABLED.

Accountants (NYHELP Program)	(NYSCSC 09/24/2024)
Accounting Supervisors (NYHELP Program)	(NYSCSC 09/24/2024)
Administrative Aides (Water Board) (NYHELP Program)	(NYSCSC 09/24/2024)
Administrative Analysts (NYHELP Program)	(NYSCSC 09/24/2024)
Administrative Assistants (NYHELP Program)	(NYSCSC 09/24/2024)
Administrative Officers (NYHELP Program)	(NYSCSC 09/24/2024)
Adult SPOA-A Coordinators (NYHELP Program)	(NYSCSC 09/24/2024)
Aging Services Coordinators (NYHELP Program)	(NYSCSC 09/24/2024)
Aging Services Program Administrators (NYHELP Program)	(NYSCSC 09/24/2024)
Aging Services Supervisors (NYHELP Program)	(NYSCSC 09/24/2024)
Airport Maintenance Supervisors (NYHELP Program)	(NYSCSC 09/24/2024)
Assessor's Aides (NYHELP Program)	(NYSCSC 09/24/2024)
Assistant Business Managers (NYHELP Program)	(NYSCSC 09/24/2024)
Assistant Chief Wastewater Treatment Plant Operators (NYHELP Program)	(NYSCSC 09/24/2024)
Assistant Chief Water Treatment Plant Operators (NYHELP Program)	(NYSCSC 09/24/2024)
Assistant Code Enforcement Officers (NYHELP Program)	(NYSCSC 09/24/2024)

Continued...

Assistant Directors of Clinic Services (NYHELP Program)	(NYSCSC 09/24/2024)
Assistant Directors of Income Maintenance (NYHELP Program)	(NYSCSC 09/24/2024)
Assistant Directors of Personnel (NYHELP Program)	(NYSCSC 11/01/2024)
Assistant Directors of Real Property Services (NYHELP Program)	(NYSCSC 09/24/2024)
Assistant Directors of Recreation (NYHELP Program)	(NYSCSC 09/24/2024)
Assistant Directors of Services (NYHELP Program)	(NYSCSC 09/24/2024)
Assistant Directors, Regional Information Center (NYHELP Program)	(NYSCSC 09/24/2024)
Assistant Educational Technology Planning Specialists (NYHELP Program)	(NYSCSC 09/24/2024)
Assistant Engineers (NYHELP Program)	(NYSCSC 09/24/2024)
Assistant Engineers (Water Board) (NYHELP Program)	(NYSCSC 09/24/2024)
Assistant Laboratory Technicians (Water Authority) (NYHELP Program)	(NYSCSC 11/01/2024)
Assistant Mechanical Engineers (NYHELP Program)	(NYSCSC 11/01/2024)
Assistant Motor Vehicle Bureau Supervisors (NYHELP Program)	(NYSCSC 11/01/2024)
Assistant Personnel Technicians (NYHELP Program)	(NYSCSC 11/01/2024)
Assistant Printing Supervisors (NYHELP Program)	(NYSCSC 11/01/2024)
Assistant Public Works Superintendents (NYHELP Program)	(NYSCSC 11/01/2024)
Assistant Purchasing Directors (NYHELP Program)	(NYSCSC 11/01/2024)
Assistant Safety Coordinators (NYHELP Program)	(NYSCSC 11/01/2024)
Assistant School Lunch Directors (NYHELP Program)	(NYSCSC 11/01/2024)
Assistant Superintendents of Buildings and Grounds (NYHELP Program)	(NYSCSC 11/01/2024)
Assistant Transportation Supervisors (NYHELP Program)	(NYSCSC 11/01/2024)
Assistant Wastewater Treatment Plant Operators (NYHELP Program)	(NYSCSC 11/01/2024)
Assistant Water Maintenance Supervisor (NYHELP Program)	(NYSCSC 11/01/2024)
Associate Graphic Artists (NYHELP Program)	(NYSCSC 11/01/2024)

Continued...



Athletic Trainers (NYHELP Program)	(NYSCSC 11/01/2024)
Audio-Visual Aides	(NYSCSC 11/01/2024)
Audio-Visual Repair Supervisors (NYHELP Program)	(NYSCSC 11/01/2024)
Auditors I (NYHELP Program)	(NYSCSC 11/01/2024)
Auditors II (NYHELP Program)	(NYSCSC 11/01/2024)
Auditors III (NYHELP Program)	(NYSCSC 11/01/2024)
Automotive Mechanic Supervisors (NYHELP Program)	(NYSCSC 11/01/2024)
Bio-Chemists II (NYHELP Program)	(NYSCSC 11/01/2024)
Budget Analysts (NYHELP Program)	(NYSCSC 11/01/2024)
Building Maintenance Mechanics (NYHELP Program)	(NYSCSC 11/01/2024)
Building Maintenance Supervisors (NYHELP Program)	(NYSCSC 11/01/2024)
Buyers (NYHELP Program)	(NYSCSC 11/01/2024)
Career Exploration Specialists (NYHELP Program)	(NYSCSC 11/01/2024)
Case Managers (HELP Program)	(NYSCSC 04/17/2024)
Case Supervisors, Grade A (NYHELP Program)	(NYSCSC 11/01/2024)
Caseworkers (HELP Program)	(NYSCSC 04/17/2024)
Caseworker Assistants (HELP Program)	(NYSCSC 04/17/2024)
Chief Planners (NYHELP Program)	(NYSCSC 11/01/2024)
Chief Tax Clerks (NYHELP Program)	(NYSCSC 11/01/2024)
Chief Wastewater Solids Disposal Operators (NYHELP Program)	(NYSCSC 11/01/2024)
Chief Wastewater Treatment Plant Operators (NYHELP Program)	(NYSCSC 11/01/2024)
Child Support Unit Supervisors (NYHELP Program)	(NYSCSC 11/01/2024)
Child Support Unit Supervisor Assistants (NYHELP Program)	(NYSCSC 11/01/2024)
Child & Youth SPOA-A Coordinators (NYHELP Program)	(NYSCSC 11/01/2024)

Continued...

Code Enforcement Officers (HELP Program)	(NYSCSC 04/17/2024)
Code Enforcement Officer Trainees (HELP Program)	(NYSCSC 04/17/2024)
College Services Associates (NYHELP Program)	(NYSCSC 11/01/2024)
Head Custodians (NYHELP Program)	(NYSCSC 11/01/2024)
Probation Assistants (HELP Program)	(NYSCSC 04/17/2024)
Probation Officers 1s (HELP Program)	(NYSCSC 04/17/2024)
Probation Officer 1 Trainees (HELP Program)	(NYSCSC 04/17/2024)
Public Health Technicians Is (HELP Program)	(NYSCSC 04/17/2024)
Public Safety Telecommunicators (HELP Program)	(NYSCSC 04/17/2024)
School Lunch Directors II (NYHELP Program)	(NYSCSC 11/01/2024)
Social Workers (HELP Program)	(NYSCSC 04/17/2024)

**APPENDIX B**  
**NON-COMPETITIVE CLASS**

**COUNTY SERVICE**

Account Clerks (Part-Time)

Account Clerk-Typists (Part-Time)

Activity Therapists

Airport Heavy Equipment Operators

Airport Maintenance Workers

@Assigned Counsel Plan Administrator

(NYSCSC 10/15/2020)

Assistant Book Repairer

Assistant Cooks

Assistant Housekeepers

Associate Graphic Artist

Automotive Mechanic Helpers

Automotive Mechanics

Bacteriologist (Part-Time)

Bakers

Barbers

Book Repairer

Building Maintenance Helpers

Building Maintenance Workers

Bus Drivers

Bus Driver/Dispatchers

Carpenters I

(NYSCSC 06/10/2008)

Carpenters II

(NYSCSC 06/10/2008)

Continued...

**APPENDIX B – NON-COMPETITIVE CLASS – COUNTY SERVICE: (Continued)**

Caseworkers (Part-Time)	
Chaplains	(NYSCSC 12/18/2020)
@Chief Confidential Investigator	(NYSCSC 03/21/2024)
@Chief Deputy (Corrections)	(NYSCSC 11/23/1998)
@Chief Deputy (Operations)	(NYSCSC 11/23/1998)
@Chief Deputy (Task Force Operations)	(NYSCSC 09/15/2015)
@Civil Defender	(NYSCSC 04/17/2024)
Clerks (Part-Time)	
@Commissioner of Social Services	
Community Mental Health Aides (Part-Time)	
Community Service Aides	
Computer Operators (Part-Time)	
@Confidential Investigator (2)	(NYSCSC 07/15/2009)
Cooks	
Correction Officers (Part-Time)	
Data Processors I (Part-Time)	(NYSCSC 06/10/2008)
Data Processors II (Part-Time)	(NYSCSC 06/10/2008)
Dental Consultant (Part-Time)	
@Deputy Commissioner of Social Services	(NYSCSC 05/17/1994)
@Deputy Commissioner of Social Services-Administration	(NYSCSC 01/12/2016)
Deputy County Fire Coordinators (Part-Time)	
@Deputy Director of Veterans Service Agency (2)	
@Deputy Public Health Director	(NYSCSC 10/20/2015)
Deputy Sheriffs Patrol (Part-Time)	

Continued...

**APPENDIX B – NON-COMPETITIVE CLASS – COUNTY SERVICE: (Continued)**

Director of Animal Disease Control (Part-Time)

@Director of Consumer Affairs

@Director of Economic Development (NYSCSC 03/11/2020)

@Director of Emergency Services (NYSCSC 02/12/2013)

@Director, Immigration Assistance Center (Criminal) (NYSCSC 04/11/2017)

@Director, Immigration Assistance Center (Immigration) (NYSCSC 04/11/2017)

@Director of Labor Relations

@Director of Medical Services

@Director of the Office for the Aging

@Director of Real Property Tax Services III

@Director of Veterans Service Agency

@Economic Development Liaison (NYSCSC 04/24/2000)

Electricians

Electronic Data Processing Clerks (Part-Time)

Elevator Operators

Graphic Artist (NYSCSC 10/12/1994)

Head Cooks

Heavy Motor Equipment Operators

Highway Maintenance Workers

Interns

Laundry Supervisors

Library Clerks (Part-Time)

License Examiners (Part-Time)

Licensed Practical Nurses

Continued...

**APPENDIX B – NON-COMPETITIVE CLASS – COUNTY SERVICE: (Continued)**

Licensed Practical Nurses (Substance Abuse)	(NYSCSC 10/12/1994)
Light Motor Equipment Operators	
Machinists	
Mail Couriers	(NYSCSC 07/21/1993)
Maintenance Mechanic Welders (Wastewater Treatment)	(NYSCSC 11/14/2017)
Masons	
Maintenance Mechanic-Machinists	(NYSCSC 06/10/2008)
Meat Cutter	
Medical Director (Part-Time)	
Motor Vehicle Cashiers (Part-Time)	
Motor Vehicle Operators	
Occupational Therapy Aides	
Office Specialists I (Part-Time)	(NYSCSC 06/10/2008)
Office Specialists II (Part-Time)	(NYSCSC 06/10/2008)
Offset Duplicating Machine Operator	(NYSCSC 06/21/2004)
Outreach Aides (Part-Time)	
Outreach Workers (Part-Time)	
Painters	
Pathologist (Part-Time)	
Payroll Clerks (Part-Time)	
Pediatrician (Part-Time)	
Phlebotomist – Outreach Workers (Part-Time)	
Physicians (Part-Time)	
Plumbers	

Continued...

**APPENDIX B – NON-COMPETITIVE CLASS – COUNTY SERVICE: (Continued)**

Prevention Education Specialists

Probation Officer 1s (Part-Time) (NYSCSC 04/08/2020)

Psychiatric Social Workers I (Part-Time)

Psychiatric Social Workers II (Part-Time)

Psychiatric Social Workers III (Part-Time)

Psychiatrists (Part-Time)

Psychologists (Part-Time)

Public Health Nurses (Part-Time)

Public Safety Officers (Part-Time) (NYSCSC 09/18/2014)

Registered Professional Nurse (Clinical Teacher)

Registered Professional Nurses

Registered Professional Nurse (Substance Abuse) (NYSCSC 10/12/1994)

Resource Assistants (Part-Time)

Roentgenologist (Part-Time)

Seamstresses

Senior Account Clerks (Part-Time)

Senior Account Clerk-Typists (Part-Time)

Senior Aging Services Aides

Senior Building Maintenance Helpers

Senior Clerks (Part-Time)

@Senior Confidential Investigator (8) (NYSCSC 02/13/2018)

Senior Office Specialists I (Part-Time) (NYSCSC 06/10/2008)

Senior Office Specialists II (Part-Time) (NYSCSC 06/10/2008)

Senior Oneida County Fire Coordinator (Part-Time)

Continued...

**APPENDIX B – NON-COMPETITIVE CLASS – COUNTY SERVICE: (Continued)**

Senior Social Welfare Examiners (Part-Time)

Sewer Maintenance and Equipment Operators (NYSCSC 07/21/1993)

Sign Maintenance Workers

Social Welfare Examiners (Part-Time)

@STOP-DWI Coordinator

Student Housing Assistant

Supervising Clinical Psychologist (Part-Time)

Supervising Food Service Helpers

Supervising Nurse (Part-Time)

Supervising Psychiatric Social Worker (Part-Time)

Supervising Psychiatrist (Part-Time)

Veterans Headstone Inspector

Veterans Service Officer (Part-Time)

Wastewater Treatment Plant Maintenance Helpers (NYSCSC 09/17/1996)

WIC Nutritionists (Part-Time) (NYSCSC 07/21/1993)

Workforce Development Director II (NYSCSC 04/24/2000)

Working Supervisors (NYSCSC 09/17/1996)

@Youth Bureau Director



**APPENDIX B**  
**NON-COMPETITIVE CLASS**

**TOWN SERVICE**

**In all Towns**

Account Clerks (Part-Time)	
Animal Control Officers	(NYSCSC 01/28/1997)
@Assessor	(NYSCSC 07/21/1993)
Automotive Mechanics	
Automotive Mechanic Helpers	(NYSCSC 03/25/1997)
@Building Inspectors (Part-Time)	(NYSCSC 01/15/2020)
Building Maintenance Workers	
Bus Drivers	
Clerks (Part-Time)	
@Code Enforcement Officers (Part-Time)	(NYSCSC 01/15/2020)
Director of Senior Citizens (Part-Time)	
@Health Officer (Part-Time)	
Heavy Equipment Operators	
Lifeguards (Seasonal)	
Light Motor Equipment Operators	(NYSCSC 03/25/1997)
Motor Equipment Operators	
Motor Vehicle Operators	(NYSCSC 07/21/1993)
Municipal Bingo Inspector (Part-Time)	
Office Specialists I (Part-Time)	(NYSCSC 06/10/2008)
Police Officers (Part-Time)	
Real Property Appraisers (Part-Time)	

Continued...

**APPENDIX B – NON-COMPETITIVE CLASS – TOWN SERVICE: (Continued)**

Recreation Directors (Part-Time)

Recreation Leaders (Part-Time)

Recreation Maintenance Workers (NYSCSC 07/21/1993)

Sewer Maintenance Workers (NYSCSC 07/21/1993)

@Town Engineer (Part-Time)

@Town Welfare Officer (Part-Time)

Water Maintenance Workers

Water Meter Readers (Part-Time)

\*@Water Superintendent

\*Water Treatment Plant Operators

Working Supervisors (NYSCSC 09/17/1996)

@Zoning Enforcement Officer (Part-Time)

**In the Town of Annsville**

@Deputy Registrar of Vital Statistics (Part-Time)

**In the Town of Boonville**

\*@Fire Inspectors (Part-Time) (NYSCSC 10/16/2019)

**In the Town of Camden**

Ambulance Drivers

Ambulance Technicians (Part-Time)

@Fire Inspectors (Part-Time) (NYSCSC 07/21/1993)

**In the Town of Deerfield**

\*@Deputy Registrar of Vital Statistics (Part-Time)

\*@Sewer Inspector (Part-Time)

Continued...

**APPENDIX B – NON-COMPETITIVE CLASS – TOWN SERVICE: (Continued)**

In the Town of Floyd

- @Deputy Registrar of Vital Statistics (Part-Time) (NYSCSC 06/10/2008)
- \*Sanitation Supervisor (Part-Time) (NYSCSC 10/12/1994)

In the Town of Forestport

- @Assistant Code Enforcement Officers (Part-Time)
- Director of Recreation Programs (Part-Time)
- \*Wastewater Treatment Plant Operators (NYSCSC 07/15/2009)

In the Town of Kirkland

- @Deputy Registrar of Vital Statistics (Part-Time)
- @Fire Inspectors (Part-Time) (NYSCSC 07/21/1993)
- @Sewer Inspector (Part-Time)
- @Town Planner (Part-Time) (NYSCSC 07/21/1993)

In the Town of Lee

- @Fire Inspectors (Part-Time) (NYSCSC 07/21/1993)

In the Town of Marcy

- Sanitation Supervisor (Part-Time) (NYSCSC 07/21/1993)

In the Town of New Hartford

- @Assistant Code Enforcement Officers (Part-Time)
- Community Relations Coordinators (Part-Time) (NYSCSC 07/21/1993)
- @Fire Inspectors (Part-Time) (NYSCSC 07/21/1993)
- Meal Site Manager (Part-Time) (NYSCSC 07/21/1993)
- Senior Citizen’s Center Coordinators (Part-Time) (NYSCSC 07/21/1993)
- @Town Engineer (Part-Time)

Continued...

**APPENDIX B – NON-COMPETITIVE CLASS – TOWN SERVICE: (Continued)**

In the Town of Paris

Assistant Director of Recreation (Part-Time)	
*Town Accountant	(NYSCSC 03/06/2006)
*Water and Sewer System Maintainers	(NYSCSC 04/24/2000)
*Water and Sewer Superintendent	(NYSCSC 06/18/1992)
*@Water and Sewer Superintendent (Part-Time)	(NYSCSC 07/21/1993)

In the Town of Trenton

*@Building Safety Inspector (Part-Time)	(NYSCSC 10/16/2019)
Public Service Negotiator (Part-Time)	
Solid Waste Management Coordinator (Part-Time)	(NYSCSC 07/21/1993)

In the Town of Verona

@Deputy Registrar of Vital Statistics (Part-Time)

In the Town of Vienna

@Deputy Registrar of Vital Statistics (Part-Time)	
@Deputy Town Welfare Officer (Part-Time)	
@Fire Inspectors (Part-Time)	(NYSCSC 07/21/1993)

In the Town of Westmoreland

@Assistant Code Enforcement Officers (Part-Time)	
@Fire Inspectors (Part-Time)	(NYSCSC 07/21/1993)
Senior Library Clerk (Part-Time)	

In the Town of Whitestown

@Deputy Director of Senior Citizens (Part-Time)	
@Deputy Registrar of Vital Statistics (Part-Time)	
@Fire Inspectors (Part-Time)	(NYSCSC 07/21/1993)

Continued...

**APPENDIX B – NON-COMPETITIVE CLASS – TOWN SERVICE: (Continued)**

Records Retention Coordinator

Senior Citizen's Center Coordinators (Part-Time)

(NYSCSC 07/21/1993)

@Sewer Inspector (Part-Time)

Sewer Maintenance Supervisor (Part-Time)

**APPENDIX B**  
**NON-COMPETITIVE CLASS**

**VILLAGE SERVICE**

In all Villages

Animal Control Officers	(NYSCSC 01/28/1997)
@Assessors (Part-Time) (where appointed)	(NYSCSC 06/18/1992)
*Assistant Wastewater Treatment Plant Operators (Part-Time)	
@Building Inspector (Part-Time)	
Building Maintenance Workers	(NYSCSC 09/17/1996)
Bus Drivers	
@*Code Enforcement Officers (Part-Time)	(NYSCSC 01/15/2020)
Clerks (Part-Time)	
*Dispatchers	
@*Fire Alarm Superintendent	
Fire Equipment Mechanics	
@Health Officer (Part-Time)	
Heavy Equipment Operators	
Library Clerks (Part-Time)	
*Library Technicians	
Lifeguards (Part-Time)	
Motor Equipment Operators	
Office Specialists I (Part-Time)	(NYSCSC 06/10/2008)
Parking Meter Workers	
Police Matrons	

Continued...

**APPENDIX B – NON-COMPETITIVE CLASS – VILLAGE SERVICE: (Continued)**

Police Officers (Part-Time)

@\*Public Works Superintendent

Recreation Directors (Part-Time)

Recreation Leaders (Part-Time)

@\*Village Street Superintendent

Wastewater Treatment Plant Maintenance Workers (NYSCSC 09/17/1996)

\*Wastewater Treatment Plant Operator Trainees (NYSCSC 09/17/1996)

\*Wastewater Treatment Plant Operators (NYSCSC 07/15/2009)

Water Maintenance Workers (NYSCSC 09/17/1996)

Water Meter Readers (Part-Time)

Water and Sewer Maintenance Workers (NYSCSC 09/17/1996)

@\*Water and Sewer Superintendent

@\*Water Superintendent

\*Water Treatment Plant Operators (Part-Time)

Working Supervisors (NYSCSC 09/17/1996)

@Zoning Enforcement Officer (Part-Time)

**In the Village of Boonville**

Electric Meter Service Workers (NYSCSC 07/27/1998)

Line Supervisor (NYSCSC 09/17/1996)

Line Workers (NYSCSC 09/17/1996)

\*Utility Field Coordinator (NYSCSC 07/21/1993)

\*@Village Engineer (Part-Time)

**In the Village of Clinton**

\*@Assistant Public Works Superintendent (NYSCSC 01/28/1997)

Continued...

**APPENDIX B – NON-COMPETITIVE CLASS – VILLAGE SERVICE Continued:**

@Fire Inspectors (Part-Time) (NYSCSC 07/21/1993)

In the Village of New Hartford

@\*Assistant Public Works Superintendent (Part-Time) (NYSCSC 07/21/1993)

In the Village of New York Mills

\*Ambulance Technicians (Part-Time) (NYSCSC 01/10/2017)

Director of Senior Citizens (Part-Time)

@\*Village Engineer (Part-Time)

In the Village of Oriskany Falls

@\*Assistant Streets and Water Superintendent (NYSCSC 07/21/1993)

@\*Streets and Water Superintendent

In the Village of Sylvan Beach

@\*Assistant to Village Street Superintendent

In the Village of Yorkville

@Fire Inspectors (Part-Time) (NYSCSC 07/21/1993)



**APPENDIX B**  
**NON-COMPETITIVE CLASS**

**SPECIAL DISTRICTS**

In all Water Districts

Clerks (Part-Time)

Reservoir Attendants (Part-Time)

(NYSCSC 07/27/1998)

Water Maintenance Mechanic (Part-Time)

(NYSCSC 07/21/1993)

Water Meter Readers (Part-Time)

\*Water Treatment Plant Operators (Part-Time)

@Water Superintendents (Part-Time)

In the Verona Water District

Superintendent of Water Supply (Part-Time)

**APPENDIX B**  
**NON-COMPETITIVE CLASS**

**SCHOOL DISTRICT SERVICE**

In all School Districts

Assistant Cook Managers	(NYSCSC 03/25/1997)
Assistant Cooks	
Automotive Mechanic-Bus Drivers	
Automotive Mechanic Helper-Bus Drivers	
Automotive Mechanic Helpers	
Automotive Mechanics	
Before School Program Site Coordinators (Part-Time)	
Before School Program Site Coordinator Assistants (Part-Time)	
Building Maintenance Mechanics (Part-Time)	
Building Maintenance Workers	(NYSCSC 07/21/1993)
Bus Body Repair Workers	(NYSCSC 09/17/1996)
Bus Dispatchers (Part-Time)	
Bus Driver-Cleaners	
Bus Driver-Laborers	
Bus Drivers	
Carpenters I	(NYSCSC 06/10/2008)
Carpenters II	(NYSCSC 06/10/2008)
Clerks (Part-Time)	
Cook-Managers	
Cooks	
Custodian (Part-Time)	

Continued...

**APPENDIX B-NON-COMPETITIVE CLASS-SCHOOL DISTRICT SERVICE:**  
**(Continued)**

Custodian-Bus Drivers (Part-Time)	
Data Processors I (Part-Time)	(NYSCSC 06/10/2008)
Day Care Workers (Part-Time)	
Interpreters for Students with Disabilities	(NYSCSC 07/27/1998)
Latchkey Program Site Coordinators (Part-Time)	
Library Aides	
Library Clerks (Part-Time)	
Library Technicians (Part-Time)	
Licensed Practical Nurses	(NYSCSC 07/21/1993)
Motor Vehicle Operators	
Office Specialists I (Part-Time)	(NYSCSC 06/10/2008)
Offset Duplicating Machine Operator	(NYSCSC 06/21/2004)
Painters	
Printing Aides	(NYSCSC 07/21/1993)
Registered Professional Nurses	
School Bus Seat Repairers	(NYSCSC 03/25/1997)
School Dentist (Part-Time)	
School Physicians (Part-Time)	
Senior Groundswokers	(NYSCSC 09/17/1996)
Senior Office Specialists II (Part-Time)	(NYSCSC 06/10/2008)
Senior Offset Printing Machine Operator	(NYSCSC 06/21/2004)
Supervisors of Attendance (Part-Time)	
Teacher Aides	

Continued...

**APPENDIX B-NON-COMPETITIVE CLASS-SCHOOL DISTRICT SERVICE:**  
**(Continued)**

Telephone Operators I (Part-Time)	(NYSCSC 03/06/2006)
<u>Adirondack Central School District</u>	
Bus Driver-Dispatchers	(NYSCSC 06/19/2018)
<u>BOCES Oneida-Herkimer</u>	
Senior Printing Aides	(NYSCSC 06/19/2018)
<u>Camden Central School District</u>	
Bus Driver/Dispatchers	(NYSCSC 06/10/2008)
School Bus Attendant – Teacher Aides	(NYSCSC 02/13/2018)
<u>Clinton Central School District</u>	
Bus Drivers/Dispatchers	(NYSCSC 03/08/2016)
<u>Holland Patent School District</u>	
Senior Account Clerks (Part-Time)	
<u>Madison/Oneida County BOCES</u>	
Data Processing Control Clerks (Part-Time)	
@Labor Relations Specialists	(NYSCSC 07/21/1993)
<u>New Hartford Central School District</u>	
Bus Driver – School Monitors	(NYSCSC 12/18/2019)
School Bus Attendant – Teacher Aides	(NYSCSC 09/16/2020)
Teacher Aide – School Monitors	(NYSCSC 09/16/2020)
<u>New York Mills Union Free School District</u>	
Automotive Mechanic-Building Maintenance Workers	(NYSCSC 10/16/2019)
Building Maintenance Helpers	(NYSCSC 09/18/2019)

Continued...

**APPENDIX B-NON-COMPETITIVE CLASS-SCHOOL DISTRICT SERVICE:**  
**(Continued)**

Remsen Central School District

Bus Driver – Motor Vehicle Operators (NYSCSC 02/13/2018)

Sauquoit Valley Central School District

Bus Drivers/Teacher Aides (NYSCSC 11/15/2016)

School Bus Attendants/Teacher Aides (NYSCSC 01/12/2016)

Waterville Central School District

Building Maintenance Helpers (NYSCSC 09/18/2019)

Bus Drivers/School Monitors (NYSCSC 11/14/2017)

Teacher Aides/Watchpersons (NYSCSC 11/14/2017)

Westmoreland Central School District

Bus Drivers/Teacher Aides (NYSCSC 11/15/2016)

Teacher Aide-Cleaners (NYSCSC 06/19/2018)

Whitesboro Central School District

Bus Driver – School Bus Attendants (NYSCSC 12/18/2019)

Teacher Aide – School Monitors (NYSCSC 12/18/2019)

**APPENDIX B**  
**NON-COMPETITIVE CLASS**

**LIBRARY SERVICE**

In all Libraries

Building Maintenance Workers

(NYSCSC 03/25/1997)

Library Aides (Part-Time)

Library Assistants (Part-Time)

Library Technician (Part-Time)

**APPENDIX B**  
**NON-COMPETITIVE CLASS**

**ONEIDA HERKIMER SOLID WASTE MANAGEMENT AUTHORITY**

Assistant Energy Recovery Facility Operators	(NYSCSC 06/18/1992)
Baler Operators	(NYSCSC 06/18/1992)
Energy Recovery Facility Operators	(NYSCSC 06/18/1992)
Heavy Motor Equipment Operators	(NYSCSC 04/24/2000)
Landfill Operators	(NYSCSC 06/18/1992)
Maintenance Mechanic-Welders	(NYSCSC 06/18/1992)
Solid Waste Management Worker Is	(NYSCSC 10/16/2018)
Solid Waste Management Worker IIs	(NYSCSC 10/16/2018)
Vehicle Mechanics	(NYSCSC 06/18/1992)
Vehicle Operators	(NYSCSC 06/18/1992)

**APPENDIX B**  
**NON-COMPETITIVE CLASS**

**MOHAWK VALLEY WATER AUTHORITY**

Heavy Motor Equipment Operators	(NYSCSC 09/14/1998)
Light Motor Equipment Operators	(NYSCSC 09/14/1998)
Meter Repair Persons	(NYSCSC 09/14/1998)
Meter Service Persons	(NYSCSC 09/14/1998)
Reservoir Attendants	(NYSCSC 09/14/1998)
Water Maintenance Helpers	(NYSCSC 09/14/1998)
Water Maintenance Persons	(NYSCSC 09/14/1998)
Water Research Scientist	(NYSCSC 03/27/2000)
Water Service Maintainers	(NYSCSC 09/14/1998)
Water Utility Person Is	(NYSCSC 04/08/2020)
Water Utility Person IIs	(NYSCSC 04/08/2020)
Water Utility Person IIIs	(NYSCSC 04/08/2020)



**APPENDIX C**  
**LABOR CLASS**

**COUNTY SERVICE**

Aging Services Aides	
Cleaners	
Court Attendants	(NYSCSC 07/21/1993)
Food Service Helpers	
Groundswokers	(NYSCSC 07/21/1993)
Highway Maintenance Helpers	
Home Health Aides	
Laboratory Aides	
Laborers	
Laundry Workers	
Leisure Time Activities Aides	
Messenger, Board of Legislators	
Nursing Assistants	
Parking Attendants	
Personal Care Aides	
Physical Therapy Aides	
Printing Helpers	(NYSCSC 07/21/1993)
Student Workers	
Telephone Operator IIs	(NYSCSC 11/20/2019)
Wastewater Treatment Plant Attendants	
Watchpersons	(NYSCSC 09/17/1996)

**APPENDIX C**  
**LABOR CLASS**

**TOWN SERVICE**

**In all Towns**

Cleaners

Court Attendants

(NYSCSC 07/21/1993)

Food Service Helpers

(NYSCSC 07/21/1993)

Groundswokers

(NYSCSC 01/21/2020)

Laborers

Recreation Attendants (Part-Time)

Recreation Caretakers (Part-Time)

Sanitary Landfill Attendants

School Traffic Officers (Part-Time)

(NYSCSC 02/12/2020)

Watchpersons

(NYSCSC 09/17/1996)

**APPENDIX C**  
**LABOR CLASS**

**VILLAGE SERVICE**

In all Villages

Cleaners

Court Attendants

(NYSCSC 07/21/1993)

Groundswokers

(NYSCSC 01/21/2020)

Laborers

Line Helpers

(NYSCSC 09/17/1996)

Pages

(NYSCSC 07/21/1993)

Recreation Attendants (Part-Time)

Sanitary Landfill Attendants

School Traffic Officers (Part-Time)

(NYSCSC 02/12/2020)

Watchpersons

(NYSCSC 09/17/1996)

**APPENDIX C**  
**LABOR CLASS**

**SPECIAL DISTRICTS**

**In all Special Fire Districts**

Caretaker of Fire Apparatus

Janitor (Part-Time)

Laborers

**In all Water Districts**

Laborers

**APPENDIX C**  
**LABOR CLASS**

**SCHOOL DISTRICT SERVICE**

**In all School Districts**

Cleaners	
Food Service Helpers	
Groundswokers	(NYSCSC 07/21/1993)
Groundswoker-Cleaners	(NYSCSC 07/21/1993)
Laborers	
Laundry Workers	
Pages	(NYSCSC 07/21/1993)
School Bus Attendants	
School Monitors	
Student Helpers	
Watchpersons	(NYSCSC 09/17/1996)

**Holland Patent Central School District**

Cleaner – Food Service Helpers	(NYSCSC 09/16/2020)
School Bus Attendant – Food Service Helpers	(NYSCSC 02/12/2020)

**New Hartford Central School District**

School Bus Attendant – School Monitors	(NYSCSC 12/18/2019)
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**Clinton Central School District**

Cleaner/School Monitors	(NYSCSC 04/14/2015)
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**Waterville Central School District**

School Bus Attendants/School Monitors	(NYSCSC 11/14/2017)
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**APPENDIX C**  
**LABOR CLASS**

**LIBRARY SERVICE**

In all Libraries

Cleaners	(NYSCSC 06/18/1992)
Pages	(NYSCSC 06/18/1992)
Watchpersons (Part-Time)	(NYSCSC 09/17/1996)

**APPENDIX C**  
**LABOR CLASS**

**ONEIDA HERKIMER SOLID WASTE MANAGEMENT AUTHORITY**

Cleaners

Laborers

(NYSCSC 06/18/1992)

Sorters

(NYSCSC 06/18/1992)

Student Workers

(NYSCSC 06/18/1992)

**MOHAWK VALLEY WATER AUTHORITY**

Laborers

(NYSCSC 09/14/1998)

**APPENDIX D**  
**UNCLASSIFIED SERVICE**

**ALL CIVIL DIVISIONS**

All Elected Officials (NYSCSC 05/15/2018)

All Members of Boards and Commissions (NYSCSC 05/15/2018)



**APPENDIX D**  
**UNCLASSIFIED SERVICE**

**COUNTY SERVICE**

Clerk, Board of Legislators

Commissioner of Aviation

Commissioner of Finance

Commissioner of Mental Health

Commissioner of Personnel

Commissioner of Planning

Commissioner of Public Works

Commissioner of Election and Employees of Board of Elections

Commissioner of Water Quality and Water Pollution Control

County Attorney

Deputy Clerk to Board of Legislators

Legislative Analyst (Majority)

Legislative Analyst (Minority)

Public Health Director

Secretary to Board of Legislators

**COMMUNITY COLLEGE**

All positions in the Community College as certified by the Board of Trustees in accordance with the provisions of Section 35 (i) of the Civil Service Law.

**APPENDIX D**  
**UNCLASSIFIED SERVICE**

**TOWN SERVICE**

**In all Towns**

Elections Inspectors

Voting Machine Custodians

**APPENDIX D**  
**UNCLASSIFIED SERVICE**

**VILLAGE SERVICE**

In all Villages

Village Clerk

Village Clerk-Treasurer

Voting Machine Custodians

**APPENDIX D**  
**UNCLASSIFIED SERVICE**

**SPECIAL DISTRICTS**

In all Special Fire Districts

Commissioners

Treasurer

In all Special Sewer Districts

Commissioners

Treasurer

**APPENDIX D**  
**UNCLASSIFIED SERVICE**

**SCHOOL DISTRICT SERVICE**

**In all School Districts**

Teaching Assistants

Positions certified by the Commissioner of Education of the State of New York in accordance with paragraphs (g) and (j) of Section 35 of the Civil Service Law, as amended by Chapter 827 of the Laws of 1961.