



Sauquoit Creek Basin Intermunicipal Commission

c/o Herkimer-Oneida Counties Comprehensive Planning Program
The Boehlert Center at Union Station
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MEETING MINUTES

March 15, 2022

4:30 PM

Town of New Hartford Offices
at "The Orchards"
8635 Clinton Street
New Hartford, NY 13413

Present

Chairperson Dave Glenn (T. of Whitestown)
Kyle Tritten (V. of Whitesboro)
Supervisor Christian (Town of Paris)
Supervisor Kaleta (T. of Whitestown)
Stephanie Wurz (City of Utica)
Celeste Friend (Utica)
Jake Voelker (NYS DOT)
Dan Hayes (NYS DEC)
Assemblyperson Buttenschon

Terrance Gilbert (Assemblyperson Buttenschon)
Michael Stadelmaier (Congresswoman Tenney)
David Babowicz (OC DPW)
Dan Appler (OC Emergency Services)
Gary Kielar (Resident)
Shaun Gannon (Ramboll)
Maggie Reilly (Ramboll)
Adam Palmer (HOCCPP Staff)
Kristin Campbell (HOCCPP Staff)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. The February 15, 2022 minutes were approved with a motion by Kyle Tritten and a second by Supervisor Christian. Approval of the minutes passed unanimously.

Whitestown Flood Plain Bench Update

Maggie R. provided updates on Projects 1 & 2. FEMA has reviewed the repair design and is waiting for sign off from the environmental/historic preservation review. Once approval is secured then the project can go out to bid and construction on the repairs can happen this year. Maggie and Shaun G. did a site visit prior to this meeting to inspect Project 2. Emergency repairs on the bank slump were completed and once the weather conditions allow in spring will resume work including plantings and further bench construction. Project 3 has been awarded some of the necessary funding and moving forward.

Maggie R. reported NRCS appraisals are complete for homes in the Village buy-out program. The next steps are a letter of intent will be sent in April to homeowners with the appraisal values. The homeowners will need to decide whether to stay in the program within 30 days of receiving this notice. Once all of the responses are received, Maggie R. will put those who remain in the program on the map and see if there is a contiguous area for the project to move forward. Then a purchase offer will be sent to participating property owners.

New Harford Clinton Street Bridge and Rayhill Trail Repairs

Kristin C. stated there is ongoing coordination work with different agencies involved on the New Hartford Street storm repair and Clinton Street Bridge replacement just upstream.

Treasurer's Report

The balance in the Commission's bank account is \$92,105.59. There is an anticipated bill for survey work for the cross section near the highway garage, which will cost up to \$15,000. This activity will likely be billed sometime in the spring.

Chairperson Glenn wants to change the bank the Commission uses for finances. There are old members who need to be removed from the account and new members who need to be added as signatories on the account. In addition, the group needs a bank who does not charge a monthly service fee.

Upon a motion by Kyle T. and a second by Supervisor Christian, the motion passed to accept the Treasure's report.

Other Business

Member Reports

Chairperson Glenn requested members discuss any projects and concerns in their representative communities.

City of Utica

Stephanie W. reported the City is working on HMP grant applications.

Whitestown

Supervisor Kaleta thanked State, County and CSX partners with regards to recent ice events. The work is an example of how collaboration and coordination can work to the benefit of all involved.

Whitesboro

Kyle reported that last month there were concerns about ice jams but the project near the tracks did what it was designed to do and water did flow under the railroad bridge.

Town of Paris

Supervisor Christian had nothing to report.

Other Business

The next meeting date is April 19, 2022 at 4:30 in the Town of New Hartford.