



## GOVERNMENTAL POLICY AND LIAISON COMMITTEE

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Chairperson, ROBERT HOLLUM, Chairman, Herkimer County Legislature  
Secretary, JAMES J. GENOVESE II, Commissioner, Oneida County Dept. of Planning

Vice-Chairperson, ANTHONY J. PICENTE, JR., Executive, Oneida County  
Clerk, DANA R. CRISINO, Director, Herkimer-Oneida Counties Transportation Council

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### Minutes for the June 25, 2024 Governmental Policy & Liaison (GP&L) Committee Oneida County Board of Legislative Chambers, 10th Floor Oneida County Office Building 800 Park Avenue, Utica, New York

*Administered by:  
Herkimer – Oneida Counties Transportation Council (HOCTC) MPO*

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Acting Vice Chairperson James Genovese II called the meeting to order at 9:36 AM. Due to the absence of the Chair and Vice Chair, James Genovese II assumed the Vice Chairperson for this meeting at the request of the Chair and Vice Chair, and Dana Crisino assumed the Secretary for this meeting.

#### 1. Welcome and Introductions

Voting members present:

James Wallace  
Timothy Seymour

Mary Austin Pratt

Daniel Guzewich

Scott Musacchio  
Linda Lubey

Shaun Kaleta  
Peter Rovazzi  
Steve Billings

Sara Sherlock

Administrator, Herkimer County  
Commissioner, Department of Social Services,  
Herkimer County  
Oneida County Legislator, representing Gerald Fiorini  
Chairman, Oneida County Board of Legislators  
Majority Legislative Analyst representing Michael  
Waterman, Chairman, Public Works Committee,  
Oneida County Board of Legislators  
Supervisor, Town of Verona  
Regional Director, NYSDOT Region 2, representing  
Marie Therese Dominguez, Commissioner, New York  
State Department of Transportation  
Director, Economic Development, Oneida County  
Supervisor, Town of German Flatts  
Representing Peter Campione, Chairman, Highways  
Committee, Herkimer County Legislature  
Representing Jerrin George, Assistant Division  
Maintenance Engineer, NYS Thruway Authority

Mary MacEnroe

Minority Legislative Analyst, Representing Timothy Julian, Oneida County Board of Legislators

Non-voting members present:

James J. Genovese II, Secretary

Commissioner, Department of Planning, Oneida County

Dana Crisino, Clerk

Director, HOCTC

Mark DeRocco

Assistant Regional Planning and Program Manager, NYSDOT Region 2

Christine LaBuzzetta

Associate Capital Program Analyst, NYSDOT Region 2

Deborah Windecker

Regional Planning and Program Manager, NYSDOT Region 2

Brian Miller

Assemblyman, 122<sup>nd</sup> District

Barb Hauck

Principal Planner, HOCTC

Amy Heiderich

Senior Planner, HOCTC

Julie Richmond

Transportation Program Manager, HOCTC

Carter Lefkowitz

Intern, HOCTC

Maia Chakin

Intern, HOCTC

Anna Zumbrun

Intern, NYSDOT Region 2

Ashley Reid

Intern, NYSDOT Region 2

James Reilly

Intern, NYSDOT Region 2

Dan Carhart

Intern, NYSDOT Region 2

**2. Approval of Minutes**

- A motion was made to approve the meeting minutes from February 29, 2024 by: Mary Austin Pratt.
  - Seconded by Scott Musacchio
  - Voting passed 11-0-0

**3. Public Comment**

- None

**4. Director's Report**

*HOCTC Director, Dana Crisino gave a synopsis of HOCTC activities for the past quarter.*

- The Human Services Transportation Plan (HSTP) is nearly complete and will be available for public comment and review.
  - A public meeting will be held to provide an overview of the plan.
  - The GP&L agenda will have a resolution for approval of the HSTP in September.
  - This plan is required to be updated to receive federal transportation funding.
- The Long Range Transportation Plan (LRTP) update is underway since this plan requires an update every five years. The plan identifies needs and goals that link to future development.

- HOCTC is attending tabling events to educate the public about this plan and the SS4A plan. HOCTC will continue attending these events through the end of July. This will help gauge the public's vision of transportation needs in the area.
- Projects that go onto the TIP must originate in the LRTP.
- The goals of the LRTP include Mobility and Accessibility as the identified most important, Improve Safety, Coordination of Transportation with Regional Planning, System Preservation, and Environmental Impacts. One example of a project that was included in the last LRTP is the Rome City Trails expansion. This inclusion showed that this project had a desired need and goal to move forward.
- There is a HOCTC Central page that hosts links to all the plans HOCTC is working on.
- The draft is expected to be released in October 2024.
- The Safe Streets for All (SS4A) Safety Action Plan's purpose is to reduce fatalities. This is not linked to the Strategic Highway Safety Plan (SHSP) since this plan will look at local roadways. There will be a round of implementation funding in the Winter/Spring of 2025 and any municipality in Herkimer and Oneida Counties is eligible to apply for project funding.
  - The primary takeaway is to look at the local roadway user safety for everyone, not just cars.
  - Various stakeholders have been contacted to provide input for this plan. HOCTC is working to connect with the Amish population as well. The list was created taking into account everyone on the roadway and their safety.
  - There are a total of 30 pop-up events taking place for public engagement. The purpose is to go to where people are already, like farmer's markets, to get their views on roadway safety.
  - There will be an open house in Herkimer County, mimicking the one held at MVCC in May.
  - HOCTC developed a crowdsourcing map as another channel to gain public input. The map allows the user to add a point or a line at a location of concern or a location where the user believes features such as bike path, walking path, etc. are needed. Almost 300 people have provided input to supplement data analysis from consultants.
- Exit 31 PEL Study has been in the work program since 2015, so HOCTC is pleased that this study is being completed next year. I-90 Exit 31 and the surrounding area, including routes going north/south and east/west, require many modifications to make it a safe route for all road users to travel.
  - The Study will look at environmental impacts and link community assets.
  - This is the first MPO-generated study and it will identify the core pieces to move forward and examine all of the area changes.
  - The goals of this study include Safety, Multi-Modal Mobility, Roadway System Linkages, and Economic Development.
  - Traffic patterns are changing in that area, namely increases in freight traffic.
  - The public engagement portion of this study recently rolled out with a public meeting.
  - The result will be several viable concept design options presented in the spring of 2025.
  - There is a project website available with a mapping tool available for the project area.

## 5. NYSDOT Region 2 Report

*Deborah Windecker reported on the activities that NYSDOT Region 2 has performed in the last quarter.*

- There is a lot of discreet grant funding available through the BIL. DOT Region 2 is trying to optimize opportunity and was awarded a \$1M Thriving Communities Grant, one of six in the nation.
  - The regional pilot program called Rural Connect: Empowering Community-Driven Transportation will provide technical assistance to rural communities.
  - The Village of Dolgeville will be participating along with six other communities in NYS. The Village has the poorest pavement score in Region 2 and also has water infrastructure from the 1880s. The Village is trying to procure funding to update sewer infrastructure. There will be a preliminary design for a complete streets concept.
- Transportation Alternative Program (TAP) Awards have been released.
  - The Town of Kirkland was awarded almost \$1.5M for trail connections to construct a pedestrian bridge and two trailheads with parking for Phase 2 of the Kirkland Trails.
  - The City of Utica was awarded \$4.6M to reconstruct seven blocks of Broad St. from Whitesboro St. to Mohawk St. to add bicycle and pedestrian infrastructure, reducing Broad St. from four to two lanes to accommodate bike lanes, center medians, and multi-use sidewalks.
  - NYSDOT Region 2 received \$1.2M in funding for sidewalk construction on the north and south sides of Burrstone Road west of French Rd. in the Town of New Hartford and Village of New York Mills through the Carbon Reduction Program funds.
- Bridge NY awards will be announced by the next meeting.
- The NYS budget has been confirmed since the last meeting and the DOT Region 2 funding has been preserved. The programs distributed nearly \$66M last year.
- N. Genesee St. Safety Project ties into the PEL Exit 31 Study.
  - The I-90/I-790 ramp has a lot of crashes. There will be a traffic signal at the ramp and N. Genesee St. Northbound to limit rear-end crashes.
  - The ramp will be closed after the Boilermaker and reopen by the end of 2024.
  - The project will add a second 12' travel lane on the I-90/790 north ramp, sidewalk improvements, curb ramps and crossings.
  - This project is funded through the Statewide Highway Safety Improvement fund and will be completed in December 2024.
- W. German St. over Bellinger Brook
  - This is from a 2018 Bridge NY grant in the Village of Herkimer.
  - The bridge closed on June 10<sup>th</sup> and traffic will be detoured until December 2024.
  - The total project cost is \$3.649M and Tioga Construction won the bid.
  - There were several challenges involved with this project, including inflation. The Village was able to procure an earmark to close the funding gap.
- Culvert Repair/Replacement, Herkimer County
  - Route 20 was closed on June 4<sup>th</sup> and will be detoured between Stafford Rd. and Route 51 until the end of June.

- The total project cost is \$0.98M and Prime Highway Construction was awarded the bid.
- Route 12, Boonville Safety Project
  - A new traffic signal will be installed at the intersection of Route 12 and Route 12D.
  - Pedestrian crossing, sidewalk, and ADA upgrades will be included in the project with a December 2024 completion date.
  - Total project cost of \$2.4M and Rifenburg Construction was awarded the bid.

## 6. New York State Thruway Authority Report

*Sara Sherlock for Jerrin George, NYSTA Assistant Engineer, gave a synopsis of NYSTA activities for the past quarter.*

- Capital Project Updates:
  - Pavement resurfacing from MP197.9 to 210.3 (Fort Plain to Little Falls), scheduled completion 4<sup>th</sup> quarter of 2024.
  - Mainline bridge rehabilitations over Sterlin Creek at MP 227.40, scheduled completion 4<sup>th</sup> quarter and into 2025.
  - Tentative 2024 Projects:
    - Thruway bridge replacement over Oriskany Blvd. (Route 69) was let on 05.29.2024 with a completion date of Winter 2026.
    - Replacement of a Thruway bridge over Mohawk St. (Route 28) will be let in the 3<sup>rd</sup> quarter of 2024 with a Winter 2026 completion date.
  - Tentative 2025 Projects:
    - Bridge rehab at MP 238.22 over N. Genesee St. (away bridge) is set to let in the 1<sup>st</sup> quarter of 2025.
    - Replacement of the Route 46 bridge over the Thruway will be let in the 3<sup>rd</sup> quarter of 2025.
    - MP 197.9 to 210.3 safety upgrades will be let in the 1<sup>st</sup> quarter of 2025.

## 7. Other Reports

- None

## 8. Presentations

- None

## 9. Old Business

- None

## 10. New Business

- **HOCTC Resolution 2024-07: Approval of the Updated GP&L By-Laws**  
*Presenter: Dana Crisino, HOCTC*
  - Every time the federal government updates legislation, how the program is delivered will vary slightly.
  - What do MPOs do? Serve as a forum for the 3C process by:
    - Prepare and adopt a 20-year Long Range Transportation Plan
    - Develop the Transportation Improvement Program (TIP).

- The TIP is updated every four years in coordination with the DOT.
    - Develop the annual Unified Planning Work Program (UPWP).
    - Publish a Public Participation Plan (PPP).
    - Publish an annual listing of projects for which federal funds have been obligated.
    - Coordinate plans, programs and studies with member agencies.
- HOCTC is the designated MPO for Herkimer and Oneida Counties and conducts technical studies for regional and local transportation needs.
- The MPO acts as a checks and balances on how federal money is spent while supporting member agencies with technical assistance, demographic data, and transportation data analysis. HOCTC develops and utilizes a cooperative and inclusive transportation vision and operation concept for the region.
- HOCTC is comprised of three committees: The government Policy and Liaison Committee (GP&L) is the executive branch, the Transportation Planning Committee (TPC) reviews everything before it goes to the GP&L, and the Transportation Coordination Committee (TCC).
- Government Policy and Liaison Committee (GP&L)
  - Policy Board that acts in an executive capacity.
  - Has final approval and authority on all major transportation decisions, policies, and programs developed through HOCTC.
  - Comprised of local elected officials, officials of public agencies that administer or operate major modes of transportation and State officials.
  - HOCTC staff carry out the work program, as approved by the policy committee.
  - HOCTC reports to the GP&L on the transportation planning process as it relates to the use of Federal transportation funds.
- GP&L has bylaws that need to be updated. The bylaws will govern all functions of the committee at the close of the same meeting henceforth and supersede any previously adopted bylaws of the GP&L.
  - The amended bylaws are Section 6A by adding details to list the voting membership titles and organization and Section 6C by adding a vacancy replacement procedure to detail the process of filling vacancies.
  - The changes are to voting members' ability to appoint people. The person will serve until they leave the position then the Chair and Vice Chair can put forward an appointment from their respective counties for a town or village supervisor to take over.
- MPOs exist to address transportation-related issues and to plan for and make use of federal transportation funds.
- As a requirement to receive federal funds, HOCTC must maintain the three C process, and to continue to be eligible for these funds that process must be documented and directed by current federal transportation legislation.
- The purpose of the PPP is to serve as the MPO's primary approach to shaping public engagement by describing the methods, means, and formats to provide the opportunity for public input. It must also define which populations should be included in the

process. It then must ensure that all citizens have reasonable, equitable, and accessible means to participate.

- This plan is being updated in alignment with updates to the LRTP and HSTP and the initiation of the PEL Study and the SS4A grant.
- Discussion: None
- Motion to approve the resolution made by: Scott Musacchio
  - Seconded by: Mary Austin Pratt
  - Voting: Passed 11-0-0
  
- **HOCTC Resolution 2024 – 08: Approval of Herkimer County GP&L Committee Appointment** - Presentation, discussion, and request to approve the resolution. *Presenter: Dana Crisino, HOCTC*
  - A motion was made to combine resolutions 2024-08 and 2024-09 by James Wallace and seconded by Scott Musacchio.
    - Voting: Passed 10-0-0
  - Herkimer County appointment to fill voting member vacancy on the GP&L committee pursuant to the 2024 Amendment of the bylaws of the GP&L in HOCTC resolution 2024-07.
  - Herkimer County hereby nominates the Town Supervisor for the Town of German Flatts for approval to fill the Herkimer County vacancy on the GP&L voting membership. Each member of the GP&L Committee shall be eligible to serve during the term as long as the member occupies the position held at the time of selection and approval.
  - Discussion: None
  - *Resolution passed in a future motion.*
  
- **HOCTC Resolution 2024 – 09: Approval of Oneida County GP&L Committee Appointment** - Presentation, discussion, and request to approve the resolution. *Presenter: Dana Crisino, HOCTC*
  - Oneida County appointment to fill voting member vacancy on the GP&L committee pursuant to the 2024 Amendment of the bylaws of the GP&L in HOCTC resolution 2024-07.
  - Oneida County hereby nominates the Town Supervisor for the Town of Camden for approval to fill the Oneida County vacancy on the GP&L voting membership. Each member of the GP&L Committee shall be eligible to serve during the term as long as the member occupies the position held at the time of selection and approval.
  - Discussion: None
  - Motion to approve the resolutions and appoint both positions permanently made by: James Wallace
    - Seconded by: Mary Austin Pratt
    - Voting: Passed 11-0-0
  
- **HOCTC Resolution 2024 – 10: Amendment to the 2024 – 2025 Unified Planning Work Program (UPWP) Budget** - Presentation and discussion of the proposed resolution. *Presenter: Julie Richmond, HOCTC*

- The 2024-2025 UPWP was approved on February 29, 2024 by HOCTC Resolution 2024-02 of the GP&L.
- The posting of the Federal Transit Administration (FTA) Federal Fiscal Year 2024 Section 5303 Metropolitan Planning Program (MPP) apportionment, based on the final Federal Fiscal Year (FFY) 2024 budget, replaces the previously provided 2024/25 Allocations Table.
  - The allocation for FTA Section 5303 MPP funds was decreased from \$83,656 to \$81,689 for HOCTC.
  - The FTA MPP funds programmed are to be decreased in staff work task lines to accurately reflect the carryover balance programmed for 2024-2025.
  - The 2024-2025 UPWP programmed an estimated \$300,000 carryover of FHWA PL funds, whereas actual expenditures for 2022-2023 UPWP resulted in a carryover of \$414,548 in FHWA PL funds.
  - The FHWA PL funds programmed are to be increased in staff work and contracted services task lines to accurately reflect the carryover balance programmed for 2024-2025.
  - Some of the additional carryover resulted from a later than expected start on contractual budgets.
- Discussion: None
- Motion to approve the amended budget made by: Mary Austin Pratt
  - Seconded by: Scott Musacchio
  - Voting: Passed 11-0-0
- **HOCTC Resolution 2024 – 11: Amendment to the 2023 – 2027 TIP to add a USDOT Charging and Fueling Infrastructure (CFI) Grant Award** – Presentation and discussion of the proposed resolution. *Presenter: Julie Richmond, HOCTC*
  - There were 47 awards throughout the country, three in New York State. The other two agencies funded in NY went to NYSERDA and NYCDOT.
  - The total project cost is \$1.087M with a \$0.378M local match through National Grid Make Ready funding. This places the Oneida County contribution at \$0. The grant award totals \$0.709M to install 41 dual-port level 2 EV charging stations at eight public locations throughout Oneida County.
  - Each location was vetted, and selected based on benefit to local businesses, disadvantaged communities, and encouraging the local workforce to transition to EVs.
  - This project must be included in the TIP to receive funding and be included in the Long Range Transportation Plan as the planning requirements apply to Title 23. The motion will be to approve an amendment to the 2023-2027 TIP. The grant is already included in the LRTP update. The new PIN assigned is 2754.93.
  - Discussion: None
  - Motion to approve this resolution made by: Mary Austin Pratt.
    - Seconded by: Daniel Guzewich
    - Voting: Passed 11-0-0



- **HOCTC Resolution 2024 – 12: Amendment to the 2023 – 2027 TIP to revise a Culvert Repair and Replacement Project** - Presentation and discussion of the proposed resolution. *Presenter: Mark DeRocco, NYSDOT*
  - A motion was made by Dan Guzewich to combine Resolutions 2024-12, 2024-13 and 2024-14.
    - Seconded by Sara Sherlock
    - Voting: Passed 11-0-0
  - Description: PIN 2LC1.01 – Culvert Resiliency Project 21-Contract 1. This project will replace and rehabilitate large culverts in the state system with a focus on safety, infrastructure, and hydraulic resiliency, supporting the state’s economy and environmental stewardship, at various locations on the state and/or federal highway systems within Region 2.
  - Project Revisions:
    - \$1.945M in Protect funds shall be added to the Construction and Construction Inspection phases.
    - \$0.02M in STBG funds for Construction Railroad work shall be added to the project.
    - The total project cost shall be increased by \$2.16M from \$6.306M to \$8.466M.
    - The construction phases will be changed from FFY 2023 to FFY 2025.
  - Discussion: None
  - *Resolution passed in future motion.*
  
- **HOCTC Resolution 2024 – 13: Amendment to the 2023 – 2027 TIP to revise a Culvert Repair and Replacement Project** - Presentation and discussion of the proposed resolution. *Presenter: Mark DeRocco, NYSDOT*
  - Description: PIN 2LC1.11 - Culvert Resiliency Project 21-Contract 2. This project will replace and rehabilitate large culverts in the state system with a focus on safety, infrastructure, and hydraulic resiliency, supporting the state’s economy and environmental stewardship, at various locations on the state and/or federal highway systems within Region 2.
  - Project revisions:
    - The total project cost shall be increased by \$4.095M from \$5.295M to \$9.390M.
    - The ROW Acquisition phase shall be changed from FFY 2023 to FFY 2024 and the Construction Inspection phases shall be changed from FFY 2023 to FFY 2025.
  - Discussion: None
  - *Resolution passed in future motion.*
  
- **HOCTC Resolution 2024 – 14: 2024 Amendment to the 2023 – 2027 TIP to revise a Culvert Repair and Replacement Project** - Presentation and discussion of the proposed resolution. *Presenter: Mark DeRocco, NYSDOT*
  - Description: PIN 2LC1.11 - Culvert Resiliency Project 21- Contract 3. This project will replace and rehabilitate large culverts in the state system with a focus on safety, infrastructure, and hydraulic resiliency, supporting the state’s economy and

environmental stewardship, at various locations on the state and/or federal highway systems within Region 2.

- Project revisions:
  - The total project cost shall be increased by \$5.036M from \$2.410M to \$7.44M.
  - This increase includes the addition of Protect funds as an additional fund source for Construction.
  - The Construction and Construction Inspection phases shall be changed from FFY 2023 to FFY 2025.
- Discussion: All these projects are region-wide multi-site projects with different contracts.
- Motion to approve Resolutions 2024-12, 2024-13 and 2024-14 made by: Scott Musacchio.
  - Seconded by: Shawn Kaleta
  - Voting: Passed 11-0-0
  
- **HOCTC Resolution 2024 – 15: Amendment to the 2023-2027 TIP to revise a Pavement Marking Project** - Presentation and discussion of the proposed resolution.  
*Presenter: Mark DeRocco, NYSDOT*
  - Description: 2806.60 – Pavement Marking Project 24 for a preventative maintenance project will be used to replace worn or missing pavement markings at various locations in Region 2.
  - Project revisions:
    - The total project cost shall be increased by \$1.495M from \$3.120M to \$4.615M.
    - The Construction and Construction Inspection phases shall be changed from FFY 2025 to FFY 2024.
  - Discussion: The cost increase is due to added sites for pavement marking and an increase in requirements for pavement markings on interstates.
  - Motion to approve the resolution made by: Linda Lubey
    - Seconded by: Scott Musacchio
    - Voting: Passed 11-0-0
  
- **HOCTC Resolution 2024 – 16: Amendment to the 2023-2027 TIP to revise a BridgeNY 2018 Project** - Presentation and discussion of the proposed resolution.  
*Presenter: Mark DeRocco, NYSDOT*
  - Description: PIN 2754.56 – BridgeNY 2018 Project (BIN 2266820) involves the replacement of the existing West German Street over Bellinger Brook bridge in the Village of Herkimer in Herkimer County.
  - Project Revisions:
    - The total project cost shall be increased by \$0.643M from \$4.001M to \$4.644M. The low bid was slightly higher than the original estimated contract price, so adding 0.643M in local funding to the project.
    - A Federal Earmark of \$1.5M was added and the Construction Local Share was decreased which was a placeholder for the Earmark. The difference is due to the total project costs changing and not needing as much local share.

- Discussion: None
- Motion to approve the resolution made by: James Wallace
  - Seconded by: Shawn Kaleta
  - Voting: Passed 11-0-0
  
- **HOCTC Resolution 2024 – 17A: Amendment to the 2023-2027 TIP to revise a Traffic Systems Improvement Project** - Presentation and discussion of the proposed resolution.  
*Presenter: Mark DeRocco, NYSDOT*
  - A motion was made by Scott Musacchio to combine Resolutions 2024-17A and 2024-17B.
    - Seconded by: Peter Rovazzi
    - Voting: Passed 11-0-0
  - Description: PIN 2806.94 – Traffic Systems Improvement Project 26 will provide safety enhancements to the signal system and ADA elements at various intersections regionwide such as signal upgrades, removal of embedded poles, and installation of backplates.
  - Project revisions:
    - The total project costs shall be decreased by \$0.536M from \$2.796M to \$2.260M. This decrease is from the Construction and Construction Inspection phases and will be moved to PIN 2806.55, contingent upon the approval of Resolutions 2024-17A and 2024-17B.
  - Discussion: None
  - *Resolution passed in future motion.*
  
- **HOCTC Resolution 2024 – 17B: Amendment to the 2023-2027 TIP to revise a Traffic Systems Improvement Project** - Presentation and discussion of the proposed resolution.  
*Presenter: Mark DeRocco, NYSDOT*
  - Description: PIN 2806.55 traffic Systems Improvement Project 24 involves the modernization at several locations across the region to provide desired highway safety benefits and improve equipment reliability. The project also includes elements to address signal systems issues as needed across the region.
  - Project revisions:
    - The total project cost shall be increased by \$0.394M from \$2.719M to \$3.113M with funds from PIN 2806.94.
    - The Construction and Construction Inspection phases will be changed from FFY 2024 to FFY 2025, contingent on the approval of Resolutions 2024-17A and 2024-17B.
  - Discussion: None
  - A motion was made to approve Resolutions 2024-17A and 2024-17B by Mary Austin Pratt.
    - Seconded by: Linda Lubey
    - Voting: Passed 11-0-0

- **HOCTC Resolution 2024 – 18: Amendment to the 2023-2027 TIP to add a Bridge Replacement Project** - Presentation and discussion of the proposed resolution. *Presenter: Mark DeRocco, NYSDOT*
  - A motion was made by James Wallace to combine Resolutions 2024-18, 2024-19, and 2024-20 since they are different sites but same projects.
    - Seconded by: Daniel Guzewich
    - Voting: Passed 11-0-0
  - Description: PIN 2134.59 – The bridge that carries Route 5 over East Canada Creek (BIN 1002460) in Herkimer and Montgomery Counties will be replaced.
  - This project will be funded in the amount of \$12.956M with BFP Main Funds in FFY 2026.
  - Discussion: None
  - *Resolution passed in future motion.*
  
- **HOCTC Resolution 2024 – 19: Amendment to the 2023-2027 TIP to add a Bridge Replacement Project** - Presentation and discussion of the proposed resolution. *Presenter: Mark DeRocco, NYSDOT*
  - Description: PIN 2807.07 – The bridge that carries Higby Rd. (CR96) over Route 5S (BIN 1051230) in the Town of Frankfort in Herkimer County will be replaced.
  - The project will be funded in the amount of \$6.521M with NFA funds and BFP Main funds in FFY 2027.
  - Discussion: None
  - *Resolution passed in future motion.*
  
- **HOCTC Resolution 2024 – 20: Amendment to the 2023-2027 TIP to add a Bridge Reconstruction Project** - Presentation and discussion of the proposed resolution. *Presenter: Mark DeRocco, NYSDOT*
  - Description: PIN 2118.08 – Bridge Reconstruction Project Route 28 over Route 12 Alder Creek (BIN 1009530). This project will reconstruct the Route 28/12 interchange and replace Route 28 over Route 12 bridge in the Town of Boonville in Oneida County.
  - This project will be funded in the amount of \$14.492M with BFP Main funds in FFY 2027.
  - Discussion: None
  - A motion was made to pass Resolutions 2024-18, 2024-19, and 2024-20 by: James Wallace
    - Seconded by: Timothy Seymour
    - Voting: Passed 11-0-0
  
- **HOCTC Resolution 2024 – 21A-21G: Amendment to the 2023-2027 TIP to add FTA Section 5310 Award Projects** - Presentation and discussion of the proposed resolution. *Presenter: Barb Hauck, HOCTC*
  - A motion to combine Resolutions 2024-21A-21G was made by Mary Austin Pratt.
    - Seconded by: Dan Guzewich
    - Voting: Passed 11-0-0

- Description: FTA Section 5310 program for the Enhanced Mobility of Seniors and Individuals with Disabilities. Enhanced mobility projects exceed ADA requirements, improve access to transit, paratransit, or alternatives. The funding includes the purchasing of buses, vans, wheelchair lifts, mobility management programming, technology, and similar items or programs.
  - As required by NYSDOT-Albany, HOCTC coordinates a local review committee to score applications based on NYSDOT criteria; final award determination is made by NYSDOT-Albany.
  - Seven agencies applied and received awards by HOCTC if the GP&L approves to enter into the TIP for final award processing.
    - PIN 2822.14 – Herkimer County Chapter NYSARC to replace a 26-passenger bus with two wheelchair stations for a federal funding cost of \$178,703.20.
    - PIN 2822.15 – Rome Memorial Hospital, Inc. to replace one 14-passenger bus with two wheelchair stations and one non-OGS handicap-accessible van for a federal funding cost of \$144,431.20.
    - PIN 2833.16 – NYSARC, Inc. Oneida-Lewis Chapter for the replacement of one 14-passenger bus with two wheelchair stations for a federal funding cost of \$95,722.40.
    - PIN 2822.17 – Senior Network Health for two replacement vehicles that carry five passengers with seating for one wheelchair station for a federal funding cost of \$122,104.00
    - PIN 2822.18 – Elderlife, Inc. d/b/a 50 Forward Mohawk Valley for the continuation of the 5310 Mobility Management Services for a federal funding cost of \$103,221.60.
    - PIN 2822.19 – Senior Citizens Council Rome New York, Inc. for the replacement of one 10-passenger bus with one wheelchair station for a federal funding cost of \$87,859.20.
    - PIN 2822.20 – Katherine Luther Residential Healthcare and Rehabilitation Center for the replacement of one 10-passenger bus with one wheelchair station for a federal funding cost of \$87,859.20.
    - Each of these PINS has a 20% local match requirement and all are funded using FFY 2023 funds.
- Discussion: None
- A motion was made to approve Resolutions 2024-21A-2024-21G by: Mary Austin Pratt.
  - Seconded by: Linda Lubey
  - Voting: Passed 11-0-0
- **HOCCPP Resolution 2024 – 01: New York State Data Center Affiliate Agreement** - Presentation and discussion of the proposed resolution. *Presenter: Dana Crisino, HOCTC*
  - Description: Per an agreement from the 1960s, Herkimer and Oneida Counties have shared planning services. This allows for more resources such as this proposed data agreement. The NYS Data Center is a center created by the NYS Department of Labor

in cooperation with the Census Bureau to maintain a statewide database of comprehensive census data. As a census data affiliate, HOCCPP can access more in-depth datasets, provide greater resources, and conduct a deeper analysis of the Census data to understand trends.

- HOCCPP currently has an expired operating agreement that will be remedied when NYS sends the contract.
- The NYS Data Center has requested an updated and retroactive agreement to be in place to continue participation in the network.
- The agreement between HOCCPP and the NYS Data Center for the period of January 1, 2024 to December 31, 2028.
- A motion was made to approve this agreement by: Mary MacEnroe
  - Seconded by: Timothy Seymour
  - Voting: Passed 11-0-0
- **Administrative Modifications to the 2023-2027 TIP** – Presentation and discussion of the TIP Administrative Modifications Memorandum. *Presenter: Dana Crisino, HOCTC*
  - Description: A report of the administrative modifications made to the MPO TIP that do not change in scope or any significant component and are less than 10% of the total project cost or \$549,000 or less. This was recently updated due to the cost increase in projects.
  - If there are any questions, please contact Dana, Julie, or Deb at DOT.
  - Administrative Modifications 2024-14MOD, 2024-15MOD, and 2024-16MOD were added between the TPC Meeting and the GP&L Meeting.
  - These modifications for the last quarter were given as the following:

ADMIN MOD. #	PIN	DESCRIPTION	AGENCY
2024 – 02MOD	2754.89	Bridge Deck Replacement: BridgeNY 2022. This project will replace the bridge deck of a bridge that carries Oswego Road over Fish Creek (BIN 2206390), in the Town of Vienna, Oneida County. The Funding Year for Detailed Design will be changed from FFY 2023 to FFY 2025, and the Construction and Construction Inspections Phases will be changed from FFY 2025 to FFY 2026.	NYS DOT
2024 – 03MOD	2754.41	Reconstruction Bridge Replacement. This project will replace the Clinton Street over Sauquoit Creek bridge (BIN 2206280), in the Town of New Hartford, Oneida County. The Funding Year for the Construction and Construction Inspections Phases will be changed from FFY 2025 to FFY 2031.	NYS DOT
2024 – 04MOD	2053.07	Pavement Preventive and Corrective Maintenance. This project will rehabilitate the pavement of Routes 12D, 294, and 46, in the Town and Village of Boonville, Oneida County. The Funding Year for the Construction and Construction Inspection Phases will be changed from FFY 2027 to FFY 2024.	NYS DOT
2024 – 05MOD		Per Mark DeRocco, Region 2 requested to leave 05 vacant at this time.	NYS DOT
2024- 06MOD	2806.62	Guiderail and Signs Replacement Project 24, Regionwide. This safety project is used to repair, replace, or remove hazardous roadside elements (guiderails, bridge rail, trees, etc.) as necessary along highways at various locations in <u>Region 2</u> . The Funding Year for the Construction and Construction Inspection Phases will be changed from FFY 2024 to FFY 2025.	NYS DOT
2024- 07MOD	2088.06	Safety Project. This project will address crash rates and other safety issues associated with lane configuration, lane geometry, pedestrian and bicycle accommodations, highway lighting, and travel speeds at the intersection of NYS Route 921W (French Road, Champlin Avenue) and Burrstone Road in the Town of New Hartford in Oneida County. The Construction phase will be increased by \$.200M which will increase the total project from \$3.941M to \$4.141M.	NYS DOT
2024- 08MOD	2806.50	Pavement Marking Project 23. This project will be used to replace worn or missing pavement markings at various locations in <u>Region 2</u> . A fund source, HSIP, will be added to the Construction and Construction Inspection Phases which will increase	NYS DOT

2024-09MOD	2065.40	Rte. 12B over Oriskany Creek, Bridge Replacement (BIN 1009890) in the Town of Kirkland in Oneida County. This project replaces the bridge carrying Route 12B over Oriskany Creek and the replacement of the Route 12B over unnamed creek culvert, which will become bridge size. This project will also include paving about 800ft. from the culvert replacement to Route 12B/233 intersection. The fund source type for all the phases (SC, PD, DD, C, CI) will be changed from NHPP to BFP Main.	NYSDOT
2024-10MOD	2303.50	Route 46 over Erie Canal, Bridge Replacement (BIN 4025690) Project. This project replaces the bridge carrying NYS Route 46 over the Erie Canal in the Town of Verona in Oneida County. The fund source type for the phases DD, C, and CI will be changed from NHPP to BFP Main.	NYSDOT
2024-11MOD	2303.51	Route 46 over Stringer Brook (BIN 1025780) & Route. 46 over Lansing Kill (BIN 1025790), Bridge Repair and Replacement Project. This project will rehabilitate the superstructure of the bridge carrying Route 46 over Stringer Brook and will fully replace the structure carrying Route 46 over Lansing Kill in the Town of Western in Oneida County. The fund source type for the phases DD, C, and CI will be changed from NHPP to BFP Main and changing RI from STBG Flex to SDF. Also, the funding year for Detailed Design phase will be changed from FFY 2024 to FFY 2026, and the Construction and Construction Inspection will be changed from FFY 2028 to FFY 2027.	NYSDOT
2024-12MOD	2754.64	Ashe Road over Crum Creek (BIN 3307720), Bridge Replacement Project. This project will replace the bridge carrying Ashe Road over Crum Creek in the Town of Manheim in Herkimer County. The funding year for the Construction and Construction Inspection phases will be changed from FFY 2024 to FFY 2025.	NYSDOT
2024-13MOD	2650.60	2018 TAP Sidewalk Improvement Project. This project is for new construction and reconstruction of sidewalks on Willow Place in the Town of Verona in Oneida County. The funding year for the Construction and Construction Inspection phases will be changed from FFY 2024 to FFY 2025.	NYSDOT
2024-14Mod	2821.76	Centro Transit Bus Purchase Project. This project will replace diesel transit buses for Centro of Oneida-Utica, in Oneida County, that will improve efficiency in operations, as a safety improvement, and to maintain a state of good repair. The federal Section 5307 funds will increase by \$35,818, from \$5,813,600 to \$5,849,418; the state share will increase by \$4,477, from \$726,700 to \$731,177; and the local share will increase by \$4,477, from \$726,700 to \$731,177. The total project cost will increase by \$44,772, from \$7,267,000 to \$7,311,772.	CENTRO
2024-15MOD	2821.80	Centro Capital Assistance Project. This project is for the capital assistance for Bus/Bus Facilities for Centro of Oneida in Oneida County to improve efficiency in operations and to maintain a state of good repair. The federal Section 5339 funds will decrease by \$23,912, from \$2,744,000 to \$2,720,088; the state share will decrease by \$2,989, from \$343,000 to \$340,011; and the local share will decrease by \$2,989, from \$343,000 to \$340,011. The total project cost will decrease by \$29,890, from \$3,430,000 to \$3,400,110.	CENTRO
2024-16Mod	2806.57	Culvert Repair/Replacement Project 24. This project will rehabilitate or replace deficient culverts as necessary at various locations on the federal highway systems within <u>Region 2</u> . The ROW Acquisition Phase will be deleted, and the funds will be moved to the Construction Phase. This change will not change the Total Project Cost.	NYSDOT



## **11. Open Forum for Committee Discussion**

- None

## **12. Adjournment**

- Motion to adjourn the meeting made by: Mary Austin Pratt
  - Seconded by: Scott Musacchio
  - Voting: Passed, 11-0-0

The meeting was adjourned at 10:33 a.m.

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Respectfully submitted by Amy Heiderich