



Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program
The Boehlert Center at Union Station
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MEETING MINUTES

August 17, 2021

4:30 PM

Town of New Hartford Offices
at "The Orchards"
8635 Clinton Street
New Hartford, NY 13413

Present

Chairperson Dave Glenn (T. of Whitestown)
Kyle Tritten (V. of Whitesboro)
Joseph Morosco (V. of Yorkville)
Rick Sherman (T. of New Hartford)
Supervisor Christian (T. of Paris)
Tom Hughes (V. of New Hartford)
Stephanie Wurz (C. of Utica)
Heather Mowat (C. of Utica)
Austin Cornacchia (C. of Utica)
Dan Appler (OC E-911)
Dave Babowicz (OC DPW)

Jake Voelker(NYS DOT)
Andy Marino (NYS DOT)
Pat O'Brien (Rep. Tenney)
Terrance C. Gilbert (Assemblywoman
Buttenschon)
Maggie Reilly (Ramboll)
Ron, Carrie and Veronica Loubier (Whitesboro
Water Warriors)
Justin Sorrentino (Resident)
Kristin Campbell (HOCCPP Staff)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. The July 20, 2021 minutes were approved with a motion by Kyle Tritten and a second by Joe Morosco. Approval of the minutes passed unanimously.

Whitestown Flood Plain Bench Project 2 and 3 Update

Maggie R. provided a brief update on the status of the flood plain restoration project 2. July has been the 2nd wettest on records making construction difficult at times. The contractor has been working with CSX on keeping things moving along and clean. Japanese Knotweed, an invasive species, has been found on site and the contractor is excavating and burying the on-site. The current schedule for this project is mid-September to jack and bore under the tracks and install the haul roads. The contractor is waiting for pipe to arrive and excavation of the south side of the bench when it is drier. Construction is anticipated to be done by the end of 2021 and plantings completed in the spring of 2022. Winter excavation is easier then during a muddy season which we have been experiencing this spring/summer.

Additionally, Project 3 is in the design phase and the engineer is working on an enhanced bench at the putting range, Wadas and Gadziala properties. Construction is anticipated to start in late 2022 and early 2023. The FEMA repairs to Project 1 have been permitted.

Sediment and Debris Management Plan

Commission members heard a presentation by Ramboll of the Sediment and Debris Management Plan at the July meeting. Chairperson Glenn would like a motion to accept and approve the plan. A motion to approve was made by Kyle Tritten and a second by Joe Morosco. The motion passed unanimously. Kristin will get copies to members and a digital copy on the Commission website.

Treasurer’s Report

Kristin reported the balance in the Commission’s bank account is \$68,447.09. Upon a motion by Supervisor Christian and a second by Joe Morosco, the motion passed to accept the Treasure’s report. There were no bills.

2021 Proposed Budget

Members reviewed and discussed the proposed 2021 budget below. The general consensus was to keep with the regular \$25,000 annual budget split by the membership.

Proposed 2021 Sauquoit Creek Basin Intermunicipal Commission		
2021 BUDGET AMOUNT		
Member	Municipal Share	All Members
Budget amount		\$ 25,000.00
NEW HARTFORD (T)	45.3%	\$ 11,330.00
WHITESTOWN	14.7%	\$ 3,682.50
NEW YORK MILLS	10.4%	\$ 2,595.00
WHITESBORO	5.5%	\$ 1,375.00
NEW HARTFORD (V)	3.1%	\$ 780.00
YORKVILLE	1.7%	\$ 425.00
PARIS	13.9%	\$ 3,485.00
UTICA	5.3%	\$ 602.76
Totals	100%	\$ 24,275.26

Upon a motion by Supervisor Christian to pass the proposed budget and mail invoices to members, with a second by Rick S., the motion passed unanimously. Kristin’s office will prepare and send out invoices in the next week.

Other Business

Member Reports

Chairperson Glenn requested members discuss any projects and concerns in their representative communities.

Town of New Hartford

Rick S. reported the Town has started work on Oneida Street drainage project. Right now they are looking into alternatives to the original design using instead a box culvert versus a pipe installation. The Town rebid the Preswick Detention Project and it came in around \$1.7 million.

City of Utica

Stephanie W. reported the City is using cameras and cleaning drainage areas in the vicinity of Nail and Ballou Creeks.

Village of Yorkville

Joe M. said the Village has concerns near Coventry and Trinity Streets needing clean outs. Group wondered if the east side of the tracks could be added to the plan near Project 2. Maggie will get locations for access from Whitestown to see if this can be facilitated. Currently there is a moat between the railroad property and access road.

USDA-NRCS Buyout Program Update

Maggie Reilly provided a brief about the NRCS Emergency Watershed Protection Grant. The Town has signed a cooperative agreement with NRCS to secure money to solicit appraisers to work on the 190+ homes in Phase 1. This allows for funds to pay for appraisals and the title searches necessary to get to the resulting purchase offers. AN RFP will be placed on the website next week. NRCS will assist with finding a company large enough to handle the workload. Once one appraisal is done and approved by NRCS, the process can begin. The anticipated timeline for purchase offers is December 2021-February 2022. Also, there will be letters coming from the Town of Whitestown and NRCS about new property owners who may not have been part of the original signup that explains the process.

The next meeting date is September 21, 2021 and will be held in person at the Town of New Hartford Offices at 4:30.