



MEETING MINUTES
February 24, 2026, 4:30 PM

Westmoreland Town Offices
100 Station Road, Westmoreland, NY 13490

Present

Chairperson Chris Burtch (V. of Oriskany)
Roger Potenski (T. of Westmoreland)
Larry Stern (V. of Waterville)
Jamie Bechy (V. of Waterville)

Jake Voelker (NYS DOT)
Alyssa Flint (Ramboll)
Kristin Campbell (HOCCPP staff)
Hanna Sauberan (HOCCPP staff)

Chairperson Burtch opened the meeting at 4:31 pm.

Meeting Minutes

As there was no quorum, the January 27, 2026 meeting minutes were tabled.

Project Planning 2026

Kristin C. asked if there were any updates or new ideas of local projects. It's important for municipalities to keep potential projects in mind as the Consolidated Funding Application (CFA) is upcoming. None were discussed; however, Jake V. mentioned that NYSDOT has projects addressing Sauquoit Creek and North Genessee Street. Jake also said that state agencies take notice when the Commission pursues and receives grants for projects. Kristin mentioned the snowball effect – more funding opportunities are available as members show the need and the ability to complete projects.

The Open Space Conservation Grant from DEC was also discussed. Applications are due on April 15, 2026, and Kristin mentioned the projects must align with the goals of the NYS Open Space Plan and priorities in the RFP such as flood mitigation. Chairperson Burtch asked to be sent the guidelines to see if the grant should be pursued for a potential project. Kristin will send the guidelines to all members.

Treasurer's Report

The balance in the Commission's bank account was \$43,421.51. Approval was tabled due to lack of quorum.

Member Reports

Waterville:

The Village recently hired a grant writer that will help research relevant grants for their upcoming projects.

Other Business

Kristin C. mentioned at the last Mohawk Valley Stormwater Coalition (MVSC) meeting, members discussed holding a 4-hour Erosion and Sediment Control training course at the Planning Department Conference Room. Kristin is looking into possible streaming opportunities or possibly hosting an in-person event. The event will be open to all who want to attend. The registration cost will depend on how the event is organized.

Next Meeting

The next meeting will be held on March 24, 2026, at the Waterville Village Offices at 4:30 pm.
The meeting adjourned at 4:54 pm.