



METROPOLITAN PLANNING ORGANIZATION

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Director: Dana R. Crisino, AICP

**Minutes for the November 16, 2022
Regular Meeting – Q4 2022
Herkimer-Oneida Counties Transportation Planning Committee
Virtually via Microsoft Teams**

Administered by: Herkimer-Oneida Counties Transportation Council (HOCTC) MPO

Call to order at 9:34 AM made by Mark Nagele, Chairman.

1. Roll Call

Voting Members Present

Mark Nagele	Chairman, Superintendent, Herkimer County Highways Department
<i>Nicholas DiGennaro</i>	<i>representing Mark Laramie, Commissioner, Oneida County Public Works Department</i>
<i>Jeff Quackenbush</i>	<i>representing James Genovese, Oneida County Commissioner of Planning</i>
Deb Windecker	Regional Planning and Program Manager, NYSDOT Region 2
E.J. Moses	Director of Facilities, CNYRTA/Centro
Matt Andrews	Director, Community & Economic Development, City of Rome
<i>Sara Sherlock</i>	<i>representing Jerrin George, Assistant Division Maintenance Engineer, NYS Thruway Authority</i>
<i>Derek Crossman</i>	<i>Community Development Specialist, City of Utica representing Andy Karas, Engineer, City of Utica</i>

Non-Voting Members Present

Mark DeRocco, PE	Assistant Regional Planning and Program Manager & HOCTC Liaison, NYSDOT Region 2
Christine LaBuzzetta	Associate Capital Program Analyst, NYSDOT Region 2
Barb Hauck	Principal Planner, HOCTC
Julie Richmond	Transportation Program Manager, HOCTC
Dana Crisino, AICP	Director, HOCTC
Alexander Turner	Planner, HOCTC
Tara Spraker	Director of Grants and Revenue Contract Administration, CNYRTA/Centro

2. Approval of the Minutes

- Motion to approve the minutes of the August 23, 2022 meeting as submitted made by: E.J. Moses
- Seconded by: Jeff Quackenbush
- Voting: Passed, 8-0-0

3. Public Comment

- No public comment.

4. NYSDOT Region 2 Report

- Deb Windecker gave a report on the activities that NYSDOT Region 2 has performed in the last quarter.
- BRIDGE NY Program – Round 4
 - Call letter was sent out to eligible applicants on November 10th. The process is not a statewide solicitation as it was in previous years. NYSDOT Region 2 will be using the capital program process for project selection.
 - The state budget is allocating \$200 million annually to the program for Upstate New York using 2.5 years of funding (SFY 22 – 25). \$90.5 million will be available for bridges and \$50 million will be available for culverts. Two thirds of the projects will be allocated to Upstate & Hudson. The projects need to use Off System Bridge Funds (non-Federal-Aid Highways (FC 8, 9, or 19)).
 - The county split for bridge funding is as follows: Fulton - \$2.15 million, Hamilton - \$1.50 million, Herkimer - \$3.47 million, Madison - \$2.04 million, Montgomery - \$4.39 million, Oneida - \$7.00 million. There is a minimum county floor of \$1.5 million. The county funding breakdown is based on 50% bridge system condition and county bridge deck areas. 10% of the funding, \$2.2 million, is being reserved for contingencies. Oneida County has a total of 235 local bridges and Herkimer County has 125.
 - BRIDGE NY culvert funding is set at \$8.8 million for Region 2 with no county breakdown.
 - Criteria for the program: the total project cost consists of design, ROW, construction, and construction inspection. There is a \$500,000 minimum and \$5 million maximum for bridges funded at 95% with a 5% local match. There is a \$100,000 minimum and \$1.5 million maximum for culverts funded at 100% unless the cost exceeds the award.
 - Projects will be evaluated on the following criteria:
 1. Capital Need (47.5)
 - a. General Recommendation (27.5)
 - b. Structural Deficiency (5)

- c. Model Recommendation (15)
- 2. Facility Importance (27.5)
 - a. AADT (7)
 - b. Rate Trucks (7)
 - c. Detour Length (13.5)
- 3. Restrictions (5)
- 4. Risk/Resiliency (20)
 - a. Fracture Critical (5)
 - b. Material Type (5)
 - c. Design Type (5)
 - d. Hydraulic Vulnerability (5)

• Additionally, there are evaluation criteria as follows:

Category	Bridges	Culverts
PE Review of Application	0 or 10	NA
Delivery Risk	0 to 25	0 to 30
Infrastructure Need	0 to 55	0 to 60
Economic Competitiveness	0 to 10	0 to 10
TOTAL	100	100

- Applicants are encouraged to have a NYS Professional Engineer review the application and provide a Quality Assurance. Review teams of regional NYSDOT and Town/County Highway Representatives (minimum of 4) will review the unique and qualitative factors.
- Applications for projects are due on 13 January 2023 for culverts and 20 January 2023 for bridges. Selection of projects will occur on 1 March 2023 for culverts and 1 April 2023 for bridges.
- Strengthening Mobility and Revolutionizing Transportation (SMART) Grant - \$100 million nationwide
 - DOT is applying for a Planning & Prototype Discretionary Grant under the IIJA/BIL infrastructure bill. The prototype study area will be for adaptive traffic signals (video detection – real time traffic response – no traffic cycles, modernization for active transportation for both pedestrians and motorist). The proposed project will be on Commercial Drive from Route 5A to Henderson Street (1.6 mi/2.5 km) across eight intersections. The grant proposal will fund up to \$2 million for planning and prototyping and is due on November 18. The program allows for phase 2 construction funding in the future set at \$15 million.

- Project updates
 - The Route 51 (Otsego Street) over Steele Creek bridge in Ilion was opened for traffic on 10 November after a \$3.9 million replacement occurred.
 - The Route 8 bridge over Routes 5 & 12 was recently opened for traffic after a \$12 million replacement.
- Upcoming projects for Construction Season 2023
 - Route 5 French Road Interchange Bridge Repairs - \$5.7 million
 - Route 8 Clayville to Route 840 Pavement (32 lane miles) - \$7.6 million
- Upcoming lettings
 - Route 5s over Nowadaga Creek and Culvert Replacements
 - Route 8 Village of Cold Brook to West Canada Creek Pavement Rehabilitation (12 miles)
 - Village of New Hartford Pavement Reconstruction with waterline betterment
 - Village of Yorkville Pavement Reconstruction with waterline betterment

5. NYS Thruway Authority Report

- Sara Sherlock gave a synopsis of NYSTA activities for the past quarter:
 - For 2022, the Judd Road Bridge replacement is currently ongoing with a completion date of Spring/Summer 2023.
 - Miller's Grove westbound was completed this year with the eastbound portion of the road scheduled for completion Fall 2023.
 - The Main Street Bridge replacement in Canastota was let on the 9th of November with a completion of Fall 2023.
 - For next year, the bridge over Mohawk Street will be let in the Summer of 2023.
 - Mark Nagele inquires about the bridges for Exit 30 in Herkimer and their schedules. Sara states she will inquire about it and report back to the committee.
 - Mark DeRocco inquires about the bridge over Mohawk Street and where it is located and Sara states she will email Mark back.

6. Director's Report

- Dana Crisino gave a synopsis of HOCTC activities for the past quarter:
- Safe Streets 4 All Discretionary Grant. HOCTC put in an application for Safe Streets 4 All with Oneida and Herkimer Counties applying jointly with HOCTC as the lead. The announcement for award will be made around the first of the new year.
- The Planning and Environmental Linkages Study RFP is currently being drafted with federal partners. Dana hopes that the RFP will release before the holiday season. The MPO asked NYSDOT for additional funds from the research office. There is still \$100,000 of MPO funds are set aside for the project.

- The Local Transportation Planning Assistance Program (LTPAP) hosted by the MPO is moving forward after being delayed. Kellogg Road with Oneida County and West Chestnut Street with the City of Rome. The planning projects should be wrapped up by mid-Summer.
- The new Transportation Improvement Plan is currently awaiting approval from the FHWA and FTA. Once the TIP is approved, some minor revisions will be made to TIP resolutions to ensure the sequencing is correct.
- Unified Planning Work Program for 2023 – 2024 will be worked on soon, an email will be sent to TPC members asking for their input in early-December. An initial draft of the document will be presented between late January and early February.
- The Oneida County Department of Planning is hosting a local land use training session for local municipal planning boards on November 30 in MVCC in Utica for \$10 per participant.
- New York State Association of MPOs Conference for 2023 will occur on May 9 and 10 at the Marriott Syracuse Downtown in Syracuse. This conference will be a good exchange of information between various agencies and other MPOs. All MPO staff and TPC members have free registration.

7. Other Reports

- None

8. Presentations

- **BRIDGE NY**
 - Dana Crisino declined to give the presentation as the presentation given by NYSDOT adequately covered the topic information.
 - Dana states that she has not heard of any developments regarding training for the review teams as posed by Deb of NYSDOT. She believes that more details will be forthcoming in a NYSAMPO call that is set to occur later in the week.

9. Old Business

- None

10. New Business

- **HOCTC Resolution 2022 – 24: Amendment to the 2020 – 2024 TIP to revise a Bridge Replacement Project**, presented by Mark DeRocco.
 - Description: A project on the TIP, PIN 275456 – BRIDGE NY 2018: West German Street over Bellinger Brook (BIN 2266820) shall be revised to reflect an increase in the project cost of \$1,993,000 from \$2,008,000 to \$4,001,000. This increase will come from a local share funding source in the amounts of \$1,766,000 and \$228,000.
 - Discussion: None.

- Motion to approve the two resolutions made by: Jeff Quackenbush
 - Seconded by: E.J. Moses
 - Voting: Passed, 8-0-0

- **HOCTC Resolution 2022 – 25: Amendment to the 2020 – 2024 TIP to revise a Pedestrian Facilities Rehabilitation Project**, presented by Mark DeRocco.
 - Description: A project on the TIP, PIN 265057 – 2018 TAP: Downtown Rome Wheels to Heels Streetscapes shall be revised to reflect an increase in the project cost of \$276,000 from \$1,324,000 to \$1,600,000 with the addition of new ROW Acquisition and ROW Incidentals phases.
 - Discussion: None.
 - Motion to approve the two resolutions made by: Jeff Quackenbush
 - Seconded by: Mark Nagele
 - Voting: Passed, 8-0-0

- **Administrative Modifications to the 2020 – 2024 TIP**
 - Description: A report of the administrative modifications made to the MPO TIP in the last quarter was given as the following:

ADMIN MOD. #	PIN	DESCRIPTION	AGENCY
2022 – 11MOD	265060	2018 TAP: Willow Place Sidewalk Improvements. The funding year for the Construction and Construction Inspection phases will be changed from FFY 2022 to FFY 2023.	NYSDOT
2022 – 12MOD	275441	Clinton Street over Sauquoit Creek (BIN 2206280). The funding year for the Construction and Construction Inspection phases will be changed from FFY 2022 to FFY 2024.	NYSDOT
2022 – 13MOD	275456	Bridge NY 2018: West German Street over Bellinger Brook (BIN 226820). The funding year for the Construction and Construction Inspection phases will be changed from FFY 2022 to FFY 2023.	NYSDOT
2022 – 14MOD	280645	Small Culvert/Preventative Maintenance Project 22. The funding year for the Construction and Construction Inspection phases will be changed from FFY 2022 to FFY 2023.	NYSDOT
2022 – 15MOD	280654	Traffic Systems Improvement 22. The project will increase in cost by \$220,000 from \$2,804,000 to \$3,024,000 with additional Construction and Construction Inspection phases funded with SDF funds.	NYSDOT
2022 – 16MOD	201680	Route 12 Boonville Safety Improvement. The funding year for Construction and Construction Inspection phases will be changed from FFY 2023 to FFY 2024. The Detailed Design phase will be changed from FFY 2022 to FFY 2023, the ROW Incidentals phase will receive an additional \$4,000 in funding, and an ROW Acquisition phase will be added funded at \$10,000. A Railroad Construction phase and a Utility Construction phase will also be added to the project each funded in the amount of \$50,000. The overall cost of the project will increase by \$114,000 from \$1,906,000 to \$2,020,000.	NYSDOT
2022 – 17MOD	280653	New Hartford Preventative Maintenance Paving on Route 921E (Genesee Street) & Route 921T (Oxford Road, Campion Road, and Mill Street). The NHPP funding source for the Construction phase of the project will increase by \$549,000 from \$2,136,000 to \$2,685,000 due to inflationary cost increases. A new Construction Utility phase funded in the amount of \$3,000,000 (only local share funding) will be added to the project that will be reimbursed at award by the utility company (Mohawk Valley Water Authority) for utility betterment. The overall cost of the project will increase by \$3,549,000 from \$4,467,000 to \$8,016,000.	NYSDOT
2022 – 18MOD	207001	Route 921W Preventative Maintenance Paving. The total project cost will be decreased by \$354,000 from \$4,388,000 to \$4,034,000. The Construction phase of the project will be reduced to \$2,206,000 in STBG Flex funding. The Construction Inspection phase of the project will be reduced to \$360,000. Additionally, a utility construction phase will be added to the project funded in the amount of \$834,000 for the purposes of utility betterment. The betterment funds are non-Federal aid local share and will be reimbursed at award by the utility company (Mohawk Valley Water Authority).	NYSDOT

11. Open Forum for Committee Discussion

- Mark Nagele states that he believes the new BRIDGE NY process is better than the one that was used previously.

12. Adjournment

- Motion to adjourn the meeting made by: Jeff Quackenbush
 - Seconded by: E.J. Moses
 - Voting: Passed, 8-0-0

The meeting was adjourned at 10:22 a.m.

Respectfully submitted by Alexander Turner