



Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program
The Boehlert Center at Union Station
321 Main Street ■ Utica, NY ■ 13501

Phone: (315) 798-5710
Fax: (315) 798-5852
planning@ocgov.net

MEETING MINUTES

September 15, 2020

4:30 PM

Whitestown Town Offices
8539 Clark Mills Road
Whitestown, NY

Present

Chairperson Dave Glenn (T. of Whitestown)
Supervisor Christian (T. of Paris)
Tom Hughes (V. of New Hartford)
Kyle Tritten (V. of Whitesboro)
Dan Appler (OC ES)
Steve Devan (WP&WQC)

Representative for Assemblyperson
Buttenschon
Kristina Markey (NYS DEC)
Sherry Hierholzer (NYS Dot)
Maggie Reilly (OBG)
Shaun Gannon (OBG)
Kristin Campbell (HOCCPP)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. Approval of the minutes from the August 18, 2020 meeting were tabled due to a lack of quorum.

Whitestown Sauquoit Creek Channel and Floodplain Restoration Capital Project

Maggie Reilly provided a brief update of Phase 2 of the flood plain restoration project near the CSX tracks. The NYSDEC permit is coming. Project was posted in ENB for comment. Once period for comment is complete, then DEC can issue permit and ACOE permit should be forthcoming soon after the DEC permit. Bid documents are ready after incorporation of comments from DEC. The Town is working on an access agreement on the north side of the project area. Once this is complete, the project can be let with construction to begin late fall-early winter.

USDA-NRCS Flood Plain Easement Program Announcement- Whitesboro

Chairperson Glenn gave a brief update on the announcement of \$20 million in funding for buy-outs of residential properties in the Village of Whitesboro that were affected by the Halloween 2019 flooding. The Town of Whitestown is the project sponsor working with USDA-Natural Resource Conservation Service (NRCS). Ramboll has been hired to be Project Manager of the program and will have staff working at the town offices two days a week to handle the project. An email is being set up by the Town for taking questions as the project rolls out. There will be a FAQ section that can answer commonly asked questions about the program.

The first step in the program is a letter is being sent to all property owners in the project area inviting them to a meeting the week of September 28th. Residents will be assigned a date to show up by street on a specific night and time in order to limit size and adhere to social distancing requirements. At this meeting, NRCS will explain the program and have available applications for residents to take and fill out. There will be a virtual option of the event for those who cannot attend or uncomfortable attending in person.

Treasurer's Report

Kristin reported the balance in the Commission's bank account is \$ 143,446.69. Approval of the minutes from the Treasure's report was tabled due to a lack of quorum. There were no new bills.

Other Business

Sediment and Debris Management Plans for the Sauquoit Creek

Shaun Gannon and Maggie Reilly from Ramboll explained the current planning work on the project. They are collecting data and existing reports from members. A questionnaire is being drafted for municipalities to answer about problem areas and potential projects. Maggie will be starting to call communities the week of September 28th to set up an meeting to discuss issues and future work communities would like to see in the creek and tributaries. This fall engineers will be trying to gather reports and plans along with data collections. The winter 2020 will be spent on modeling and spring 2021 have a draft with outcomes and options available.

Member Reports

Chairperson Glenn requested members discuss any projects and concerns in their representative communities.

- Kyle Tritten sported that Whitesboro is halfway done with the Main Street storm sewer project. They should be completed within the week. He will send Kristin pictures of the work.

The next meeting date is October 20, 2020 and will be held at the Whitestown Town Offices.