



**MEETING MINUTES**  
**December 19, 2024, 4:30 PM**

Westmoreland Town Offices, 100 Station Rd., Westmoreland, NY 13490

**Present**

Jon Scott (T. of Kirkland) *	Shaun Gannon (Ramboll)
Larry Stern (V. of Waterville) *	Alyssa Flint (Ramboll)
Chris Burtch (V. of Oriskany) *	Jake Voelker (NYSDOT)
Elizabeth Tantillo (V. of Clinton) *	Liseli Haines (Clinton/Kirkland Climate Smart)
Roger Potenski (T. of Westmoreland) *	Kristin Campbell (HOCCPP staff)
Chuck Hebbard (T. of Westmoreland) *	Jeff Rehler (HOCCPP staff)

\*Authorized or alternate voting representative

Jon Scott opened the meeting at 4:36 pm.

**Meeting Minutes**

The following meeting minutes were approved unanimously:

- September 2024 (Motion: C. Burtch, Second: E. Tantillo)
- October 2024 (Motion: C. Burtch, Second: E. Tantillo)
- November 2024 (Motion: E. Tantillo, Second: C. Burtch)

**FEMA BRIC DTA Program**

FEMA will continue to provide BRIC DTA expertise to OCWC, including capabilities of program consultants CDM Smith. They have devised a methodology to prioritize BRIC-competitive projects identified by OCWC activities and existing studies. The methodology was presented at the October OCWC meeting and Members were asked to complete a brief project prioritization task. J. Rehler distributed a short list of projects prioritized by OCWC Members and vetted for BRIC grant suitability by the BRIC DTA team. These projects will undergo further refinement, including a cost-benefit analysis to be conducted by CDM Smith. The many projects not being prioritized for this opportunity may be strong fits for other grants such as the Resilient Watershed Grants recently announced as part of the NYS BOND ACT or Oneida County Flood Mitigation Program funding.

**Treasurer's Report**

The balance in the Commission's bank account as of November 30, 2024 was \$29,431.95. R. Potenski motioned to approve the Treasurer's Report. C. Burtch seconded and the motion passed with all in favor.

**2025 Meeting Schedule**

J. Rehler distributed the new schedule for 2025 as Members previously decided to continue holding OCWC meetings at 4:30pm on the third Thursday of each month. The schedule will again rotate between host locations at Waterville and Westmoreland, beginning with a January meeting in Waterville. The schedule has been provided via email and posted publicly on the OCWC website.

**Member Reports**

No Member reports.

**Other Business**

R. Potenski inquired about HOCCPP staff writing letters to municipalities to spur active participation in OCWC meetings. K. Campbell and J. Rehler noted this will likely be a focus in the new year along with updates about success achieved by OCWC to date.

J. Rehler encouraged attendees to take a printed copy of the Oriskany Creek Watershed Study for future reference.

**Next Meeting**

The next meeting will be held January 16, 2025 at the Waterville Village Offices at 4:30 pm.

The meeting adjourned at 4:51 pm.