

# HERKIMER COUNTY PLANNING BOARD

COUNTY OFFICE BUILDING • HERKIMER, NEW YORK 13350

**Staff:**  
**HERKIMER-ONEIDA COUNTIES**  
**COMPREHENSIVE PLANNING**  
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## MINUTES

Herkimer County Planning Board  
Monday, August 18, 2025

The Herkimer County Planning Board (HCPB) met in person on August 18, 2025, and the meeting was called to order at 12:03 p.m.

The following were present:

Les Stephens, HCPB Chairperson  
Bob Drummond  
Donna Salamone

Frank Mendl  
Kristin Campbell, HOCCPP Staff  
Hanna Sauberan, HOCCPP Staff

## Minutes

Minutes from the July 21, 2025 meeting was unanimously approved, following a motion by Bob Drummond and second by Donna Salamone.

## New Business

### **LaPorte – 2776 St Rt 28, Town of Webb**

HCPB reviewed a special use permit to allow the establishment of a bait shop in a CB-2 zoning district. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Donna Salamone motioned for “No Recommendation”. Bob Drummond seconded, and the motion passed with all in favor.

### **Giddins – 116 Train Wreck Pt, Town of Webb**

HCPB reviewed an area variance to remove a portion of an illegal, pre-existing, nonconforming dock and keep the remaining portion of the dock. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Bob Drummond motioned for “No Recommendation”. Frank Mendl seconded, and the motion passed with all in favor.

### **Matt & Terry Irrevocable Trust – Pine Grove Rd, Town of Herkimer**

Members reviewed a subdivision proposal to divide 6 acres from a 54-acre lot. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Donna Salamone motioned for “No Recommendation”. Frank Mendl seconded, and the motion passed with all in favor.

### **Downs – 3286 St Rt 28, Town of Webb**

HCPB reviewed an area variance to allow a front setback of 35-feet where 50-feet is required in a CB-5 zoning district. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Donna Salamone motioned for “No Recommendation”. Bob Drummond seconded, and the motion passed with all in favor.

**Other Business**

The next meeting of the Herkimer County Planning Board is scheduled for September 15, 2025, at noon. The meeting will be held in person at the Herkimer County Chamber of Commerce (420 East German Street, Herkimer, NY 13350). There being no further business, the meeting was adjourned at 12:15 p.m.