

HERKIMER COUNTY PLANNING BOARD

COUNTY OFFICE BUILDING • HERKIMER, NEW YORK 13350

Staff:
HERKIMER-ONEIDA COUNTIES
COMPREHENSIVE PLANNING
PROGRAM • At Union Station
321 Main Street, Utica, NY 13501
TEL: (315) 798-5710 •
E-MAIL: 239apps@oneidacountyny.gov

MINUTES

Herkimer County Planning Board
Monday, January 26, 2026

The Herkimer County Planning Board (HCPB) met in person on January 26, 2026, and the meeting was called to order at 12:00 p.m.

The following were present:

Les Stephens, HCPB Chairperson
Bob Drummond
Donna Salamone

Frank Mendl
Hanna Sauberan, HOCCPP Staff

Minutes

Minutes from the December 15, 2025 meeting were unanimously approved, following a motion by Bob Drummond and second by Donna Salamone.

New Business

Stark Development LLC – Diamond Drive, Town of Schuyler

HCPB reviewed a site plan review for a proposed 6,000 square foot building and 6 tenant rental buildings for a construction contractor. The proposed project also includes driveways, parking areas, and a septic system. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal but did mention that a building is located within the 100' wetland buffer to the septic. Donna Salamone made a motion for “No Recommendation”, and to also include a comment about the building in the wetland buffer. Frank Mendl seconded, and the motion passed unanimously.

Bell Atlantic Mobile Systems – Jordanville Road, Town of Columbia

HCPB reviewed a use variance to construct an unmanned wireless communications facility located on Jordanville Road in the Town of Columbia. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Bob Drummond motioned for “No Recommendation”, Donna Salamone seconded, and the motion passed with all in favor.

Sonbyrne Sales, Inc. – NY-5, Town of Schuyler

HCPB reviewed a site plan review to construct a 4,968 square foot convenience store and gasoline fueling facilities (4 fueling dispensers). The HCPB did not identify any significant countywide or intermunicipal impacts and therefore issued a “No Recommendation as to Final Action”. Citing no likely countywide impact, Frank Mendl motioned for “No Recommendation”, Bob Drummond seconded, and the motion passed unanimously.

Acadia Energy Corp. – Cosby Manor Road, Town of Schuyler

HCPB reviewed materials submitted for a site plan review of a 7.5 MW solar farm on Cosby Manor Road in the Town of Schuyler. As there was no decommissioning plan submitted, the HCPB issued a “Recommended Modifications” in order to provide comments on the lack of documentation. Donna Salamone motioned for “Recommended Modifications” with a comment on the need for the applicant to submit a decommissioning plan to the Town. Bob Drummond seconded, and the motion passed with all in favor.

Town of Little Falls – Town of Little Falls

HCPB reviewed a local law establishing a one-year moratorium on the processing, permitting, and/or construction of battery energy storage systems within the Town of Little Falls. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Donna Salamone motioned for “No Recommendation as to Final Action”, Frank Mendl seconded, and the motion passed with all in favor.

Other Business

The next meeting of the Herkimer County Planning Board is scheduled for February 23, 2026, at noon. The meeting will be held in person at the Herkimer County Chamber of Commerce (420 East German Street, Herkimer, NY 13350). There being no further business, the meeting was adjourned at 12:20 p.m.