

## **Request for Proposals**

Proposals, subject to the conditions contained herein, will be received by the ONEIDA COUNTY DIVISION OF PURCHASING until **4:00 P.M. on Friday, October 17, 2025**, 2024, for

### **ASSISTANCE IN THE ENFORCEMENT OF ARTICLE 26 (ANIMALS) OF THE NEW YORK STATE AGRICULTURE AND MARKETS LAW RFP #2025-437**

Copies of the Request for Proposal (RFP) documents may be received from Oneida County by contacting Shelley Nowak, Assistant Director, Division of Purchasing, at (315) 798-5880 or via email at [snowak@oneidacountyny.gov](mailto:snowak@oneidacountyny.gov); alternatively, you may request a copy by writing to the Oneida County Division of Purchasing, Attn: Shelley Nowak, Assistant Director, Division of Purchasing, 800 Park Avenue, 7th Floor, Utica, NY 13501. RFP Documents may also be downloaded from the Oneida County website at <http://www.oneidacountyny.gov>. (Public Notice Section).

Copies of the RFP documents may also be examined at no expense at the Oneida County Division of Purchasing, 800 Park Avenue, 7<sup>th</sup> Floor, Utica, NY 13501.

Proposals in response to the RFP must be submitted electronically in Adobe PDF format. Proposals may be submitted via email to: [snowak@oneidacountyny.gov](mailto:snowak@oneidacountyny.gov); or via mail on a USB flash drive to: Oneida County Division of Purchasing, Attn: Shelley Nowak, Assistant Director, Division of Purchasing, 800 Park Avenue, 7th Floor, Utica, NY 13501. The subject line of the email or proposal package must be clearly marked with the RFP # 2025-437 and the terms "Assistance in the Enforcement of Article 26 (Animals) of the NYS Agriculture and Markets Law." Proposals must be received before the deadline.

Oneida County reserves the right to reject any or all proposals received.

Oneida County, in order to promote its established Affirmative Action Plan, invites proposals from minority groups. This policy regarding applies to all persons without regard to race, creed, color, national origin, age, sex or handicap.

Dated: September 19, 2025

Alfred A. Barbato  
Director of Purchasing