

Meeting Minutes

September 15, 2026

3:00 pm

Whitestown Town Offices
8539 Clark Mills Road, Whitesboro, NY

Attendees

Dave Glenn (T. of Whitestown)
Mark Bradbury (T. of Whitestown)
Gina LaMonte (T. of Paris)
Tom Hughes (V. of New Hartford)
Don Bathke (V. of New Hartford)

Chris Burtch (V. of Oriskany)
Kyle Tritten (V. of Whitesboro)
Stephanie Wurz (C. of Utica)
Kristin Campbell (HOCCPP)
Hanna Saubaran (HOCCPP)

Chairperson Dave Glenn opened the meeting at 3:04 pm. As quorum was not met, the discussion and approval of the February, March, April, and May 2026 minutes were tabled.

Upcoming Trainings/Conferences

Members were made aware of the upcoming Northeast MS4 Permit Webinar on September 16, 2026 at 12:00pm.

There was a brief discussion on feedback for the 4-hour Erosion & Sediment Control training that was held on June 17th. Members who attended the session said it was informative.

Chris B. also mentioned Oneida County DPW has hired a consultant to is paying to train DPW employees on outflow sampling. He will see if MS4 members can be added to the training and will send out information once he has more information.

30-Month Interim Progress Certification (IPC)

Members were reminded that the 30-Month Interim Progress Certification is due October 1, 2026.

MS4 Mapping Update

Hanna S. shared an update on the progress of MS4 Mapping. GIS staff have collected more than 150 points within the Village of Whitesboro, the Town of Paris, and the Village of Oriskany. Field collection will continue throughout the fall, for as long as the weather allows. Staff asked for contact information for the Town of Whitestown to receive more information on where to focus field collection. Chairperson Dave G. asked that Mark B. and himself be added to the contact list.

Treasurer's Report & 2026 Member Contributions

Chairperson Dave G. will visit the bank with Kristin C. and/or Hanna S. to ensure HOCCPP staff have access to the bank account. As quorum was not met, the discussion and approval of the 2026 member contributions was tabled.

The next meeting will be held on October 20, 2026. With no other business to discuss, the meeting adjourned at 3:16 pm.