

-DRAFT MINUTES-
**Herkimer-Oneida Counties
Transportation Planning Committee
November 7, 2016**

The Transportation Planning Committee (TPC) met in the Oneida County Planning Department conference room located on the third floor of Union Station in Utica on Monday, November 7, 2016. Dana Crisino was Acting-Chair, due to Jay Ewanyk's retirement in September 2016, and opened the meeting at 9:35 a.m.

Voting Members Present:

Deb Windecker	NYSDOT Region 2, Regional Planning Program Manager
Calla Perrilloux	Birnie Bus Service, Inc.
Rick Lee	CNYRTA/Centro
Ron Bucciero	CNYRTA/Centro of Oneida
Mark Nagele	Herkimer County Highway Department
Jeff Quackenbush	Representing John Kent, HOCCPP

Others Present:

Brian Hoffmann	NYSDOT Region 2
Dawn Klemm	NYSDOT, Region 2
Sandra Lusher	NYSDOT, Region 2
Dana Crisino	HOCTS
Ethan Brennan	HOCTS
Barb Hauck	HOCTS

Approval August 23, 2016 Minutes

Acting Chairman Dana Crisino asked for a motion to approve, as mailed, the minutes from the August 23, 2016 TPC meeting. Such a motion was made, seconded, and passed unanimously.

Opportunity for Public Comment

This is in accordance with HOCTS Public Participation Plan 2016 Update.

Acting Chairman Dana Crisino asked for any public comments. It was noted that none were made.

Pedestrian Safety Action Plan (PSAP) Part II

Dana reviewed the purpose and goal of the five-year, multi-agency initiative that provides \$110 million to improve safety for pedestrians through infrastructure improvements, public education efforts and enforcement across Upstate and Long Island. The plan targets improvements in communities outside of New York City. The Plan's purpose is to identify current safety conditions and to recommend a distinct set of Education, Engineering, and Enforcement countermeasures that can be accomplished over the next five years to improve pedestrian safety. The Action Plan will run from June 2016 through 2021 and projects will be solicited through a competitive grant process.

Per a request from GP&L members for more focused data for the two-counties, Ethan gave a detailed overview of the data and maps generated by HOCTS staff. It was noted the maps are based on the New York State Pedestrian Safety Action Plan Data and no changes were made to the base data. The Safety Data is the same data that the police use. Non-essential GIS data layers were removed and selected areas were identified for an

expanded view. Data shown focused on: accident location, accident severity, signalized intersections, and uncontrolled crosswalks. The map legend was also reviewed. Specific area maps were reviewed: Oneida County included the Rome area, Utica area, and the Vernon-Vienna area; Herkimer County included the Ilion area and the Little Falls area.

Brian Hoffman noted that there will be a solicitation for safety funds by NYSDOT at the end of 2017. Ron Bucерrio voiced his concern regarding the need for the safety improvements being undertaken in the RTE. 5S/Oriskany Blvd project in Utica. There will be a public meeting on November 17, 2016 for the RTE. 5S/Oriskany Blvd project which will highlight the designs for a more safe and walkable corridor. NYSDOT noted that ADA facilities are a requirement for all new and rehabilitative transportation projects.

HOCTS Resolution 2016-36: Title VI Monitoring and Compliance Policy

Dana Crisino presented updates to HOCTS Title VI Policy and a request for action to approve the new compliance document.

Title VI and the additional Nondiscrimination requirements are applicable to Federal programs in addition to programs receiving federal financial assistance due to the Civil Rights Restoration Act of 1987. Title VI of the Civil Rights Act of 1964, prohibits discrimination based upon race, color, and national origin. Specifically, 42 USC 2000d states that “No person in the United States shall, on the ground of race, color, or national origin, be excluded from, participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

HOCTS Title VI Policy was updated to include a monitoring compliance document to comply with MAP-21 and FAST Act legislation. Dana noted that John Talerico, Commissioner of Personnel, is the designated Title VI Coordinator for Oneida County, which is HOCTS host agency.

With no further discussion, Acting Chairman Dana Crisino asked for a motion to recommend for approval of the newly updated compliance document, HOCTS Title VI Monitoring and Compliance Policy. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2016-37: HOCTS Environmental Justice Analysis 2016

Dana Crisino presented updates to HOCTS Environmental Justice Analysis and a request for action to approve the new analysis document.

Executive Order 12898 of 1994 mandated that each Federal agency make Environmental Justice part of its policies and activities by identifying and addressing the effects of all programs, policies, and activities on minorities and low-income populations. Federal transportation legislations, MAP-21 and FAST Act, continue to mandate Environmental Justice requirements and updates.

HOCTS Environmental Justice (EJ) Analysis 2016 update reflect the MAP-21 and FAST Act federal transportation legislations, and brings HOCTS current.

With no further discussion, Acting Chairman Dana Crisino asked for a motion to recommend for approval the newly updated compliance document, HOCTS Environmental Justice Analysis 2016. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2016-38: 2017-2020 Coordinated Public Transit – Human Services Transportation Plan for Herkimer and Oneida Counties

Dana Crisino presented highlights of the 2017-2020 Coordinated Public Transit – Human Services Transportation Plan for Herkimer and Oneida Counties, and a request for action to approve the updated plan.

USDOT requires the development of a Human Service – Public Transit Coordinated Transportation Plan for each urbanized area under the direction of a MPO in accordance with 49 USC 5303. SAFETEA-LU required federal grantees to “locally develop a coordinated transit-human services transportation plan” that directs the coordination among recipients for human services transportation and to update that Plan every four years. MAP-21, and now the current FAST Act, upheld and expanded the requirement of the locally developed coordinated plan. The 2017-2020 Coordinated Plan will focus on: 1) addressing the transportation service needs and gaps, 2) core federal funding programs (Section 5310, 5311, 5307), and coordination between programs and municipalities.

With no further discussion, Acting Chairman Dana Crisino asked for a motion to recommend for approval the 2017-2020 Coordinated Public Transit – Human Services Transportation Plan for Herkimer and Oneida Counties. A motion was made, seconded, and passed unanimously.

NOTE: Upon agreement between Dana and Dawn, Dawn reviewed TIP Amendments 39-50 before asking for approval from committee members.

HOCTS Resolution 2016-39: TIP Amendment

Dawn Klemm presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 200411 – General Bridge Rehabilitation: Rte. 51, Over Canal, CSX & Rte. 5 Bridge Rehabilitation, in the Village of Ilion, Towns of German Flatts and Herkimer, in Herkimer County, shall be revised to have the RR Force Account funding increased for the phases of Construction, Construction Inspection, and Construction. The total project cost shall increase from \$4,567,000 to \$5,478,000.

HOCTS Resolution 2016-40: TIP Amendment

Dawn Klemm presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 265047 – New/Improved Shared Use Paths: Erie Canalway Trail – Fort Herkimer Church to Lock 18 in Herkimer County, shall be revised to have the phase of ROW Acquisition removed and the phases of Detailed Design and Construction Inspection moved from FFY 2016 to FFY 2017. The total project cost shall increase from \$1,673,000 to \$1,679,000.

HOCTS Resolution 2016-41: TIP Amendment

Dawn Klemm presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 275251 – Bridge Replacement, Structural: Prospect-Trenton Falls Rd/ Feeder in Herkimer County, shall have the name changed to Trenton Falls Rd/Nine Mile Feeder Canal and shall have the Phase of Detailed Design moved from FFY 2016 to FFY 2017. The total project cost shall remain unchanged.

HOCTS Resolution 2016-42: TIP Amendment

Dawn Klemm presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 280532 – RTE. 5S: Safety Project, in the City of Utica in Oneida County, shall be revised to have the phases of Detailed Design and ROW Acquisition moved from FFY 206 to FFY 2017. The fund source for the phases of Detailed Design, ROW Acquisition and Construction Inspection shall change from HSIP to NHPP. The total project cost shall increase from \$14,129,000 to \$16,135,000.

HOCTS Resolution 2016-43: TIP Amendment

Dawn Klemm presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 280566 – Traffic Systems Improvement Project 15 in Madison and Oneida Counties, shall be revised to have the phase of Detailed Design added for FFY 2017 and the phase of ROW Acquisition moved from FFY 2016 to FFY 2017 with additional funding. The fund source for the phases of Detailed Design and Row Acquisition shall be STP Flex. The total project cost shall increase from \$1,152,000 to \$1,277,000.

HOCTS Resolution 2016-44: TIP Amendment

Dawn Klemm presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 280576 – Guiderail Installation/Improvement – Roadside Safety/Guiderail Project 16 Regionwide shall be revised to have the phase of Detailed Design moved from FFY 2016 to FFY 2017. The phases of Detailed Design, Construction, and Construction Inspection shall have SDF added as a funding source. The total project cost shall be \$3,600,000.

HOCTS Resolution 2016-45: TIP Amendment

Dawn Klemm presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 280590 (from block PIN 2TM172) – Bridge Painting, Various Locations Regionwide shall be added to the 2017-2021TIP and shall have the phases of Construction and Construction Inspection be moved from FFY 2018 to FFY 2017. The fund source of STP OFF BRDG shall be removed from the project. The total project cost shall be \$5,731,000.

HOCTS Resolution 2016-46: TIP Amendment

Dawn Klemm presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area

NYSDOT Region 2 project PIN 280591 (from block PIN 2TM172) – Bridge Rehabilitation Project 17, State Route 29A Over the East Canada Creek (BIN 1020740) and State Route 46 Over the Barge Canal (BIN 40256900) in Fulton and Oneida Counties shall be added to the 2017-2021TIP. The total project cost shall be \$2,957,000.

HOCTS Resolution 2016-47: TIP Amendment

Dawn Klemm presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area

NYSDOT Region 2 project PIN 280593 (from Block PIN 2TCS17) – Crack Sealing Project 17, Various Locations, Regionwide shall be added to the 2017-2021TIP. The total project cost shall be \$1,243,000.

HOCTS Resolution 2016-48: TIP Amendment

Dawn Klemm presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area

NYSDOT Region 2 project PIN 280594 (from Block PIN 2TG171) - Roadside Safety/Guiderail Project 17, Various Locations, Regionwide shall be added to the 2017-2021TIP. The total project cost shall be \$3,906,000.

HOCTS Resolution 2016-49: TIP Amendment

Dawn Klemm presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area

NYSDOT Region 2 project PIN 280595 (from block PIN 2TCV18) Culver Repair/Replacement Project 18, Various Locations, Regionwide shall be added to the 2017-2021TIP. The phases of Detailed Design, ROW Incidentals and ROW Acquisition shall be moved from FFY 2017 to FFY 2018. The total project cost shall be \$2,642,000.

HOCTS Resolution 2016-50: TIP Amendment

Dawn Klemm presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area

NYSDOT Region 2 project PIN 2ST077 (from block PIN 2TLB17) – Higy Road (County Routes 186, 51, & 96): Oneida County Line to State Route 5S, CIPR W/Overlay in Herkimer County, shall be added to the 2017-2021TIP. The total project cost shall be \$2,078,000.

Tim Birnie commented that people don't adhere to the current yield signs at the rotary on the Route 825 at Griffiss Business Park in Rome. He suggested to NYSDOT the installation of yield signs with LED lights on them. The LED signs are not very expensive to do, and they are easier to see for people coming into the rotary and those in the rotary. He cited the example of their use at Utica National. Tim also mentioned he is very excited about the upcoming NYSDOT Route 825 project.

With no further discussion, Acting Chairman Dana Crisino asked for a motion to recommend for approval HOCTS Resolutions 2016-39 through 2016-50 for the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

NYSDOT Projects Update

Acting Chairman Dana Crisino introduced Debra Windecker, the new NYSDOT Region 2 Regional Planning Program Manager. Brian Hoffmann provided an update regarding the status of the projects within the MPO and Region 2:

- The Federal Highway Administration (FHWA) has approved repurposing of Earmarks across the State. \$2.1M was awarded for 2 projects in the Utica Area:
 - 1) \$1.8M is designated for a pedestrian walkway from Bagg Square over North Genesee St./Whitesboro St. to Harbor Pt./Wurz Ave.
 - 2) \$300K for pedestrian walkway improvements at Utica College – Burrstone Road to Utica North-South Arterial.

- Bridge NY Program: Applications are being evaluated by Main Office with Regional teams. Announcement of project selections is expected in winter 2017.
- North-South Arterial Project: Project is still on schedule and within budget. All bridge decks are done. Next major milestones will be re-opening the second northbound travel lane and re-opening of Ramp G (ramp from Route 5A/5S to Southbound Route 5/8/12) by the end of 2016. Work will continue through the winter, weather permitting.
- Griffiss Parkway Phase 3: Construction has started with a focus on tree clearing and underground utility relocations. Work will continue through the winter, weather permitting.
- Route 5S Safety Improvement, City of Utica: Public Information meeting will be held on 11/17/16 at which the preferred alternative will be discussed. Dana noted that HOCTS will help get the word out for the public meeting. After the Nov 17th meeting, NYSDOT will go out in the community to speak to smaller community groups for public comments about the project. Public comments continue to be evaluated with a goal to obtain design approval by late 2016/early 2017. Project letting is currently scheduled for November 2017. Construction is scheduled to begin in Spring 2018.
- Route 5A/5S Combined Sewer Separation Project, City of Utica: Construction is progressing, but has been hampered by unexpected soil conditions. Work will continue through the winter, weather permitting.

Other Business

~Dana highlighted the following:

- Referred members to the handout of the Regional Stakeholder Workshops for the NYS Freight Transportation Plan;
- HOCTS will begin working on the draft 2017-2018 UPWP in December and will sending out a call letter for projects end of December/early January; and
- HOCTS is working on an RFP to hire a consultant for a System-Wide Analysis that will consolidate HOCTS data and provide new data to be a base framework for the LRTP and other projects.
- HOCTS is working with the Dept. of Health for Complete Streets project by providing support and technical assistance with the needed GIS mapping for the renewed interest in connecting the Ilion to Utica segment of the Canalway Trail.

Closing

With all scheduled business completed and no other business presented, the meeting was adjourned at 10:40 am.

Respectfully submitted,

Barb Hauck – Associate Planner, HOCTS