REQUEST FOR PROPOSALS

Proposals, subject to the conditions contained herein, will be received by the ONEIDA COUNTY PERSONNEL DEPARTMENT until 3:00pm, local time on December 5, 2025 for:

Implementation of the

Employee Assistance Program (EAP) for Oneida County Workforce

RFP- #2026-461

Proposals must be submitted by mail as a hard copy or via email as a single PDF to Personnel@oneidacountyny.gov or as a single PDF on a USB drive to:

Charles P. Klein
Commissioner, Oneida County Personnel Department
800 Park Avenue
Utica, NY 13501

Any questions concerning the RFP must be submitted in writing to Charles P. Klein by no later than November 30, 2026 at 3 pm.

Copies of the RFP may be examined at no expense at the Department of Personnel, Empire State Purchasing Group-Bidnet or downloaded from the Oneida County website at https://oneidacountyny.gov/departments/purchasing/rfps/

The County reserves the right to reject any or all proposals received.

The County of Oneida, to promote its established Affirmative Action Plan, invites proposals from underrepresented groups. This Affirmative Action Policy regarding proposals and contracts applies to all persons without regard to age, race, creed, color, national origin, gender, religion, sexual orientation, disability, military status, marital status, genetic predisposition or carrier status or political affiliation or belief.

Charles P. Klein
Commissioner

Dated: