



## **METROPOLITAN PLANNING ORGANIZATION**

Boehlert Center at Union Station  
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Director: Dana R. Crisino, AICP

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**Minutes for the November 25, 2019  
Herkimer-Oneida Counties  
Transportation Planning Committee  
Boehlert Center at Union Station  
Oneida County Department of Planning Conference Room**

*Administered by: Herkimer-Oneida Counties Transportation Study (HOCTS)*

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Call to order at 9:34 AM made by the Chairman, Dennis Davis.

### **Roll Call**

#### Voting Members Present:

Dennis Davis, Chairman	Commissioner, Public Works, Oneida County
Mark Nagele, Vice Chairman	Highway Superintendent, Herkimer County
Deb Windecker	Regional Planning and Program Manager, NYSDOT, Region 2
Regina Venettozzi	Interim Program Director, HOCCPP
E.J. Moses	Director of Facilities, CNYRTA/Centro of Oneida
Calla Perrilloux	Finance Assistant, Birnie Bus Service Inc.
Joe Giuliano	Engineer II, City of Rome

#### Non-Voting Members Present

Dana Crisino, AICP	Director, HOCTS
Michaela Murphy	Parkway Center
Barb Hauck	Principal Planner, HOCTS
Alexander Turner	Planning Specialist, HOCTS
Alexander Giuliano	Intern, City of Rome

#### Voting Members Absent:

Chris Lawrence	Planner, City of Utica
Jerrin George	Professional Engineer I, NYS Thruway Authority

### **1. Approval of Minutes**

Motion to approve the minutes as submitted made by Mark Nagele

- Seconded
- Passed: 7-0-0

### **2. Public Comment**

No public comment

### 3. Presentations

- Local Transportation Planning Assistance Program
  - o Presentation
    - Provide access to transportation planning and engineering expertise to member municipalities for eligible local transportation projects and proposals that are consistent with HOCTS goals. Projects funded under this task activity will be reviewed and selected by HOCTS Transportation Planning Committee (TPC). The focus of planning assistance projects will be varied but may include projects which will effectively promote sustainability of infrastructure, implementation of smart growth and complete streets practices, environmental impact readiness, enhancement of off-road facilities, development of economic opportunities through transportation initiatives and investments, freight impacts, safety issues, long-range planning for growth, planning studies to produce selected alternatives or to produce final planning and design drawings which can be used for construction BID specifications. HOCTS utilized the TIP 2020 – 2024 call for project solicitation in 2018 and 2019 and the LRTP public input and agency coordination to develop a list of projects for TPC consideration under the LTPAP. Between the two solicitations, HOCTS received approximately 12 LTPAP projects for consideration. These projects will need to be reviewed for eligibility. The Review Committee of the TPC will need to meet further to discuss the projects and selection criteria.
  - o Discussion
    - Joe from Rome asked if preparations should be made by the municipalities that responded to the solicitations
      - Dana affirms and states that the municipalities be prepared to give a brief presentation. She emphasizes that they be brief in nature as at least ten projects will be entertained.
      - Dennis replies with a suggestion that a January meeting be held just for the presentations so that by the February meeting, a decision can be reached on what to recommend to the GP&L. a 5 to 10 minute presentation for each project, with priorities to those who submitted multiple projects.
- Long Range Transportation Plan

- The Herkimer-Oneida Counties Transportation Study (HOCTS) is the Metropolitan Planning Organization for Herkimer and Oneida Counties, responsible for a broad range of transportation planning activities in the region. HOCTS serves Herkimer and Oneida Counties through a broad set of ongoing transportation planning activities. HOCTS is charged with planning the region's transportation system, with a specific focus on disbursing federal funding.

Going Places is HOCTS' Long-Range Transportation Plan (LRTP). It lays out a fresh vision for the region's transportation assets and services for the next 20 years, with the horizon year of 2040. It updates HOCTS' previous (2014) LRTP. All of HOCTS' day-to-day activities are guided by the goals, objectives, priorities, and investment strategies outlined in its LRTP.

The main challenge for the HOCTS region will be to preserve the existing infrastructure to allow the transportation network to provide for tomorrow's mobility needs. Therefore, the vast majority of the region's transportation investment over the next 20 years will focus on state-of-good-repair maintenance and operations. However, constraints in the traditional sources of funding for transportation system investment mean that it is uncertain whether the required resources will be available. This is not limited to the HOCTS region – it is a recognized problem both statewide and nationally. While the solutions that will ultimately be enacted are unclear, Going Places discusses alternative funding options that are part of the national conversation about transportation infrastructure funding.

Aside from meeting basic maintenance needs, Going Places envisions taking action to ensure that HOCTS and its partners in the region are well-positioned to meet new challenges as they arise. The Plan aims to discuss the current and future transportation network, in accordance with the regional needs. It also includes a set of aspirational capital projects – projects that are identified as valuable but not formally programmed for funding.

Finally, Going Places outlines a series of near-term in-depth studies to be undertaken, addressing emerging issues such as:  
The unique challenges raised by the on-road presence of Agricultural Vehicles in the HOCTS region;  
How the region can best leverage the national trend of rapid developments in Micromobility;

Strategies to harden the region's infrastructure against the effects of extreme weather; and

How to best prepare the region's infrastructure – including our communications networks – for the buildout of Connected and Autonomous Cars.

Going Places was prepared in the new Performance-Based era of transportation planning in the U.S. The Plan describes HOCTS' commitments to supporting New York's statewide Performance Measures in areas such as safety, state-of-good-repair, and reliability. Progress towards Performance Targets will be monitored over time, and ultimately will help HOCTS in setting priorities in the future.

In this spirit, Going Places has been prepared as a partnership between HOCTS and our partners in planning the region's transportation system, with a three-tier approach.

The first tier of partners is the membership of the Technical Committee for overseeing the preparation of Going Places. The second and third tiers of HOCTS' partners are stakeholders (which are external organizations, whether public or private), and the wider public in Herkimer and Oneida Counties. Over three months of outreach activities were conducted to engage stakeholders and the public as part of the development of the Going Places long-range transportation plan.

Long-Range Transportation Plans are periodically updated. Going Places will be revisited no later than 5 years after it is adopted by HOCTS. The HOCTS region has been buffeted by economic headwinds in recent decades and has a number of active economic development efforts to attract and nurture growth industries such as Nanotechnology, Unmanned Aerial Systems, and Advanced Manufacturing. It is hoped that when this Plan is reviewed during HOCTS' next LRTP update, it will be recognized as having made a substantial contribution, by catalyzing transportation investments that support the region's efforts to achieve its potential.

○ Discussion

- Dennis asks about the demographics section and what the definition is of the HOCTS region.
  - Dana answers with the region being defined as Herkimer and Oneida counties.
- Mark Nagele asks how the consultant for the LRTP, Transpo group, is to work with.
  - Dana responds positively and states that they are good to work with. She also states that they hold

two contracts with HOCTS, one for the LRTP and the other for the System Wide Analysis for Transportation Based Transit Connections (SWATBTC).

#### 4. New Business

HOCTS Resolution 2019 – 27, concerning the adoption of the HOCTS 2020 – 2040 Long Range Transportation Plan (LRTP) “Going Places” as the official LRTP for the HOCTS MPO in accordance with Title 23, Section 134 of the United States Code.

- Motion to pass resolutions 2019 – 27 and 2019 – 28 as combined made by: Mark Nagele
- Seconded
- Voting: Passed, 7-0-0

HOCTS Resolution 2019 – 28, concerning the adoption of the Long-Range Transportation Plan 2020 – 2040 System Performance Report. The report providing a narrative of how the LRTP addresses performance measures in accordance with Chapter 23 Part 150(b) of the United States Code.

- Resolution adopted in motion with Resolution 2019 – 27.

HOCTS Resolution 2019 – 29, concerning the adoption of an amendment to the 2017 – 2020 Coordinated Public Transit-Human Services Transportation Plan to update Appendix 1 with 2020 Section 5310 Enhanced Mobility of Senior and Individuals with Disabilities Project List.

- Motion to accept made by: Deb Windecker
- Seconded
- Voting: Passed, 7-0-0

HOCTS Resolution 2019 – 30, concerning the adoption of an amendment to PIN 280610 – Traffic Systems Improvement Project 19. The proposal calling for the project to have its scope of work changed to include a railroad force account being added to the detailed design, construction, and construction inspection phases. Additionally, funding sources for the project are proposed to be switched conditional to the passage of Resolution 2019 – 30A.

- Motion to accept HOCTS Resolution 2019 – 30 and 2019 – 30A together made by: Mark Nagele
- Seconded
- Voting: Passed, 7-0-0

HOCTS Resolution 2019 – 30A, concerning the adoption of an amendment to PIN 211805 – Mohawk, NYS Route 28: Preventative Maintenance Paving. The proposal calling for funding from 2019 – 30 being applied to the project.

- Resolution accepted, combined with Resolution 2019 – 30.

HOCTS Resolution 2019 – 31, concerning the adoption of an amendment to PIN 205675 – NYS Route 8 Bridge Replacement at NYS Routes 5, 8, and 12 Interchange. The proposal calling for the inclusion of National Highway Freight Program funding sources to be added to the project.

- Motion to accept made by: Joe Giuliano
- Seconded
- Voting: Passed, 7-0-0

## 5. Reports

### Administrative Modifications Report

- The following table is inserted from the Admin. Mods. Memo covering the time period of October 2019 – December 2019:

ADMIN MOD. #	PIN	DESCRIPTION	AGENCY
2019-28MOD	280623	Bridge Rehabilitation Project, General Bridge Rehabilitation, Oneida County. The modification increases the funding levels for the project in the Construction phase category from \$2,550,000 to \$2,742,000 for FFY 2020 utilizing NHPP funds. Additionally, the Construction Inspection phase NHPP funding also is being increased from \$306,000 to \$326,000. This modification also corrects BIN numbers for sites included in the project. The scope of the following projects have been changed: BIN 1002239 – Route 5 over NYS&W Railroad, BIN 1051491 – Route 8 SB over Oneida Street, and BIN 1051492 – Route 8 NB over Oneida Street. BIN 1051482 – Route 8 NB over Elm Street is being added to the project.	NYSDOT

### NYSDOT Region 2 Update

- The BUILD grant that was submitted for North Genesee Street was not selected by USDOT, nor were any other projects in the State of New York. Valuable insights into the corridor, its inadequacies, and critical needs were provided to NYSDOT main office through the application process. NYSDOT will be meeting with USDOT for a debrief on why the application was not selected.
- Bagg’s Square Pedestrian earmark connection was let on November 7 with two bidders and the apparent low bidder was CCI. An award to CCI is expected in the next thirty days. The bid came in a little above the projected budget at \$4.3 million, as NYSDOT Region 2’s estimate was \$3.5 million.
- Region 2 is optimistic that the statewide threshold for damages done during the late October/early November flooding was met. This would allow funding reimbursements to come through from FEMA.

## 6. Other Business

- None noted

Motion to adjourn made by: Joe Giuliano

- Seconded
- Passed, 7-0-0

Meeting adjourned at 11:28 AM until a time and place to be determined in Q1 2020.

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Respectfully submitted by Alexander Turner, HOCTS