

HERKIMER COUNTY PLANNING BOARD

COUNTY OFFICE BUILDING • HERKIMER, NEW YORK 13350

Staff:
HERKIMER-ONEIDA COUNTIES
COMPREHENSIVE PLANNING
PROGRAM • At Union Station
321 Main Street, Utica, NY 13501
TEL: (315) 798-5710 • FAX: (315) 798-5852
E-MAIL: planning@ocgov.net

MINUTES

Herkimer County Planning Board

Monday, December 16, 2024

The Herkimer County Planning Board (HCPB) met in person on December 16, 2024 and the meeting was called to order at 12:05 p.m.

The following were present:

Les Stephens, HCPB Chairperson
Donna Salamone, HCPB Member
Robyn Cadwell, HCPB Member

Frank Mendl, HCPB Member
Robert Drummond, HCPB Member
Jeff Rehler, HOCCPP Staff

Minutes from the November 18, 2024 meeting were unanimously approved, following a motion by Robert Drummond and second by Donna Salamone.

Douglas Grimaldi – 1475 Grant Road, Town of Russia (GML 239 Referral)

HCPB reviewed an area variance for a porch encroaching on setbacks. Members discussed the location of the proposed improvement on the corner lot property in relation to two County Route rights-of-way. Members agreed there was insufficient supporting information and recommended a survey and consultation with the County Highway Dept. to clarify ownership of the project area. Donna Salamone motioned for “Recommended Modifications”. Robert Drummond seconded and the motion passed with all in favor.

John Dunderdale – 162 Graves Road, Town of Newport (GML 239 Referral)

Members reviewed a proposed area variance for an RV port not meeting minimum distance requirements in relation the principal structure. HCPB discussed the minimal potential for intermunicipal impacts and Donna Salamone motioned for “No Recommendation”. Frank Mendl seconded and the motion passed with all in favor.

Aaron Ferenti - 1705 Newport Road, Town of Newport (GML 239 Referral)

Members reviewed area variance for soil storage encroaching on a setback. HCPB included comments for the Town to clarify local regulations pertaining to this matter. Robert Drummond motioned for “No Recommendation”, noting the project’s minimal potential for intermunicipal or countywide impact. Donna Salamone seconded and the motion passed with all in favor.

Samuel Petersheim - 2092 Newport Rd, Town of Newport (GML 239 Referral)

HCPB reviewed a special use permit to allow the establishment of a USDA Custom Exempt Slaughterhouse. Two members of the public commented on their perceived incompatibility of the land use and lack of clarity on existing local regulations pertaining to the use. HCPB Members decided that the intended use (owner personal use vs. commercial/retail) was unclear based on materials submitted. Furthermore, USDA Custom Exempt Slaughterhouse is not listed as a special use in the local zoning code and would require a use variance (not a special use permit). Robyn Cadwell motioned for “Disapproval”. Robert Drummond seconded and the motion passed with all in favor.

Other Business

The next meeting of the Herkimer County Planning Board is scheduled for January 27, 2024 at noon. The meeting will be held in person at the Herkimer County Chamber of Commerce (420 East German Street, Herkimer, NY 13350). There being no further business, the meeting was adjourned at 1:05 p.m.