



HOCCPP - Boehlert Center at Union Station - 321 Main St. Utica, N.Y. 13501
315.798.5710 - planning@oneidacountyny.gov

Meeting Minutes

April 21, 2026

3:00pm

Whitestown Town Offices
8539 Clark Mills Road, Whitesboro, NY

Attendees

Dave Glenn (T. of Whitestown)

Mark Bradbury (T. of Whitestown)

Joseph Morosco (V. of Yorkville)

Chris Burtch (V. of Oriskany)

Kyle Tritten (V. of Whitesboro)

Elizabeth Tantilillo (V. of Clinton)

Stephanie Wurz (C. of Utica)

Nicole Bourgeois (OC WQ/WPC)

Kristin Campbell (HOCCPP)

Jenna Webb (HOCCPP)

Cody Doane (HOCCPP)

Hanna Sauberan (HOCCPP)

Chairperson Dave Glenn opened the meeting at 3:00 pm. As quorum was not met, the discussion and approval of the February and March 2026 minutes were tabled.

Upcoming Trainings/Conferences

Members were made aware of the upcoming New York State Floodplain and Stormwater Managers Association (NYSFSMA) 2026 Annual Conference in Utica and the New York State Stormwater Regional Training Center Series.

MS4 Mapping Discussion with GIS Staff

Kristin C. introduced Jenna Webb and Cody Doane, GIS staff from the Oneida County Department of Planning, who will be working on MS4 Mapping. Jenna W. discussed the schedule of data collection for 2026. GIS staff will work to update the Villages of Clinton, Oriskany, Whitesboro, and Town of Whitestown. These communities had initial mapping in the 2010-2012 range and need to be updated to add news points. Once the updates are complete, the plan is to continue the new data collection in the Town of Paris. Municipalities will be contacted in advance to make them aware that staff will be collecting data in their community and provide documents to assist with pre-planning data collection efforts.

Cody D. presented a web dashboard that was created based on data previously collected by HOCCP's staff or provided by the municipality. This gave members an idea of what the output looks like and the amount of data that still needs to be updated/collected. In the summer/fall of 2025, GIS staff was able to collect 217 data points in the Town of Paris. Information fields included condition, repair needs, smells and/or floatables found in the area, general location, and photos of catch basins, culverts, and pipe channels. Accuracy of the points is within 30 centimeters.

Stephanie W. asked if the data can be exported into different types of files to work on different desktops. The dashboard is a web app that can be used without the need for a desktop application, making it easy to use on a phone while out in the field. An example of a website made for the Town of Kirkland was shown to illustrate the different data sets that can be presented on maps to fit each community's needs.

There was discussion about how long the updates to maps will take to complete. With updated equipment and additional staff trained to do the field work, it should not take long to update the existing mapping in a community.

Erosion & Sediment Control Training Update

Kristin C. provided an update on finding an instructor for the training. She is in discussion with both Oneida and Onondaga County Soil and Water Conservation Districts to do training in May/June. She will report back on any progress. Members would like a morning session, so it is part of their work day.

The next meeting will be held on May 19, 2026. With no other business to discuss, the meeting adjourned at 3:30 pm.