



# ONEIDA COUNTY DEPARTMENT OF PLANNING

Boehlert Center at Union Station  
321 Main St., Utica NY 13501  
Phone: 315.798.5710

Anthony J. Picente Jr.  
County Executive

James J. Genovese II  
Commissioner

## 911 ADDRESS APPLICATION

Requested By: \_\_\_\_\_ Date: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address (where you would like the confirmation letter sent, if no email):  
\_\_\_\_\_  
\_\_\_\_\_

Name of Street the driveway will be on:

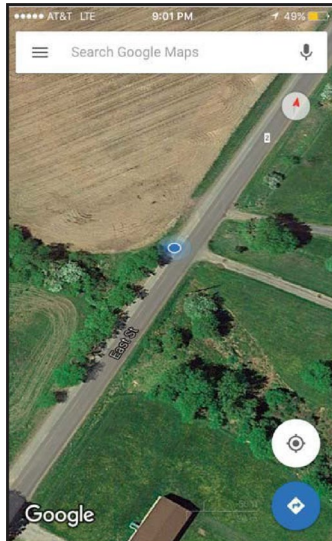
House numbers on either side of site:

Town of:

Tax Parcel ID #:

### **MUST** provide driveway location on one of the following:

- Site plan showing property lines and location of proposed driveway
- Coordinates of driveway entrance at the road (Latitude and Longitude in decimal degrees)
- Aerial Images with driveway location pinned



1. Open the map application on desktop or smart phone.
2. Choose Satellite or Aerial view.
3. Stand in physical location **OR** drop a pin.
4. Zoom in on the image, showing driveway location in relation to the road and take a **screenshot**.
5. Zoom out and take a **screenshot** of the overall area.

To be completed by Department of Planning Only - New 911 Address Assigned.

### **Return Form by Mail or by Email:**

Oneida County Department of Planning - 321 Main St. Utica NY 13501  
addressing@oneidacountyny.gov