

**Herkimer-Oneida Counties
Transportation Planning Committee
July 31, 2017**

The Transportation Planning Committee (TPC) met in the Oneida County Planning Department conference room located on the third floor of Union Station in Utica on Thursday, July 31st, 2017. Chairman Dennis Davis opened the meeting at 9:36 a.m.

Voting Members Present:

Dennis Davis	Chairman, Oneida County Department of Public Works Commissioner
Deb Windecker	NYSDOT Region 2 Regional Planning Program Manager
Jim Lindholm	Representing Mark Nagele, Herkimer County Highway Department
Matt Andrews	City of Rome
Calla Perrilloux	Birnie Bus Service, Inc.
John Kent	HOCCPP

Others Present:

Sandra Lusher	NYSDOT Region 2
Nancy Hampel	Parkway Center Mobility Manager, Herkimer-Oneida Counties
Dana Crisino	HOCTS
Barb Hauck	HOCTS
Katie Davis	HOCTS

Approval June 1, 2017 Minutes

Chairman Dennis Davis asked for a motion to approve, as mailed, the minutes from the June 1, 2017 TPC meeting. Such a motion was made, seconded, and passed unanimously.

Opportunity for Public Comment

This is in accordance with HOCTS Public Participation Plan 2016 Update.

Chairman Dennis Davis asked for any public comments. It was noted that none were made.

Presentation: Empire State Trail/Erie Canalway Trail

Dana Crisino gave a brief presentation on the proposed Empire State Trail build out of the Erie Canalway Trail. When completed in 2020, it will be a 750-mile trail bike and walking pathway from New York City to Canada and from Albany to Buffalo; the largest state multi-use trail in the nation.

- The Hudson River Valley Greenway is nearly 50 percent complete, crosses the Appalachian Trail, spanning 260 miles between the Manhattan Battery and Lake George. The Greenway extends an additional 130 miles along Lake Champlain to the Canadian border.
- The Erie Canalway is nearly 80 percent complete and approximately 360 miles connecting Buffalo to Albany.
- Two issues were at the forefront of the designing of the Utica to Ilion segment; safety concerns in keeping trail users away from traffic as much as possible, and the maintenance cost of off-road segments.
- The recommended trail route is 3 ½ miles from Aquavina to Dyke Road and 3 1/1 miles from Dyke Road to Ilion. This recommendation will have a cost savings of up to \$500,000.
- NYSDOT is having Biweekly meetings with Canal Corp.

HOCTS Resolution 2017- 35

Dana Crisino presented a request for action to approve support for Safety Performance Measures targets for the MPO compliance with the FAST ACT.

Highway Safety Improvement Plan (HSIP) final rule (23 CFR Part 490) requires States to set targets for the five safety performance measures by August 31, 2017. The New York State Department of Transportation (NYSDOT) has established targets for five performance measures based on the five year rolling averages for (1) Number of Fatalities; (2) Rate of Fatalities per 100 million Vehicle Miles Traveled; (3) Number of Serious Injuries; (4) Rate of Serious Injuries per 100 million VMT; and (5) Number of Non-Motorized Fatalities and Non-Motorized Serious Injuries. MPOs have 180 days to establish targets after the state, whereupon they may formally establish their own targets, or agree to support the State's targets.

The NYSDOT coordinated the establishment of safety targets with the 14 Metropolitan Planning Organization (MPOs) in New York through the New York State Association of Metropolitan Planning Organizations (NYSAMPO) Safety Working Group and the NYAMPO Fixing America's Surface Transportation (FAST) Act Working Group; and discussed the targets at a Federal Highway Administration (FHWA) Safety Target Setting Workshop and during an Executive Director's meeting.

NYSDOT has officially adopted the safety targets in the Highway Safety Improvement Program annual report dated August 31, 2017, and the Governor's Traffic Safety Committee has adopted identical safety targets for number of fatalities, rate of fatalities and number of serious injuries as set forth in the Highway Safety Strategic Plan (HSSP). These targets are as follows: (1) to lower the number of fatalities by 5%; (2) to lower the fatality rate by 3%; (3) to lower the number of serious injuries by 6%; (4) to lower the serious injury rate by 5%; (5) to lower the number of non-motorized fatalities and serious injuries by 1%. The MPO Policy Committee has agreed to these targets, and will plan and program projects that contribute to the accomplishment of said targets.

Dana pointed out the challenge of working with historical data; the baseline these targets use is derived from the average from 2011-2015. We may be closer or further from our projected goals than we can possibly be aware of currently, and will have to wait for the 2020 averages to know how we're measuring up. A committee member also pointed out the increasing numbers of distracted drivers on the road, and how that may impact safety and corresponding data.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolution 2017-35. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-36: TIP Amendment

Sandra Lusher presented a request for action to revise the existing project list for the 2017-2021 Transportation Improvement Plan (TIP) for the Utica urbanized area.

NYSDOT Region 2 block PIN 2TM182 – Blocked Bridge Preventative Maintenance, Cyclical Highway Maintenance Bridge Painting, Minor Maintenance and/ or Cleaning, Regionwide, shall be revised to have its funds reduced to create new PINs for identified projects. The total project cost shall be decreased from \$4,672,000 to \$4,000,000.

A committee member asked which bridges are to receive funding from this PIN; NYSDOT, Albany Main Office, is still in the process of making those decisions.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolution 2017-36 for the revision of PIN 2TM182 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-37: TIP Amendment

Sandra Lusher presented a request for action to revise the existing project list for the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 PIN 280605 – Bridge Cleaning Project 18, various locations Regionwide, shall be newly created (from parent PIN 2TM182) for the NYSDOT Region 2 Bridge Cleaning Project 17, various locations regionwide. All phases and funds are in FFY 2018 and 2019. The total cost is \$681,000.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolution 2017-37 for the creation of PIN 280605 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-38: TIP Amendment

(Note: Resolutions 2017-38, 38a, 38b, 38c, 38d, 38e were reviewed and approved all at one time as they are all related to the same Block PIN)

Sandra Lusher presented a request for action to revise the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 block PIN 2TLB18 Local Pavement and Bridges, Project B, Regionwide, shall be deleted to create PINS for 5 local projects, for bridge rehabilitation, superstructure replacement, reconstruction, and preventative maintenance. The total project cost to be deleted and redistributed through the 5 PINS is \$7,500,000. These 5 PINS are as follows:

HOCTS Resolution 2017-38a: TIP Amendment

NYSDOT Region 2 project PIN 275440 – Rehabilitation Superstructure Replacement General Bridge Rehabilitation, will be created for the local project: Mill Street/Fish Creek (BIN 2205630) in the Town and Village of Camden in Oneida County. The project is scheduled for FFY 2018 & 2019. The total project cost is \$934,000.

HOCTS Resolution 2017-38b: TIP Amendment

NYSDOT Region 2 project PIN 275441 – Reconstruction Bridge Replacement, will be created for the local project: Clinton Street/Sauquoit Creek (BIN 2206280) in the Town of New Hartford and the Village of New York Mills in Oneida County. The project is scheduled for FFY 2018 & 2019. The total project cost is \$2,112,000.

HOCTS Resolution 2017-38c: TIP Amendment

NYSDOT Region 2 project PIN 275445 – Reconstruction Bridge Replacement, will be created for the local project: Oneida Street/Sauquoit Creek (BIN 2263310) in the Village of Clayville and the Town of Paris in Oneida County. The project is scheduled for FFY 2018 & 2019. The total project cost is \$792,000.

It was noted that the PIN had been misidentified due to a typo in the mailed packet, which indicated the PIN as 275443.

HOCTS Resolution 2017-38d: TIP Amendment

NYSDOT Region 2 project PIN 275443 – Reconstruction Bridge Replacement will be created for the local project: Horton Road/Big Woodhull Creel (BIN 2205730) in the Town of Forestport in Oneida County. The project is scheduled for FFY 2018 & 2019. The total project cost is \$1,056,000.

HOCTS Resolution 2017-38e: TIP Amendment

NYSDOT Region 2 project PIN 275444 will be created for the local project: Preventative Maintenance for bridges in the towns of: Steuben (BIN 3311040), Annsville (BIN 3310390), and Lee (BIN 3310750). The project is scheduled for FFY 2018 & 2019. The total project cost is \$1,980,000.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-38, for the deletion of PIN 2TLB18 and redistribution of funds as an amendment to the 2017-2021 TIP, as well as HOCTS Resolutions 2017-38a-e for the creations of PINs 275440, 275441, 275445, 275443, and 275444, as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-39: TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 block PIN 2TCS18 shall be deleted to create PIN 280603 for the NYSDOT Region 2 Crack Sealing Project 18, various locations regionwide. All phases and funds are in the FFY 2018. SDF funds will be added to scoping, preliminary design and detailed design. The total project cost is \$1,031,000.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-39 for the deletion of PIN 2TCS18 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-40: TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 block PIN 2TTR18 – Safety Project 18 will be deleted due to the project being outside of Oneida and Herkimer Counties.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolution 2017-40 for the deletion of PIN 2TTR18 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-41: TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 block PIN 2TTS17 – Traffic Systems Project 17, will be deleted. PIN 280587 Traffic Systems Improvement Project 17 shall replace it. Phases will be moved from 2017 to 2018. Construction funds have been increased from the \$1.2M in the block PIN to \$1.4M in the actual PIN. The total project cost shall be \$1,753,000.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-41 for the deletion of block PIN 2TTS17, and creation of project PIN 280587 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously.

HOCTS Resolution 2017-42: TIP Amendment

Sandra Lusher presented a request for action to add a project to the existing project list of the 2017-2021 Transportation Improvement Program (TIP) for the Utica urbanized area.

NYSDOT Region 2 project PIN 280532 – Route 5s: Safely Project, City of Utica, shall have the construction and construction inspection moved from FFY 2017 to 2018. Construction funding shall be increased from \$15.3M to \$19.17M with HSIP funds. Construction Inspection funding will be increased from \$2.295M to \$2.876M using NHPP funds. The total project cost shall be increased from \$19,887,000 to \$24,482,000.

There was a discussion on the impact of the \$5M increase to the City of Utica’s Plan and the 5 Year Plan. It was also noted the increase was due to issues with increase of storm runoff, drainage, sewer, utilities, soil contamination, impacts to traffic, etc. – as well as due to the historic nature of the Baggs Square district in which the project will occur. It was suggested that this project be put on the Bridge NY program, along with any other related costs, to offset the increase. NYSDOT noted the increase will be out of the State funding. It was also noted that this was another example of why one local person should be on the state’s ranking team of projects. This person would not be used to sway voting, but on the contrary to share local knowledge of the projects details that would be overlooked otherwise.

With no further discussion, Chairman Dennis Davis asked for a motion to recommend for the approval HOCTS Resolutions 2017-42 for the revision of PIN 280577 as an amendment to the 2017-2021 TIP. A motion was made, seconded, and passed unanimously as amended.

Report of Administrative Modifications

Dana Crisino presented to the committee a report on the Administrative Modifications made to the TIP for the months of June, July, and August 2017, which are as follows:

Admin Mod. #:	PIN	DESCRIPTION	AGENCY
2017-6A	282171	Paratransit vehicles – fund source change from Section 5307 to 5309	CNYRTA
2017-7A	282172	Service truck – fund source change from Section 5307 to Section 5339	CNYRTA
2017-8A	282173	Supervisory vehicle – fund source change from Section 5307 to Section 5339	CNYRTA
2017-9A	282174	Service truck – fund source change from Section 5307 to Section 5339	CNYRTA
2017-10A	280588	Funding increase in the ROW Acquisition, Construction, and Construction Inspection phases; less than 10% total project cost change	NYSDOT
2017-11A	280593	Construction and Construction Inspection phases moved from FFY 2018 to 2017	NYSDOT

[A committee member noted the vehicle listed is not NYSDOT and should be changed to CNYRTA. These changes have been reflected in the table above.]

NYSDOT Projects Update

Debra Windecker provided an update regarding the status of the projects within the MPO and Region 2:

- North-South Arterial Project: The project is substantially complete as of August 31, 2017. There is still some finishing work to be completed including landscaping and punch list items. Off system road paving on City Streets will also continue into the fall.
- Critical Bridges Over Water (CBOW) projects: Two sites will be completed this season, on Route 28 and Route 315, on schedule for completion this fall.
- Griffiss Parkway – Route 825: Work has begun to construct the roundabout at Hanger Road. The project is well underway for an on time completion November 2018.
- Route 51 Bridge in Ilion (over Mohawk River): A major rehab, two season project is underway to replace the bridge in a 2 year contract at a cost of \$4.5 M. CSX flagging has created some challenges, but work will be well underway for the remainder of the construction season.
- Burrstone Road Bridge Replacement: The substructure repairs are underway. The project is on schedule for completion in October 2018.
- Route 5S Safety Improvement, Oriskany Blvd, Utica: Construction is set to begin in Spring of 2018. It is a two year contract.
- Bridge NY Program: Region 2 is working closely with local sponsors and been having biweekly meeting with Main Office. Another round of solicitation is expected in early 2018. It was noted that there will be a webinar on October 20th for the BridgeNY. Dennis Davis noted that there may be an Oneida County application that will have a cluster of local, interested municipalities' projects and possibly administered and managed by the OCDPW. It was noted by NYDOT that if the application was done this way, it may get better construction prices, as well as other group pricing benefits.
- Pedestrian Action Safety Plan: Local solicitation will be occurring Fall 2017. Region 2 has been allocated \$1.23M of Federal Highway Safety Improvement funding. The projects will be 100% funded with no local match required. The application deadline is February 2018, with an expected award in Spring 2018, and the MPO will be managing it. Utica has been identified as a focus community to be a recipient of these funds for systemic treatments to improved pedestrian safety and minimize pedestrian accidents at uncontrolled and signalized crosswalks. Examples include: high visibility crosswalks, signage, flashing beacons, and upgrades to pedestrian signals for counter measures.

More information will be forthcoming in October. It was suggested proposals be submitted at the County level, which would allow for smaller urbanized areas with less means to submit a proposal to benefit from the plan as well. Funding will be awarded in amounts of a minimum of \$250,000 and \$5,000,000 maximum per project.

The announcement of this project generated some excitement regarding Accessible Pedestrian Signals, which are audible “chirp” crosswalk systems for the visually impaired. It was also noted that those distracted by texting would also benefit from these signals.

As the project plan currently stands, these funds will only be available to locally owned or maintained property in the urban areas only, which means the exclusion rural roads, state owned roads, as well as touring routes – although these prerequisites could be subject to change. It was suggested a GIS map of qualifying roads would be useful.

Other Business

Debra Windecker announced that Time Lusher has retired after 31 years as of today. She will assign another Region 2 representative soon to the Transportation Coordination Committee. Debra also announced that Bob Rice is back in the NYSDOT Planning unit and will be at the next TPC meeting.

There was a brief discussion regarding the date of this meeting; it was suggested to hold it closer to August 15 next year, but there were concerns that would be too far ahead of the end of the Federal Fiscal Year, hindering the timeliness of the end-of-year amendment process.

Calla Perrilloux, Birnie Bus Service, announced BBS has been sold to Karpf Bus out of Pennsylvania and is now under their management. Tim, Laura and Kate Birnie are still there, and the name Birnie Bus Service will stay. Terry Inkawich is also still there, but is taking on a larger role with the new management. There is no name change so there is no need to change any contracts.

It was noted the typo on HOCTS Resolution 2017-38c, which misidentified PIN 275445 as 275442, should be corrected before the Resolutions were brought to GP&L.

Closing

With all scheduled business completed and no other business presented, Chairman Dennis Davis adjourned the meeting at 10:50 am.

Respectfully submitted,
Katie Davis – Research Assistant, HOCTS
and Barb Hauck – Associate Planner, HOCTS