

HERKIMER COUNTY PLANNING BOARD

COUNTY OFFICE BUILDING ▪ HERKIMER, NEW YORK 13350

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MINUTES

Herkimer County Planning Board
Monday, July 20, 2026

The Herkimer County Planning Board (HCPB) met in person on July 20, 2026, and the meeting was called to order at 12:03 p.m.

The following were present:

Les Stephens, HCPB Chairperson
Bob Drummond
Donna Salamone
Robyn Cadwell

Frank Mendl
Chris Lynch, Citizen
Louis Cavallaro, Citizen
Hanna Sauberan, HOCCPP Staff

Minutes

Minutes from the May 18, 2026 meeting were unanimously approved, following a motion by Bob Drummond and second by Donna Salamone.

New Business

Sergott – State Route 28, Town of Russia

HCPB reviewed an area variance for road frontage on a subdivided lot on State Route 28 in the Town of Russia. The HCPB did not identify any significant countywide or intermunicipal impacts and therefore issued a “No Recommendation as to Final Action”. Citing no likely countywide impact, Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded, and the motion passed unanimously.

Cavallaro – State Route 28, Town of Russia

HCPB reviewed an area variance for side yard setback to tear down an existing garage and build a bigger structure on State Route 28 in the Town of Russia. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Bob Drummond motioned for “No Recommendation”. Frank Mendl seconded, and the motion passed with all in favor.

SunCap Property Group – Dunbar Drive & Usyk Drive, Town of Schuyler

HCPB reviewed a site plan review to construct a single warehouse within the Schuyler Business Park in the Town of Schuyler. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded, and the motion passed with all in favor.

Brown – Town of Little Falls

HCPB reviewed the Town of Little Falls’s Comprehensive Plan. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Donna Salamone motioned for “No Recommendation”. Bob Drummond seconded, and the motion passed with all in favor.

JT Motorcar – State Route 28, Town of Columbia

HCPB reviewed a special use permit to allow a used car display lot with an existing small office building on State Route 28 in the Town of Columbia. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Bob Drummond motioned for “No Recommendation”. Donna Salamone seconded, and the motion passed with all in favor.

Town of Winfield – Town of Winfield

HCPB reviewed a 12-month moratorium on the development of data storage facilities and data centers in the Town of Winfield. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Donna Salamone motioned for “No Recommendation”. Frank Mendl seconded, and the motion passed with all in favor.

Spofford – Thompson Road, Town of Salisbury

HCPB reviewed a two-lot subdivision proposal on Thompson Road in the Town of Salisbury. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal, though it was noted that if driveway(s) are constructed onto Thompson Road, the applicant will have to obtain a driveway permit from the Herkimer County Highway Department before installation/construction.. Bob Drummond motioned for “No Recommendation” with the additional comment about driveway permits. Frank Mendl seconded, and the motion passed with all in favor.

Hurley – State Route 29A, Town of Salisbury

HCPB reviewed a two-lot subdivision proposal on State Route 29A in the Town of Salisbury. The HCPB did not identify any significant countywide or intermunicipal impacts and therefore issued a “No Recommendation as to Final Action”. Citing no likely countywide impact, Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded, and the motion passed unanimously.

3085 Main St., LLC – Crosby Boulevard, Town of Webb

HCPB reviewed a conditional use permit to allow replacement of a legally, pre-existing, nonconforming structure and a change of use to retail sales on Crosby Boulevard in the Town of Webb. The HCPB did not identify any significant countywide or intermunicipal impacts and therefore issued a “No Recommendation as to Final Action”. Citing no likely countywide impact, Robyn Cadwell motioned for “No Recommendation”. Bob Drummond seconded, and the motion passed unanimously.

Other Business

The next meeting of the Herkimer County Planning Board is scheduled for August 17, 2026, at noon. The meeting will be held in person at the Herkimer County Chamber of Commerce (420 East German Street, Herkimer, NY 13350). There being no further business, the meeting was adjourned at 12:25 p.m.