

HERKIMER COUNTY PLANNING BOARD

COUNTY OFFICE BUILDING • HERKIMER, NEW YORK 13350

Staff:
**HERKIMER-ONEIDA COUNTIES
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MINUTES

Herkimer County Planning Board
Monday, September 15, 2025

The Herkimer County Planning Board (HCPB) met in person on September 15, 2025, and the meeting was called to order at 12:05 p.m.

The following were present:

Les Stephens, HCPB Chairperson
Bob Drummond
Donna Salamone
Frank Mendl

Robyn Cadwell
Kristin Campbell, HOCCPP Staff
Hanna Sauberan, HOCCPP Staff

Minutes

Minutes from the August 18, 2025 meeting were unanimously approved, following a motion by Bob Drummond and second by Donna Salamone.

New Business

DiRienzo – 155 McKoons Road, Town of Columbia

HCPB reviewed a subdivision proposal to divide two plots (10.9 and 2.2 acres) from the parent plot. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Donna Salamone motioned for “No Recommendation”. Robyn Cadwell seconded, and the motion passed with all in favor.

Town of Frankfort – Town of Frankfort

HCPB reviewed a proposed local law which repeals and replaces Local Law No. 1 of 2024 and Local Law No. 2 of 2025 and establishes a new six (6) month moratorium on applications, approvals, and/or construction or installation of solar energy systems, solar farms, wind energy systems, windmills, and/or battery storage systems. Bob Drummond motioned for “No Recommendation”. Robyn Cadwell seconded, and the motion passed with all in favor.

Town of Little Falls – Town of Little Falls

Members reviewed a local law establishing a one (1) year moratorium on applications, approvals, and/or construction or installation of solar energy systems and/or solar farms. Bob Drummond motioned for “No Recommendation”. Robyn Cadwell seconded, and the motion passed with all in favor.

Bennett – 158 Joy Tract Rd., Town of Webb

HCPB reviewed a special use permit to allow the replacement of a pre-existing, nonconforming, single-family dwelling. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Citing no likely countywide impact, Donna Salamone motioned for “No Recommendation”. Frank Mendl seconded, and the motion passed with all in favor.

Owen – 2191 State Route 5, Town of Schuyler

Members reviewed a site plan review to expand existing church, which includes removing and replacing 60 feet of the front building section and also expanding the building by 40 feet. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Donna Salamone motioned for “No Recommendation”. Bob Drummond seconded, and the motion passed with all in favor.

Town of Columbia Town Board – Town of Columbia

HCPB reviewed the revision and adoption of a comprehensive plan for the Town of Columbia. Members discussed the update and had one comment that the update should use the 2020 US Census numbers. A copy of the Town’s Census profile will be added to the response letter. Bob Drummond motioned for “No Recommendation”. Robyn Cadwell seconded, and the motion passed with all in favor.

Other Business

The next meeting of the Herkimer County Planning Board is scheduled for October 20, 2025, at noon. The meeting will be held in person at the Herkimer County Chamber of Commerce (420 East German Street, Herkimer, NY 13350). There being no further business, the meeting was adjourned at 12:27 p.m.