

HERKIMER COUNTY PLANNING BOARD

COUNTY OFFICE BUILDING • HERKIMER, NEW YORK 13350

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MINUTES

Herkimer County Planning Board
Monday, June 17, 2024

The Herkimer County Planning Board (HCPB) met in person on June 17, 2024 and the meeting was called to order at 12:06 p.m.

The following persons were present:

Les Stephens, HCPB Chairman
Donna Salamone, HCPB Member
Robyn Cadwell, HCPB Member
Jeff Rehler, HOCCPP Staff
Kim Kulay – Resident, City of Little Falls
Sam Roorda – Resident, City of Little Falls
Deborah Kaufman – Mayor, City of Little Falls
Dan Casler – Supervisor, Town of Little Falls

Kurt Ackerman – Herkimer County Legislator,
District 12
Stephen Salamone – Resident, Town of Little Falls
Marianne Graziadei – Resident, Town of Little Falls
Adam Fumarola – Hanover Real Estate
Development
Roger Keating – Labella Associates

A motion was made by Donna Salamone and seconded by Robyn Cadwell to approve the minutes from the Monday, May 20, 2024 meeting. The minutes were approved unanimously.

Pennrose, LLC - Reed Street, City of Little Falls (GML 239 Referral)

HCPB reviewed an area variance, use variance, and site plan application for a multi-family housing development. Various residents, public officials, and representative of the development team spoke about the project. Concerns from the public included traffic impacts, stormwater management (given the presence of a creek on site), land use compatibility, and impacts to wildlife habitat. Jeff Rehler discussed the GML 239 referral process, role of the County Planning Board, and role of local municipal Boards. HCPB issued a “No Recommendation” decision following a motion by Donna Salamone and second by Robyn Cadwell. The motion passed with all in favor. HCPB included comments regarding the importance of local consideration of any pending input from NYSDOT (regarding traffic patterns along NYS 169), the possibility of the City requesting a traffic study from the applicant, review of any additional SEQRA documentation, and evaluation of a forthcoming Storm Water Pollution Prevention Plan (SWPPP). The Board also commented on the importance of the City working with the Town and applicant to resolve community character and aesthetic concerns at the municipal boundary.

Michael Glatfelter - Long View W, Town of Webb (GML 239 Referral)

HCPB reviewed an area variance to allow the construction of a single-family dwelling with reduced rear yard setback. Members agreed that the action would have minimal potential for intermunicipal or countywide impact. Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

Corey Down - 3052 St. Rt. 28, Town of Webb (GML 239 Referral)

Members reviewed an area variance for multiple structures, rear yard setback, and lot coverage. Robyn Cadwell motioned for “No Recommendation” as to final action. Donna Salamone seconded and the motion passed with all in favor.

Eva Kelly Trust - 423 Hollywood Rd, Town of Webb (GML 239 Referral)

Members reviewed an area variance to allow an addition (deck) to have a reduced front yard setback. Citing no likely countywide impact, Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

Phillip Sbarra - 211 Judson Rd, Town of Webb (GML 239 Referral)

HCPB reviewed conditional use permit for expansion of a lawful, pre-existing nonconforming boathouse with dwelling unit. Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded and the motion passed with all in favor.

Rocco Lamanna II - 178 Lake Kathryn Rd, Town of Webb (GML 239 Referral)

Members reviewed a site plan for an unroofed deck (99-square feet in size) within the shoreline setback area. Citing no likely countywide impact, Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

Robert Mosca - 130 Spruce Dr, Town of Webb (GML 239 Referral)

Members reviewed an area variance to allow a partial enclosure of a deck with reduced rear yard setback. Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

Aldrich Trucking & Sawing, Inc. - Andrew Usyk Drive, Town of Schuyler (GML 239 Referral)

Members reviewed a site plan for construction of an office and trailer storage building (30,000 square feet), material storage building (41,600 square feet), and related amenities. Les Stephens discussed the potential for positive economic impact and appropriate siting for the use within the business park. Citing no likely countywide impact, Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

Town of Columbia - Zoning map update at 603 State Highway 28 (GML 239 Referral)

Jeff Rehler informed Members that the application was incomplete due to no accompanying supporting documentation. Notice of the incomplete referral (HC-194419) had been provided to referring body (Town of Columbia) as of Jun 6, 2024, at 4:03 PM.

Frank Bifone - 268 Old Boy Scout Rd, Town of Webb (GML 239 Referral)

HCPB reviewed an area variance to allow an accessory structure to be taller than the primary structure. Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded and the motion passed with all in favor.

Town of Webb UFSD - 3002 St Rt 28, Town of Webb (GML 239 Referral)

Members reviewed an area variance to allow an entrance addition and renovation with reduced front yard setback. Citing no likely countywide impact, Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

Robert Rosenburgh - 117 Ramblers Lodge Rd, Town of Webb (GML 239 Referral)

Members reviewed an area variance for addition of a storage area with reduced rear yard setback. Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded and the motion passed with all in favor.

Other Business

The next meeting of the Herkimer County Planning Board is scheduled for July 15, 2024 at noon and will be held in person. There being no further business, the meeting was adjourned at 1:09 p.m.