



MEETING MINUTES

September 23, 2025, 4:30 PM

Waterville Village Offices
122 Barton Ave., Waterville, NY 13480

Present

Chairperson Chris Burtch (V. of Oriskany)
Roger Potenski (T. of Westmoreland)
Elizabeth Tantillo (V. of Clinton)
Larry Stern (V. of Waterville)
Jamie Bechy (V. of Waterville)
Dave Glenn (T. of Whitestown)

Jake Voelker (NYS DOT)
Shaun Gannon (Ramboll)
Kristin Campbell (HOCCPP staff)
Hanna Sauberan (HOCCPP staff)
Stu Miller (Mohawk Valley Trout Unlimited)

Chairperson Burtch opened the meeting at 4:34 pm.

Meeting Minutes

The August 26, 2025, meeting minutes were approved unanimously following a motion by Elizabeth T. and seconded by Roger P.

Project List Update and Review

Kristin C. asked if there were any updates to the updated project list that was distributed at the last meeting. Having an up-to-date list is important as the group looks at the future projects and potential funding sources.

Stu Miller from Trout Unlimited then introduced himself and spoke about how there will be upcoming dam survey work completed in the Oriskany Creek by the local chapter of his group. He also discussed water quality monitoring on Oriskany Creek by the Riverkeeper organization. Recently, there has been a higher fecal coliform count than usual in the Oriskany Creek as it enters the Mohawk River. Members discussed and it was wondered if low water levels due to lack of rain caused higher concentration.

Treasurer's Report

The balance in the Commission's bank account was \$29,431.95. There are no new bills. The Treasurer's Report was approved unanimously, following a motion by Dave G. and seconded by Elizabeth T.

Kristin brought up that invoices for municipal contributions to the OCWC will need to be prepared in the next month. Members discussed keeping the budget the same as in past years. The consensus was to keep the \$15,000 annual budget. Upon a motion by Jamie Bechy to pass the proposed \$15,000 budget and mail invoices to members, with a second by Elizabeth Tantillo the motion passed unanimously. Kristin's office will prepare and send out invoices.

Member Reports

Clinton:

Elizabeth T. discussed the items on the project list that are scheduled to begin next year:

- College Street Culvert Rightsizing. Right now, there is construction related to the sidewalks on College Street Bridge, but no rightsizing being completed.
- Meadow Street Culvert Rightsizing
- Increase Hydraulic Capacity of Utica Street Culvert (possibly next year – not confirmed)
- Kiwanis Field Bank Stabilization Project. Currently, the ditches are being checked frequently as this project has not yet started. This project is a priority. A new soccer field will have to be located if the project moves forward.
- There is also an additional project to remove two culverts that were constructed illegally above the Milkhouse Apartment's driveway. It was suggested to contact NYS DEC for guidance.

Westmoreland:

The project to reestablish the Westmoreland School District's retention pond is ongoing. They are still waiting for a permit before beginning to clean up the pond.

Town is working to do cleanup under Dean's Creek Bridge under NYS Rte. 233. They have a permit from NYS DEC for the maintenance work under this location.

Other Business

A discussion was held on the upcoming meeting schedule. It was decided that the next meeting would be in October, and possibly in November if there are items to be discussed. The December meeting will be canceled as it might be difficult to get a voting quorum a couple of days before the holiday season starts.

Next Meeting

The next meeting will be held on October 28, 2025, at the Westmoreland Town Offices at 4:30 pm.

The meeting adjourned at 5:05 pm, following a motion by Dave G. and seconded by Roger P.