

**Herkimer-Oneida Counties
Transportation Planning Committee
August 23, 2016**

The Transportation Planning Committee (TPC) met in the Oneida County Planning Department conference room located on the third floor of Union Station in Utica on Tuesday, August 23, 2016. Chairman Jay Ewanyk opened the meeting at 9:35 a.m.

Voting Members Present:

Jay Ewanyk, Chair	Herkimer County Highway Department
Brian Hoffmann	NYSDOT Region 2, Acting RPPM
E.J. Moses	CNYRTA/Centro of Oneida
Calla Perrilloux	Birnie Bus Service, Inc.
Matt Keller	Representing Jackie, Izzo, Mayor, City of Rome
Dennis Davis	Oneida County Department of Public Works, Commissioner
Jay Holbrook	Representing Howard Milstein, Chair of the Board, NYSTA
John Kent	HOCCPP

Others Present:

Dawn Klemm	NYSDOT, Region 2
Matt Howard	NYSDOT, Region 2
Dana Crisino	HOCTS
Ethan Brennan	HOCTS
Barb Hauck	HOCTS

Approval May 25, 2016 Minutes

Chairman Jay Ewanyk asked for a motion to approve, as mailed, the minutes from the May 25, 2016 TPC meeting. Such a motion was made, seconded, and passed unanimously.

Opportunity for Public Comment

This is now a regular agenda item for all future TPC and GP&L meetings. This is in accordance with HOCTS Public Participation Plan 2016 Update.

Chairman Ewanyk asked for any public comments. It was noted that none were made.

Title VI Policies

Dana Crisino gave a presentation of the proposed updates to the HOCTS Title VI policies, per FAST Act legislation.

Title VI and the additional Nondiscrimination requirements are applicable to Federal programs in addition to programs receiving federal financial assistance due to the Civil Rights Restoration Act of 1987. Title VI of the Civil Rights Act of 1964, prohibits discrimination based upon race, color, and national origin. Specifically, 42 USC 2000d states that “No person in the United States shall, on the ground of race, color, or national origin, be excluded from, participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

Updates of Title VI in the FAST Act now include Data collection and analysis. Highlights of this collection include: standardization of how data collection and analysis is completed; provides a baseline for establishing data sets and data is collected in all appropriate categories for metropolitan transportation planning; and the data to be collected includes, but not limited to: Regional ethnic composition, Regional population & growth rate, Age distribution, Median household by income, Number of households by income group, Percent of persons by age group with mobility limitations, Percent of elderly persons, Percent of disabled by types of disability, Percent of population without vehicle access, Percent of persons below poverty line, and Languages spoken.

Based on these updates to and highlights of Title VI, Dana reviewed the HOCTS Title VI Policy changes and the bilingual Title VI Notice, two of the handouts to committee members. Dana noted that John Talerico, Commissioner of Personnel, is the designated Title VI Coordinator for Oneida County, which is HOCTS host agency. A formal Resolution will be drafted for the September 8, 2016 GP&L meeting. Centro staff will forward their Title VI policies to Dana for her file.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval the newly updated compliance documents of the HOCTS Title VI Policies. A motion was made, seconded, and passed unanimously.

Local Block Project Identification

Dana Crisino started the discussion by explaining the new TIP will be effective October 1, 2016 for FFY 2017 and she needs a consensus on which specific local projects to put in the old TIP/STIP (2014-2018) that will be reflected in the new TIP/STIP for 2017 projects. Brian Hoffmann stated there is only \$900,000 available for local projects, a decrease from original amounts stated in the winter of 2015.

There was a lengthy discussion regarding the following topics: the decrease of available funds for local projects; the Bridge NY program; the need for having projects shovel-ready; the needed understanding by state officials of the project process and time involved; and many local municipalities do not have the funding to front the project process in order to have projects shovel ready in 18 months. It was noted that bridge projects cannot be ready for 2018. Dana stated that going forward she would like to develop and continuously update an informal/internal list of illustrative local TIP projects that can be progressed in a logical fashion as funds become available. These illustrative projects would not go on the STIP until funding is available for them.

Further discussion led to the consensus of the Herkimer County Rtes. 96/5/86 Higby Hill Road Pavement Rehabilitation project being selected as the local project for 2017/18. This project was chosen because it has been costed and had design work, essentially making it ready to go and it fits within the funding envelope available.

2016 Transportation Alternatives Program (TAP)

Dana Crisino highlighted the announcement of funding opportunities through the Congestion Mitigation Air Quality (CMAQ) program and the Transportation Alternatives Program (TAP) for a total of \$98.7 million available funding statewide.

Highlights include:

- Only TAP funding is available for Herkimer & Oneida Counties – Neither county is CMAQ eligible;
- Funding to support bicycle, pedestrian, multi-use path and transportation-related projects and programs;
- Competitive solicitation process; rated based on established criteria that include public benefit, air quality improvement and innovation;
- Projects must be related to the surface transportation system and provide full access to the public;

- Any municipality or non-profit incorporated group, but projects must be sponsored either by a municipality, a state agency or public authority eligible to administer federal transportation funds;
- Workshops/Training Dates: TBD - Tentatively week of Sept. 12th - Sept. 16th; and
- Applications are due October 21, 2016.

There was some discussion among members on possible eligible projects.

Pedestrian Safety Action Plan (PSAP)

Dana introduced Matt Howard for NYSDOT Region 2 who spoke about the Governor’s announcement of New York State’s first-ever, comprehensive pedestrian safety plan. The five-year, multi-agency initiative provides \$110 million to improve safety for pedestrians through infrastructure improvements, public education efforts and enforcement across Upstate and Long Island. The plan targets improvements in communities outside of New York City. The Plan’s purpose is to identify current safety conditions and to recommend a distinct set of Education, Engineering, and Enforcement countermeasures that can be accomplished over the next five years to improve pedestrian safety. The Action Plan will run from June 2016 through 2021 and projects will be solicited through a competitive grant process.

The Statewide Pedestrian Safety goals are 1) to reduce pedestrian fatalities by 20% from 335 in 2013 to 268 in 2021, and 2) to reduce pedestrian injuries by 10% from 16,278 in 2013 to 14,650 in 2021. It was noted that Utica was one of the focus communities ranking #17 with 239 crashes reported.

Engineering strategies include: 1) implement a basic signs and pavement marking treatment package by 2019; 2) implement an enhanced treatment package at an estimated 20% of the eligible locations by 2021; 3) encourage local municipalities to implement systemic approaches to improve pedestrian safety; 4) launch a “safety project solicitation” that provides Highway Safety Improvement Program funding for municipalities to implement a systemic program on locally owned roads, and 5) work through the MPOs to provide guidance and support to local municipalities in the areas of pedestrian safety.

Education and public information will be led by the NYS Department of Health to: 1) target behaviors identified by data analysis, 2) develop awareness campaigns, 3) develop media marketing; 4) provide technical support for partners; and will focus statewide for the short term then shift the focus to target communities.

The Governor’s Traffic Safety Committee (GTSC) will be the coordinating agency for the Enforcement of the Plan. The PSAP officially kicked off at a June 20th press event and lunched the website <https://www.ny.gov/programs/pedestrian-safety-action-plan>. Dana will work with Matt Howard to determine the MPO’s role and getting the PSAP information out. Dana noted that HOCTS already has Alice Data and can provide GIS mapping service to Region 2.

HOCTS Resolution 2016-31: TIP Amendment

Dana Crisino presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

This amendment is to add FTA Section 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities projects. On May 31, 2016, NYSDOT announced the availability of funding through the Section 5310 program with applications due July 1, 2016. The Utica MPA’s portion was only 77,271, which represent leftover funds

following the most recent solicitation in 2015, and therefore must be programmed prior to the end of the federal fiscal year.

The two projects recommended for inclusion are: 1) Valley Residential Services (VRS), Herkimer County for full funding at \$49,210.40 for one vehicle; and 2) Elderlife, Inc. to receive the balance of the available funding, about \$28,060.60, for the establishment of a Mobility Management Call Center.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval the HOCTS Resolution 2016-31 amendment of the 2014-2018 TIP for the addition of the two Section 5310 projects. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2016-32: TIP Amendment

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The revision of NYSDOT Region 2 project PIN 280572 Bridge Painting in Various Location in Oneida, Herkimer and Montgomery Counties, shall have the funding increased for the phases of Construction and Construction Inspection. The funding sources shall remain the same while the total project shall increase from \$1,412,000 to \$1,571,000.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-32 for the 2014-2018 TIP for the revision of PIN 280572. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2016-33: TIP Amendment

Dawn Klemm presented a request for action to revise the existing project list of the 2014-2018 Transportation Improvement Program (TIP) for the Utica urbanized area.

The addition of NYSDOT Region 2 project listed as PIN 200412- Structural Bridge Replacement in the Village of Ilion, in Herkimer County. The funding source shall be STP FLEX for all phases. The total project cost shall be \$5,460,000 for FFY 2016-2019.

There was a discussion on the hydraulic improvements made and ones needed due to the major flooding in 2013; in addition to the major flooding in 2006 and 2011.

With no further discussion, Chairman Ewanyk asked for a motion to recommend for approval HOCTS Resolution 2016-33 amendment of the 2014-2018 TIP for the revision of PIN 200412. A motion was made, seconded, and passed unanimously.

NYSDOT Projects Update

Brian Hoffmann, interim Acting RPPM, provided an update regarding the status of the projects within the MPO and Region 2.

- The MOU was announced by Main Office DOT: **Route 51** project was added also projects outside the MPO were added.

- The BridgeNY program is currently in a solicitation with a September deadline and there will be another one in 2017.
- Region 2 has conducted 12 interviews for the RPPM position; a final decision will be made next week. Brian will remain in Engineering.
- The North-South Arterial is in the final phase. Bridge decks over Oriskany Blvd and Lafayette St still on target for all four lanes open by fall. Final paving is scheduled for 2017. Southbound from Oriskany Blvd is expected to be open in the fall 2016.
- Griffiss Parkway Phase 3 – Project is to be let in July 2017. CCI had low bid and now waiting for contract award to them. The project total is \$8.8m.

Other Business

~Dana noted she will have more information on projects for the HOCTS' Local Assistance Program at the next TPC.

~Jay Ewanyk announced he will be retiring at the end of September 2016. Mark Nagele, his representative, will be Acting Superintendent for Herkimer County Highway Department until an official appointment is made.

Closing

With all scheduled business completed and no other business presented, the meeting was adjourned at 11:44 am.

Respectfully submitted,
Barb Hauck – Associate Planner, HOCTS