

**Herkimer-Oneida Counties
Transportation Planning Committee
August 29, 2018**

The Transportation Planning Committee (TPC) met in the Oneida County Planning Department conference room located on the third floor of Union Station in Utica on Wednesday, August 29, 2018. Dana Crisino opened the meeting at 9:38 a.m. in the absence of Chairman Dennis Davis.

Mark Nagele	Herkimer County Highway Department
Deb Windecker	NYSDOT Region 2 Regional Planning Program Manager
E.J. Moses	CNYRTA/Centro of Oneida
Calla Perrilloux	Birnie Bus Service, Inc.
Christopher Burtch	Oneida County DPW
Joseph Guiliano	City of Rome

Others Present:

Sandra Lusher	NYSDOT Region 2
Dana Crisino	HOCTS
Barb Hauck	HOCTS

Approval May 24, 2018 Minutes

Dana Crisino asked for a motion to approve, as mailed, the minutes from the May 24, 2018 TPC meeting. Such a motion was made, seconded, and passed unanimously.

Opportunity for Public Comment

This is in accordance with HOCTS Public Participation Plan 2016 Update.

Dana Crisino asked for any public comments. It was noted that none were made.

TIP Solicitation Draft Memo

Dana Crisino reviewed the Draft Memo for the Project Proposal Solicitation for the 2020-2025 TIP (effective October 1, 2019 – September 30, 2024). She asked members to review it and email her any feedback on the draft. It will be sent to all municipalities and interested/partner agencies in Oneida and Herkimer Counties. If there are any other contacts, please forward them to Dana.

This solicitation helps HOCTS develop the TIP for locally sourced projects. Projects for highway, bridge, transit, and bike/pedestrian/trail projects are considered for the TIP.

Dana reviewed the following timeline:

- NYSDOT is expected to release planning targets in fall of 2018.
- Solicitation letter is sent October 1, 2018
- Submissions of project proposals are due November 20, 2018 to HOCTS.
- HOCTS coordinates with NYSDOT to review the list of projects and needs from locals December 2018 through February 2019
- TIP is reviewed by the TPC and released for public review.
- Tip is reviewed and voted on by the GP&L by June 30, 2019.
- HOCTS TIP is submitted with Region 2 TIP, to NYSDOT for inclusion in the STIP.
- STIP is submitted to FHWA for review and approval.
- TIP/STIP 2020 – 2025 is effective October 1, 2019.

Presentation: Performance Measures 2 and 3

Dana Crisino presented information on the federally required Performance Measures as stated in the current federal legislation, FACT ACT. In 23 CFR Part 450, 49 CFR Part 613, and 23 CFR Part 490 require that an MPO establish performance measure targets that address established standards to use in tracking progress toward attainment of critical outcomes for the region of the MPO. These targets shall be coordinated with the relevant State to ensure consistency to the maximum extent practicable.

Although HOCTS has reserved the right to establish its own local targets in the future, HOCTS recommends supporting NYSDOT's performance targets for the four performance categories of Bridge Performance, Pavement Performance, System Performance, and Freight Performance. On September 9, 2017, the GP&L approved and adopted HOCTS Resolution 2017-35, which confirms HOCTS recommendation to support the state's targets for Performance Measures #1: Safety Performance, before the calendar year 2018.

Dana reviewed the details of Performance Measure #2: Pavement Performance on the National Highway System (NHS) by Interstate and Non-Interstate; and Performance Measure #3: System Performance on the NHS by Interstate and Non-Interstate. Although HOCTS has reserved the right to establish its own local targets in the future, HOCTS recommends supporting NYSDOT's performance targets for Performance Measures #2 and #3. Dana then proceeded into the related and next agenda item, HOCTS Resolution 2018-19.

HOCTS Resolution 2018-19: To support NYSDOT Targets for Performance Measures

Dana Crisino presented a request for action to support NYSDOT targets for performance measures related to bridges and pavement conditions, and freight on the National Highway System.

Dana explained that Federal legislation 23 CFR Part 450 and 49 CFR Part 613 (Metropolitan Transportation Planning) require that an Metropolitan Planning Organization establish performance targets that address the performance measures or standards established under 23 CFR Part 490 (National Performance Management Measures), 49 U.S.C. 5326(c), and 49 U.S.C. 5329(d) to use in tracking progress toward attainment of critical outcomes for the region of the metropolitan planning organization. These federal regulations require that the selection of targets that address performance measures described in 23 U.S.C. 150(c) shall be in accordance with the appropriate target setting framework established in 23 CFR Part 490, and shall be coordinated with the relevant State(s) to ensure consistency, to the maximum extent practicable. These federal regulations also require that a Metropolitan Planning Organization establish performance targets no later than 180 days after the date on which the relevant State or provider of public transportation establishes performance targets.

NYSDOT has established statewide performance targets for the National Highway System (NHS), with effective dates of May 20, 2018, for the following categories 1) Bridge Performance on the NHS; 2) Pavement Performance on the NHS (by Interstate and Non-Interstate); 3) System Performance on the NHS (by Interstate and Non-Interstate); and 4) Freight Performance on the NHS (for Interstate Only). NYSDOT coordinated the establishment of its targets for each of these performance categories with the 14 Metropolitan Planning Organizations (MPOs) in New York, through the New York State Association of Metropolitan Planning Organizations (NYSAMPO).

The Herkimer-Oneida Counties Transportation Study (HOCTS) may establish performance measure targets by agreeing to plan and program projects that contribute toward the accomplishment of the State's targets, or establish its own targets within 180 days of the State establishing and reporting its targets. To be consistent with Performance Measure #1, HOCTS agrees to support NYSDOT's performance targets for each of the four performance categories as shown in Attachment 1, and will plan and program projects that contribute to the accomplishment of the targets shown in Attachment 1.

With no further discussion, Dana Crisino asked for a motion to recommend the approval of HOCTS Resolution 2018-19 to support the NYSDOT targets for performance measures related to bridges and pavement conditions, and freight on the National Highway System. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-20 (a-e): TIP Amendment

Dana Crisino presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area. NYSDOT Main Office has notified HOCTS of the awards of the 2017 Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities grant. Barb Hauck gave the details of the Resolutions and the 2017 awarded Section 5310 project PINS.

HOCTS Resolution 2018-20a

Block PIN 282190 Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities: 2017 Blocked Eligible Projects List shall be deleted. Individual project PINs shall be added to the TIP, and are described in the following Resolutions 2018-20b, 2018-20c, 2018-20d, and 2018-20e.

HOCTS Resolution 2018-20b

PIN 282191 shall be added to the TIP for the 2017 Section 5310 award to Katherine Luther Residential Healthcare & Rehabilitation Center for two OGS 13 passenger (11 adult/2 wheelchair) vehicles with a total cost of \$275,658.

HOCTS Resolution 2018-20c

PIN 282192 shall be added to the TIP for the 2017 Section 5310 award to St. Luke's Home Residential Health Care Facility, Inc. for two OGS vehicles – a 7 passenger (6 adult/1 wheelchair) and a 16 passenger (14 adult/2 wheelchairs) with a total cost of \$126,558.

HOCTS Resolution 2018-20d

PIN 282193 shall be added to the TIP for the 2017 Section 5310 award to NYSARC, Inc. Oneida-Lewis Chapter for one OGS vehicle (26 adult/2 wheelchairs) with a total cost of \$79,390.

HOCTS Resolution 2018-20e

PIN 282194 shall be added to the TIP for the 2017 Section 5310 award to ElderLife, Inc. for Mobility Management Services project with a total cost of \$19,623.75.

With no further discussion, Dana Crisino asked for a motion to recommend for the approval of HOCTS Resolution 2017-20a for the deletion of PIN 282190, and for the approval of HOCTS Resolution 2017-20b for the addition of PIN 282191, HOCTS Resolution 2017-20c for the addition of PIN 282192, HOCTS Resolution 2017-20d for the addition of PIN 282193, and HOCTS Resolution 2017-20e for the addition of PIN 282194 as amendments to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-21: TIP Amendment

EJ Moses, Centro, presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

PIN 282170 – FTA Section 5307 FFY 2019 Operating Assistance for Centro of Oneida in Utica shall be revised to have the funding increased from \$2 million Federal to \$3 million, and the Local Share from \$2 million to \$3 million for total funding of \$6 million.

It was noted that this is due to funding shortfall in 2018 only. Due to Uber and Lyft, ridership in Oneida County is flat and there is a slight dip in ridership in Onondaga County. EJ noted there are Park and Rides in Albany and Rochester for the NYS Fair, but not in Utica. This is due to operating restriction language in governing

documents. Dana suggested that HOCTS/Oneida County needs to review the language and establish a Park and Ride in Utica for 2019 NYS Fair.

With no further discussion, Dana Crisino asked for a motion to recommend for the approval HOCTS Resolution 2018-21 for the revision of PIN 282170 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-23 (a-b): TIP Amendment

Sandra Lusher presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

HOCTS Resolution 2018-23a

NYSDOT Region 2 project PIN 280577 – Culvert Repair/Replacement Project 17 – Culvert Replacement and Repairs - Regionwide, shall be revised to have the STP Flex funds of the remaining Construction and Construction Inspection phases be reduced and moved from FFY 2018 to FFY2019. The NHPP funds for Construction and Construction Inspection phases shall be removed and a new PIN shall be created and described in the following Resolution 2018-23b. Sandra noted an error on the table: The Detailed Design Phase shall be moved from FFY2018 to FFY2019. This will be corrected on the table for the GP&L meeting.

HOCTS Resolution 2018-23b

NYSDOT Region 2 project PIN 201679 (from PIN 280577) SR12 over Mill Creek, Village of Boonville, in Oneida County – Culvert Repair and Rehab, shall be added to the TIP. The NHPP funds for Construction and Construction Inspection phases from PIN 201679 will be added to this project for FFY 2019, with a Construction cost of \$500,000. The total project cost is \$660,000.

With no further discussion, Dana Crisino asked for a motion to recommend for the approval HOCTS Resolutions 2018-23a for the revision of PIN 280577, and for the approval HOCTS Resolutions 2018-23b for the addition of PIN 201679 as an amendments to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously as amended.

HOCTS Resolution 2018-24 (a-b): TIP Amendment

Sandra Lusher presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

HOCTS Resolution 2018-24a

NYSDOT Region 2 project PIN 2TTR19 – Safety Project 19, Safety Traffic Signals/Devices Regionwide, shall be deleted from the TIP and the funds will be added to PIN 204710.

HOCTS Resolution 2018-24b

NYSDOT Region 2 project PIN 204710 – Safety Project 19, Safety Traffic Signals/Oneida County shall be revised by adding the HSIP funds from PIN 2TTR19. Funds will be added to the Preliminary Design Phase in FFY 2019. The Detailed Design and ROW Acquisition Phases will move from FFY2018 to FFY2019. The Construction and Construction Inspection Phases will move from FFY2018 to FFY2019, and adding the Channelization work type to this project. This project ties in with the Route 5s Safety Project.

With no further discussion, Dana Crisino asked for a motion to recommend for the approval HOCTS Resolution 2018-24a for the deletion of PIN 2TTR19 and for HOCTS Resolution 2018-24b for the revision of PIN 204710 as amendments to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-25 (a-c): TIP Amendment

Sandra Lusher presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

HOCTS Resolution 2018-25a

NYSDOT Region 2 project PIN 2TM192 – Blocked Bridge Preventative Maintenance, Cyclical Highway Maintenance: Bridge Painting-Regionwide, shall be deleted from the TIP. PIN 280622 and PIN 280623 shall replace blocked PIN 2TM192 and absorb the funds of the same, described in the following Resolutions 2018-25b and 2018-25c.

HOCTS Resolution 2018-25b

NYSDOT Region 2 project PIN 280622 (from Block PIN 2TM192) - Blocked Bridge Preventative Maintenance, Cyclical Highway Maintenance: Bridge Painting in Herkimer County shall be added to the TIP with a total project cost is \$4,215,000.

HOCTS Resolution 2018-25c

NYSDOT Region 2 project PIN 280623 (from Block PIN 2TM192) - Blocked Bridge Preventative Maintenance, Cyclical Highway Maintenance: Bridge Painting in Oneida County shall be added to the TIP with a total project cost is \$3,231,000. Sandra noted that this PIN description is incorrect in the resolution but is correct in the table; should be Bridge Rehabilitation Project, General Bridge Rehabilitation in Oneida County. The resolution will be corrected for the GP&L meeting.

With no further discussion, Dana Crisino asked for a motion to recommend for the approval HOCTS Resolution 2018-25a for the deletion of PIN 2TM192, for HOCTS Resolution 2018-25b for the addition of PIN 280622, and for HOCTS Resolution 2018-25c for the addition of PIN 280623 as amendments to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-26: TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 265056 – Erie Canalway Trail Rehabilitation, Travel Demand Management New/Improved Shared Use Paths in Herkimer County shall be added to the TIP. This is a NYS Office of Parks, Recreation & Historic Preservation (OPRHP) generated project with a total project cost of \$563,000. It was noted that a majority of this project is in Montgomery County with only a sliver in Herkimer County. Dana requested a map of the project from NYSDOT Region 2 for the GP&L PowerPoint presentation.

With no further discussion, Dana Crisino asked for a motion to recommend for the approval HOCTS Resolution 2018-26 for the addition of PIN 265056 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-27 (a-b): TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

HOCTS Resolution 2018-27a

NYSDOT Region 2 project PIN 280614 Roadside Safety/Guiderail Project 19, Various Locations-Regionwide, shall be revised to have the funding reduced on the TIP resulting in a new total project cost of \$1,754,000.

HOCTS Resolution 2018-27b

NYSDOT Region 2 project PIN 280629 (from PIN 280614) – Roadside Safety/Guiderail Project 19, Various Locations-Regionwide, shall be added to the TIP with a total project cost of \$1,978,000.

With no further discussion, Dana Crisino asked for a motion to recommend for the approval HOCTS Resolution 2018-27a for the revision of PIN 280614 and HOCTS Resolution 2018-27b for the addition of PIN 280629 as amendments to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2018-28: TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area

NYSDOT Region 2 project PIN 275438 - Bridge Replacement Structural: Bridge NY 2016: Higginsville Rd/ Erie Barge Canal (BIN 4426080) shall be revised. The Construction and Construction Inspection phases shall be increased from \$4.5M to \$4.6M, and \$200,000 to \$576,000, respectively, for an overall project increase of \$5.005M to \$5.481M. The Detailed Design, ROW Acquisition, Construction, and Construction Inspection phases shall be moved from FFY 2018 to FFY 2019.

It was noted that the revision to this PIN is over the \$0.350M and under the \$0.749M cost change threshold, therefore it needs only be reviewed and accepted by the Transportation Planning Committee but does not require Governmental Liaison and Policy Committee approval.

With no further discussion, Dana Crisino asked for a motion to recommend for the approval HOCTS Resolutions 2018-28 for the revision of PIN 275438 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

Report of Administrative Modifications

Dana Crisino presented to the committee a report on the Administrative Modifications made to the TIP for June 2018 – August 2018, which are as follows:

Admin. Mod. #	PIN	DESCRIPTION	AGENCY
2018-14MOD (PENDING)	265053	Mohawk River Trail Phase II, City of Rome (TAP-2016). The ROW Incidental phase is being added for \$26,000. This project is capped, so the offset will be the Construction phase will be reduced by \$26,000.	City of Rome
2018-15MOD	280605	Bridge Cleaning Project 18, Regionwide, will be all phases and funding are being moved out 1 year.	DOT
2018-16MOD	2BNY01	2016 Bridge NY Awards for Oneida and Herkimer Counties. At the sponsor's request, the letting of Richfield Street/Steele Creek project has been moved to December of 2019 (FFY 2020). This project is capped; the offset will be some of the funding for the STP OFF-SYS Bridge funds. The Construction and Construction Inspection phases will be moved from FFY 2019 to FFY 2020.	DOT

Funding Solicitations

Dana Crisino presented an update to the committee. The only new update is that the TAP applications are on track and are under review by NYSDOT Main Office.

NYSDOT Projects Update

Deborah Windecker provided an update regarding the status of the projects within the MPO and Region 2:

- Route 5S Safety Improvement, Oriskany Blvd, Utica: Project work continues in conjunction with the City of Utica storm and sewer line work. The coming months will focus on underground utility work and removal of the median.
- Route 8 over Genesee Street: Precast bridge deck replacement took place last month with a successful detour in place for 4 ½ days to allow for an accelerated construction on the \$2.8M project.
- Route 51 Bridge in Ilion (over Mohawk River): Project continues with concrete repairs at piers. Significant delays with accessing the railroad corridor slowed work progress. Completion will extend into 2019. This is a \$4.5 M project.
- Higby Road Paving: Paving is well underway with (guiderail, Centerline Audible Roadway Delineator (CARDS) completed). Shoulder back up delineators and striping still need to be completed. Work was coordinated with the opening of the Tractor Supply Distribution Center. This is a \$1.8M project.
- Fort Herkimer Church Canal Trail: Construction started in mid-April with a scheduled completion of May 2019. This is a \$3.9M project.
- Burrstone Road over Route 5, 8, & 12: Bridge deck has been removed with deck pours and painting continuing. Work is progressing.
- Bridge NY Program: Six projects are progressing: Woodhull Road. Over Woodcreek in Oneida County was let in July and construction was awarded. Richfield Street over Steele Creek Bridge in Town of German Flatts has been delayed one year to December 2019 to allow for 2 other flood mitigation projects to be coordinated that would impact the design of this bridge. The four over projects are on schedule for a late 2018/early 2019 letting. It was noted that the next round of Bridge NY announcements is expected this fall (\$220M for bridges/ \$50M for culverts) and solicitation may be in October 2018.
- National Highway Freight Projects: The last Transportation Bill, FAST ACT, identified a fund of money as the National Highway Freight Program. New York State is finalizing their statewide freight plan with public stakeholder meetings and looking to present their findings for multi-modal movement of goods via air, rail, truck, ports, and borders. Seventy-eight percent of trucks move our products. Studies note that our e-commerce and supply chain is changing. Manufacturing and agriculture economies were noted as a significant aspect of our statewide freight.

Current solicitation is complete and currently in review. Projects were identified statewide that would help address infrastructure barriers to the movement of these goods such as vertical and horizontal clearances, bridge weight limits, bottlenecks, and economic development. The \$15M Route 8 Bridge replacement at the Route 5/8/12 interchange scheduled for fall 2020 has been recommended as a project to use the freight funds due to its freight corridor significance to our local and global area. This money will be additional money outside of our core capital program. The plan will be presented to FHWA this fall with approval of projects to follow.

Deb noted that at the Freight Plan Stakeholder public meeting the trucking industry noted there is a lack by Town Planners when building distribution centers to consider accommodations for truck parking prior to a scheduled delivery. Many distribution centers restrict trucks from arriving early leaving them

nowhere to conveniently wait. Deb sited Region 9- Binghamton also had the same challenge and is currently planning one under this Freight plan proposal.

- Utica Storm Sewer Project on Oriskany Blvd.: Project progressing.
- Griffiss Parkway Route 825: Although there was a ribbon cut ceremony for the opening up a Stewart's convenient store, there was some finishing up of details of the project. Project is basically completed.

Other Business

~ Dana Crisino noted the responses to the RFP for the System-Wide Transportation Study are due this Friday, August 31, 2018 at 4:30pm. Dana is anticipating quality national and international responses due to advertisement in national and professional publications.

~Dana Crisino also noted that the next HOCTS' RFP would be the NYS Thruway Exit 31 Study.

~John R. Kent, Jr. is retiring as Oneida County Planning Department's Commissioner after 44 years of service. His last day is September 28, 2018.

~Dana Crisino has Bike and Safety Brochures anyone can take on their way out today.

~Dana Crisino reported on the FHWA Safety Workshop held August 16, 2018, which HOCTS' hosted at MVCC. There were about 35-40 attendees which included some from Michigan, New Jersey, and local people. It may be held annually in the same format or may be a smaller, local workshop with FHWA representatives for more focus. There was some discussion to consider an HSIP local solicitation in the future.

~The GP&L meeting is scheduled for 9:30am Thursday, September 13, 2018 at the Herkimer County Community College.

Closing

With all scheduled business completed and no other business presented, Dana Crisino adjourned the meeting at 11:20 am.

Respectfully submitted,
Barb Hauck – Associate Planner, HOCTS