

Oneida County Department of Public Works 5999 Judd Road, Oriskany, New York
13424-3907

PROFESSIONAL CONSULTING SERVICES
FOR
STORMWATER DRAINAGE SYSTEM IMPROVEMENTS
COSBY MANOR ROAD, TOWN OF DEERFIELD

RFP# 2025-435

Amendment Number: 2

Date: October 14, 2025

Purpose: This amendment is issued to modify the original RFP for the “STORMWATER DRAINAGE SYSTEM IMPROVEMENTS COSBY MANOR ROAD, TOWN OF DEERFIELD” to establish a site visit date and meeting location.

Changes:

1. **Revise** Section 1.3 to **READ** as follows:
 - Proposal is due at the above address no later than 2:00 p.m. on October 21, 2025.
2. **Add** Section 2.1.3 to **READ** as follows:
 - *“The County has identified a unique and atypical drainage system located along Cosby Manor Road, generally between 10574 Cosby Manor Road, and 10405 Cosby Manor Road. The existing drainage infrastructure is not operating as intended. It has been reported by residents that the existing system is insufficient. The selected consultant should investigate, analyze, and reengineer this drainage system to establish a reliable design capable of effectively conveying stormwater and mitigating future roadway and property impacts.”*

3. Add Appendix I:

- Cosby Manor Road 2ft Contour Map

4. Add Appendix J:

- FAQ

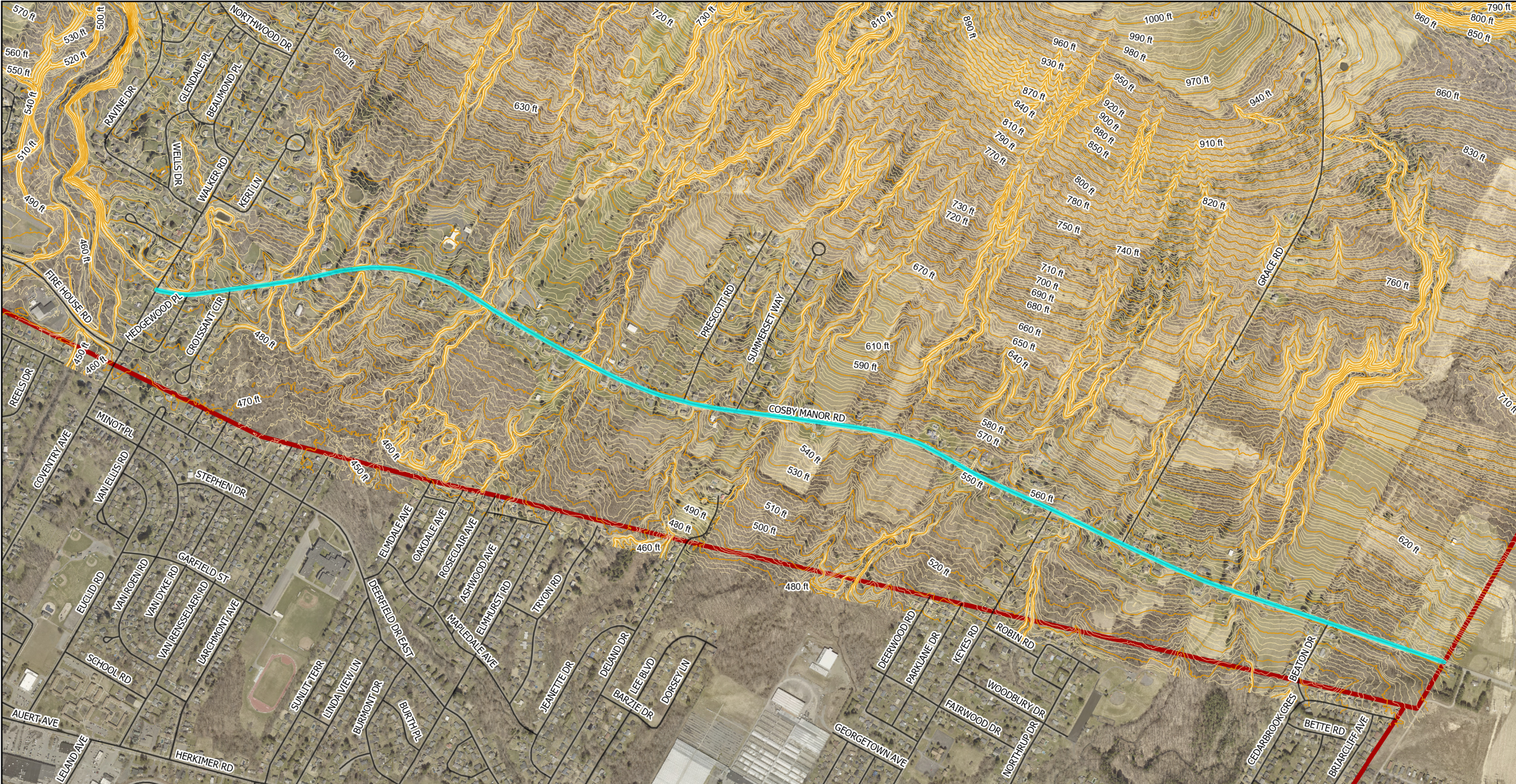
5. Instructions to Respondents:

- Respondents (Proposers) must acknowledge receipt of this amendment in their proposals.
- For any questions or clarifications, please contact Christopher Henry at (315) 793-6213 or dpwcapital@oneidacountyny.gov.

Mathew Baisley

Commissioner

Oneida County Department of Public Works



Legend

- Contours 20ft
- Contours 10ft
- Contours 2ft
- Roads
- Municipal Boundaries

Appendix I
Cosby Manor Rd
2 ft Contours



Appendix J

RFP# 2025-435 Cosby Manor Road FAQ

- **Q:** Regarding section 2.1.2: Is there a project boundary (north or south bound) along Cosby Manor Road or is the study area the full extent from Walker to Windfall Roads (including abutting properties)?
 - **A:** This will be for the entire roadway from Walker Road to the Oneida County/ Herkimer County municipal boundary.
- **Q:** In Section 3.1.2., it mentions that “the consultant shall review previous studies, reports, drainage maps, and relevant plans”. Are there any reports, maps, or plans available that can be shared at this time?
 - **A:** The County has ROW maps that will be made available after award of the contract. It should be noted that Cosby Manor Road is a three (3) rod road with additional right-of-way acquisitions.
- **Q:** Section 5 discusses construction inspection and easement maps. Since the scope appears to be solely for a drainage study, are these services required?
 - **A:** The County requests that a rate schedule be provided for these services.
- **Q:** Will GIS-based topography be made available to the selected consultant?
 - **A:** A Lidar map will be made available in Amendment 2, and Oneida County Planning Department will provide additional GIS assistance to aid in the development of the study.
- **Q: 3.1.2:** Has there been previous studies developed specifically related to flooding in this corridor? If so, what impacts from stormwater flooding have there been identified?
 - **A:** No previous studies have been completed on Cosby Manor Road.
- **3.4.2:Q:** Should the work consider any water quality or other regulatory concerns related to SPDES, or other regulatory programs?
 - **A:** All environmental concerns should be reviewed and considered throughout the study. Must be compliant with State and federal standards.
- **3.5.1:** Could you provide more detail as to what is desired from “conceptual mitigation strategies.” Is it BMP options, or nearing 30% design drawings? Should there be visualizations, or site-specific renderings of solutions?

Appendix J

RFP# 2025-435 Cosby Manor Road FAQ

- **A:** The County is looking for BMP options, and visualizations. The goal of the study is to assist the county with developing project scopes of work that will help mitigate stormwater along Cosby Manor Road.
- **3.6.1: Q:** What level of stakeholder coordination is anticipated? Will public meetings be expected? If so, how many?
 - **A:** The County expects there to be stakeholder meetings to be held for residents along Cosby Manor Road. The County is looking for a minimum of two meetings to be held.
- **5.1:** The Payment for Services mentions payments for construction inspection services and easements/property acquisition surveys and maps.
 - **A:** This is standard language in County RFP's. There will be no construction inspection services necessary for this project. The County does expect the Consultant to identify possible easements, and acquisition locations.
- **Q:** Is there anticipated project schedule? When does the County anticipate issuing a Notice to Proceed and how long after that are you looking for the report/study?
 - **A:** The RFP is being amended to a new due date of October 22, 2025 by 2:00 p.m. The earliest anticipated contract date would be following December 10, 2025, meeting of the BOL. Usually contracts and notice are sent within roughly two-three weeks after the meeting. The holidays may impact the timeline.
- **Q:** The RFP mentions developing or updating a stormwater model. Is there a specific modeling software you would like used for this? Is there an existing model to update?
 - **A:** Software suited for developing stormwater BMPs and stormwater mitigation is required but the County does not have a specific modeling software requirement.
- **Q:** Should recommended mitigation strategies be phased.
 - **A:** The County requests where possible mitigation projects proposed at the end of the study to be grouped together in phases.

Appendix J
RFP# 2025-435 Cosby Manor Road FAQ

- **Q:** Where has the development along Cosby Manor Road.
 - **A:** There has been a lot of upstream development.

- **Q:** Are Utilities in GIS?
 - **A:** Most Utilities are in GIS, and the Oneida County Planning Department will assist in providing that information.