



METROPOLITAN PLANNING ORGANIZATION

Boehlert Center at Union Station
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Director: Dana R. Crisino, AICP

Minutes for the June 13, 2024

Herkimer-Oneida Counties Transportation Planning Committee

Oneida County Department of Planning Conference Room
Union Station
321 Main Street, Utica, New York

Administered by: Herkimer-Oneida Counties Transportation Council (HOCTC) MPO

Call to order at 9:38 AM made by Matthew Baisley, Chairman

1. Welcome and Introductions

Voting Members Present

Matthew Baisley	Chairman, Commissioner, Oneida County Department of Public Works
Mark Nagele	Vice-Chairman, Superintendent, Herkimer County Highways Department
Jeff Quackenbush	Representing James Genovese, Oneida County Commissioner of Planning
Deborah Windecker	Regional Planning and Program Manager, NYSDOT Region 2
Andy Karas	Assistant Engineer, City of Utica Department of Engineering
Tara Spraker	Director of Grants and Revenue Contract Administration, Central New York Regional Transportation Authority
Sara Sherlock	Representing Jerrin George, Assistant Division Maintenance Engineer, NYS Thruway Authority

Non-Voting Members Present

Mark DeRocco, PE	Assistant Regional Planning and Program Manager & HOCTC Liaison, NYSDOT Region 2
Christine Labuzzetta	Associate Capital Program Analyst, NYSDOT Region 2
Bren Daiss	Director of Special Projects and Planning, Centro
Scott Fein	City of Utica
Barb Hauck	Principal Planner, HOCTC
Julie Richmond, MPA	Transportation Program Manager, HOCTC
Amy Heiderich	Senior Planner, HOCTC
Maia Chakin	Intern, HOCTC

Carter Lefkowitz
Rich Artigiani

Intern, HOCTC
Intern, HOCTC

2. Approval of the Minutes

- Motion to approve the minutes of the February 15, 2024, meeting as submitted made by: Mark Nagele
- Seconded by: Jeff Quackenbush
- Voting: Passed, 7-0-0

3. Public Comment

- No public comment

4. Director's Report

Julie Richmond, Transportation Program Manager, gave a synopsis of HOCTC activities for the past quarter.

- The director's report will focus heavily on public engagement at this meeting.
- The Human Services Transportation Plan (HSTP) update has been happening in the background since December 2023.
 - There have been three Technical Advisory Committee (TAC) meetings, with the last taking place on May 30, 2024 which detailed a revised project selection process.
 - The plan, formulated with input from the TAC, agency interviews, survey results and public outreach tabling events deals with public transit for the elderly and disabled.
 - Findings: Individuals in rural areas, the elderly, and the disabled face challenges with limited options and accessibility, especially with recurring medical appointments; there is limited regional transportation/connectivity; driver shortages; and limited options for employees using transit to get to and from work.
 - Survey Responses indicated: Difficulties related to accessing transportation services/connectivity to other services/needs, and a need for extended service hours and better schedule coordination were important. There is an increased need for door-to-door services, especially for disabled populations, and the lack of weekend and evening services and cost can be a barrier.
 - The proposed gaps and needs are significant and will cross over into the LRTP for all public transportation. These proposed gaps and needs are in order of prioritization through the LRTP TAC.
 - a. Geographic availability of services
 - b. Staff and Driver Shortages
 - c. Lack of service options
 - d. Lack of centralized information/coordination
 - e. Need for employer-focused transit options
- HOCTC attended two pop-up events for this plan.

- The Herkimer County System of Care Annual Wellness Fair, which attendees ranked staff and driver shortages and lack of service options the highest.
 - The 50 Forward Mohawk Valley Senior Health Expo which ranked staff and driver shortages highest.
- The HSTP is almost complete. Staff is reviewing the final chapters, and the TAC will receive a draft on July 11. There will be a 30-day public comment period from July to August, so the plan is ready for adoption at the September GP&L meeting.
- The final actions on this plan are developing a project list to address the gaps and needs and evaluating criteria for project prioritization. This project list enables submission for NYSDOT Section 5310 funding.
- The Long Range Transportation Plan (LRTP) data collection is complete. The project team is currently establishing goals. The TAC for the LRTP is the TPC. The goals were brought to the first TAC meeting and adjusted based on feedback. Safety is now a goal, replacing economic efficiency since economic elements are interwoven in all goals.
 - The goals of the LRTP include mobility and accessibility, improved safety, coordination of transportation with regional planning, system preservation, and environmental impacts.
 - For example, the mobility and accessibility goal can lead to a strategy to support multimodal accessibility to the region's tourist facilities, which could then turn into a project resulting in new trail connections.
 - There was a public meeting for both LRTP and SS4A on May 22, 2024.
 - For the project's next steps there is a TAC meeting on July 24, 2024, to finalize the goals and strategies. Public input open house #2 will be held in Herkimer County and will summarize the survey data from the 445 respondents. The survey will close at the end of July.
 - There should be a draft of the plan by October and it will go to the GP&L for approval in December.
 - The project list will be an important contribution from the TPC. It is advised that each member review the list when it becomes available and add any future unfunded planning and/or capital projects to the list. This will prevent the need to amend in the future.
 - a. The process is long to make amendments with a 45-day public comment period. It will be much easier for time-sensitive projects to be added to the LRTP up front.
 - b. It was noted that the Rome Gateway concept needs updating and the Clinton St. Bridge should be added due to all the components involved.

- The SS4A will be a community-driven plan focusing on stakeholder outreach and has a dual purpose with the LRTP.
 - The goals of the SS4A Safety Action Plan include reducing fatalities and serious injuries, conducting meaningful stakeholder and public outreach and engagement, verifying equitable investment in underserved communities, and creating tools to track and document progress in future years.
 - For public outreach, HOCTC will attend 14 tabling events in June and July.
 - There is a crowdsourcing mapping tool that coincides with the CLEAR data analyzed. It shows primarily urban issues with several rural locations as well.
 - This project is a little behind schedule due to the extra time taken for public outreach and the data analysis must be analyzed alongside the public engagement outcomes to make recommendations.
 - Copies of the information are available, and everyone is encouraged to utilize the crowdsourcing app to identify safety concerns. This will help identify what the data is not telling us.
 - There will be a Safety Summit to go along with this plan and it will be held in the Fall.
- The PEL/Exit 31 Study – Planning and Environmental Linkages Study is working on data collection, a draft study outline, a draft technical analysis of existing conditions, a questionnaire, a draft purpose and need statement and outreach and engagement.
 - The outreach for the PEL Study will be kicking off soon to try to prevent confusion with the other plans but HOCTC did take advantage of some events while they were happening at the Karen Baptist Church and World Refugee Day.
 - Other public engagement activities included launching the website, producing a public engagement plan, developing a project logo, coordinating with the SS4A and LRTP teams, and creating a project fact sheet, draft survey questions, focus group planning, and a press release and mailer for the public meeting on June 18, 2024. The TPC will also be receiving this information along with other information.
 - The next steps for this study are to finalize the draft existing conditions technical memos and send them to HOCTC and TAG for review, continue focus group meetings through June, distribute the website materials and informational flyer, hold the first public meeting, tabling and pop-up events, release the online survey in Fall 2024, advance technical analysis for future conditions, and advance the development of concept alternatives.

5. NYSDOT Region 2 Report

Deborah Windecker reported on the activities that NYSDOT Region 2 has performed in the last quarter.

- It was noted that the NYS Association of Engineers Conference was held in June and thanked HOCTC for the two technical sessions presentations and noted that the conference went well.
- NYSDOT was awarded a \$1M Thriving Communities grant, one of six in the country.
 - This is for the Regional Pilot Program, Rural Connect: Empowering Community-Driven Transportation.
 - The Village of Dolgeville is one of six upstate NY communities chosen for technical assistance and capacity building through peer network workshops and grant writing resources to address needs.
 - \$1M of state funding has also been programmed for preliminary design for pavement and complete street work within the Village.
 - The Village also identified a bridge replacement.
 - The Village of Dolgeville has some of the poorest pavement in the region but cannot be paved until the 125-year + sewer system is upgraded.
- Bridge NY Round 5 funding has not been announced yet but will be by the next TPC meeting along with TAP funding. There were 14 bridge applications totaling \$13.8M and 18 culvert applications totaling \$8.8M.
- There is now a state budget of \$65.78M in local investment. The CHIPS Program being the highest amount, is important to regional areas.
- N. Genesee St. Safety Project will add a new signal on N. Genesee St. Northbound/I-790 and Thruway exit ramp, add a second 12' travel lane on the I-790/I-90 north ramp, sidewalk improvements, curb ramps and crossings with a completion date of 12/24.
 - Funding is from the Statewide Highway Safety Improvement funds.
 - The light will be going live in July 2024.
- Bridge NY from 2018 for W. German St. over Bellinger Brook, which will close the bridge from June to December.
 - The total project cost is \$3.649M. There were funding challenges due to the need to build for resiliency. There was a lot of flooding at the time. The DEC noted that the bridge needed to be wider and the DOT had to address hydraulic issues.
 - An additional \$1.5M was earmarked from Elise Stephanik's Office. This funding is part of a resolution as a local share. There have been lots of changes in this funding. The bid came in above the engineer's estimate. Still have to add \$0.643M more. Since then, there has been so much inflation.

- The Village of Frankfort was 66% over the estimate for a bridge that needs replacing. It may have to be closed before funding is available.
- Work zone traffic control costs are coming in very high, so it is becoming recommended for road closures if alternative routes are available.
- A Herkimer County culvert repair/replacement totaling \$0.98M and will close Route 20 on June 4, 2024, and detour between Stafford Rd. and Route 51 until the end of June. There are other locations in the Town of Columbia addressing cattle crossings.
- The Boonville Safety Project on Route 12 has a total cost of \$2.4M and will add a new traffic signal and realigning at the intersection of Route 12 and 12D and add a pedestrian crossing and sidewalk with ADA upgrades.
 - Completion is expected by 12/24.

It was noted that a potential partnership with SUNY POLY is being formed since the conference for research and development. The DPW is looking for a way to construct a storage building with little funding. It could be built from an alternative material and be used as a case study for SUNY students, for example.

6. NYS Thruway Authority Report

Sara Sherlock, NYSTA Assistant Engineer, gave a synopsis of NYSTA activities for the past quarter.

- Capital Project updates:
 - Pavement resurfacing with a Winter 2024 completion date from MP197 to MP210. This is a long project that is progressing with mill and inlay repairs happening currently.
 - Mainline Bridge rehabilitation over Sterling Creek with a Winter 2025 completion date at MP227.4. This project is on schedule.
 - Thruway bridge replacement over Mohawk St. in the Town of Schuyler (Route 28) with a Winter 2026 completion date.
 - Bridge replacement over Oriskany Blvd. (Route 69) in the Village of Whitesboro with a Winter 2026 completion date. This project has begun.
- Tentative 2025 Projects
 - Rehab of N. Genesee St. Bridge (away bridge) in North Utica, letting 1st quarter of 2025. This would be for the bridge deck only.
 - Replacement of Route 46 Bridge over the Thruway, letting 3rd quarter of 2025
 - Safety upgrades, letting 1st quarter of 2025.
- There are a lot of people at the DOT and NYSTA retiring at the end of June.

7. Other Reports

- None

8. Presentations

- None

9. Old Business

- None

10. New Business

- Chairperson, Matt Baisley, took a poll to see if the TPC members are agreeable to making one motion at the end for all resolutions if there are no objections to any resolution. If there is an objection, then that particular resolution would be handled separately. All were in favor.
- **HOCTC Resolution 2024-07: Approval of the Updated GP&L By-Laws**
Presenter: Julie Richmond, HOCTC
 - As a requirement to receive federal funds, HOCTC must maintain the three C process, and to continue to be eligible for these funds that process must be documented and directed by current federal transportation legislation.
 - HOCTC must prepare and adopt a 20-year Long Range Transportation Plan (LRTP), develop the Transportation Improvement Program (TIP), develop the Unified Planning Work Program (UPWP), publish a Public Participation Plan (PPP), publish an annual listing of projects for which Federal funds have been obligated, and coordinate plans, programs, and studies with member agencies.
 - The Herkimer Oneida Counties Transportation Council (HOCTC) is the designated MPO that conducts technical studies for regional and local transportation needs, supports member agencies with technical assistance, demographic data, and transportation data analysis, and develops a cooperative and inclusive transportation vision and operation concept for the region.
 - HOCTC is comprised of three committees: The Governmental Policy and Liaison Committee, the Transportation Planning Committee, and the Transportation Coordination Committee.
 - The GP&L functions in the executive capacity and has all final approval on all major transportation decisions, policies, and programs developed through HOCTC. It is comprised of local elected officials, officials of public agencies and State officials. HOCTC staff carry out the work program, as approved by the GP&L and HOCTC

reports to the GP&L on the transportation planning process as it relates to the use of Federal transportation funds.

- The amended by-laws will govern all functions of the committee at the close of the same meeting henceforth and will supersede any previously adopted by-laws.
 - The amended by-laws change Section 6A – voting members are on a list with their titles and organization, and 6C has added a vacancies/replacement procedure to detail the process of filling membership vacancies.
- **HOCTC Resolution 2024 – 08: Approval of the Herkimer County GP&L Committee Appointment**

Presenter: Barb Hauck, HOCTC

- Pursuant to the 2024 Amendment of the Bylaws of the Governmental Policy and Liaison Committee in HOCTC Resolution 2024-07: Section 6 Membership, Section A Voting Members that the GP&L Committee shall be comprised of nineteen (19) voting members; and Section 6 Membership, Section C Vacancies/Replacement Procedure.
 - Herkimer County hereby nominates Peter Rovazzi, German Flatts Supervisor, for approval to be a voting member representing the Town of German Flatts to fill the Herkimer County vacancy on the GP&L voting membership.
- **HOCTC Resolution 2024 – 09: Approval of the Oneida County GP&L Committee Appointment**

Presenter: Barb Hauck, HOCTC

- Pursuant to the 2024 Amendment of the Bylaws of the Governmental Policy and Liaison Committee in HOCTC Resolution 2024-07: Section 6 Membership, Section A Voting Members that the GP&L Committee shall be comprised of nineteen (19) voting members; and Section 6 Membership, Section C Vacancies/Replacement Procedure.
 - There is no name yet for Oneida County, so there will be no action on this item today. It is in preparation for the GP&L meeting.
- **HOCTC Resolution 2024 – 10: Amendment to the 2024 – 2025 Unified Planning Work Program (UPWP) Budget**

Presentation and discussion of the proposed resolution.

Presenter: Julie Richmond, HOCTC

- The 2024 – 2025 UPWP was approved on February 29, 2024 by HOCTC Resolution 2024 – 02 of the Governmental Policy & Liaison Committee.
- The posting of the Federal Transit Administration (FTA) FFY 2024 Section 5303 Metropolitan Planning Program (MPP) apportionment, based on the final FFY 2024 budget replaces the previously provided 2024/25 allocations estimate table:

- a. The allocation for FTA Section 5303 MPP funds was decreased from \$83,656 to \$81,689 for HOCTC. These numbers often go up or down depending on the processed reimbursement requests.
 - b. With the revised table, the FTA MPP funds programmed are to be decreased in staff work task lines to accurately reflect the carryover balance programmed for 2024-2025.
 - c. The 2024-2025 UPWP programmed an estimated \$300,000 carryover of FHWA PL funds, whereas actual expenditures for 2022-2023 UPWP resulted in a carryover of \$414,548 in FHWA PL funds.
 - d. The FHWA PL funds programmed are to be increased in staff work and contracted services task lines to accurately reflect the carryover balance programmed for 2024-2025.
 - e. Some additional carryover is a result of a later-than-expected start on the contractual projects (LRTP, SS4A, PEL Study).
- **HOCTC Resolution 2024 – 11: Amendment to the 2023 – 2027 TIP to add a USDOT Charging and Fueling Infrastructure (CFI) Grant Award**

Presentation and discussion of the proposed resolution.

Presenter: Julie Richmond, HOCTC

- Oneida County was awarded \$709,000 to install 41 dual-port level 2 electric vehicle charging stations at eight County-owned properties throughout the City of Utica, the City of Rome, and the Town of Whitestown.
- Oneida County was one of the 47 awards made nationally and one of the three awards in NYS. The other two agencies funded in NY were NYSERDA and the NYCDOT, so we were the only county in NYS to successfully complete an application.
- The total project cost is \$1,087,000 and the local cost share of \$378,000 will be covered through National Grid incentives, bringing the impact on the county budget to zero. The match requirement is 20%, this brings the match to 34%.
- The charging stations will be located in the parking lots of the Oneida County Office Building, the Utica University Nexus Center, Union Station at Railroad St., the Water Pollution Control Plant, the Rome DMV Building, the Rome Social Services Building, Cornell Cooperative

Extension, and the 120 Airline St. Building parking lot totaling 82 parking spaces for EV charging.

- Each location was vetted and selected based on its benefit to local businesses, disadvantaged communities, and encouraging the local workforce to transition to EVs.
 - The project must be included in both the 2023-2027 TIP and the LRTP 2045 as the planning requirements applicable to the Federal-aid highway program apply to all CFI Program grant projects, in accordance with Title 23 U.S.C. 134 and 135. This project will not be able to receive funding until it is included in these plans.
 - Since the project is not currently included in the TIP/STIP, the proposed amendment is introduced to add the PIN 2754.93 to the 2023-2027 TIP. There is no need to amend the LRTP since it is in the process of being updated. It will be included in the updated plan.
 - It was suggested to note the number of chargers versus the number of ports on the slide.
 - There was a comment to be aware of vandalism in the form of cutting the cords on these chargers since the wires contain copper for recycling. Added security monitoring was suggested.
- **HOCTC Resolutions 2024 – 12: Amendment to the 2023 – 2027 TIP to revise a Culvert Repair and Replacement Project**
Presentation and discussion of the proposed resolution.
Presenter: Mark DeRocco, NYSDOT
 - Description: PIN 2LC1.01 – Culvert Resiliency Project 21-Contract 1 will replace and rehabilitate large culverts in the state system with a focus on safety, infrastructure and hydraulic resiliency, supporting the state’s economy and environmental stewardship at various locations on the state and/or federal highway systems within Region 2.
 - The total project cost shall be increased by \$2.16M from \$6.306M to \$8.466M. The Construction and Construction Inspection phases shall change from FFY 2023 to FFY 2025.
 - **HOCTC Resolution 2024 – 13: Amendment to the 2023 – 2027 TIP to revise a Culvert Repair and Replacement Project**
Presentation and discussion of the proposed resolution.
Presenter: Mark DeRocco, NYSDOT
 - Description: PIN 2LC1.11 – Culvert Resiliency Project 21-Contract 2 will replace and rehabilitate large culverts in the state system with a focus on safety, infrastructure and hydraulic resiliency, supporting the state’s economy and environmental stewardship at various locations on the state and/or federal highway systems within Region 2.

- The total project cost shall be increased by \$4.095M from \$5.295M to \$9.390M. The Construction and Construction Inspection phases shall be changed from FFY 2023 to FFY 2025.
- **HOCTC Resolution 2024 – 14: Amendment to the 2023 – 2027 TIP to revise a Culvert Repair and Replacement Project**
Presentation and discussion of the proposed resolution.
Presenter: Mark DeRocco, DOT
 - Description: PIN 2LC1.12 – Culvert Resiliency Project 21-Contract 3 will replace and rehabilitate large culverts in the state system with a focus on safety, infrastructure and hydraulic resiliency, supporting the state’s economy and environmental stewardship at various locations on the state and/or federal highway systems within Region 2.
 - The total project cost shall increase by \$5.036M from \$2.41M to \$7.446M. The Construction and Construction Inspection phases shall be changed from FFY 2023 to FFY 2025.
 - Discussion: Resolutions 12-14 are to replace large culverts. The three projects are multi-site, and some are replacing culverts with bridges. This is a lot of work with trouble finding contractors and is a concern for this project. This is a statewide initiative.
- **HOCTC Resolution 2024 – 15: Amendment to the 2023 – 2027 TIP to revise a Pavement Marking Project.**
Presentation and discussion of the proposed resolution.
Presenter: Mark DeRocco, DOT
 - Description: PIN 2806.60 – Pavement Marking Project 24 is a preventative maintenance project that will be used to replace worn or missing pavement markings at various locations in Region 2.
 - The total project cost shall be increased by \$1.495M from \$3.120M to \$4.615M. The Construction and Construction Inspection phases shall be changed from FFY 2025 to FFY 2024.
 - Discussion: There were sites added to this project and paving changes within the project requirements. For example, inlay pavement markings and more edge lines due to automated vehicles. There is a rumor that the requirement will be increased to all roads. The MUTC is currently being revised.
- **HOCTC Resolution 2024 – 16: Amendment to the 2023 – 2027 TIP to revise a BridgeNY 2018 Project.**
Presentation and discussion of the proposed resolution.
Presenter: Mark DeRocco, DOT

- Description: PIN 2754.56 – BridgeNY 2018 Project (BIN 2266820) involves the replacement of the existing West German Street over Bellinger Brook bridge in the Village of Herkimer in Herkimer County.
 - The total project cost shall be increased by \$0.643M from \$4.001M to \$4.644M. A Federal Earmark of \$1.5M was also added to this project, lessening the cost of the increase. The resolution is to add federal funding and increase the cost.
- **HOCTC Resolution 2024 – 17A: Amendment to the 2023 – 2027 TIP to revise a Traffic Systems Improvement Project.**
Presentation and discussion of the proposed resolution.
Presenter: Mark DeRocco, DOT
 - Description: PIN 2806.94 – Traffic Systems Improvement Project 26 will provide safety enhancements to the signal system and ADA elements at various intersections, Regionwide. Elements may include signal upgrades, removal of embedded poles, and installation of backplates.
 - The total project costs shall be decreased by \$0.536M from \$2.796M to \$2.260M. The cost decrease shall be moved to PIN 2806.55, pending approval of Resolution 2024-17B.
- **HOCTC Resolution 2024 – 17B: Amendment to the 2023 – 2027 TIP to revise a Traffic Systems Improvement Project.**
Presentation and discussion of the proposed resolution.
Presenter: Mark DeRocco, DOT
 - Description: PIN 2806.55 – Traffic Systems Improvement Project 24 is a regionwide project that modernizes the signal systems at several regional locations to provide desired highway safety benefits and improve equipment reliability. The project also includes elements to address signal systems issues across the region.
 - The total project cost shall be increased by \$0.394M from \$2.719M to \$3.113M with funds from PIN 2806.94. The Construction and Construction Inspection phases will be changed from FFY 2024 to FFY 2025.
 - 10% inflation factor accounts for a difference \$0.536M coming out \$0.394M going in.
- **HOCTC Resolution 2024 – 18: Amendment to the 2023 – 2027 TIP to add a Bridge Replacement Project**
Presentation and discussion of the proposed resolution.
Presenter: Mark DeRocco, DOT
 - Description: PIN 2134.59 – Route 5 over East Canada Creek Bridge (BIN 1002460) Replacement Project in Herkimer and Montgomery Counties.
 - This project will be funded in the amount of \$12.956M with BFP Main funds for FFY 2026.

- At this point in the design phase, the DOT is unsure of the structure.
- **HOCTC Resolution 2024 – 19: Amendment to the 2023 – 2027 TIP to add a Bridge Replacement Project**
Presentation and discussion of the proposed resolution.
Presenter: Mark DeRocco, DOT
 - Description: PIN2807.07 – Higby Road (CR96) over Route 5S Bridge Replacement Project will replace the bridge that carries Higby Rd. over Route 5S (BIN 1051230) in the Town of Frankfort in Herkimer County.
 - The project will be funded in the amount of \$6.521M with NFA funds and BFP Main funds for FFY 2027.
- **HOCTC Resolution 2024 – 20: Amendment to the 2023 – 2027 TIP to add a Bridge Reconstruction Project**
Presentation and discussion of the proposed resolution.
Presenter: Mark DeRocco, DOT
 - Description: PIN 2118.08 – Bridge Reconstruction Project Route 28 over Route 12 Alder Creek (BIN 1009530) to reconstruct the Route 28/12 interchange and replace the Route 28 over Route 12 bridge in the Town of Boonville in Oneida County.
 - The project will be funded in the amount of \$14.492M with BFP Main funds for FFY 2027.
- Discussion: a question was asked if there was any way to remove a bridge upstream from the Route 5 bridge with the same project. DOT stated that they could not fund this. The DOT has been having discussions about decommissioning and removing bridges since many are becoming dangerous and would disrupt water flow if they were to collapse. They have taken down some bridges for approximately \$200,000.
- **HOCTC Resolution 2024 – 21A-G: Amendment to the 2023 – 2027 TIP to add FTA Section 5310 Award Projects**
Presentation and discussion of the proposed resolutions.
Presenter: Barb Hauck, HOCTC
 - Description: FTA Section 5310 program for the Enhanced Mobility of Seniors and Individuals with Disabilities. Enhanced projects exceed ADA requirements, and improve access to transit, paratransit, or alternatives. Includes the purchasing of buses, vans, wheelchair lifts, mobility management programming, technology, and similar items or programs. As required by NYSDOT-Albany, HOCTC coordinates a local review committee to score applications based on NYSDOT criteria; the final award determination is made by NYSDOT-Albany.
 - All awards are funded through FFY 2024. The awardees include Herkimer County Chapter NYSARC PIN 2822.14

for an OGS bus replacement totaling \$178,703.20 in 5310 funding, Rome Memorial Hospital PIN 2822.15 for an OGS replacement bus totaling \$95,722.40 and a non-ODG van totaling \$48,708.80, NYSARC, Inc. Oneida-Lewis Chapter PIN 2822.16 for an OGS replacement bus totaling \$95,722.40, Senior Network Health PIN 2822.17 for two OGS replacement vehicles totaling \$122,104.00, Elderlife, Inc. d/b/a 50 Forward Mohawk Valley PIN 2822.18 for a continuation of 5310 mobility management services totaling \$103,221.60, Senior Citizens Council Rome New York, Inc. PIN 2822.19 for an OGS replacement bus totaling \$87,859.20, and the Katherine Luther Residential Healthcare and Rehabilitation Center PIN 2822.20 for an OGS replacement bus totaling \$87,859.20. These totals are showing the section 5310 funding only. These awards require a 20% local match to cover the entire project cost.

- **HOCCPP 2024-01 – New York State Data Center Affiliate Agreement**

Presentation and discussion of the proposed resolutions.

Presenter: Barb Hauck, HOCTC

- Description: The NYS Department of Labor, in cooperation with the Census Bureau, maintains a statewide database of comprehensive census data. As a data center affiliate, we can access more in-depth datasets, provide greater resources, and conduct a deeper analysis of the Census data to understand trends.
- HOCCPP currently has an expired operating agreement since we are waiting on NYS to send a contract. The NYS Data Center has requested an updated and retroactive agreement to be in place to continue participation in the network. The agreement between HOCCPP and the NYS Data Center for the period of January 1, 2024 to December 31, 2028.

- **Motion to approve Resolutions 2024-07 through 2024-21G made by: Mark Nagele**

Seconded by: Deborah Windecker

Voting: Passed 7-0-0

- **Administrative Modifications to the 2023 – 2027 TIP**

Presentation and discussion of the TIP Administrative Modifications Memorandum.

Presenter: Julie Richmond, HOCTC

Description: A report of the administrative modifications made to the MPO TIP that do not change in scope or any significant component and are less than 10% of total project cost or \$549,000 or less. This was recently updated due to the cost increase in projects. These modifications for the last quarter were given as the following:

ADMIN MOD. #	PIN	DESCRIPTION	AGENCY
2024 – 02MOD	2754.89	Bridge Deck Replacement: BridgeNY 2022. This project will replace the bridge deck of a bridge that carries Oswego Road over Fish Creek (BIN 2206390), in the Town of Vienna, Oneida County. The Funding Year for Detailed Design will be changed from FFY 2023 to FFY 2025, and the Construction and Construction Inspections Phases will be changed from FFY 2025 to FFY 2026.	NYS DOT
2024 – 03MOD	2754.41	Reconstruction Bridge Replacement. This project will replace the Clinton Street over Sauquoit Creek bridge (BIN 2206280), in the Town of New Hartford, Oneida County. The Funding Year for the Construction and Construction Inspections Phases will be changed from FFY 2025 to FFY 2031.	NYS DOT
2024 – 04MOD	2053.07	Pavement Preventive and Corrective Maintenance. This project will rehabilitate the pavement of Routes 12D, 294, and 46, in the Town and Village of Boonville, Oneida County. The Funding Year for the Construction and Construction Inspection Phases will be changed from FFY 2027 to FFY 2024.	NYS DOT
2024 – 05MOD		Per Mark DeRocco, Region 2 requested to leave 05 vacant at this time.	NYS DOT
2024- 06MOD	2806.62	Guidrail and Signs Replacement Project 24, Regionwide. This safety project is used to repair, replace, or remove hazardous roadside elements (guiderrails, bridge rail, trees, etc.) as necessary along highways at various locations in <u>Region 2</u> . The Funding Year for the Construction and Construction Inspection Phases will be changed from FFY 2024 to FFY 2025.	NYS DOT
2024- 07MOD	2088.06	Safety Project. This project will address crash rates and other safety issues associated with lane configuration, lane geometry, pedestrian and bicycle accommodations, highway lighting, and travel speeds at the intersection of NYS Route 921W (French Road, Champlin Avenue) and Burrstone Road in the Town of New Hartford in Oneida County. The Construction phase will be increased by \$.200M which will increase the total project from \$3.941M to \$4.141M.	NYS DOT
2024- 08MOD	2806.50	Pavement Marking Project 23. This project will be used to replace worn or missing pavement markings at various locations in <u>Region 2</u> . A fund source, HSIP, will be added to the Construction and Construction Inspection Phases which will increase	NYS DOT
		the total project cost by \$.213M. The adding of HSIP to the project will meet the requirement of EI 24-002-Groved <u>In</u> Wet-Night Reflective Pavement Markings on Urban Interstates.	
2024- 09MOD	2065.40	Rte. 12B over Oriskany Creek, Bridge Replacement (BIN 1009890) in the Town of Kirkland in Oneida County. This project replaces the bridge carrying Route 12B over Oriskany Creek and the replacement of the Route 12B over unnamed creek culvert, which will become bridge size. This project will also include paving about 800ft. from the culvert replacement to Route 12B/233 intersection. The fund source type for all the phases (SC, PD, DD, C, CI) will be changed from NHPP to BFP Main.	NYS DOT
2024- 10MOD	2303.50	Route 46 over Erie Canal, Bridge Replacement (BIN 4025690) Project. This project replaces the bridge carrying NYS Route 46 over the Erie Canal in the Town of Verona in Oneida County. The fund source type for the phases DD, C, and CI will be changed from NHPP to BFP Main.	NYS DOT
2024- 11MOD	2303.51	Route 46 over Stringer Brook (BIN 1025780) & Route. 46 over Lansing Kill (BIN 1025790), Bridge Repair and Replacement Project. This project will rehabilitate the superstructure of the bridge carrying Route 46 over Stringer Brook and will fully replace the structure carrying Route 46 over Lansing Kill in the Town of Western in Oneida County. The fund source type for the phases DD, C, and CI will be changed from NHPP to BFP Main and changing RI from STBG Flex to SDF. Also, the funding year for Detailed Design phase will be changed from FFY 2024 to FFY 2026, and the Construction and Construction Inspection will be changed from FFY 2028 to FFY 2027.	NYS DOT
2024- 12MOD	2754.64	Ashe Road over Crum Creek (BIN 3307720), Bridge Replacement Project. This project will replace the bridge carrying Ashe Road over Crum Creek in the Town of Manheim in Herkimer County. The funding year for the Construction and Construction Inspection phases will be changed from FFY 2024 to FFY 2025.	NYS DOT
2024- 13MOD	2650.60	2018 TAP Sidewalk Improvement Project. This project is for new construction and reconstruction of sidewalks on Willow Place in the Town of Verona in Oneida County. The funding year for the Construction and Construction Inspection phases will be changed from FFY 2024 to FFY 2025.	NYS DOT

12. Open Forum for Committee Discussion

- None

13. Adjournment

- Motion to adjourn the meeting made by: Mark Nagele
 - Seconded by: Jeff Quackenbush
 - Voting: Passed, 7-0-0

The meeting was adjourned at 10:52 a.m.

Respectfully submitted by Amy Heiderich