

**Oneida County Department Personnel
800 Park Ave, Utica, New York 13501**

IMPLEMENTATION OF THE EMPLOYEE ASSISTANCE PROGRAM

RFP# 2025-442

Amendment Number: 1

Date: December 4, 2025

Purpose: This amendment is issued to modify the original RFP for the “Implementation of the Employee Assistance Program” to extend the submission deadline.

Changes:

1. **REVISE** Section F to **READ** as follows:

A completed Exhibit A should be submitted by 3:00 PM, local time on December 12, 2025 along with your completed proposal containing all of the requested information. No extensions will be permitted and no revisions to your proposal will be accepted after this date.

The County of Oneida reserves the right to award contracts to multiple proposers as a result of this RFP or any other RFP for the same or similar services. The County of Oneida also reserves the right to award a contract to individual proposers for only a portion of the services required.

Four copies of your complete proposal should be sent to:

Charles P. Klein, Commissioner of Personnel
Oneida County Personnel Department
800 Park Avenue
Utica, New York 13501