

HERKIMER COUNTY PLANNING BOARD

COUNTY OFFICE BUILDING • HERKIMER, NEW YORK 13350

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MINUTES

Herkimer County Planning Board
Monday, March 17, 2025

The Herkimer County Planning Board (HCPB) met in person on March 17, 2025 and the meeting was called to order at 12:02 p.m.

The following were present:

Les Stephens, HCPB Chairperson
Donna Salamone, HCPB Member
Frank Mendl, HCPB Member

Robert Drummond, HCPB Member
Robyn Cadwell, HCPB Member
Kristin Campbell, HOCCPP Staff

Minutes

Minutes from the January 27, 2025 meeting were unanimously approved, following a motion by Robert Drummond and second by Frank Mendl.

New Business

Town of Winfield – Amendment to Solar Energy Facilities Local Law (GML 239 Referral)

Members reviewed a proposed amendment to the Town’s Solar Energy Facilities Local Law. HCPB discussed the amendment’s improved clarity and citations to current regulations. Robert Drummond motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

Jesse Warner – 123 Marsh Road, Town of Salisbury (GML 239 Referral)

HCPB reviewed a special use permit to operate an auto collision shop. Members noted the plan utilized an existing building and agreed the potential for intermunicipal and/or countywide impacts would be minimal. Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded and the motion passed with all in favor.

Town of Ohio – 6-Month Extension to Solar Moratorium (GML 239 Referral)

HCPB reviewed a Local Law regarding a 6-Month extension to an existing solar energy facility moratorium in the Town. Members agreed the potential for intermunicipal and/or countywide impacts would be minimal. Robyn Cadwell motioned for “No Recommendation”. Robert Drummond seconded and the motion passed with all in favor.

Austin Down - 3286 St Rt 28, Town of Webb (GML 239 Referral)

Members reviewed a conditional use permit to establish a two-family dwelling in the CB-5 district. Robert Drummond motioned for “No Recommendation”. Robyn Cadwell seconded and the motion passed with all in favor.

Town of Little Falls – 12-Month Battery Energy Storage System Moratorium (GML 239 Referral)

Members reviewed the Towns’s proposed 12-Month Battery Energy Storage System Moratorium. Robyn Cadwell motioned for “No Recommendation”. Donna Salamone seconded and the motion passed with all in favor.

Town of Little Falls – 8-Month Solar Energy System Moratorium (GML 239 Referral)

Members reviewed the Town's proposed 8-Month Solar Energy System Moratorium. Robyn Cadwell motioned for "No Recommendation". Robert Drummond seconded and the motion passed with all in favor.

Other Business

The next meeting of the Herkimer County Planning Board is scheduled for April 21, 2025 at noon. The meeting will be held in person at the Herkimer County Chamber of Commerce (420 East German Street, Herkimer, NY 13350). There being no further business, the meeting was adjourned at 12:25 p.m.