

HERKIMER COUNTY PLANNING BOARD

COUNTY OFFICE BUILDING • HERKIMER, NEW YORK 13350

Staff:
**HERKIMER-ONEIDA COUNTIES
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MINUTES

Herkimer County Planning Board
Monday, October 20, 2025

The Herkimer County Planning Board (HCPB) met in person on October 20, 2025, and the meeting was called to order at 12:05 p.m.

The following were present:

Les Stephens, HCPB Chairperson
Bob Drummond
Donna Salamone

Frank Mendl
Robyn Cadwell
Hanna Sauberan, HOCCPP Staff

Minutes

Minutes from the September 15, 2025 meeting were unanimously approved, following a motion by Bob Drummond and second by Donna Salamone.

New Business

Town of Frankfort – Town of Frankfort

HCPB reviewed a proposed local law which repeals and replaces Local Law No. 1 of 2021 and regulates solar energy and battery systems within the Town. Members discussed the law and had one comment that the areas of the Solar Energy Systems Overlay District should be defined on a map. This comment will be added to the response letter. Robyn Cadwell motioned for “No Recommendation”. Bob Drummond seconded, and the motion passed with all in favor.

ELG Utica Alloys Holding Corps – 378 Gross Blvd, Town of Herkimer

HCPB reviewed a subdivision proposal of a 17.125-acre lot into two parcels. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded, and the motion passed with all in favor.

Seeley – 1537 Jerseyfield Rd, Town of Salisbury

HCPB reviewed a subdivision proposal of a 25-acre lot into three parcels. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Citing no likely countywide impact, Frank Mendl motioned for “No Recommendation”. Donna Salamone seconded, and the motion passed with all in favor.

Greco – 113 Lake Trail Rd, Town of Webb

HCPB reviewed a special use permit to allow the replacement and expansion of a legally, pre-existing, nonconforming single-family dwelling. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded, and the motion passed with all in favor.

Other Business

The next meeting of the Herkimer County Planning Board is scheduled for November 17, 2025, at noon. The meeting will be held in person at the Herkimer County Chamber of Commerce (420 East German Street, Herkimer, NY 13350). There being no further business, the meeting was adjourned at 12:15 p.m.