

# Sauquoit Creek Basin Intermunicipal Commission

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## MEETING MINUTES

October 17, 2023

4:30 PM

Town of New Hartford Offices  
at "The Orchards"  
8635 Clinton Street  
New Hartford, NY 13413

### **Present**

Kyle Tritten (V. of Whitesboro)  
Rick Sherman (T. New Hartford)  
Stephane Wurz (City of Utica)  
Nicole Bourgeois (OC DPW)  
Dan Appler (OC E-911)

Chris Burtch (V. of Oriskany/ OC)  
Dana Olney (A/M Buttenschon)  
Brian Whittaker (Ramboll)  
Jake Voelker (NYS DOT)  
Kristin Campbell (HOCCPP Staff)

The meeting was opened at 4:30 pm by Chairperson Dave Glenn. Approval of the June 20 and September 19, 2023 minutes were tabled due to a lack of quorum.

### **Sauquoit Creek Flood Plain Restoration and Bank Stabilization Program Update**

Brian W. provided an update on the projects in Whitestown.

Project 1: Construction on the the repairs of Project 1 at Dunham Manor Park is complete including the plantings.

Project 2: Maintenance was done under the NYS DEC modified permit with a small-time extension that allowed work within the waterway.

Project 3: The NYS EFC GIGP contract should be approved soon. Maggie has been working to provide all the required documentation. The plan is to go out to bid in 2024 and construction soon afterwards.

NRCS Buy-Out: The program has moved from an easement program to a recovery program with NRCS. The Town of Whitestown and NRCS will be releasing a statement soon to update the public and participants about the status of the program. The division of work with the new program has been agreed upon by both the Town of Whitestown and NRCS and just waiting for signatures from Washington DC headquarters.

### **MS4 Coalition**

Kristin spoke about MS4 coalition creation efforts. The County Attorney's office reviewed the draft intermunicipal agreement (IMA) and provided comments. This has been sent to the Oneida County Board of Legislature to go on an upcoming agenda. Once the IMA is approved to create the Mohawk Valley Stormwater Coalition, a cover letter explaining what a stormwater coalition and a copy of the IMA is will be distributed to potential members. Kristin will work on setting up a future meeting that will be held after a SCBIC meeting.

### **Treasurer's Report**

The balance in the Commission's bank account is \$92,621.61. There was one bill to pay submitted by Ramboll for the watershed study of the upper portion of the Sauquoit Creek. This is reimbursable by the Oneida County Flood Mitigation grant. Approval of the treasurer's report and payment of bills was tabled due to a lack of quorum.

With no meetings over the summer and lack of quorum at the regular meetings in September and October, it is necessary to schedule a special meeting of the Sauquoit Creek Basin Intermunicipal Commission to pay an outstanding bill. Kristin will be reaching out to set up a special meeting for the week of the 23<sup>rd</sup>. Chris Burtch offered a room at Oneida County Public Works.

### **Other Business**

#### *Member Reports*

There were no member reports.

The next regular meeting date is November 21, 2023 at 4:30 at the Town of Whitestown Offices.