

HERKIMER COUNTY PLANNING BOARD

COUNTY OFFICE BUILDING ▪ HERKIMER, NEW YORK 13350

Staff:
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MINUTES

Herkimer County Planning Board
Monday, May 19, 2025

The Herkimer County Planning Board (HCPB) met in person on May 19, 2025 and the meeting was called to order at 12:02 p.m.

The following were present:

Les Stephens, HCPB Chairperson
Bob Drummond
Donna Salamone

Frank Mendl
Robyn Cadwell
Kristin Campbell, HOCCPP Staff

Minutes

Minutes from the April 21, 2025 meeting were unanimously approved, following a motion by Bob Drummond and second by Donna Salamone.

New Business

Town of German Flatts – 12-Month Solar & Wind Moratorium

HCPB reviewed a Local Law regarding a 12-Month moratorium on applications and approvals and/or construction or installation of solar energy systems, solar farms, wind energy systems, and/or windmills in the Town. Bob Drummond motioned for “No Recommendation”. Frank Mendel seconded, and the motion passed with all in favor.

Town of German Flatts- Battery Energy Storage System Law

HCPB reviewed a Local Law regulating battery energy storage systems and equipment in the Town. Members discussed that the law mentioned zoning districts which the Town does not have at this time. This should be removed from the law in Section 6 and 7. Additionally section 7.1.c should be updated to “Herkimer County Planning Board” reviews applications. Robyn Cadwell motioned for “No Recommendation” with the comments above. Donna Salamone seconded, and the motion passed with all in favor.

DiFillippo– 472 Summit Road, Town of Newport

HCPB reviewed an area variance for side yard setback for a home occupation. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Bob Drummond motioned for “No Recommendation”. Donna Salamone seconded, and the motion passed with all in favor.

DiFillippo - 472 Summit Road, Town of Newport

Members reviewed a special use permit for a large home occupation. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Robyn Cadwell motioned for “No Recommendation”. Frank Mendl seconded, and the motion passed with all in favor.

Morrison– 366 Graves Road, Town of Newport

HCPB reviewed a special use permit for side yard setback for a second residence on an existing lot. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Bob Drummond motioned for “No Recommendation”. Donna Salamone seconded, and the motion passed with all in favor.

Pickered– 343 Newport Gray Road, Town of Newport

HCPB reviewed a special use permit for use of a keyhole lot entrance for a second residence on an existing lot. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Robyn Cadwell motioned for “No Recommendation”. Frank Mendl seconded, and the motion passed with all in favor.

Hennessy– 2859 State Rte. 28, Town of Webb

HCPB reviewed a sign permit for commercial sign located at a business on NYS Rte. 28. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded, and the motion passed with all in favor.

Moose River HOA– 220 Crosby Blvd, Town of Webb

HCPB reviewed a boundary line adjustment to divide an existing lot and add to neighboring parcels. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded, and the motion passed with all in favor.

Village of Newport- Comprehensive Plan

HCPB reviewed a new comprehensive plan for the Village of Newport. Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded, and the motion passed with all in favor.

Other Business

The next meeting of the Herkimer County Planning Board is scheduled for June 16, 2025 at noon. The meeting will be held in person at the Herkimer County Chamber of Commerce (420 East German Street, Herkimer, NY 13350). There being no further business, the meeting was adjourned at 12:35p.m.