

# HERKIMER COUNTY PLANNING BOARD

COUNTY OFFICE BUILDING • HERKIMER, NEW YORK 13350

*Staff:*  
HERKIMER-ONEIDA COUNTIES  
COMPREHENSIVE PLANNING  
PROGRAM • At Union Station  
321 Main Street, Utica, NY 13501  
TEL: (315) 798-5710 • FAX: (315) 798-5852  
E-MAIL: [planning@ocgov.net](mailto:planning@ocgov.net)

## MINUTES

Herkimer County Planning Board  
Monday, September 16, 2024

The Herkimer County Planning Board (HCPB) met in person on September 16, 2024 and the meeting was called to order at 12:05 p.m.

The following persons were present:

Les Stephens, HCPB Chairman  
Donna Salamone, HCPB Member

Robyn Cadwell, HCPB Member  
Kristin Campbell, HOCCPP Staff

Minutes from the August 19, 2024 meeting were unanimously approved, following a motion by Donna Salamone and second by Robyn Cadwell.

### **Town of Fairfield – Solar Law (GML 239 Referral)**

Members reviewed a proposed local law to regulate installation of solar energy systems in the Town. Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded and the motion passed with all in favor.

### **Para-Future Development Corp. - 2251 State Route 5, Town of Schuyler (GML 239 Referral)**

Members reviewed a proposed 10.71-acre expansion of an existing C-H Zone to cover the entire parcel (partially zoned R-2 at present). Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

### **David M. Paratore - 2253 State Route 5, Town of Schuyler (GML 239 Referral)**

Members reviewed a proposed .46-acre expansion of an existing C-H Zone to cover the entire parcel (partially zoned R-2 at present). Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

### **Clayton Homes, Inc. - NYS Route 5/Westgate Drive, Town of Schuyler (GML 239 Referral)**

Members reviewed a proposed subdivision of 4 lots from Tax Parcel 104.002-5.31 into residential lots conforming to R-1 Zoning. Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded and the motion passed with all in favor.

### **Town of German Flatts – 6-Month Solar Moratorium (GML 239 Referral)**

Members reviewed a proposed local law to establish a 6-month moratorium on applications, approvals, and/or construction or installation of solar energy systems, solar farms and/or windmills in the Town. Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded and the motion passed with all in favor.

### **Stumpin by Mike, LLC - Gros Blvd, Town of Herkimer (GML 239 Referral)**

Members reviewed a proposal to subdivide 2.5 acres from the parent parcel and combine it with the adjoining property. Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

**Roger Pratt - 688 Martin Rd, Town of Webb (GML 239 Referral)**

Members reviewed a site plan review action for a boundary line adjustment. Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded and the motion passed with all in favor.

**Richard Sofield - 26 Little Moose Lake, Town of Webb (GML 239 Referral)**

Members reviewed a site plan for two structures (storage sheds, 100-square feet each) within the shoreline setback area. Donna Salamone motioned for “No Recommendation” as to final action. Robyn Cadwell seconded and the motion passed with all in favor.

**Arts Guild of Old Forge - 3260 St. Rt. 28, Town of Webb (GML 239 Referral)**

HCPB reviewed a use variance to allow a light manufacturing business (cabinet and wood shop) which is otherwise prohibited in the CB-5 zoning district. Members agreed that the action would have minimal potential for intermunicipal or countywide impact. Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded and the motion passed with all in favor.

**Other Business**

The next meeting of the Herkimer County Planning Board is scheduled for October 21, 2024 at noon. The meeting will be held in person at the Herkimer County Chamber of Commerce (420 East German Street, Herkimer, NY 13350). There being no further business, the meeting was adjourned at 12:40 p.m.