

INVITATION TO BID

Sealed bids, subject to the conditions contained herein, will be received by the County of Oneida c/o Oneida County Department of Water Quality and Water Pollution Control until **11:00 A.M.**, local time on **August 25, 2026**, and then publicly opened and read for:

Contract Laboratory Services

Bid Ref. No. 2408

Oneida County

Specifications **MUST** be **OBTAINED** from the Oneida County Purchasing Department, 7th Floor, 800 Park Avenue, Utica, New York 13501. Administration fees are as follows: \$10.00 if picked up in person or \$15.00 for mailing. Cash is not acceptable, and fee is non-refundable. (Mail is by 1st Class or Priority Only) This bid is also available electronically (Empire State Purchasing Group-Bid Net) by going to the County website and following the links at: **<http://www.oneidacountyny.gov/departments/purchasing/>** (fee for electronic retrieval is also \$10.00 and should be mailed with bid submission). Bids without fee may not be considered.

Copies of the bid documents may be examined at no expense at the Oneida County Purchasing Department. Upon examination potential bidders may purchase a book as described above and bidders may not obtain books from any other source or bid will be disqualified.

Sealed bids must be returned on the form furnished. Bids must be received before the deadline specified above—late bids will not be considered. The return envelope must be clearly marked with the bid reference number and bid name on the outside lower left corner and addressed to Oneida County Department of Water Quality and Water Pollution Control, 772 Sewage Plant Road, P.O. Box 442, Utica, NY 13503-0442

Inquiries regarding details of the specifications must be directed in writing to Nicole Bourgeois, Senior Engineer (**NBourgeois@oneidacountyny.gov**) no later than **12:00 P.M. (Noon), August 12, 2026**.

The County reserves the right to revise or amend the bidding documents prior to the date set for opening bids. Such revisions and amendments, if any, will be announced by addendum to this advertisement. The County also reserves the right to waive any irregularity and reject any or all bids received.

The County of Oneida, to promote its established Affirmative Action Plan, invites sealed bids from minority groups. This Affirmative Action Plan applies to all people without regard to race, creed, age, color, national origin, gender, religion, sexual orientation, disability, marital status, military status, gender predisposition carrier status, or political affiliation or belief.

Dated: August 4, 2026

Alfred A. Barbato
Director of Purchasing